RESOLUTION NO. 2019-76

RESOLUTION BY THE EXECUTIVE COMMITTEE AUTHORIZING THE SUBMISSION OF AND ACCEPTANCE OF FUNDS FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Racine County plan (CDBG-PLNG), or for the provision or improvement of public services; and

WHEREAS, after public meeting and due consideration, the Racine County Board of Supervisors has recommended that an application be submitted to DOA for the following project: Racine County STARTS Job Training for Low- to Moderate-Income Racine County Residents; and

WHEREAS, it is necessary for the Racine County Board of Supervisors to approve the preparation and filing of an application as well as receipt of CDBG-Public Services Close Funds for Racine County; and

WHEREAS, the Racine County Board of Supervisors has reviewed the need for the proposed project and the benefits to be gained there from.

NOW, THEREFORE, BE IT RESOLVED, that the Racine County Board of Supervisors does hereby approve and authorize the preparation and filing of an application for the above-named project; and that any two of the County Clerk, the County Executive, and/or the County Board Chairman are hereby authorized to sign all necessary documents on behalf of the County; and that the authority is hereby granted to Racine County to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that, upon approval of the CDBG application, utilization of the Revolving Loan Funds Closeout grant award for implementation of the Racine County STARTS Job Training for Low- to Moderate-Income Racine County Residents program is authorized and approved.

Res No.2019-76
Paget Two

Respectfully submitted,

1st Reading   _____   **EXECUTIVE COMMITTEE**

2nd Reading   **_____**
                                            _____
                                            Russell A. Clark, Chairman

BOARD ACTION
     Adopted   _____
                                            _____
     For   _____   David J. Cooke, Vice Chairman
     Against   _____
     Absent   _____
                                            _____
                                            Robert Miller, Secretary

VOTE REQUIRED: Majority
                                            _____
Prepared by: Robert Grove
Corporation Counsel

                                            _____
                                            Scott Maier

                                            _____
                                            Janet Bernberg

                                            _____
                                            Q.A. Shakoor, II

                                            _____
                                            Katherine Buske

                                            _____
                                            Thomas Roanhouse

                                            _____
                                            Melissa Kaprelian-Becker

The foregoing legislation adopted by the County Board of Supervisors of
Racine County, Wisconsin, is hereby:
Approved: _____
Vetoed: _____

Date: _____,

_____
Jonathan Delagrave, County Executive

STATE OF WISCONSIN

Department of Administration

Community Development Block Grant CLOSE – Public Services (CDBG CL-PS)

Grant Application

Revised 04/17/2019

CDBG CL-PS PROGRAM CONTACT INFORMATION

Mailing Address: Wisconsin Department of Administration
      Division of Energy, Housing and Community Resources
      Bureau of Community Development
      ATTN: CDBG CL-PS Applications
      101 E. Wilson St., 6th Floor
      P.O. Box 7970
      Madison, WI 53707-7970

Telephone: David Pawlisch, Director
      Bureau of Community Development
      (608) 261-7538

Email: *DOACDBG@wisconsin.gov*

PLEASE NOTE:
CDBG CL-Public Services Grant Application materials can be downloaded from the Bureau of Community Development section on the Division of Energy, Housing and Community Resources website at: *https://doa.wi.gov/Pages/CDBGCLOSE.aspx*. Please **download the electronic document(s) prior to application submission** to ensure that you are referencing the most up-to-date version of the application as periodic revisions may have been made since this copy was printed.

Wisconsin Department of Administration
Division of Energy, Housing and Community Resources

Community Development Block Grant CLOSE
Public Service (CDBG-PS)
Grant Application

PART 1 – GRANT REQUEST		
Grant Request Amount: $ 2,000,000	Other Funding, if applicable: $ 0	Total Project Cost: $ 2,000,000

Project Title: Racine County STARTS Now

Brief Project Description: Short-term, cohort-based training and individualized tuition assistance providing industry-recognized credentials through certified post-secondary training providers for low- to moderate-income Racine County residents. Trainings will cover the fastest growing, high-wage job families in Racine County: **S**ervice, **T**echnology, **A**dvanced Manufacturing and Production, **R**ehabilitation and Healthcare, **T**rades and **S**upervisors. Trainings in high-growth job families (STARTS) will help upskill Racine County's unemployed and underemployed and provide economic mobility opportunities to high-need, high-barrier residents.

If Project receives CDBG funding:

 Project Begin Date (MM/YY): _01_ / _20_   Project Completion Date (MM/YY): _12_ / _21_

PART 2 – APPLICANT INFORMATION		
APPLICANT (Unit of General Local Government [UGLG]): Racine County		Population: 196,584
Applicant Type: ☐ City ☐ Village ☐ Town ☒ County		County: Racine
Senate District #: 21; 22; 28	Assembly District #: 62;63;66	
Joint Application? ☒ No ☐ Yes (If yes, list other unit[s] of government):		
Chief Elected Official (CEO): Jonathan Delagrave		Title: County Executive
Clerk: Wendy Christensen		Title: County Clerk
Municipal Administrator (if applicable): N/A		Title:
Treasurer/Finance Director: Brian Nelson		Title: Finance Director
UGLG Street Address: 730 Wisconsin Ave.		
UGLG Mailing Address if different than above:		
City: Racine	Zip: 53403	DUNS #: 038981510
UGLG Phone: (262) 636 – 3273	UGLG Fax: ( ) _____ – _____	FEIN: 39-6005734
UGLG E-Mail: Jonathan.Delagrave@RacineCounty.com	Clerk E-Mail: Wendy.Christensen@RacineCounty.com	
If the UGLG contracted with a third party to complete this application, please provide the contract/invoice amount for application preparation services: $ ____0____		
Chief Elected Official Signature:		Date:

