

Minutes of the Meeting
Racine County Board of Drainage Commissioners
September 19, 2019 – 7:00 p.m.
Racine County – Ives Groves

Item 1. Chairman Alvin Wilks called the meeting to order at 7:00 p.m.

Item 2. Roll Call: Members Present: Commissioners Alvin Wilks, Russ Weis, John Vyvyan.

Excused: Alan Jasperson, Greg Foat

Others Present: John W. Knuteson Attorney for Board, Mark Madsen, Engineer; Kim Williams, recorded.

Item 3. Approval of Agenda. There were no changes recommended for the Agenda Russ Weis made a Motion to approve the agenda, seconded by John Vyvyan , and the motion passed unanimously.

Item 4. Approval of Meeting Minutes:

June 20, 2019: John Vyvyan made a motion to approve the June 20, 2019 meeting minutes, seconded by Russ Weis, and the motion passed unanimously.

September 10, 2019: John Vyvyan made a motion to approve the September 10, 2019 meeting minutes, seconded by Russ Weis, and the motion passed unanimously.

Farm #1 / Waterford

Item 5. Financial Report

a) Bills paid and bills to be paid.

b) CSB Account Balances and Loans as of August 31, 2019. John Knuteson reviewed the CSB Account Balances and Loans as of August 31, 2019.

John Knuteson read the financial reports. Russ Weis made a motion to approve the Farm #1 / Waterford financial report, seconded by John Vyvyan, and the motion passed unanimously.

Item 6. Update on Current District Projects

Waterford Title Project (Tile #3 and #1) District Tile #3 was restoration work was completed by Kartechner Brothers. It will need some touch up work based on the recent rains.

District Tile #1 has been installed, and Countyline Contractors is waiting for the site to dry out to finalize the grading and restoration work.

Update on WE Energies Easements. The easement was recorded by WE-Energies.

Item 7. Update on Waterford Pumping Station. (Pump sizing and cost sharing). Greg Foat is in the process off retrieving the original pump sizing documents from the Village Staff. We should have a preliminary cost sharing report ready for the next Board Meeting.

Farm #4 / Eagle Creek

Item 8. Financial Report

- a) Bills paid and bills to be paid
- b) CSB Account Balances and Loans as of August 31, 2019

John Knuteson read the financial reports. No questions were asked. Al Wilks made a motion to approve the Farm #4 / Eagle Creek Farm Drainage District financial report, seconded by John Vyvyan, and the motion passed unanimously. Russ Weis asked that KHQ give clarification in the near future, separating the Litigation time and General Time. Russ asked that we hold some of the administrative fees at this time.

Item 9. Update on the possible Annexation Litigation. John Knuteson said that they will not be discussing any confidential matters. A briefing schedule was set on August 28, 2019, by the Court, and the Petitioners, which would be Eagle Lake Manor Community Association Inc. and the Town of Dover, have until September 27, 2019 to file their Brief and the Drainage Board Brief is due October 29, 2019.

Item 10. Status of the Mapping and Specifications. The minutes of September 10, 2019, were corrected to show that the Board was approving a preliminary submission of the Mapping and Specifications for DATCP to try and shorten up their 90 day review period but that a public hearing will be scheduled. We are scheduling the Public Hearing for October 23, 2019, all the property owners in the District will receive a mailing and more than 20 days prior to the October 23, 2019. Publication will be within 20 days so it would be after October 4, 2019, of the Public Hearing. Kim and other office personal are preparing the envelopes and Notices and already been drafted. At the Public Hearing the Engineer will ask for formal approval of the Board of the Mapping and Specifications which has to be done in any instance and certainly before any Annexation can be completed.

Item 11. Discussion and Schedule for Approval of Assessment (2019 – 2023). John Knuteson said that a 2019 Assessment for Eagle Creek is highly unlikely, because of the timing of the possible litigation, the approval from DATCP of the mapping and specifications, a Public hearing on the 2019 Assessment. The 2019 tax bill deadline is November 26, 2019.

Item 12. Discussion regarding Eagle Creek Sewer Utility District and Village of Rochester Agreements. Eagle Creek Sewer Utility District and the Village of Rochester Agreements will be delayed until the 2019 – 2023 Assessment can be recorded. Jeff Bratz requested a copy of the draft Agreement.

Item 13. Update on Current District Projects.

- **Status of District Wide Bank and Washout Repairs**
 - The plans are ready for bidding and permits for next year's construction.

- **Update on Lateral No 1 Bank Repair Project.**
 - The Repairs have been completed by Countyline Contractors. Will need to look at this next spring for any touch up restoration work.
- **Update on District Spraying Projects (None in 2019)**
 - No spraying work completed this year. Will follow up after next year's debrushing work.

Farm #15 / Hoosier Creek

Item 14. Financial Report

- a) Bills paid and bills to be paid
- b) CSB Account balances and Loans as of August 31, 2019

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Farm #5 / Hoosier Creek Farm Drainage District financial report, seconded by John Vyvyan, and the motion passed unanimously.

Item 15. Status update on the Revised Mapping & Specifications: Awaiting DATCP review and approval.

