

Minutes of the Meeting
Racine County Board of Drainage Commissioners
December 6, 2018 – 1:30 P.M.
Racine County – Ives Groves

Item 1. Chairman Alvin Wilks called the meeting to order at 1:30 p.m.

Item 2. Roll Call: Members Present: Commissioners Alvin Wilks, Greg Foat, Russ Weis, John Vyvyan.

Others Present: John W. Knuteson Attorney for Board, Mark Madsen, Engineer; Kim Williams, recorder, Al Jeske, Engineering Technician

Excused: Alan Jaspersen

Item 3. Approval of Agenda. Motion to approve the agenda made by Russ Weis, seconded by John Vyvyan, and the motion passed unanimously.

Item 4. Approval of Meeting Minutes of September 6, 2018. Motion to approve the September 6, 2018 meeting minutes made by Russ Weis, seconded by Greg Foat, and the motion passed unanimously.

Farm #1 / Waterford

Item 5. Financial Report

- a) Bills paid and bills to be paid
- b) CSB Account Balances and Loans as of November 30, 2018

John Knuteson read the financial reports. Al Wilks advised the Kartechner Brothers invoices should be listed as maintenance.

Item 6. Update on the Waterford Tile Project (by Engineer). The project was completed for the winter and that some touch up restoration work will be needed in the spring. Al Jeske was in contact with We Energies to get permission to relocate the District Title No. 1 from the current location to the West due to many utilities conflicts that were not located by Diggers Hotline at the time Nielsen Madsen & Barber requested it for the plan design.

Farm #4 / Eagle Creek

Item 7. Financial Report

- a) Bills paid and bills to be paid
- b) CSB Account Balances and Loans as of November 30, 2018

John Knuteson read the financial report, and no questions were asked.

Item 8. Status of the Eagle Creek Annexation (by Engineer). Al Jeske prepared a report including the existing district map and the proposed district boundaries. The annexation boundary was to be the total watershed boundary that is tributary to the current outfall of the District at CTH "J". Nielsen Madsen & Barber have come up with the following preliminary data: Existing District: 4,160 acres / 263 parcels; Watershed to existing outfall (new district): 9,986 acres / 1,821 parcels. Will be adding 1 ½ mile ditch into the district from Britton Rd to Eagle Lake. Al Wilks asked about status and progress of the annexation. John Knuteson advised that his firm had started doing the background work such as obtaining a public hearing date and ordering supplies, and that he and Kim Williams will review the Norway / Dover Annexation notes and use that as a prototype to determine the notices and office supplies needed to complete our portion of the project, and by January 2019 we should be getting started on the mailing.

Matthew Holmes asked if there is a public map for the additional land. Al Jeske said that he has generated an exhibit which shows the current district boundary and the watershed boundary. Matthew Holmes also asked if any notices had gone out to the Town of Dover. John Knuteson said that the Town of Dover would be advised of the annexation because the meeting minutes are provided to all municipalities. Matthew Holmes advised the Board that the Town of Dover now has their own storm water system and he feels that they may object to the annexation.

Dale Noble stated that adding the creek to east of the lake, that the residents on the lake do not like the sediment that is coming into the lake and feels that the residents may have issues. Greg Foat asked who took managed the sediment before it came into the lake, i.e., did they hire a private contractor to come in and remove it? Dale said that he thinks that they did.

Al Jeske said that Commissioner Vyvyan had asked for an updated budget cost for the district based on the existing district canals that need to have work done. Al Jeske asked for direction from the board to proceed. Al Wilks asked him to hold off for right now.

Farm #5 / Hoosier Creek

Item 9. Financial Report

- a) Bills paid and bills to be paid
- b) CSB Account balances and Loans as of November 30, 2018

John Knuteson read the financial report. Al Wilks discussed the invoice for George's Grading \$5,415.00 for Steve Ament property north of Hwy 11. Steve did the work and the Drainage Board purchased the tile. It was approved at the March 8, 2018 meeting for \$5,000.00.

Item 10. Dale Noble Update re: Dredging. Dale Noble and Randy Newholm have agreed to do a reasonable amount of dredging in Hoosier Creek. They will lease a new machine from work done on I-94, They should be able to cover a lot of ground in a short period of time. It should take them 2 to 3 weeks working time for approximately \$20,000.00. They are willing to do it for

cost. Russ Weis would like to get them paid by August of 2019. Work will be supervised by Nielsen Madsen & Barber. Al Jeske added that the Racine and Kenosha County permits have been extended for this winter and he just submitted the DNR Permit, which he should have in 10 days. Notifications were sent to property owners informing them of the work.

Item 11. Update on Branch 4 Dredging Project to be done by Jeff Bush. We need to approve Countyline Contractors to do dredging, (approximately 7/10 of a mile) on Branch 4. It didn't affect anything that Randy Newholm or Dale Noble wanted to do. Russ had Jeff Bush give him an estimate of \$24,500.00, which means not having to bid the project. Jeff Bush is going to ask for 50% up front and the rest at the completion of the project.

Russ Weis made a motion to accept the Countyline Contractors contract for Station 8+00 to 34+40 for \$24,500.00, seconded by Greg Foat and the motion passed unanimously.

Russ Weis made a motion to accept the Countyline Contractors contract for Station 34+40 to 58+36 for \$15,500.00, seconded by Greg Foat and the motion passed unanimously.

Item 12. Update and possible action of the drainage at the CN Railroad and Hoosier Creek Road. Russ Weis said that personnel has changed, and CN Railroad has requested the paperwork again. Russ will follow up in a couple of weeks.