Application Contact		
Name: Travis Richardson		Title: Program Manager, Strategic Workforce Initiatives
Firm/Company/Entity: Racine County		
Mailing Address : 1717 Taylor Ave.		
City: Racine	State; WI	Zip: 53403
Phone: (262) 638 – 6449	Fax: ( ) ___ – _____	E-Mail: Travis.Richardson@RacineCounty.com

CDBG CL–PS Grant Application Revised 04/17/2019

Current CDBG Assistance				
List currently open CDBG-PS, CDBG-PF, CDBG-ED, CDBG-PLNG, CDBG-PFED, and CDBG-Housing awards:				
Project:	Grant Agreement #	Award Date:	Performance Period End Date:	Award Amount:
Did any previous CDBG award(s) monies fund part or all of the Public Service (PS) project for which you are applying today?			☐ Yes	☒ No

		PART 3 – INITIAL ELIGIBILITY	

Provide or acknowledge the following to demonstrate initial application eligibility. *Contact the Bureau of Community Development if any answer in this section is "No":*

Yes **No**

☒ ☐ 1. The Unit of General Local Government (UGLG) certifies that it is a non-entitlement community that does not receive CDBG funds directly from the Department of Housing and Urban Development (HUD).

☒ ☐ 2. UGLG's *Citizen Participation Plan* is attached.

☒ ☐ 3. Documentation of the first public hearing notice, verifying that the notice was published in accordance with the UGLG's *Citizen Participation Plan* in effect on the date of the first notice; and adequate advance notice was given for the public hearing in accordance with the UGLG's *Citizen Participation Plan* in effect on the date of the first notice, **and** no less than the equivalent of a Class 2 Notice, is attached.

☒ ☐ 4. *Citizen Participation Public Hearing Certification* is attached.

☒ ☐ 5. Public Hearing Meeting Minutes [with attendees listed in the Minutes or on separate sign-in sheet(s) provided] are attached.

☒ ☐ 6. *Authorizing Resolution to Submit CDBG Application* is attached.

☒ ☐ 7. *Statement of Assurances* is attached.

☒ ☐ 8. *Lobbying Certification* is attached.

☒ ☐ 9. *Potential Fair Housing Actions* checklist is attached.

☒ ☐ 10. The UGLG acknowledges that if the project is funded, the UGLG will be required to complete the environmental review process **_before_** the UGLG begins construction and can receive grant funds.

☒ ☐ 11. The UGLG acknowledges that if the project is funded, professional services for grant administration will be properly procured in compliance with Federal, State, and local requirements.

☒ ☐ 12. The UGLG understands that the contract for professional services is between the UGLG and the professional services provider; the State is **_not_** responsible or a part of that relationship.

☒ ☐ 13. The UGLG acknowledges responsibility for ensuring that CDBG contract requirements are met. The fees paid for grant application preparation and grant administration may be published on DEHCR's web page.

☒ ☐ 14. The UGLG certifies it is not debarred from receiving federal grant funds.

☒ ☐ 15. The UGLG understands that incomplete applications may be denied before review and denial of incomplete applications **_cannot_** be appealed.

_____ **By initialing, the Chief Elected Official (CEO) certifies that the eligibility information noted above is complete and accurate.**

CDBG CL–PS Grant Application Revised 04/17/2019

PART 4 – CDBG NATIONAL OBJECTIVE AND PROJECT BENEFICIARIES

1. Will the proposed project benefit the entire community? ☒ Yes ☐ No
1. How many total individuals will benefit from the project? ___150___
2. Of those who will benefit, how many individuals meet the qualification of LMI? ___150___

3. Which CDBG National Objective does your proposed project meet and which method was used to demonstrate National Objective compliance? (Answer using the checkboxes below.)

☒ Benefit to Low- and Moderate-Income Persons

   ☐ Area Benefit using HUD Local Government LMI Summary Data (only for projects having community-wide benefit or having primary benefit to multiple entire municipalities)

   ☐ Area Benefit using HUD Census Block LMI Summary Data (for projects with a service area that is coterminous with one or more census blocks only)

   ☐ Area Benefit using Income Survey Data (for projects for which an income survey was conducted to determine the LMI percentage of the service area)

   ☐ Area Benefit using combination of HUD LMI Summary Data and Income Survey Data (for projects for which the LMI percentage calculation for the total service area was made by using the aggregate totals for the population and number of LMI persons from a combination of HUD LMISD for part of the service area and income survey data for the rest of the service area)

   ☒ Limited Clientele - HUD presumed group: _Low to moderate income individuals_
   (or if based on nature of project and location, provide justification below, and attach map detailing supporting information for service area)

☐ Prevention/Elimination of Slum and Blight

   ☐ Area Basis (Attach completed Slum and Blight Certification Form and supporting documents including map of service area)

   ☐ Spot Basis (Attach completed Slum and Blight Certification Form and supporting documents including map of service area)

☐ Urgent Local Need

HUD's regulation found at 24 CFR 570.483 (d) and policy guidance in meeting a National Objective states that to qualify under the Urgent Local Need Objective the project activity must alleviate conditions that meet all of the following criteria:

1. Pose a serious and immediate threat to the health or welfare of the community; and
2. Are of recent origin or which recently became urgent, meaning that the conditions developed or became critical within 18 months preceding the certification; and
3. The local government is unable to finance the activity on its own, and other sources of funding are not available to carry out the activity.

