

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Brett Nielsen, Vice Chairman
Supervisor Q.A. Shakoor, II, Secretary
Supervisor Janet Bernberg
Supervisor Mike Dawson

Supervisor Thomas H. Pringle
Supervisor John A. Wisch
Kaitlyn Faust, Youth in Governance Representative
Daniel Rosli, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **TUESDAY JULY 9, 2019**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the June 25, 2019 committee meeting.
5. County Treasurer – Jane Nikolai – Donation of In Rem Property 1109 Twelfth St parcel number 276-000008708005 to the City of Racine which the municipality will then transfer the property to Racine Revitalizations Partnership Inc – 2019 – Resolution – Action Requested: 1st Reading at the July 9, 2019 County Board Meeting.
6. Corporation Counsel – Michael Lanzdorf – Ordinance Amending Section 17 of the Racine County Code of Ordinances Relating to the Sheriff – 2019 – Ordinance – Action Requested: 1st Reading at the July 9, 2019 County Board Meeting.
7. Finance Department – Brian Nelson – Meal Rate for 2020 – County Executive is recommending that the meal rate remains the same – Action of the Finance & Human Resources Committee only.
8. Transfers:
 - a) Emergency Management – David Maack – Acceptance of a EPCRA Hazmat Grant in the amount of \$7,475, approval of transfer of \$7,475 in the Emergency Management grant 2019 Budget – Resolution – Action Requested: 1st Reading at the July 9, 2019 County Board Meeting.

9. Communication & Report Referrals from County Board Meeting:

a. Attorney Todd R. Korb on behalf of Steven R. Leger has filed a claim against Racine County for Personal injury.

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amt owed Racine
Edward J. Bruner, Jr.	Educators Credit Union	Prudence L. Moore	\$200.50
Patricia C. Lonzo	CitiMortgage Inc	Allison K Betancourt	\$4,348.68

c. Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Christen Michelle Thayer; Justin Christopher & Jacqueline Ann Willms; Christi Ann Jansen;
Notice and Motion to Dismiss Unconfirmed Plan	Joseph Ryan Rodriguez;
Notice of Motion and Hearing	Insys Therapeutics Inc
Notice of Trustees Final Report and Applications for compensation and deadline to Object	Griner V, John Archibald & Michelle Lynn
Certificate of Service	Annette Mary Nunez;
Chapter 13 Case	Crystal Luella Freeman; Kimberley Lynn Harrison
Notice of Chapter 11	Fusion Connect Inc
No Proof of Claim Deadline	Shareka Denise Lynch; Quincy Lee Taylor, Jr; Robert Patrick & Margaret Mary Kosterman;
Order Dismissing Case	Phyllis J. Cannon
Motion for Relief from automatic stay and abandonment	Marco A.R. Salgado
Notice and Motion to dismiss – Confirmed Plan	Pamela Janet Belle

10. Staff Report – No Action Items.

a) Finance & Human Resources Committee – Next Meeting will be July 17, 2019

11. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 7/9/2019

**Signature of Committee Chairperson
/Designee:** _____

Description: Approval of the minutes from the June 26, 2019 Meeting

County Board Supervisors
Action: Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
June 25, 2019

IVES GROVE OFFICE COMPLEX
PUBLIC WORKS CONFERENCE ROOM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Pringle, Shakoor II and Wisch, Youth Representative Eifert, Supervisor Trotter, Chief of Staff MT Boyle, Finance and Budget Manager Kris Tapp, Human Resources Director Karen Galbraith, County Treasurer Jane Nikolai, Anne Mollerskov, County Board Chair Rusty Clark, Highways and Parks Superintendent Dave Prott, Asst. Corporation Counsel John Serketich, Lieutenant Dan Klatt, Sgt. Schmidt, HSD Fiscal Manager Gwen Zimmer, Deputy HSD Director Brenda Danculovich, Human Services Director Hope Otto, Amberlyn Yohn, City Administrator James Palenick, Matthew Sadowski, David Anderson Director PFM Financial Advisors LLC, Jeffrey and Cynthia Knepper, Tyrone Buckley, Paul Martinson, Hansen Brothers and Orlando and Christina Cartagena.

Excused: Supervisors Nielsen, Youth Representative Trujillo.

