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REAL ESTATE SERVICES

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In association with

Venture Architects

Governmental Planning and Design
212 North 25th Street
Milwaukee, Wisconsin 53233
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SPACE PROGRAM

EXECUTIVE SUMMARY

Note: the Space Program and the Building Plans sections of the study are complimentary reports, and are intended to be used hand in hand.

The Racine County Space Program is an extensive Excel spreadsheet, and an accumulation of various departments within the County and their associated staff members, position titles, room locations, and square footages. The Space Program also serves as an essential tool for identifying what the County currently has and what the County should have going into the future. This is based on interviews, walkthroughs, and commercial standards that identify what space needs departments should have in the future.

One can notice that each department listed in the Space Program has a recommended column, which typically includes square footage additions and or subtractions for what the department should currently have as well as future space recommendations. For example, in many previous case studies, cubicle spaces are commonly too small, and lack the proper privacy for staff members to be as efficient as they otherwise could be.

The real power of the space program comes from its size recommendations for each staff position and support spaces within the departments, as this methodology helps create a County applied uniformity and best practice, as the Report establishes space standards for offices and support areas.

Additionally, the Space Program is also a comprehensive record of where specific individuals and departments are located within the County, their specific environmental needs, future growths, special requests, and even going as far as showing where room numbers and specific individuals sit within the departments, buildings, and County.

Disclaimer: Data is dated to the extent of 3.1.18.

Racine County

Facility and Space Use Survey & Strategic Master Plan

Racine, Wisconsin

PART ONE SPACE PROGRAM

SUMMARY

March 1st, 2018



LEGEND

(COLORS/DEPARTMENTS BASED ON DIVISIONS:

DISCLAIMER: DEPARTMENT ORGANIZATION IS BASED ON RECOMMENDATIONS

JUDICIAL - COURTS: ■

JUDICIAL - SHERIFF'S OFFICE: ■

GENERAL GOVERNMENT: ■

HUMAN SERVICES: ■

PUBLIC WORKS AND DEVELOPMENTAL SERVICES: ■

OTHER: ■

UNPOPULATED DEPARTMENTS: ■

FINAL

		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)		
FD Series	DEPARTMENT / DIVISION	EXISTING 2017	RECOMMENDED 2027				EXISTING 2017	RECOMMENDED 2027	REMARKS
	JUDICIAL - COURTS								
	Clerk of Circuit Court	59,011	68,402		1.25		73,764	85,502	
	District Attorney and Victim / Witness Office	8,865	8,726		1.25		11,082	10,908	
	Family Court Commissioner's Office	5,534	8,011		1.25		6,917	10,014	
	District Court Administrator (District 2)	1,377	637		1.25		1,721	797	
	Register in Probate	932	786		1.25		1,164	982	
	JUDICIAL - SHERIFF'S OFFICE								
	Administration	7,052	8,654		1.25		8,816	10,817	
	Operations Division	17,462	29,903		1.25		21,828	37,378	
	Support Services Division	5,450	4,698		1.25		6,812	5,873	
	911 Communications Center	4,352	7,352		1.25		5,441	9,190	
	Emergency Management	2,560	6,440		1.25		3,200	8,049	
	GENERAL GOVERNMENT								
	Corporation Counsel	2,597	2,916		1.25		3,247	3,645	
	Office of Child Support Enforcement	6,491	8,357		1.25		8,114	10,446	
	County Board of Supervisors	5,081	4,374		1.25		6,352	5,468	
	County Clerk	2,896	3,510		1.25		3,620	4,388	
	County Executive	1,681	2,039		1.25		2,101	2,548	
	Finance / Budget / Purchasing / Payroll	2,813	4,541		1.25		3,517	5,677	
	Human Resources	1,438	1,739		1.25		1,797	2,174	
	Information Technology	5,688	9,110		1.25		7,109	11,387	
	Medical Examiner	549	8,802		1.25		687	11,003	
	Buildings and Facilities Management	1,574	1,836		1.25		1,968	2,295	
	Register of Deeds/Land Description	8,114	6,298		1.25		10,142	7,872	
	Treasurer	1,897	2,772		1.25		2,371	3,464	
	Courthouse Support Spaces	11,356	11,356		1.25		14,195	14,195	

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JUDICIAL - SHERIFF'S OFFICE: ■