For Urgent Local Need (ULN), briefly explain how the activity will alleviate conditions that:

1. Pose a serious and immediate threat to the health or welfare of the community; and
2. Are of recent origin or which recently became urgent, meaning that the conditions developed or became critical within 18 months preceding the certification; and
3. The local government is unable to finance the activity on its own, and other sources of funding are not available to carry out the activity.

(ULN Justification: Limit your narrative to one (1) page with not less than a 11-point font.)

(Insert Text Here)

PART 5 – PROJECT NEED

Using the section headings provided, concisely describe the need for the proposed project by addressing the following:

1.   Current condition of the problem;
2.   Frequency with which the problem occurs;
3.   Number of persons and/or families/households affected by the problem;
4.   Effect(s) of the problem if left untreated/unaddressed;
5.   Extent to which the completion of the proposed project will address the problem;
6.   Description of how the proposed project is a new or expanded service;
7.   Scope of work; and
8.   Extent to which CDBG funding is needed to complete the project.

Data or pertinent information that quantifies the need for the project can be included in the narrative or as an attachment to this application. Limit your narrative to two (2) pages with not less than a 11-point font.

*** Additional supporting documentation for Project Need may be attached. It may not exceed 30 pages and must be titled using the *Checklist* of this application form. ***

PROJECT NEED NARRATIVE (2 Pages Max.)

Current condition of the problem:

Racine County estimates a labor market gap of roughly 5,500 skilled employees between 2019 and 2021 (ManpowerGroup). Skilled positions span high-growth job families including **S**ervice, **T**echnology, **A**dvanced Manufacturing and Production, **R**ehabilitation and Healthcare, **T**rades, and **S**upervisors. STARTS model outline is attached as Supporting Need Appendix A.

Foxconn, a global leader in technology manufacturing services, is building one of the world's largest manufacturing campuses in Racine County and biggest corporate attraction in U.S. history by number of jobs with 13,000 projected openings (WEDC). Racine County also anticipates 10,000 on-site construction jobs and thousands more in indirect manufacturing (1,300), transportation (5,000), and health care/education (3,000) along with other industries (The Capital Times).

The City of Racine, located in Racine County, is a struggling, deindustrialized community claiming a quarter-century record of highest unemployment in the State of Wisconsin as well as grappling with unparalleled racial disparities. In fact, USA Today, citing a 24/7 Wall Street Study, listed Racine as the third worst area for Black Americans in America. This article is attached as Supporting Need Appendix B. Additionally, over 50,000 Racine County residents face barriers to high-skill, high-wage employment—for example, having some college but no credential).

With a tremendous influx in job opportunities and thousands of unemployed and underemployed community members, Racine County has the opportunity to help traditionally marginalized groups, such as low- to moderate-income individuals, gain new skills and family-sustaining, career-driven employment.

Frequency with which the problem occurs:

High unemployment and lack of in-demand skills among low- to moderate-income individuals are persistent problems, particularly within the City of Racine, for the last 25 years.

Number of persons and/or families/households affected by the problem:

Racine County has over 31,000 residents with some post-secondary college and no credential (U.S. Census Bureau) and over 31,000 ALICE (asset limited, income constrained and employed) households (United Way of Racine County). There is a significant misalignment between the education level of residents and credentials required to obtain a job in Racine County. This is depicted in the graph attached as Supporting Need Appendix C.

Effect(s) of the problem if left untreated/unaddressed:

Without intervention, the skills gap for low- to moderate-income individuals will continue to compromise their earning potential and ability to take advantage of high-wage job growth in Racine County. Additionally, legacy companies will struggle to fill positions, increasing the risk of closure or job flight to other communities, resulting in less economic opportunities for Racine County residents.

Extent to which the completion of the proposed CDBG-PS project will address the problem:

 CDBG-CLOSE will allow low- to moderate-income individuals without the support and resources to successfully complete trainings, gain industry-recognized certifications, and secure high-wage, family-sustaining employment. Trainings will not only uplift successful trainees but their spouses and families.

Description of how the proposed project is a new or expanded service:
Additional training offerings in multiple, high-demand fields will expand opportunities to gain skills and credentials beyond limited trainings in manufacturing and construction through existing workforce training grants.

Scope of work:

Overview:
Racine County will provide short-term, cohort-based training and individualized tuition assistance to provide industry-recognized credentials through certified post-secondary training providers for low- to moderate-income Racine County residents.

Target populations:
Unemployed, underemployed and individuals not in the labor force due to a lack of technical skills and barriers to employment.

Eligibility:
Eligibility will be income-based to support low- to moderate-income residents. Participants must be eligible to work in the United States and complete an I-9 prior to acceptance into the program.

Trainings:
Trainings will cover high-growth, high-wage occupations in service, technology, advanced manufacturing and production, rehabilitation and health care, trades, and supervisors (STARTS). Local technical colleges, certified training providers, and other post-secondary institutions will provide trainings.