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 4:30pm by Chairman Miller.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was read by Youth Representative Eifert.

Agenda Item #3 – Public Comments.

None.

Agenda Item #4 – Approval of Minutes from the June 5, 2019 committee meeting.

Action: Approve the minutes from the June 5, 2019 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – County Treasurer – Jane Nikolai – Donation of In Rem property 1703 Holmes Avenue, City of Racine Parcel # 276-000016839000 to the City of Racine – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Approve the Donation of In Rem property 1703 Holmes Avenue, City of Racine Parcel # 276-000016839000 to the City of Racine – 2019 – Resolution – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – County Treasurer – Jane Nikolai – Donation of In Rem property 2223 Mead Street, Village of Mt. Pleasant Parcel # 151-032321132000 to the Village of Mt. Pleasant – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Approve the Donation of In Rem property 2223 Mead Street, Village of Mt. Pleasant Parcel # 151-032321132000 to the Village of Mt. Pleasant – 2019 – Resolution – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – County Treasurer – Jane Nikolai – Approve Over the Counter offer to Purchase In-Rem parcel 7209 Douglas Ave, Village of Caledonia Parcel # 104-042212123000 – 2019 – Action of the Committee only.

THIS ITEM WAS PULLED FROM THE AGENDA.

Agenda Item #8 – County Treasurer – Jane Nikolai – Approve sealed bid sale offers to purchase for multiple in rem properties – 2019 – Action of the Committee only.

Action: Approve the Sealed bid sale offer for Item #5, Parcel #002-021919097000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Items #6 & 7, Parcels #002-021920193000 & 002-021920194000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Items #12 & 13, Parcels #002-032021504000 & 006-032021505000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #14, Parcel #016-041907011001. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #16, Parcel #104-042201063000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #22, Parcel #104-042320383000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Supervisor Wisch's approval is based on F Street Investments LLC being informed of the dead tree hazard. Supervisor Wisch asked to be informed of status of the removal of the tree.

Action: Sealed bid sale offer for Item 23, Parcel #104-042328271000 was pulled.

Action: Approve the Sealed bid sale offer for Item #25, Parcel #151-032213084001. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer from Gleason Roll Off & Recycling Inc. for Item #26, Parcel #151-032215040000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: 5 Ayes 1 Nay. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #27, Parcel #151-032218023000. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #28, Parcel #151-032235032001. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer from Tyrone Buckley for Item #29, Parcel #151-032321108000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Items #30 & 31, Parcels #151-032329441000 & 151-032329442000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #37, Parcel #276-000001829000. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer from the Hansen Brothers for Item #39, Parcel #276-000003965003. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #40, Parcel #276-000004302000. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #43, Parcel #276-000008154000. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer from the Tyrone Buckley for Item #44, Parcel #276-000009193000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #45, Parcel #276-0000013509000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Approve the Sealed bid sale offer for Item #45, Parcel #276-0000023537049. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Finance Department – Brian Nelson – Authorizing the issuance and establishing parameters for the sale of not to exceed \$5,000,000 general obligation corporate purpose bonds, Series 2019A – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Authorize the issuance and establishing parameters for the sale of not to exceed \$5,000,000 general obligation corporate purpose bonds, Series 2019A – 2019 – Resolution – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Transfers:

c) Sheriff's Office – Christopher Schmaling – Acceptance of a Wisconsin Department of Transportation Mobilization Equipment Grant in the amount of \$3,889 and transfer of funds within the Sheriff's Office – Grants 2019 Budget – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Accept the transfer and forward as a resolution to the County Board – 2019 – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

a) Human Service Department – Hope Otto – Creation of 1 FTE Non-Rep-Exempt E050 Econ Supp-WHEAP as of August 5, 2019 within the Human Service Department and transfer of \$30,533 within the Human Services 2019 Budget – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Accept the transfer and forward as a resolution to the County Board – 2019 – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

b) Human Service Department – Hope Otto – Creation of 20 FTE Non-Rep – Non Exempt N036 Detention Worker, 3 FTE Non Rep – Non Exempt N80 Social Worker/Case Manager and 1 FTE Non Rep – Non Exempt N30 Clerk III positions as of September 1, 2019 and elimination of 24 FTE various contracted positions and transfer of \$413,320 within the Human Services 2019 Budget – 2019 – Resolution – Action Requested: 1st Reading at the June 25, 2019 County Board Meeting.