GENERAL GOVERNMENT: ■

HUMAN SERVICES: ■

PUBLIC WORKS AND DEVELOPMENTAL SERVICES: ■

OTHER: ■

UNPOPULATED DEPARTMENTS: ■



FINAL

		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)		
FD Series	DEPARTMENT / DIVISION	EXISTING 2017	RECOMMENDED 2027				EXISTING 2017	RECOMMENDED 2027	REMARKS
	HUMAN SERVICES								
	Administration / Fiscal / Operations	8,996	10,392		1.25		11,246	12,990	
	Behavioral Health	18,949	22,742		1.25		23,686	28,428	
	S.A.I.L. Program (Stabilization, Assessment, Information, and Linkage)	7,748	7,800		1.25		9,685	9,750	
	Detention Center	2,639	0		1.25		3,299	0	
	Economic Support Services	22,463	12,170		1.25		28,078	15,213	
	Economic Support Services - BURLINGTON	0	0		1.25		0	0	
	Veteran Services	651	1,253		1.25		813	1,566	
	Workforce Solutions / Development Center	13,233	15,841		1.25		16,541	19,801	
	Youth and Family	7,893	9,833		1.25		9,867	12,292	
	Aging & Disability Resource Center (ADRC)	4,740	5,019		1.25		5,925	6,274	
	Meals On Wheels (Nutrition Program)	1,974	3,456		1.25		2,467	4,320	
	PUBLIC WORKS AND DEVELOPMENT SERVICES								
	Highway Engineering & Parks Division	9,141	9,724		1.25		11,426	12,155	
	Development Services & Zoning	5,758	6,696		1.25		7,197	8,370	
	OTHER								
	Heritage Museum	25,302	25,302		1.25		31,627	31,627	
	Print and Mail Shop	1,608	1,793		1.25		2,010	2,241	
	UW-Extension_FoodWise	2,822	3,395		1.25		3,527	4,244	

		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)		
		EXISTING 2017	RECOMMENDED 2027				EXISTING 2017	RECOMMENDED 2027	
TOTAL DEPARTMENT GROSS SQ FT (DGSF)		298,685	346,673				373,356	433,342	TOTAL BUILDING GROSS SQ FT (BGSF)

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **EIGHTH FLOOR**
 DEPARTMENT: **Clerk of Circuit Court**
 SPACE/DIVISION:
 INTERVIEWEE: **Samuel Christensen**

CIRCUIT COURT JUDGES serving Racine County

- Judges are elected to a 6 year term.
- Judges rotate branches every two years.
- Judges BRANCH # stays with Judge
- Currently there are ten circuit court judges.
- TEN Branches are distributed as follows:
 - ✓ (2) Civil Courts
 - ✓ (2) Traffic / Misdemeanor Courts
 - ✓ (1) Family Court
 - ✓ (3) Felony Courts
 - ✓ (1) Juvenile Court
 - ✓ (1) Probate Court

Adjacencies

Racine County Jail
 District Attorney's Office
 Victim/Witness Office
 Juvenile Detention
 Child Support

March 1st, 2018

FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	BRANCH - DIVISION Staff & Support													
	DIVISION - (Not specified)													
	Clerk of Courts													
	Samuel Christensen		x	1	253	253	825			x	1	200	200	
	Deputy Clerk of Courts													
	Brian Graziano		x	1	248	248	803			x	1	200	200	
	Court Clerk													
	Rhonda Jensen			1	0	0	N/A	No office/cubicle, On-Call Employee			1	0	0	
	Deputy Court Clerk (Intake Clerk)													
	Linda Beesley		x	1	108	108	MC226	LEC Location		x	1	120	120	
	Judicial Court Commissioner													
	Alice Rudebusch		x	1	194	194	677			x	1	200	200	
	Jury Coordinator													
	Ashley Robash	x		1	64	64	801	Shared Space	x		1	64	64	
	DIVISION - FELONY													
	Judge													
	Emily Mueller		x	1	258	258	MC209	LEC Location		x	1	500	500	
	Court Reporter													
	Robin Anderson		x	1	142	142	MC212	LEC Location		x	1	120	120	
	Judge													
	Mark Nielsen		x	1	441	441	LC109	LEC Location		x	1	500	500	