Model:
Racine County staff will recruit low- to moderate-income individuals through place-based outreach and targeted marketing (outreach coordinator); support enrollment and compliance with low- to moderate-income eligibility requirements (enrollment/admin support); individualized career guidance, mentoring and support (case manager), and assistance with job search and placements at local employers (job placement coordinator).

Extent to which CDBG funding is needed to complete the project:
Short-term trainings are often limited by grant cycles and funding availability. CDBG-CLOSE job trainings will guarantee no-cost training opportunities to low- to moderate-income individuals to gain new skills, industry-recognized credentials, and family-sustaining career employment.

PART 6 – OTHER ADDITIONAL FUNDING, IF APPLICABLE	
Amount of Funds Committed to Project: (This amount must be consistent with the information provided in Part I of this Application and in *Budget and Other Funds.*)	$ 0

Funding Sources for Funds Committed to Project:

☐ General Obligation (G.O.) Debt

☐ Revenue Bonds

☐ Other (briefly explain):

_____

_____

Is the UGLG or another entity contributing funds to this project? ☐ Yes ☒ No

Will the UGLG continue this level of service after CDBG funds are expended? ☒ Yes ☐ No

If yes, how is this intended to occur?

To continue upskilling the community through short term trainings individualized tuition assistance, Racine County will continue to seek funding for this project after the CDBG funds are exhausted.

How can continued support for this project be demonstrated?

Racine County's mission is to promote independence, protect the vulnerable and encourage wellness. Therefore, Racine County is dedicated to ensuring there are opportunities available for our community to gain further education and training enabling our residents to better care for themselves and their families.

PART 7 – PLANNING

Describe how the UGLG plans to provide the service and continue to provide the service after CDBG funds are exhausted.

Racine County (UGLG) will seek additional federal, state and grant dollars as well as partnerships with business and workforce providers to ensure Racine County continues to have adequate short-term, cohort-based trainings and individualized tuition assistance for high-need, unemployed and underemployed residents.

PART 8 – BUDGET AND OTHER FUNDS

APPLICANT: _Racine County__   **DATE:** __09__ / __30__ / __2019____

Required: Attach a detailed itemization of project costs (e.g., engineer's estimate or similar itemization of costs) to verify the costs listed in the Budget below. Attach documentation of Other Funds.

Activity	CDBG Funds	Other Funding (if applicable)			Total
Job Training	**2,000,000**				**2,000,000**
Food Pantry					
Substance Abuse Services					
Healthcare/Dental Clinic					
Literacy Program					
Childcare Program					
Entrepreneur Services for Microenterprises					
Homeless/Transitional Housing					
Other: (Insert Text Here.)					
Other: (Insert Text Here.)					
Other: (Insert Text Here.)					
Other: (Insert Text Here.)					
Other: (Insert Text Here.)					
Sub-Total(s):					

Detailed Itemization of Project Costs is attached to this application: ☒ Yes   ☐ No

Are the identified "Other Funding" funds committed?   ☐ Yes   ☒ No

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Summarize the UGLG's other Public and Private sources of Other Funds for the CDBG Project:

*CHECK **ALL** THAT APPLY:*

Supporting Documentation Included?

Source: _____ Amount: $ _____ Status: ☐ Pending ☐ Committed ☐ Other ☐ Yes ☐ No
                                                              ☐ Applied ☐ Secured/Awarded

Source: _____ Amount: $ _____ Status: ☐ Pending ☐ Committed ☐ Other ☐ Yes ☐ No
                                                              ☐ Applied ☐ Secured/Awarded

Source: _____ Amount: $ _____ Status: ☐ Pending ☐ Committed ☐ Other ☐ Yes ☐ No
                                                              ☐ Applied ☐ Secured/Awarded

Source: _____ Amount: $ _____ Status: ☐ Pending ☐ Committed ☐ Other ☐ Yes ☐ No
                                                              ☐ Applied ☐ Secured/Awarded

> For any source with a status of "Other" provide a brief explanation (No more than a one-sentence narrative per source).
> No additional other funding committed

Do you anticipate using CDBG funds to pay for any Grant Administration services associated with this project?
☐ Yes   ☒ No

If yes, were the services or will the services be competitively procured in compliance with state and federal CDBG requirements?
☐ Yes   ☐ No

If no, were the services or will the services be secured in compliance with the local procurement policy?
☒ Yes   ☐ No

In the event the community is awarded a CDBG Public Service Grant, how would the UGLG prefer to receive funds?
Electronic Funds Transfer (EFT) ☒   Paper Check ☐

PART 9 – Sub-Grantee

Will this program be carried out by another organization (a sub-grantee)? ☐ Yes   ☒ No

If yes, continue below. If no, skip this page.

