

RESOLUTION NO. 2014-115

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING CHANGES TO THE RACINE COUNTY REVOLVING LOAN FUND
PROGRAM POLICIES AND PROCEDURES MANUAL**

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS, the county’s Revolving Loan Fund (RLF) originated from funds awarded to the County from the Wisconsin Department of Commerce (DOC) to assist specific businesses that were expanding; and

WHEREAS, as those dollars are repaid, some go into the RLF loan fund to be re-lent to other businesses in accordance with the regulations set forth in the Manual; and

WHEREAS, a summary of the current status of this loan fund is below:

- Available for lending: \$460,000
- Applications in process: 2
- Loan closings in process: 0
- Total active loans: 8
- Total loans made since inception: 18
- Project investments since inception: \$70.6 million
- RLF dollars lent since inception: \$7.6 million
- RLF principal balances total: \$3.6 million
- Total job creation/retention: 111

WHEREAS, as of July 1, 2013, the Wisconsin Department of Administration (DOA) – Division of Housing has replaced the Wisconsin Economic Development Corporation in the administration of CDBG applications and contract management activities, including RLF’s; and

WHEREAS, DOA is requiring changes to the RLF Policy Manuals to ensure they are in compliance with program regulations; and

WHEREAS, revision of the current language incorporated into the manual would be as follows:

Section 2.4 (Page 9):

Reasonable administrative funds may be withdrawn from the RLF to cover personnel costs and other administrative expenses. Local funds may be used in situations when loan repayments are insufficient to cover administrative costs. Effective January 1, 2014, Administrative expenses up to twenty (20) percent of program income as defined by the Wisconsin Department of Administration may be used for direct loan administrative costs.

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BE IT RESOLVED by the Racine County Board of Supervisors that the changes to the policies and procedures manual which regulates the County’s Community Development Block Grant (CDBG) – Revolving Loan Fund (RLF) program is hereby authorized and approved and on file with the County Clerk’s Office.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that any two of the County Clerk, the County Executive and/or the County Board Chairman are authorized to execute any contracts, agreements or other documents necessary to carry out the intent of this resolution.

Respectfully submitted,

1st Reading _____
2nd Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

BOARD ACTION
Adopted _____
For _____
Against _____
Absent _____

Q.A. Shakoor, II, Chairman

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

Donnie Snow

John A. Wisch

Brett A. Nielsen

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____
Vetoed: _____

Date: _____,

Peter L. Hansen, County Executive