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March 1st, 2018

FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Court Reporter														
	Darlene Shue		x	1	130	130	LC111	LEC Location		x	1	120	120		
	Judge														
	Faye Flancher		x	1	447	447	LC315	LEC Location		x	1	500	500		
	Court Reporter														
	Mary Jane Slaght		x	1	115	115	LC310	LEC Location		x	1	120	120		
	Case Manager														
	Amy Vanderhoef		x	1	115	115	LC308	LEC Location		x	1	120	120		
	Deputy Court Clerk														
	Ann Brickler	x		1	776	776	LC309	Shared Space, LEC Location	x		1	64	64		
	Deputy Court Clerk														
	Unknown	x		1	0	0	LC309	Shared Space, LEC Location	x		1	64	64		
	Deputy Court Clerk														
	Unknown	x		1	316	316	MC224	Shared Space, LEC Location Juvenile - Deputy Court Clerk	x		1	64	64		
	Deputy Court Clerk														
	Tracy Kutch	x		1	0	0	LC309	Shared Space, LEC Location	x		1	64	64		
	Clerical Support														
	Heidi Reichel	x		1	0	0	LC309	Shared Space, LEC Location	x		1	64	64		
	Deputy Court Clerk														
	Myanna Ruiz	x		1	0	0	LC309	Shared Space, LEC Location			1	64	64		

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	DIVISION - CIVIL														
	Judge														
	Eugene Gasiorkiewicz		x	1	295	295	753			x	1	500	500		
	Court Reporter														
	N/A		x	1	169	169	779			x	1	120	120		
	Judge														
	David Paulson		x	1	336	336	455			x	1	500	500		
	Court Reporter														
	Carolyn Kingsley		x	1	188	188	457			x	1	120	120		
	Deputy Court Clerk														
	Beverly Westphal	x		1	178	178	777			x	1	64	64		
	Deputy Court Clerk														
	Jennifer Bell	x		1	233	233	475			x	1	64	64		
	DIVISION - FAMILY														
	Judge														
	Robert Repischak		x	1	203	203	331			x	1	500	500		
	Court Reporter														
	Sandra Campbell		x	1	190	190	333			x	1	120	120		
	Deputy Family Court Commissioner														
	Dan Rieck			1	0	0		HSD Location, Talyor Ave.			1	0	0		

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Deputy Court Clerk														
	Linda Robinson		x	1	0	0		HSD Location, Taylor Ave.			1	0	0		
	Deputy Court Clerk														
	Cherri Cape	x		1	193	193	355		x		1	64	64		
	Clerical Support														
	Tia Anderson	x		1	101	101	332		x		1	64	64		
	Clerical Support														
	Karen Stephan	x		1	66	66	375		x		1	64	64		
	Case Manager														
	Diane Hanson		x	1	238	238	353	also Civil and Probate Divs.	x		1	120	120		
	DIVISION - JUVENILE														
	Judge														
	Wynne Laufenberg		x	1	187	187	MC125	LEC Location	x		1	500	500		
	Court Reporter														
	Jennifer Vorpal		x	1	100	100	MC111	LEC Location	x		1	120	120		
	Deputy Court Clerk														
	Carrie Ann Dail	x		1	0	0	MC224	Shared Space, LEC Location Felony - Deputy Court Clerk	x		1	64	64		
	Clerical Support														
	Joshua Valladares	x		1	0	0	MC131	Counted in Support Space	x		1	64	64		

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	DIVISION - PROBATE														
	Judge														
	Charles Constantine		x	1	289	289	653		x	1	500	500			
	Court Reporter														
	Elizabeth Kiel		x	1	198	198	679		x	1	120	120			
	DIVISION - TRAFFIC/MISD														
	Judge														
	Michael Piontek		x	1	223	223	251		x	1	500	500			
	Court Reporter														
	Rose Coulthart		x	1	176	176	255		x	1	120	120			
	Court Reporter														
	Carmen Howard		x	1	0	0	255		x	1	120	120			
	Judge														
	Timothy Boyle		x	1	259	259	MC302	LEC Location	x	1	500	500			
	Court Reporter														
	Kim Slaasted		x	1	127	127	MC301	LEC Location	x	1	120	120			
	Case Manager														
	Laurie Hardy		x	1	109	109	MC225	LEC Location	x	1	120	120			
	Deputy Court Clerk														
	Antoniette Klitzman	x		1	0	0	MC224	Shared Space, LEC Location	x	1	64	64			
	Deputy Court Clerk														
	Calyn Presser	x		1	0	0	MC224	Shared Space, LEC Location	x	1	64	64			