Organization Name:
Organization Type: ☐ Non-profit   ☐ Quasi-governmental   ☐ For Profit

Physical Address: _____

Mailing Address, if different than above: _____

Website: _____
Chief Operating Officer Name and Title: _____
Phone: _____
Email: _____
Organization Vision/Mission: _____

Number of Existing Employees in full time equivalents: _____

Contact Name and Title: _____
Contact Phone: _____
Contact Email: _____
Describe how the sub-grantee will carry out the program:
_____
_____
_____
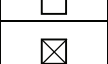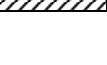
Has the UGLG worked with the organization on previous or existing programs/projects? If yes, please describe.
_____
_____
_____

How will the UGLG ensure the sub-grantee follows all applicable rules and regulations?
_____
_____
_____

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PUBLIC SERVICE APPLICATION
ATTACHMENTS AND SUPPORTING DOCUMENTATION CHECKLIST

Topic	Documents	Required For All Apps	Included with this application submission?	
			YES	**NO**
Citizen Participation	Adopted Citizen Participation Plan (*see* Part 3 *Initial Eligibility*)	✓	☒	
	Citizen Participation Public Hearing Notice *(with proof of publication [if required] and/or posting [if required] and proof of adequate advance notice in accordance with the UGLG's CPP in effect on the date of the first notice **and** no less than the equivalent of a Class 2 Notice)*	✓	☒	
	Citizen Participation Public Hearing Certification Form	✓	☒	
	Public Hearing Meeting Minutes (with the attendees listed in the Minutes or on a separate Sign-In Sheet provided)	✓	☒	
	Policy for Non-Violent Civil Rights Demonstrations/Prohibiting the Use of Excessive Force and Barring of Entrances/Exits	✓	☒	
Financial	Detailed Itemization of Project Costs (supporting document for the Budget of this application)	✓	☒	
	Proof of Other Funds Committed, Secured, Pending and/or have Other Status *(all documentation available)*		☐	☒
Service Area/ Income Survey	Map of Project Area (*with project location, type of work being completed on each street (if applicable), and Service Area/beneficiary area boundaries marked*)	✓	☒	
	Demographic Profile Sheet of beneficiaries in Service Area *(must use form provided by DEHCR in the Application Attachments)*	✓	☒	
	0. LMI Calculation Worksheet if HUD LMI Summary Data (LMISD) for multiple census blocks or multiple local governments that make up the entire service area were used to calculate the LMI percentage for the service area; or if a combination of HUD LMISD and income survey data were used to calculate the LMI percentage for the service area (*if applicable*)		☐	☒
	1. Map of Boundaries of Census Block(s) that make(s) up Service Area, if HUD LMI Census Block data were used to determine the LMI percentage for the service area (*if applicable*)		☐	☒
	2. Map of Income Survey Area (with survey area boundaries marked; residences surveyed marked; and responding, non-responding and vacant residences marked or provided on a separate sheet) *(if applicable)*		☐	☒
	3. Income Survey Results Income Tabulation Form (*if applicable: see Appendix C in Income Survey Guide*)		☐	☒
	4. Income Survey Results Race/Ethnicity Tabulation Form (*if applicable: see Appendix C in Income Survey Guide*)		☐	☒
	5. Income Survey Form used to conduct the Income Survey, if applicable		☐	☒
	6. List of street addresses of service area/survey area (**and** associated mailing address, if different than street address and the mailing address was used to distribute the income survey) (if applicable)		☐	☒
	7. List of other contact information associated with the addresses of residents surveyed, if methods other than mailing or door-to-door/in-person methods were used (e.g., telephone, email, etc.) *(if applicable)*		☐	☒
	8. List of assigned survey numbers for income surveys distributed/conducted with the response data tracking for each (date(s) survey was distributed/conducted or attempts were made; date surveyed/response received; and family size, income and race/ethnicity information for each) *(if applicable)*		☐	☒

	).	Income Survey Letter and/or other related correspondence sent to residents regarding the survey distribution and collection process *(if applicable)*		☐	☒
Fair Housing	).	Potential Fair Housing Actions Checklist *(Specifying the three (3) actions that the local community will undertake)*	✓	☒	////
	.	Fair Housing Ordinance	✓	☒	////
Slum & Blight	.	Slum and Blight Certification *(if applicable)*		☐	☒
	.	Slum and Blight supporting documentation *(for Area Basis only)*		☐	☒
Acquisition/ Relocation	.	Residential Anti-Displacement and Relocation Assistance Plan	✓	☒	////
	.	Acquisition/Relocation/Demolition Questionnaire	✓	☒	////
Other	.	Authorizing Resolution to Submit CDBG Application	✓	☒	////
	.	Project Need Supporting Documentation		☒	☐
	.	Planning supporting documentation *(e.g. relevant sections from adopted comprehensive plan, community redevelopment plan, etc.)*		☐	☒
	).	Statement of Assurances	✓	☒	////
	).	Lobbying Certification	✓	☒	////

CITIZEN PARTICIPATION
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application.

Attachments:
1. Adopted Citizen Participation Plan (CPP) (with date of adoption shown on Plan and with required components) – **Required for <u>ALL</u> applicants**
2. Citizen Participation Public Hearing Notice (with proof of publication [if required] and/or posting [if required] and proof of adequate advance notice in accordance with the UGLG's CPP in effect on the date of the first notice *and* no less than the equivalent of a Class 2 Notice) – **Required for <u>ALL</u> applicants**
3. Citizen Participation Public Hearing Certification Form – **Required for <u>ALL</u> applicants**
4. Public Hearing Meeting Minutes with Attendees Listed in Minutes or separate Sign-In Sheet Provided – **Required for <u>ALL</u> applicants**
5. Policy for Non-Violent Civil Rights Demonstrations/Prohibiting the Use of Excessive Force and Barring of Entrances/Exits (with date of adoption/approval shown on policy and with required language) – **Required for <u>ALL</u> applicants**

FINANCIAL
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Citizen Participation attachment(s).