Item 16. Update on current projects

- **Update on Contact with CN Railway.** Russ Weis said that he turned it over to Robin Vos's office about a month ago, they called and haven't heard from them. Russ Weis feels that had some point the Board is going to need to decide if they want to take legal action.
- **Status Update from Dale Noble/Randy Newholm Dredging Project:** Project completed.
- **Update on the Branch 4 Ditch Dredging Project (Restoration Completed):** The restoration was completed. Need to revisit in the spring for touch up work. May need some weed spraying.
- **District Canal Spraying Project (In progress):** The restoration was completed. Need to revisit in the spring for touch up work. May need some weed spraying.

Norway / Dover

Item 17. Financial Report

- a) Bills paid and Bills to be paid
- b) CSB Account Balances and Loans as of August 31, 2019

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Norway / Dover Farm Drainage District financial report, seconded by John Vyvyan and the motion passed unanimously.

Item 18. Status update on Drainage Information Submitted to Town of Norway re: Groth Subdivision. We have not received any updates to the plans based off our latest review comments.

Item 19. Discussion and decision regarding possible funding for USGS sites. Tabled until December 2019

Item 20. Discussion on culvert permit for farm drive-way. (Cross Canal along CTH S) Alan Jaspersen has updated Nielsen Madsen & Barber on the proposed culvert in the Cross Canal along CTH S. Nielsen Madsen & Barber will be working with the owner on their plan for the access.

Item 21. Update on current projects

- **Update on District Canal Spraying Project:** The spraying work is about 95% finished just some minor touch up areas by ATV.
- **Status update on Wind Lake/Goose Lake Canal Branch Canal Dredging Project:** Gunderson Excavating to start on the final spoil leveling on Contract #2 (Frost/Hoppe/Sheer Properties). The Strueder property is finished need to meet up with property owner for final approval/payment.
- **Discussion regarding Goose Lake Branch Canal Dredging Project:** On Hold
- **Discussion regarding Wind Lake/Goose Lake Canal Bank Restoration Project:** On Hold
- **Discussion and possible action on the Cross Canal/Jacobson Ditch Drainage investigations:** We are working on the plans and will have them available at the next Board Meeting.
- **Status of District De-brushing Projects:** The contractor has it on their schedule for this upcoming winter weather permitting. Mostly peat areas left to be debrushed.

John Vyvyan brought up that Dave Roundtree dredging, the east branch of the dover ditch, south of A over by Storks, we don't have any money to do it, but I thought I would bring it up.

Yorkville / Raymond

Item 22. Financial Report

- a) Bills paid and Bills to be Paid
- b) CSB Account Balances and Loans as of August 31, 2019

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Yorkville / Raymond Farm Drainage District financial report, seconded by John Vyvyan and the motion passed unanimously.

Item 23. Approval of final payment for RLP Diversified 2016 De-Brushing Contract: For the final bank repair work on the West Bank of the West Branch of the Root River. Research Amount.

Item 24. Update on Municipalities regarding better drainage north and east of District to Lake Michigan. Tabled from the December 6, 2018 meeting.

Item 25. Update on Current District Projects.

- **Updated on Lateral No 3 Dredging / Bank Repair:** Due to recent rains the contractor has requested to push back the start to mid-October. Will plan for winter seeding
- **Updating on West Branch Root River:** Completed. Need to follow up onsite for the status of the restoration.
- **Update on Hribar Pond Outlet:** Completed. Need to follow up onsite for the status of the restoration.
- **Update on 50th Road Bank Repair:** Need to revisit site with Contractor and Commissioner Vyvyan on a possible redesign of old quarry outlet from plugging up.
- **Update on Dredging Project Tabled from December 6, 2018 meeting.** On hold
- **Update on District Canal Spraying Project:** Completed. Minor Touch up work for next year.

ALL DISTRICTS:

Item 26. Appointment of Commissioner. Not Discussed

Item 27. Update on Meeting re: the Racine County Intergovernmental Agreement. Kim Williams reported that Alexandra Tillman is no longer in the Finance Department. Kim said that the only payment that has been received was by the Town of Dover. Kim Williams also reported that she will be working with the Accountant to allocate all payments made so that the Board can approve final payments. Table until December, 12, 2019

Item 28. Discussion regarding storage of RCBDC documents and Maps at Racine County. Kim Williams said that all documents have been brought over to Racine County and that Knuteson, Hinkston & Quinn have minimal documents at their office.

Item 29. Annual Reports – 9/1/2018 – 8/31/2019: Annual Reports are completed. Al Wilks requested that the Board review the annual reports carefully. Al Wilks asked that Kim Williams follow up with the other Municipalities regarding their 2019 final settlement.

Item 30. Update on website issues.

Item 31. Next Drainage Meeting

October 23, 2019 – 7:00 p.m.

December 12, 2019 – 1:30 p.m.

Adjournment. Russ Weis made a motion to adjourn, which was seconded by John Vyvyan and passed unanimously at

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

APPROVED: 12-12-19

Ali R. Wilks
Chairman

Ali Jansson
Secretary