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Deputy Court Clerk														
	Sondra Ayala	x		1	0	0	MC224	Shared Space, LEC Location	x		1	64	64		
	Clerical Support														
	Alice Tenart	x		1	311	311	MC227	Share Space (LEC Location)	x		1	64	64		
	Clerical Support														
	Naomi Zeytoonian	x		1	0	0	MC219	Counted in Support Space	x		1	64	64		
	Clerical Support														
	Hannah Wronkowski	x		1	0	0	MC227	Share Space (LEC Location)	x		1	64	64		
	DIVISION - SMALL CLAIMS														
	Deputy Clerk Typist														
	Samantha Hempel	x		1	64	64	801	Shared Space	x		1	64	64		
	Clerk Typist														
	Hanna Fontaine	x		1	64	64	801	Shared Space	x		1	64	64		
	Clerk Typist														
	Paula Heitman	x		1	100	100	801	Shared Space / Receptionist	x		1	100	100	Includes Counter	
	Clerk Typist														
	Amy Deburgh	x		1	64	64	801	Shared Space	x		1	64	64		
	Clerk Typist														
	Angela Gites Barron	x		1	64	64	801	Shared Space	x		1	64	64		
	Clerk Typist														
	N/A	x		1	64	64	801	Shared Space	x		1	64	64		

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS			
	Account Clerk																
	N/A	x		1	48	48	801	Shared Space	x		1	64	64				
	Clerk Typist (Part Time)																
	N/A	x		1	64	64	801	Shared Space	x		1	64	64				
	DIVISION - WARRANTS																
	Warrant Coordinator																
	Christina Mueller		x	1	0	0		Ives Grove	x		1	64	64				
	Warrant Coordinator																
	Jennifer Perman	x		1	48	48	805	Shared Space	x		1	64	64				
	DIVISION - ACCOUNTING																
	Account Clerk																
	Alicia Vega	x		1	48	48	805	Shared Space	x		1	48	48				
	Account Clerk																
	Gerrie Faber	x		1	48	48	807	Shared Space	x		1	48	48				
	Account Clerk																
	Karina Morales	x		1	48	48	805	Shared Space	x		1	48	48				
	Account Supervisor																
	Kaleigh Strickland	x		1	48	48	807	Shared Space	x		1	48	48				
Staff Sub Total DNSF				8,748					Staff Sub Total DNSF				9,548				

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		Cube	Office						Cube	Office				
	SUPPORT SPACES													
	Hearing Intake (LEC, Lower Level)			1	818	818	LJ2/LC300				1	1,200	1,200	
	Family Court Hearing (Courthouse, 5th Floor)			1	288	288	517				1	1,000	1,000	
	Family Court Hearing (Courthouse, 3rd Floor)			1	473	473	303				1	1,000	1,000	
	Probate Court Hearing (Courthouse, 6th Floor)			1	774	774	605				1	1,000	1,000	
	1st Floor Courtroom (Courthouse, Non-Jury)			1	1,245	1,245	105				1	1,200	1,200	
	Jury Assembly (Courthouse, 8th Floor)			1	1,479	1,479	875				1	2,000	2,000	
	Jury Deliberation (Courthouse, 7th Floor)			1	359	359	731				1	400	400	
	Jury Deliberation (Courthouse, 4th Floor)			1	366	366	479				1	400	400	
	Jury Deliberation (Courthouse, 2nd Floor)			1	296	296	259				1	400	400	
	Jury Deliberation (LEC, Main Level South)			1	323	323	MC105				1	400	400	
	Jury Deliberation (LEC, Main Level North)			1	295	295	MC305				1	400	400	
	Jury Deliberation (LEC, Main Level West)			1	280	280	MC203				1	400	400	
	Jury Deliberation (LEC, LL)			1	329	329	LC311				1	400	400	
	Jury Deliberation (LEC, LL)			1	312	312	LC110				1	400	400	
	Jury Toilets			0	0	0					16	50	800	
	Law Lib/ Public Comp. (Courthouse, 8th Floor)			1	557	557	805				1	200	200	
	File (Courthouse, 7th Floor)			1	135	135	775				1	150	150	
	File (Courthouse, 6th Floor)			1	128	128	675				1	150	150	
	File (Courthouse, 4th Floor)			1	156	156	477				1	150	150	
	File (Courthouse, 3rd Floor)			1	276	276	351				1	150	150	
	File(Courthouse, 3rd Floor)			1	1,234	1,234	375				1	1,200	1,200	
	File - Archive Stor (Courthouse, Basement)			1	258	258	B51	Evidence Storage			1	300	300	
	Dep. Court Clerk's Off. (Courthouse, 2nd Floor)			1	161	161	257				1	120	120	
	File (LEC, Juvenile Court)			1	353	353	MC131				1	300	300	
	Case Manager (LEC, Vacant - Juvenile Court)			1	79	79	MC141				1	120	120	
	Conference (LEC, Juvenile)			1	71	71	MC161				1	120	120	
	Conference (LEC, Juvenile)			1	71	71	MC163				1	120	120	
	Waiting (LEC, Juvenile)			1	424	424	MC151				1	600	600	
	File (LEC, Traffic/Misd)			1	364	364	MC219				1	150	150	
	Court Officer (LEC, Vacant - Traffic/Misd)			1	78	78	MC220				1	100	100	
	Public Access Computer (LEC, Traffic/Misd)			1	295	295	MC229				1	300	300	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **EIGHTH FLOOR**
 DEPARTMENT: **Clerk of Circuit Court**
 SPACE/DIVISION:
 INTERVIEWEE: **Samuel Christensen**