Attachments:
6. Detailed Itemization of Project Costs (e.g., engineer's estimate or similar itemization of costs to verify the costs listed in the Budget in Part 9 of this application) – **Required for ALL applicants**
7. Proof of Other Funds Secured, Committed, Pending and/or have Other Status (all documentation available)

SERVICE AREA & INCOME SURVEY
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Financial attachment(s).

Attachments:
8. Map of Project Area [with project location, types of work being completed on each street (if applicable), and boundaries of Service Area/beneficiary area boundaries marked] – **Required for <u>ALL</u> applicants**
9. Demographic Profile Sheet of beneficiaries in Service Area [must use form provided by DEHCR in Application Attachments] – **Required for <u>ALL</u> applicants**
10. LMI Calculation Worksheet, if applicable [if HUD LMI Summary Data (LMISD) for multiple census blocks or multiple local municipalities were used to calculate LMI percentage for service area; or if a combination of HUD LMISD and income survey data were used to calculate LMI percentage for service area]
11. Map of Boundaries of Census Block(s) that make(s) up Service Area, if applicable
12. Map of Income Survey Area [with survey area boundaries marked; residences surveyed marked; and responding, non-responding and vacant residences marked or provided on a separate sheet], if applicable
13. Income Survey Results Income Tabulation Form, if applicable
14. Income Survey Results Race/Ethnicity Tabulation Form, if applicable
15. Income Survey Form used to conduct the Income Survey, if applicable
16. List of addresses in the service area/survey area, if applicable [including the street address where the residence is located and mailing address if used to distribute the survey and it is different than the actual residential street address]
17. List of other contact information associated with the addresses of residents surveyed, if applicable [applicable if methods other than mailing and door-to-door/in-person methods were used to distribute/conduct the survey (e.g., telephone, email, etc.)]
18. List(s) of survey numbers for surveys distributed/conducted with the response data tracking for each, if applicable [including the date(s) the survey was distributed/conducted or attempts were made to distribute/conduct the survey for the address, date surveyed (i.e., date survey was returned or date survey interview was conducted), family size information, income level information, and race/ethnicity information]
19. Income Survey Letter and/or other related correspondence sent to residents regarding the survey distribution and collection process, if applicable

CDBG CL–PS Grant Application Revised 04/17/2019

FAIR HOUSING
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Service Area / Income Survey attachment(s).

Attachments:
20. Potential Fair Housing Actions Checklist (with three (3) actions selected) – **Required for ALL applicants**
21. Fair Housing Ordinance (with current Fair Housing state statute citations and language, and with date of adoption shown on ordinance) – **Required for ALL applicants**

SLUM & BLIGHT
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Fair Housing attachment(s).

Attachments:
22.   Slum and Blight Certification, if applicable
23.   Slum and Blight supporting documentation (for Area Basis ONLY), please label attached document(s):

a. _____
b. _____
c. _____
d. _____
e. _____
f. _____
g. _____
h. _____
i. _____
j. _____

ACQUISITION / RELOCATION
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Slum & Blight attachment(s).

Attachments:
24.   Residential Anti-Displacement and Relocation Assistance Plan (RADRAP) (with date of adoption shown on Plan; must be current with required components, as specified on the *Sample Residential Anti-Displacement and Relocation Plan* in the provided attachments to the CDBG application) – **Required for <u>ALL</u> applicants**
25.   Acquisition/Relocation/Demolition Questionnaire – **Required for <u>ALL</u> applicants**

OTHER
ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application **after** the Acquisition/Relocation attachment(s).

Attachments:
26.   Authorizing Resolution to Submit CDBG Application – **Required for ALL applicants**
27.   Project Need supporting documentation, and indicate what/which document(s) further quantify the:

	YES	NO
Current Condition of the Problem?	☒	☐

If yes, identify each corresponding document in the order attached:
    a.   Planning Supporting Document Appendix A
    b.   Planning Supporting Document Appendix B
    c.   _____
    d.   _____
    e.   _____

	YES	NO
Frequency with which the Problem Occurs?	☒	☐

If yes, identify each corresponding document in the order attached:
    a.   Planning Supporting Document Appendix C
    b.   _____
    c.   _____
    d.   _____
    e.   _____

	YES	NO
Effect(s) of the Problem If Left Untreated?	☐	☒

If yes, identify each corresponding document in the order attached:
    a.   _____
    b.   _____
    c.   _____
    d.   _____
    e.   _____

	YES	NO
Extent to which this Proposed CDBG-PS Project will Alleviate the Problem?	☐	☒

If yes, identify each corresponding document in the order attached:
    a.   _____
    b.   _____
    c.   _____
    d.   _____
    e.   _____

5.   Planning supporting documentation
6.   Statement of Assurances – **Required for ALL applicants**
7.   Lobbying Certification – **Required for ALL applicants**

CDBG CL–PS Grant Application Revised 04/17/2019

Racine County STARTS Model Description

STARTS represents the six fasted growing job groups with shared skill sets in Racine County: Service, Technology, Advanced Manufacturing and Production, Rehabilitation and Health Care, Trades and Supervisors.