Action: Accept the transfer and forward as a resolution to the County Board – 2019 – 1st Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Corporation Counsel – John Serketich – Authorizing access to tax delinquent property for which a tax certificate has been issued in the City of Racine Wisconsin – 2019 – Resolution – Action Requested: 1st & 2nd Reading at the June 25, 2019 County Board Meeting.

Action: Authorize the access to tax delinquent property for which a tax certificate has been issued in the City of Racine Wisconsin – 2019 – Resolution – 1st & 2nd Reading at the June 25, 2019 County Board Meeting. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #14 – Fiscal Notes for Second Reading:

a) Resolution No: 2019-14 – Executive Committee Authorizing an Intergovernmental Cooperation Agreement with Racine Unified School District for the SC Johnson Community Sports Complex at Pritchard Park.

b) Resolution No. 2019-15 – Executive Committee authorizing a consulting agreement with McDonald Schaefer, LLC for Capital Campaign Fundraising Services for the SC Johnson Community Sports Complex at Pritchard Park.

Action: Accept the Fiscal Notes for Second Reading. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #12 – Closed Session – 5:50 PM (Approximately 5 Minutes) – IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS LEGAL COUNSEL THE FOLLOWING CLAIM AGAINST RACINE COUNTY: 1) MARK CSEPELLA.

Action: Motion to go into closed session pursuant to s. 19.85(1)(c), WI Stats, to discuss with legal counsel the following claims against Racine County: 1) Mark Csepella at 5:45pm. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Wisch. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #13 – Regular Session.

Action: To reconvene into regular session at 5:49pm. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Action: Denial of claim of Mark Csepella. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays

Agenda Item #15 – Communication & Report Referrals from County Board Meeting:

Action: Receive and file items a - b. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #16 – Staff Report – No Action Items.

Next Finance & Human Resources Committee meeting will be on July 9, 2019, before County Board. If canceled, next meeting will be on July 17, 2019 at 5:00pm.

Please add a future agenda item – Status of Racine County Employee Wage Study.

Agenda Item #17 – Adjournment.

Action: Adjourn meeting at 5:50pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Youth Representative Vote: All Aye No Nays. Advisory Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2019</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: JANE NIKOLAI - RACINE COUNTY TREASURER

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) JANE F NIKOLAI
If a person is not in attendance the item may be held over. JOHN SERKETICH

Does the County Executive know of this request: NO

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? NO

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: FINANCE & HUMAN RESOURCE COMMITTEE

Date Considered by Committee: 7/9/2019 **Date of County Board Meeting to be introduced:** 7/9/2019

1st Reading: **1st & 2nd Reading:** *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

APPROVE DONATION OF IN REM PARCEL 1109 TWELFTH ST TO THE CITY OF RACINE, WHICH THE MUNICIPALITY WILL THEN TRANSFER TO RACINE REVITALIZATIONS PARTNERSHIP INC.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: City of Racine

Updated: 7/2/2019

PARCEL # 276-000008708005

IN REM ACTION #: 2019-1

ITEM #: 106

JUDGMENT DOC #:

JUDGEMENT DATE: 6/21/2019

LEGAL DESCRIPTION: THE NORTH 0.7 FEET OF THE WEST 28.0 FEET OF LOT 5, LUKE'S SUBDIVISION OF BLOCK 70, SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 EAST, ACCORDING TO THE RECORDED PLAT THEREOF, AS RETURNED BY THE APPRAISERS OF SCHOOL AND UNIVERSITY LANDS TO THE OFFICE OF THE SECRETARY OF STATE OF THE STATE OF WISCONSIN. SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE AND STATE OF WISCONSIN.