Item 13. Status on the Revised Mapping & Specifications (by Engineer). Hoosier Creek Mapping and Specifications were completed and sent to DATCP for review.

Norway / Dover

Item 14. Financial Report

- a) Bills paid and Bills to be paid
- b) CSB Account Balances and Loans as of November 30, 2018

John Knuteson read the financial report, and no questions were asked.

Item 15. Update on Drainage Information Submitted to Town of Norway re: Groth Subdivision (by Engineer). We received and reviewed the letter from the Town Engineer regarding the Groth Crossroads subdivision, we've been in contact with the Town Engineer, and they are aware of our concerns regarding the subdivision and the Wind Lake Canal. The Town of Norway Engineer will address our concerns and they will keep us updated.

Al Jeske sent a letter addressing our concerns and we received a response from Ruckert-Mielke. The issues that we raised were addressed in the letter, the Engineer responded.

Item 16. Discussion on Gregerson Park. Kim Williams said that the Land Description office asked the Drainage District to bill the landowners instead of the Park directly. The tax bill

procedure this year was different from the previous years, so Kim Williams will contact the Land Description office to inquire if the Land Owners parcels were included in the tax roll instead of the park. Al Wilks asked that Kim Williams bring this item up for discuss when she meets with Racine County to discuss the Intergovernmental Agreement. (Tabled until March 2019).

Item 17. Discussion and Status of Gunderson Excavating re: 2019 De-Brushing. There was work scheduled for some brush removal by Gunderson Excavating. After reviewing the budget, there is not enough money to do it, and this work will be cancelled. We will attempt to include it in the next assessment.

Item 18. Update on Wind Lake Canal Dredging Project (by Engineer). Al Jeske reported that there are punch list items for the Wind Lake / Goose Lake Canal project for the contractors to complete. Some of the work has been done, and Al will meet with Alan Jaspersen and perhaps Tom Halter to discuss additional work.

Yorkville / Raymond

Item 19. Financial Report

- a) Bills paid and Bills to be Paid
- b) CSB Account Balances and Loans as of November 30, 2018

John Knuteson read the financial report. Al Wilks asked if we received payment from Union Grove? Al asked that we follow up with Union Grove regarding receiving the signed agreement and payment.

Russ Weis made a motion to approve all financial reports, seconded by Greg Foat, and the motion passed unanimously.

Item 20. Update on Municipalities regarding better drainage north and east of District to Lake Michigan. Nothing to report, will follow up at the March 2019 meeting.

Item 21. Update on Dredging Project (by Engineer). Nothing to report, will follow up at the March 2019 meeting.

Item 22. Update on Lateral #3 repair (by Engineer). Al Jeske gave a status update for repairing three washouts and dredging the bottom from STH 20 to the west end of the District Lateral (ditch) about 700 feet. The Board approved Nielsen Madsen & Barber to proceed with putting plans together and submitting to John Grove at Racine County to apply for permits with Racine County and the WDNR

ALL DISTRICTS:

Item 23. Update on Spraying and De-Brushing (by Engineer). Norway / Dover was sprayed by Fred Miller this year, and he did an excellent job. He also did some spot cleaning job in Farm #4 / Eagle Creek, and Yorkville/Raymond was de-brushed. Al Wilks said that he feels Yorkville/Raymond needs to be sprayed. Greg Foat said that Grassman did some work in Farm #5 Hoosier Creek. Greg Foat said that the job went well, and also directed him do the area south end near the river.

Item 24. Update on Meeting re: the Racine County Intergovernmental Agreement. Nothing to report will be tabled until March 2019 meeting.

Item 25. Update on Horlick Dam Removal with County Engineer. John Knuteson left a message with the Engineer, the last conversation John had with him was 6 months ago and haven't received a call back. John doesn't think that anything will be done until 2024 under the DNR Order.

Item 26. Status of 9/1/2017 – 8/31/2018 Annual Reports. The Commissioners received the final annual reports that were filed. The hard copy of the annual reports were mailed.

Item 27. Status of 2018-2019 Tax Bills. Tax bills are completed. John Knuteson provided a list of Municipalities and amounts billed. The Road Bills will be going out tomorrow and everything should be billed. We are still waiting on the Agreement Payments. Kim Williams will be providing Agreement Invoices and will be emailing them to the Municipalities.

Item 28. Discussion regarding a late addition to Act 115 and notice to landowners in March for any maintenance to be done that year. John said that we should be getting a follow up after the Legislature meets in January.

Item 29. Discussion regarding storage of RCBDC documents and Maps at Racine County. Al Jeske picked up all the drainage maps from our office and Nielsen Madsen & Barber will be scanning them, and reorganizing the boxes. Kim Williams reminded the board that we have very limited space for storage at Racine County. Kim Williams suggested that the Board go to the County and review what is already stored. Al Jeske said that before he scans the maps he will go through and maybe purge some miscellaneous maps that have no use anymore.

John Knuteson reminded the Board that we are still waiting for their 2018 Meeting and Mileage records for reimbursement. Please send them to Kim.

Item 30. Next Drainage Meeting

March 27, 2019 – 1:30 p.m.

June 20, 2019 – 7:00 p.m.

September 19, 2019 – 7:00 p.m.

December 12, 2019 – 1:30 p.m.

Adjournment. Russ Weis made a motion to adjourn, which was seconded by Greg Foat and passed unanimously at 3:30 p.m.

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

APPROVED: 3-27-19

Al R. Wilks
Chairman

Alan Jazperson
Secretary