Service – Nearly 70 growing occupations and shared skills were identified around Service. Key positions include:
- Customer Service: Retail Salesperson, Sales Associate, Cashier, Customers Services Representative
- Hospitality: Janitor and Cleaner, Server, Bartender, Chef
- Education: Teacher, Teaching Assistant, Tutor, Training and Development Specialist

Skills required in the Service industry include:
- Customer and personal service
- Active listening
- Time management
- Sales and marketing
- Clerical

Technology – represents 17 occupations and shared skills. Key positions include:
- Network and Software: Software Developer, Web Developer, Network Administrator
- IT Support: Computer Support Specialist, IT Help Desk ,Computer System Analyst
- Telecommunications: Telecommunications Line Installer and Repairer, Cable Technician, Installation and Repair Technician

Skills required in the Technology industry include:
- Systems analysis and evaluation
- Engineering and technology
- Complex problem solving
- Judgment and decision making
- Public safety and security

Advanced Manufacturing and Production – represents 53 occupations and shared skills and more than 13,000 workers by 2021. Key positions include:
- Robotics: Machinist, CNC Operator, Industrial Engineering Technician, Mechanical Drafter
- Maintenance: Maintenance and Repair Worker, Bus and Truck Mechanic, Diesel Engine Specialist
- Assembly and Logistics: Production

Skills required in the Advanced Manufacturing and Production industry include:
- Manual dexterity
- Control precision
- Information processing
- Equipment and materials
- Mathematics

Rehabilitation and Healthcare – represents 80 occupations and shared skills across roughly 1,700 new openings each year. Key positions include:
- Nursing: Registered Nurse, Nursing Assistant, Medical Assistant
- Therapy: Physical Therapist, Social and Human Services Assistant, Occupational Therapist
- Healthcare Support: Surgical Technologists, Personal Care Aide, Medical Secretary, Dental Assistant

Skills required in the Rehabilitation and Healthcare industry include:
- Assistance and care for others
- Establishing and maintaining relationships
- Monitoring processes, materials and surroundings
- Information recording and documentation

Trades – represent 26 occupations and shared skills across roughly 1,300 new openings each year. Key positions include:
- Drivers: Tractor- Trailer Truck Drivers, Delivery Driver, Bus Driver
- Engineers: Mechanical Engineer, Industrial Engineer
- Construction: Carpenter, Bricklayer, Welder, Sheet-Metal Worker

Skills required in the Trades industry include:
- Operation monitoring
- Device, vehicle and equipment operation
- Quality control analysis
- Mechanical aptitude
- Active listening and coordination

Supervisors – represent close to 30 unique occupations across all industries. Key positions include:
- Service: First-line Supervisor of Retail Sales, Food Preparation, or Serving Workers
- Manufacturing/Trades: Electrical Foreman, Maintenance Foreman, Production Crew Supervisor, Quality Control Manager
- Professional: Sales Manager, Supply Chain Manager, Marketing Manager

Skills required to be a Supervisor include:
- Customer and personal service
- Active listening
- Time management
- Sales and marketing
- Clerical

Source: davidwilson1949 / Flickr

3. Racine, WI
> Black population: 21,450 (11.0%)
> Black median income: $26,888 (42.3% of white income)
> Unemployment: 16.6% black; 6.1% white
> Homeownership rate: 31.4% black; 77.1% white

Racine, Wisconsin, is one of several Rust Belt cities where social and economic outcomes for black residents fall well behind those of white area residents. For example, the typical black household in the Racine metro area earns just $26,888 a year, less than half the $63,507 annual income the typical white household in the area earns.