PROP ADDRESS: 1109 TWELFTH ST

FORMER OWNER: EARNEST MC KINNEY & IDA MC KINNEY

ASSESSED VALUE / 2018

Land:	\$100.00
IMP:	\$0.00
TOTAL:	\$100.00

FAIR MARKET VALUE 2018 \$100.00

APPRAISED VALUE: NA
YEAR: NA

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2007	2.15	4.79	\$9.51	\$4.75	\$21.20
2008	2.18	4.13	\$7.89	\$3.94	\$18.14
2009	2.27	4.54	\$7.70	\$3.85	\$18.36
2010	2.39	4.18	\$6.64	\$3.32	\$16.53
2011	2.54	4.07	\$5.88	\$2.94	\$15.43
2012	2.86	4.31	\$5.52	\$2.76	\$15.45
2013	2.92	4.37	\$4.74	\$2.37	\$14.40
2014	2.93	4.31	\$3.84	\$1.92	\$13.00
2015	3.07	5.19	\$3.39	\$1.69	\$13.34
2016	3.03	4.84	\$2.28	\$1.14	\$11.29
2017	2.96	5.87	\$1.50	\$0.75	\$11.08
	\$29.30	\$50.60	\$58.89	\$29.43	

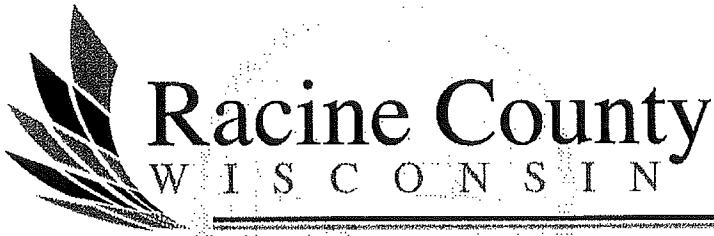
SPECIAL OVER 7500: NA

TAX TOTALS: \$168.22

In-Rem Fee	\$275.00
Boarding Fee	\$0.00
Appraisal Fee	\$0.00
Newspaper Sale ad	\$0.00
Vacate Fee	\$0.00
FEE & COST TOTAL:	\$275.00

GRAND TOTAL: \$443.22

<p>DISPOSITION: _____</p> <p>TO: _____</p> <p>ON _____</p> <p>TOTAL COSTS: <u>\$443.22</u></p> <p>SOLD / DONATED FOR: _____</p> <p>PROFIT OR (LOSS): _____</p>	<p style="text-align: center;">GENERAL RECEIPT NUMBERS</p> <p>NO: _____</p> <p>NO: _____</p>
--	---



Jane F. Nikolai
Office of County Treasurer
730 Wisconsin Avenue
Racine, WI 53403
262-636-3239
fax: 262-636-3279
Jane.Nikolai@racinecounty.com

MEMO

July 3rd, 2019

TO: Robert N. Miller
Chairman, Finance and Human Resources Committee

FROM: Jane F. Nikolai, Racine County Treasurer

RE: Racine Revitalizations Partnership Inc (RRP) - (City of Racine)
Request for donation of one In-Rem Property

Please put on the agenda for the meeting scheduled for July 9th, 2019, time to present a request to donate one in-rem property located in the City of Racine. The City intends to transfer ownership of this property to Racine Revitalizations partnership Inc, a community housing development group and partnership of several non-profit organizations. The transfer of this parcel from the County to the City is contingent on the City obtaining consent from the Common Council.

The parcel is located at 1109 Twelfth St / Residential lot

This parcel was obtained in an in-rem court action on June 21st, 2019.
This parcel has never been included in a sealed bid sale.

If you have any questions, please feel free to contact me.

Thank you,

Jane F. Nikolai
Racine County Treasurer

Cc: John Serketich

June 27, 2019

Jane Nikolaj
Racine County Treasurer
Racine County Courthouse
730 Wisconsin Ave.
Racine, WI 53403

Re: Property Donation

Dear Ms. Nikolaj;

The Racine Revitalizations Partnership, Inc. (RRP) is a Community Housing Development Organization whose mission is to provide social and economic opportunities by uniting the community through work, housing, and commerce that supports healthy and vibrant neighborhoods. By working closely with our partners at Great Lakes Community Conservation Corps, and Racine Family YMCA First Choice Pre-Apprenticeship training, RRP also provides opportunities for mentorship and hands on job training, as well as opportunities for affordable home ownership.

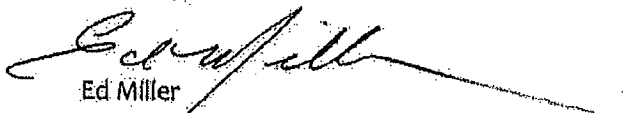
The parcel that we are requesting below is key to completing an aggregation of two parcels that surround it. This aggregation allows for MINI-PUD that accommodates a three-unit Townhome. The two adjacent parcels are currently held by the City of Racine.

