



NORRIS RESIDENTIAL SERVICES

RETURN TO SENDER

NORRIS SUPPLEMENTARY CONTRACT INFORMATION

Norris recognizes that when children are in out-of-home care, families find themselves navigating complex systems, which can be overwhelming and confusing. As such, one of our goals is to ensure roles and responsibilities among Placing Agencies, Norris, and the families we collectively serve are clear, consistent, and in alignment with State requirements while supporting children and their families to the greatest extent possible.

Serving as "Designee"

The Child Welfare Ongoing Services Standards <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/ongoing-services-standards.pdf> provide a framework for the ongoing case process that focus on safety, permanence, and well-being for children and their families served under Wisconsin Statute Chapters 48 and 938. Practice expectations set by the Standards ensure families statewide receive consistent, effective, and responsive intervention that supports the change process that ultimately allow families to be reunited, as soon as and whenever possible. One aspect fundamental to engaging families is a high level of contact. Face-to-face contacts are one type of contact requirement to which Placing Agencies have the option to identify a "designee" to meet Standards. While youth at Norris have daily face-to-face contact with staff and leaders, we believe it is important for youth to have opportunities to privately and openly discuss their adjustment to our setting as well as their thoughts and feelings about their experience at Norris. Therefore, to ensure a youth's perspective and voice are objectively heard, Norris does not serve the role of "designee" to meet face-to-face contact requirements.

Additionally, the "Confirming a Safe Environment when Children are Placed in Out of Home Care" (CSE) policy outlines specific requirements for Child Protective Services, Child Welfare, and Juvenile Justice workers when confirming the safety of an out-of-home care environment. It also defines and provides requirements for individuals serving as a "designee" in confirming the safety of the placement setting. A "designee" for confirming a safe environment must be trained to assess safety, facilitate permanence, and ensure well-being, using basic documentation about the child, family, and provider. See the **CSE and On-Going Case Planning Training Requirements Chart**: <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2013-03.pdf> Norris employees are NOT trained according to these requirements; therefore, cannot serve as "designee" for this purpose.

Transportation

Transportation needs outside of court hearings and medical appointments are a shared responsibility among the Placing Agency, Norris, and the family. While Norris makes every effort to provide transportation to meet the needs of the youth's treatment and permanency plans, this is not always possible due to staffing challenges when many youth have transportation needs at the same time and especially when a youth's home is a significant distance from Norris. Additionally, while all efforts are made to transport youth individually to their in-home family interactions, there are occasions when this is not possible and several youth may be in one vehicle when being transported either to or from their home. See the Norris Pre-Admission Family Interaction and Transportation Agreement for further details. This Agreement is completed by the Placing Agency and respective parent/guardian prior to placement.

Property Damage

Property damages in excess of \$1000 are the responsibility of the Placing Agency.

Date 02.23.2020
Certified to be correct as to form
By [Signature]
Racine County Corporation Counsel

By signing below, it is acknowledged having read and understand the above contract addendum.

Placing Agency Signature _____

Date _____

[Signature]
Norris Admissions Coordinator

Date 1/6/2020

[Signature]
Norris Chief Operating Officer

Date 1/6/2020

REVIEWED BY FINANCE DIRECTOR

[Signature]
JONATHAN DELAGRAVE
RACINE COUNTY EXECUTIVE

[Signature]
Wendy M. Christensen
Racine County Clerk
Created 7.2019
02/16/2020

Residential Services

[Signature] 01/31/2020
Sign Date