Racial disparities in the metro area may be made worse by disproportionate incarceration rates. In Wisconsin, black residents are nearly 12 times more likely to be imprisoned than white residents. For reference, the black incarceration rate is five times the white incarceration rate nationwide. The effects of incarceration are far reaching, as adults with a criminal record are less likely to find employment, and households with a family member in jail have one less potential income earner.
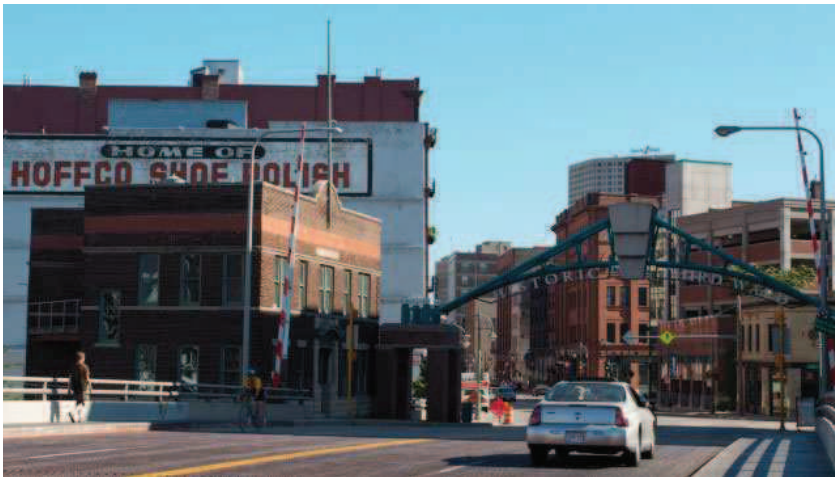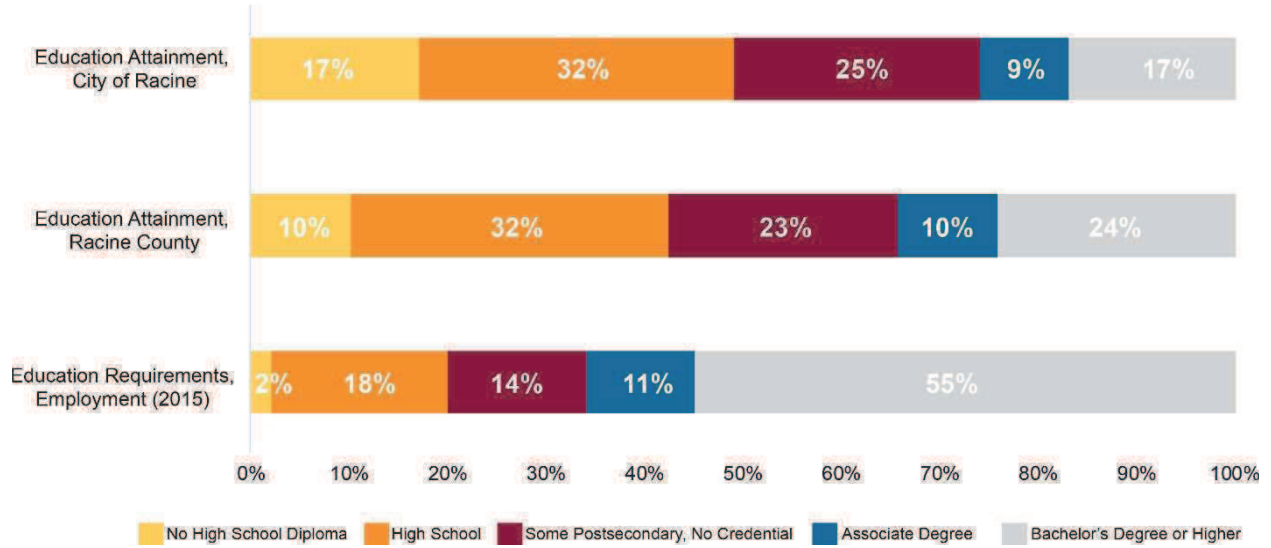

Source: Dori / Wikimedia Commons

2. Milwaukee-Waukesha-West Allis, WI
> Black population: 260,776 (16.6%)
> Black median income: $27,834 (42.5% of white income)
> Unemployment: 16.1% black; 4.2% white
> Homeownership rate: 28.2% black; 69.5% white

Like many Midwestern cities with similar history, Milwaukee's discriminatory housing policies from the mid-20th century still largely define residential patterns today. According to research published by the University of Wisconsin-Madison, 16 of the 18 suburbs of Milwaukee County enacted restrictive housing covenants in the 1940s, many of which remained in effect into the 1960s and 1970s. Segregation can contribute to income inequality, and today, the typical black household in Milwaukee earns just $27,834 a year — 42.5% of the $65,568 white median household income. While the white poverty rate in Milwaukee of 7.6% is one of the lowest in the country, the black poverty rate of 36.4% is among the highest.

Milwaukee is the largest city in Wisconsin, a state with one of the largest racial disparities in incarceration nationwide. Black Americans in Wisconsin are nearly 11 times more like to be incarcerated than white state residents. In Milwaukee County, more than half of all black adults in their 30s and early 40s have served time in a state correctional facility.

Education Attainment of Residents vs. Education Required by Employers

	No High School Diploma	High School	Some Postsecondary, No Credential	Associate Degree	Bachelor's Degree or Higher
Education Attainment, City of Racine	17%	32%	25%	9%	17%
Education Attainment, Racine County	10%	32%	23%	10%	24%
Education Requirements, Employment (2015)	2%	18%	14%	11%	55%

Resolution No. 2019-76
Detailed Cost Estimate (Revised 10-23-2019)
2020-2021 Job Training Project
Detailed Estimate of Probable Costs
Racine County, Wisconsin

Assumptions
- Job training covers short-term, cohort-based training, individualized tuition assistance, and training-related support (books, supplies, etc.).
- Program delivery covers a .75 FTE outreach coordinator to recruit trainees; .75 FTE enrollment/admin staff to determine eligibility, process paperwork, and ensure compliance with low- to moderate-income eligibility. requirement; 2 FTE case manager to provide career guidance to, mentor, and support trainees; .75 FTE job placement coordinator to help graduates obtain employment; and .5 FTE supervisor to provide staff oversight and guidance.
- Grant administration covers office- and work-related costs incurred by program-delivery staff, ex: rental space, mail, and IT support.

Description	Quantity	Unit	Unit Price	Total Price
Job training	150	Training spots	$7,646.66	$1,147,000
Program delivery	4.75	Full time staff member + fringe benefits over 2 years	$137,473.68	$653,000
Grant administration	1	Admin salary	$21,400	$21,400
Grant administration	1	Fiscal salary	$32,680	$32,680
Grant administration	1	IT salary	$9,780	$9,780
Grant administration	1	Marketing salary	$1,060	$1,060

Grant administration	1	Rent	$34,840	$34,840
Grant administration	1	Reception	$860	$860
Grant administration	1	Mail	$580	$580
Grant administration	1	Security	$1,260	$1,260
Grant administration	1	Janitorial	$6,360	$6,360
Grant administration	1	Tech support	$6,280	$6,280
Grant administration	1	Human Services courthouse indirect	$84,900	$84,900
Total				**$2,000,000**