City of Racine: 276-00-00-08-708-005 1109 Twelfth Street

The collaborative efforts of Racine County and the City of Racine are appreciated and required for the success of the RRP's participation in the Property Reactivation Program. As a provider of housing to low- and moderate-income residents of the city, the RRP strives to educate and prepare home buyers for success. Our careful collaborative efforts create homeowners who are proud to contribute to healthy neighborhoods and increase the tax base of the City. The RRP has a verbal commitment with the City of Racine, along with a forthcoming letter of commitment to you that demonstrates their intent to transfer this parcel to the RRP when it is received from Racine County.

Our partnerships will improve the quality of housing with the City of Racine and build a stronger, more sustainable tax base. RRP is preparing to market our first rehabilitated property at 1315 Grand Avenue for one-hundred and forty thousand dollars. This home was previously assessed in the low thirty-thousand-dollar range for nearly ten years. This increase in tax base alone will generate tens of thousands of dollars more in the same period. We look forward to sharing future reports of our successes and accomplishments that are attributable to your cooperation.

Sincerely,


Ed Miller
Executive Director

Racine Revitalization Partnership, Inc. • 1402 Washington Ave Racine, WI 53403 • 262-456-2340

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2019</u>	Resolution Request
		<input checked="" type="checkbox"/> Ordinance Request
		Report Request

Requestor/Originator: Michael Lanzdorf

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 7/9/2019 Date of County Board Meeting to be Introduced: 7/9/2019

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

ORDINANCE BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AMENDING
SECTION 17 OF THE RACINE COUNTY CODE OF ORDINANCES RELATING TO THE SHERIFF

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

July 9, 2019

ORDINANCE NO. 2019-

ORDINANCE BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AMENDING SECTION 17 OF THE RACINE COUNTY CODE OF ORDINANCES RELATING TO THE SHERIFF

To the Honorable Members of the Racine County Board of Supervisors:

The Racine County Board of Supervisors do ordain as follows:

Section 17 of the Racine County Code of Ordinances relating to the Sheriff's Office is hereby amended to read as follows:

Sec. 17-58. – Reserved.

Respectfully submitted,

1st Reading _____

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Robert N. Miller, Chairman

Adopted _____

For _____

Against _____

Absent _____

Brett A. Nielsen, Vice-Chairman

VOTE REQUIRED: Majority

Q.A. Shakoor, II, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Mike Dawson

Thomas Pringle

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

July 9, 2019

ORDINANCE NO. 2019-

ORDINANCE BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AMENDING SECTION 17 OF THE RACINE COUNTY CODE OF ORDINANCES RELATING TO THE SHERIFF

To the Honorable Members of the Racine County Board of Supervisors:

The Racine County Board of Supervisors do ordain as follows:

Section 17 of the Racine County Code of Ordinances relating to the Sheriff's Office is hereby amended to read as follows:

~~Sec. 17-58. Same Median score; certification of eligibles.~~

~~Oral interview examinations for promotions will be conducted after the written test scores are received. The median score of all candidates taking the written examination for a specific position will determine the passing grade for the eligibility to take the oral examination. If this passing median grade fails to provide enough candidates for the civil service commission to certify three (3) names to the sheriff for each promotional position, then the commission will allow the next highest scoring candidate on the written test to take the oral examination until enough candidates have passed both examinations to enable the commission to certify three (3) eligible candidates for a position.~~

~~(Code 1975, § 21.043)~~

Sec. 17-58. – Reserved.

