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RESOLUTION NO. 2019-117

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING THE RECLASSIFICATION OF ONE FTE NON-REPRESENTED EXEMPT E020 PURCHASING COORDINATOR TO ONE FTE NON-REPRESNTED EXEMPT E050 PURCHASING MANAGER AND RECLASSIFICATION OF ONE FTE NON-REPRESENTED NON-EXEMPT N060 ACCOUNTING TECHNICIAN - FINANCE TO ONE FTE NON-REPRESENTED NON-EXEMPT N070 PAYROLL TECHNICIAN EFFECTIVE MARCH 2, 2020

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the reclassification of one (1) FTE Non-Represented Exempt E050 Purchasing Manager and the reclassification of one (1) FTE Non-Represented Non-Exempt N060 Accounting Technician – Finance to one (1) FTE Non-Represented Non-Exempt N070 Payroll Technician, effective March 2, 2020, as set forth in Exhibit "A" that is attached hereto, within the Finance Department, is authorized and approved.

Respectfully submitted,

1st Reading FINANCE AND HUMAN RESOURCES COMMITTEE 2nd Reading Robert N. Miller, Chairman **BOARD ACTION** Adopted For Brett A. Nielsen, Vice-Chairman Against Absent Q.A. Shakoor, II, Secretary VOTE REQUIRED: 2/3 M.E. Prepared by: Corporation Counsel Janet Bernberg John A. Wisch Mike Dawson Thomas Pringle The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby: Approved: ____ Vetoed: ____ Jonathan Delagrave, County Executive

Res No. 2019-117 Page Two

INFORMATION ONLY

WHEREAS, when the 2020 Budget was prepared, presented, and approved, the Finance Department was unaware a Staff Accountant planned to retire on December 20, 2019; and

WHEREAS, in addition, the Finance Department's Purchasing Coordinator, has recently taken a position within a different department; and

WHEREAS, the Finance Department took the opportunity to review and assess the full department to ensure it is properly staffed and organized in the most efficient manner to accomplish the goals and responsibilities of the department; and

WHEREAS, as a result of this assessment, the Finance Department has determined that the Purchasing function's responsibilities should be expanded in order to best meet the requirements of the County's procurement policies and procedures; and

WHEREAS, the Finance Department has revised the job description and is requesting the reclassification of this position from an E020 Purchasing Coordinator to an E050 Purchasing Manager; and

WHEREAS, this upgrade will allow the Finance Department the opportunity to seek a candidate with more extensive purchasing experience; and

WHEREAS, the Finance Department is also requesting Board approval to reclassify the current N60 Accounting Technician position to an N70 Payroll Technician; and

WHEREAS, the responsibilities of this position have been realigned and the job description has been updated accordingly; and

WHEREAS, this upgrade will allow the Finance Department to better distribute the workload within the Payroll department; and

WHEREAS, the savings resulting from these temporary vacancies will more than offset the added costs of the reclasses of the two positions within the Finance Department.

EXHIBIT "A"

Fiscal Year:

2020

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL		
112	100111014	GIIADE	WAGES	THINGES	CONTINACT	IOIAL		
The posistion will be created as of March 2, 2020								
Finance Department		Budget 2020 - page 12-4						
1.000 Purchasing Manager		E050	43,556	19,479		63,035		
-1.000 Purchasing Coord		E020	(47,570)	(21,272)		(68,842)		
1.000 Payroll Technician		N070	36,687	20,411		57,098		
-1.000 Accounting Tech - Fin		N060	(34,940)	(20,079)		(55,019)		
0.000	Tatal for FINIANOF F	NEDA DENAENIE	(2.207)	(4.404)		(2.720)		
0.000 Total for FINANCE DEPARTMENT		(2,267)	(1,461)	0	(3,728)			

The increased cost of reclassing the positions will be covered by the savings from vacant positions within the Finance Department.

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR		AGAINST
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