CIRCUIT COURT JUDGES serving Racine County

- Judges are elected to a 6 year term.
- Judges rotate branches every two years.
- Judges BRANCH # stays with Judge
- Currently there are ten circuit court judges.
- TEN Branches are distributed as follows:
 - ✓ (2) Civil Courts
 - ✓ (2) Traffic / Misdemeanor Courts
 - ✓ (1) Family Court
 - ✓ (3) Felony Courts
 - ✓ (1) Juvenile Court
 - ✓ (1) Probate Court

Adjacencies

Racine County Jail
 District Attorney's Office
 Victim/Witness Office
 Juvenile Detention
 Child Support

March 1st, 2018

FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				RECOMMENDED 2027					
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total
	File - Felony (LEC, Archive Storage)			1	255	255	LC114			1	200	200	
	File Storage Felony (LEC)			1	435	435	LC313			1	400	400	
	File - Traffic/Misd (LEC, Archive Storage)			1	266	266	MC300			1	200	200	
	Copier (Courthouse, 8th Floor)			1	48	48	801	Shared Room		1	100	100	
	Jury Deliberation (Courthouse, 3rd Floor)			1	259	259	317			1	400	400	
	Jury Deliberation Toilet (Courthouse, 3rd Floor)			1	57	57	317	Room 317's Toilet		1	50	50	
	Courtroom (Courthouse, 2nd Floor)			1	1,902	1,902	201			1	2,000	2,000	
	Courtroom (Courthouse, 3rd Floor)			1	1,196	1,196	301			1	2,000	2,000	
	Courtroom (Courthouse, 4th Floor)			1	1,931	1,931	401			1	2,000	2,000	
	Courtroom (Courthouse, 6th Floor)			1	1,930	1,930	601			1	2,000	2,000	
	Courtroom (Courthouse, 7th Floor)			1	1,916	1,916	701			1	2,000	2,000	
	Courtroom (LEC, Basement)			1	1,496	1,496	LC124			1	2,000	2,000	
	Courtroom (LEC, Basement)			1	1,493	1,493	LC118			1	2,000	2,000	
	Courtroom (LEC, 1st Floor)			1	1,555	1,555	MC304			1	2,000	2,000	
	Courtroom (LEC, 1st Floor)			1	1,161	1,161	MC200			1	2,000	2,000	
	Courtroom (LEC, 1st Floor)			1	1,300	1,300	MC100			1	2,000	2,000	
	Attorney Conference 1 (Courthouse, 1st Floor)			1	106	106	103						
	Attorney Conference 2 (Courthouse, 1st Floor)			1	100	100	101						
	Attorney Conference			0	0	0				20	120	2,400	10 Courtrooms
	Conference (Courthouse, 1st Floor)			1	108	108	107						
	Judge's Closet (Courthouse, 1st Floor)			1	7	7	109			10	20	20	
	Vacant Room (Courthouse, 2nd Floor)			1	177	177	257A			0	0	0	
	Judge's Closet (Courthouse, 2nd Floor)			1	11	11	212			0	0	0	
	Judge's Toilet (Courthouse, 2nd Floor)			1	15	15	210			10	50	50	
	Judge's Library (Courthouse, 2nd Floor)			1	247	247	253			0	0	0	In Chamber, 7 Courtrooms
	Holding Cell (Courthouse, 2nd Floor)			1	25	25	225			14	100	100	
	Judge's Closet (Courthouse, 3rd Floor)			1	12	12	319			0	0	0	
	Judge's Toilet (Courthouse, 3rd Floor)			1	25	25	317			0	0	0	
	Vacant Room (Courthouse, 3rd Floor)			1	268	268	357			0	0	0	
	Vault (Courthouse, 3rd Floor)			1	48	48	330			1	100	100	Evidence
	Judge's Closet (Courthouse, 4th Floor)			1	17	17	428			0	0	0	
	Judge's Library/Conference (Courthouse, 4th Floor)			1	548	548	453			0	0	0	
	Judge's Toilet (Courthouse, 4th Floor)			1	24	24	433			0	0	0	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **EIGHTH FLOOR**
 DEPARTMENT: **Clerk of Circuit Court**
 SPACE/DIVISION:
 INTERVIEWEE: **Samuel Christensen**