Respectfully submitted,

1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

2nd Reading _____

BOARD ACTION _____

Robert N. Miller, Chairman

Adopted _____

For _____

Against _____

Absent _____

Brett A. Nielsen, Vice-Chairman

VOTE REQUIRED: Majority

Q.A. Shakoor, II, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

Mike Dawson

Thomas Pringle

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2019</u>	<input type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Finance Department - Brian Nelson

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Brian Nelson
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? no

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 7/9/2019 Date of County Board Meeting to be Introduced: Action of the Committee only

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Setting of the Meal Reimbursement Rates for 2020 Budget - County Executive recommends keeping the rates the same as 2019

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

RACINE COUNTY
MEAL REIMBURSEMENT RATE
2010 - 2019

	YEAR	BREAKFAST	LUNCH	DINNER	TOTAL
Out of State	2010	9.00	9.00	21.00	39.00
In State	2010	10.00	10.00	18.00	38.00
Out of State	2011	9.00	9.00	21.00	39.00
In State	2011	10.00	10.00	18.00	38.00
Out of State	2012	9.00	9.00	21.00	39.00
In State	2012	10.00	10.00	18.00	38.00
Out of State	2013	9.00	9.00	21.00	39.00
In State	2013	10.00	10.00	18.00	38.00
in/out state	2014	10.00	10.00	18.00	38.00
in/out state	2015	10.00	10.00	18.00	38.00
in/out state	2016	10.00	10.00	18.00	38.00
in/out state	2017	10.00	10.00	18.00	38.00
in/out state	2018	10.00	10.00	18.00	38.00
in/out state	2019	10.00	10.00	18.00	38.00

Per the IRS publication 463 - Travel, Entertainment, gift and car expenses (2018) the rate for most small localities in the United States is \$51

To keep using the per diem rate it must be under the \$51 per day, any per diem over that needs to be based on location, or could go to actual costs - providing a detailed receipt.

State Reimbursement

In- State	7/1/15	8.00	10.00	20.00	38.00
Out-State	7/1/15	10.00	15.00	25.00	50.00

Federal Rate for Wisconsin \$55.00

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2019</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Emergency Management - David Maack

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) David Maack
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: no

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 7/9/2019 Date of County Board Meeting to be Introduced: 7/19/2019

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a Wisconsin Emergency Management - EPCRA Hazmat Grant in the amount of \$7,475, and transfer of \$7,475 in the Emergency Management grant 2019 Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

July 3, 2019

To: Finance Committee
From: David L. Maack

Memo Re: FFY2019 EPCRA HAZMAT Equipment Grant

We are seeking approval to accept the FFY 2019 EPCRA HAZMAT Equipment Grant.

Racine County is eligible for a \$7475.13. This will be passed through to the South Shore Fire Department to reimburse them for equipment purchased. In turn, SSFD has agreed to be the county's designated hazardous materials team.

The grant requires a 20% match which South Shore FD will match, either with in-kind costs or additional equipment purchases.

Thank you for your consideration.

WISCONSIN EMERGENCY MANAGEMENT

WEM USE ONLY

Applicant Hereby Applies to the WEM for Financial Support for the Within-Described Project:

SUBGRANT #: 11604

Receipt Date	Award Date	Subgrant Number(s)
		-- 11604

SHORT TITLE: EPCRA State Computer and Hazmat Response Equipment

1. Type of Funds for which you are applying.	Computer and HazMat Response Equip Grant (St. 465.308 EPCRA) EPCRA State Computer and HazMat Response Equipment Grant 2019		
2. Applicant	Name Of Applicant:		County: Racine
	Racine County Emergency Management		
	Street Address: 730 Wisconsin Ave		
	Address Line 2:		Address Line 3:
	City: Racine		State: WI Zip: 53403
3. Recipient Agencies	Racine County Emergency Management		
4. Signatory	Name:		Title: County Executive
	Mr. Jonathan Delagrave		Agency: Racine County
	Street Address: 730 Wisconsin Avenue		
	Address Line 2:		Addr Line 3:
	City: Racine		State: WI Zip: 53403
5. Financial Officer	Name:		Title: Accounting Supervisor
	Mr. Spencer A Robertson		Agency: Racine County Emergency Management
	Street Address: 730 Wisconsin Ave		
	Address Line 2:		Addr Line 3:
	City: Racine		State: WI Zip: 53403
6. Project Director	Name:		Title: Emergency Management Coordinator
	Mr David L Maack		Agency: Racine County Emergency Management
	Street Address: 730 Wisconsin Ave		
	Address Line 2:		Addr Line 3:
	City: Racine		State: WI Zip: 53403
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) EPCRA State Computer and Hazmat Response Equipment		
	Funds will be used by Racine County to purchase hazmat response equipment. The hazmat response equipment will allow enhance the capabilities of the South Shore Hazmat Team.		
	Phone: 262-636-3273		Fax:
	Phone: 262-636-3176		Fax:
	Phone: 262-636-3515		Fax: 262-636-3505

8. SubGrant Budget

Sources

Categories	State	Category Total
Equipment	9,562.09	9,562.09
Source Total	9,562.09	9,562.09

9. Project Start Date: 1/1/2019

Project End Date: 12/31/2019

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Racine County Emergency Management	9,562.09	9,562.09
Total:	9,562.09	9,562.09

Allocation/Recipient Agency: Racine County Emergency Management

Category:	Year 1	Total
Equipment	9,562.09	9,562.09
Total:	9,562.09	9,562.09

11. Budget Details:

Master Budgets:

Line Item Details for Racine County Emergency Management

YEAR 1

EQUIPMENT

Justification: Hazmat Response equipment utilized by South Shore FD's Hazmat Team

COST

Item 10.2 Support Tools for Decontamination

Unit Cost: 1,200.0000

Source: State

1,200.00

Description: FSI North American -DAT Series DECON Shelter/Shower

County Located Racine

Jurisdiction Located Mount Pleasant, Village of

In:

In:

Discipline Using: Fire Service

Project Type:

CHREG - HazMat Response Equipment

Justification: Equipment will assist with chemical decontamination

Quantity: 1.00

Item 5.1 Vapor Protective

Unit Cost: 1,048.0200

Source: State

6,288.12

Description: NFPA 1994/2018 Fully Encapsulated Level A Suit

County Located Racine

Jurisdiction Located Mount Pleasant, Village of

In:

In:

Discipline Using: Fire Service

Project Type:

CHREG - HazMat Response Equipment

Justification: Equipment is used to provide Level A protection to hazmat team members

Quantity: 6.00

Item 6.4 Support Systems

Unit Cost: 1,398.9700

Source: State

1,398.97

Description: Dupont Universal Pressure Test Kit for Level A Suits

County Located Racine

Jurisdiction Located Mount Pleasant, Village of

In:

In:

Discipline Using: Fire Service

Project Type:

CHREG - HazMat Response Equipment

Justification: Equipment will be used to test Level A suits for general integrity

Quantity: 1.00

Item 9.1 Chemical Intervention

Description: Kromwell AE HAZMAT Kit

County Located Racine

Jurisdiction Located Mount Pleasant, Village of

In:

In:

Discipline Using: Fire Service

Project Type:

CHREG - HazMat Response Equipment

Justification: This is a kit to stop leaks

Quantity: 1.00
Unit Cost: 675.0000

Source: State 675.00

Equipment

Year 1 Total:

9,562.09

YEAR 1 TOTAL: 9,562.09

12. Sections:

A ASSURANCES

EPCRA COMPUTER & HAZMAT RESPONSE EQUIPMENT GRANT PROGRAM

ASSURANCES

The applicant hereby assures and certifies that it will comply with the regulations, policies, guidelines, and requirements as they relate to the application acceptance and use of emergency planning grant funds. In addition, the applicant assures and certifies with respect to the grant that:

1. It possesses legal authority to apply for the grant; that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It agrees that (a) funds granted as a result of this request are to be expended for the purposes set forth in this application and in accordance with all applicable laws, regulations, policies and procedures of the State of Wisconsin; (b) no expenditures will be eligible for inclusion if occurring prior to the effective date of the grant; (c) funds awarded by Wisconsin Emergency Management / State Emergency Response Coordinator (WEM/SERC) (hereinafter WEM) may be terminated at any time for violation of any terms and requirements of this agreement.
3. In connection with the performance of work under this agreement, the applicant agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5) Wis. Stats., arrest or conviction record, sexual orientation, as defined in s. 111.32(13m) Wis. Stat. or national origin, or ancestry, or marital status. This provision shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the applicant further agrees to take affirmative action to ensure equal employment opportunities. The applicant agrees to post in conspicuous places, available for employees and applicants for employment, notices the contracting officer provided setting forth the provisions of the nondiscrimination clause.
4. It shall comply with Section 504, Rehabilitation Act of 1973, which prohibits discrimination based on a physical or mental disability and the Age Discrimination Act of 1975, which prohibits discrimination based on age.
5. It shall ensure the establishment of safeguards to prevent employees, consultants, or members of the governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business, or other ties as specified in Wisconsin Statutes 946.10 and 646.13.
6. The applicant agrees that, if required by the State Single Audit Guidelines issued by the Department of Administration, it will provide to the Department of Military Affairs an independent financial audit in compliance with such Guidelines.
7. It will give WEM, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant. This provision shall also apply in the event of termination of this agreement. Any charges for copies of books, documents, papers, records, computer tapes, or computer printouts provided by the applicant shall not exceed the actual cost thereof to the applicant and shall be reimbursed to the applicant by WEM.
8. It will maintain such records as required by state and federal law. The minimum acceptable financial

records consist of: 1) documentation of employee time; 2) documentation of all materials, supplies, and travel expenses; 3) inventory records and supporting documentation for allowable equipment purchased to carry out the program scope; 4) rational supporting allocation of space charges; 5) any other records that support charges to program funds. The applicant must maintain sufficient segregation of program accounting records from other programs and/or projects.

9. The laws of the State of Wisconsin shall govern this grant.
10. The applicant will indemnify and save harmless the state and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the applicant, or of any of its contractors, in prosecuting work under this agreement.
11. It will at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this grant and which in any manner affect the work or its conduct.
12. In carrying out any provisions of the agreement or in exercising any power or authority granted on behalf of WEM, there will be no personal liability upon WEM, being understood that in such matters WEM acts as agent and representative of the state.

RESPONSE:

I agree to the Assurances

ASSURANCES - RELATED ATTACHMENTS:

File Name

File Description

B HAZMAT ELIGIBILITY STATEMENT

An LEPC is eligible for hazmat emergency response equipment under s. 323.61 (2m) only if it submits to WEM, through the Plan of Work (POW) process (WEM Directive Number 2005.3), a strategic plan for emergency response to hazardous substance releases that includes all of the following:

1. An analysis of the risks of hazardous substance releases in the county.
2. Identification of the existing capability for emergency response to hazardous substance releases in the county.
3. An assessment of needs, including equipment and training needs, related to emergency response to hazardous substance releases in the county.
4. A process to maintain or increase the capability for emergency response to hazardous substance releases in the county.
5. Identification of a local emergency response team that is capable of responding to a level B release that occurs at any place in the county and meets applicable federal standards.
6. Procedures for local emergency response team actions that are consistent with local emergency response plans developed under s. 323.60 (3) and the state contingency plan established under s. 292.11 (5).

RESPONSE:

I agree to the hazmat requirements

HAZMAT ELIGIBILITY STATEMENT - RELATED ATTACHMENTS:

File Name

File Description

C COMPUTER ELIGIBILITY STATEMENT

Any LEPC may apply to Wisconsin Emergency Management (WEM) for an annual grant award. All LEPCs are eligible for the computer portion of the grant.

RESPONSE:

I am not applying for computer portion of the grant

COMPUTER ELIGIBILITY STATEMENT - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
------------------	-------------------------

D REQUIRED ATTACHMENTS

1. Cover Letter authorizing the submission of the grant application, and signed by the LEPC chair and/or signing authority and county emergency management director. The cover letter must include the name of the grant and the dollar amount requested. The cover letter template has been included as Attachment C.
2. For multi-county applications, the LEPC must include authorization signed by the LEPC chair and/or signing authority and county emergency management director in each of the participating counties. If the LEPC is unable to obtain this authorization at the time of application, the LEPC should explain this in the cover letter and identify when the authorizations will be submitted. WEM will not award the funds until these authorizations are received.

RESPONSE:

Grant application

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
20190703121547161.pdf	application
lepc letter.pdf	LEPC CHair Letter

E LETTERS OF SUPPORT

Applicants may submit a cover letter authorizing the submission of the grant application, and signed by the LEPC chair and county emergency management director.

RESPONSE:

LETTERS OF SUPPORT - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
lepc letter.pdf	LEPC Letter

F FREESTYLE QUESTIONNAIRE

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

Section: Letters of Support

File Name

lepc letter.pdf

File Description

LEPC Letter

Section: Required Attachments

File Name

20190703121547161.pdf

lepc letter.pdf

File Description

application

LEPC CHair Letter