CIRCUIT COURT JUDGES serving Racine County

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Adjacencies

Racine County Jail
 District Attorney's Office
 Victim/Witness Office
 Juvenile Detention
 Child Support

March 1st, 2018

FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Holding Cell (Courthouse, 4th Floor)			1	40	40	438			0	0	0			
	Library / Conference (Courthouse, 6th Floor)			1	258	258	655			0	0	0			
	Judge's Toilet (Courthouse, 6th Floor)			1	28	28	616			0	0	0			
	Unassigned Space (Courthouse, 6th Floor)			1	38	38	619			0	0	0			
	Library / Conference (Courthouse, 7th Floor)			1	341	341	755			0	0	0			
	Unassigned Space (Courthouse, 7th Floor)			1	38	38	726			0	0	0			
	Storage (Courthouse, 8th Floor)			1	62	62	812			4	100	100			
	Vending (Courthouse, 8th Floor)			1	48	48	801			1	120	120			
	Break Area (Courthouse, 8th Floor)			1	48	48	801			1	150	150			
	Judge's Toilet (LEC, 1st Floor)			1	50	50	MC125T			0	0	0			
	Judge's Closet (LEC, 1st Floor)			1	14	14	MC125			0	0	0			
	Vacant Room (Courthouse, 1st Floor)			1	146	146	109			0	0	0			
	Vacant Room (Courthouse, 1st Floor)			1	141	141	111			0	0	0			
	Computers (LEC, 1st Floor)			1	303	303	MC228			1	300	300			
	Cell (LEC, 1st Floor)			3	66	66	N/A			0	0	0			
	Cell (LEC, 1st Floor)			1	88	88	N/A			0	0	0			
	Unknown (LEC, 1st Floor)			1	131	131	MC211			0	0	0			
	Office - Unoccupied (LEC, 1st Floor)			1	86	86	N/A			0	0	0			
	Office - Racine P.D. (LEC, 1st Floor)			1	82	82	MC223			1	120	120			
	Judge's Conference (LEC, 1st Floor)			1	258	258	MC208			0	0	0			
	Library (LEC, 1st Floor)			1	157	157	MC204			1	200	200			
	Court Officer (LEC, 1st Floor)			1	165	165	MC304			1	120	120			
	Conference (LEC, 1st Floor)			1	78	78	MC308			0	0	0			
	Conference (LEC, 1st Floor)			1	121	121	MC307			0	0	0			
	Info./Balliff (LEC, 1st Floor)			1	136	136	NA			1	120	120			
	Toilet (LEC, 1st Floor)			1	50	50	MC105T			0	0	0			
	Storage (LEC, 1st Floor)			1	67	67	N/A			0	0	0			
	Juv. Court Hearing Room (LEC, 1st Floor)			1	403	403	MC175			0	0	0			
	Home Detention Interview (LEC, 1st Floor)			1	122	122	N/A			1	120	120			
	Juvenile Intake (LEC, 1st Floor)			1	184	184	N/A			1	120	120			

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
	NINTH FLOOR - DISTRICT ATTORNEY													
	District Attorney													
	Patricia J. Hanson		x	1	282	282	925		x	1	200	200	includes Conference Space	
	Deputy District Attorney													
	Maureen Martinez		x	1	153	153	909		x	1	120	120		
	Assistant District Attorney													
	Lucas Bennewitz		x	1	110	110	979		x	1	120	120		
	Assistant District Attorney													
	Theresa Villar		x	1	91	91	963		x	1	120	120		
	Assistant District Attorney													
	Sherri Sharping		x	1	167	167	927		x	1	120	120		
	Assistant District Attorney													
	Micha Schwab		x	1	90	90	959		x	1	120	120		
	Assistant District Attorney													
	Thomas J. Coaty		x	1	128	128	933		x	1	120	120		
	Assistant District Attorney													
	Robin Zbikowski		x	1	130	130	957		x	1	120	120		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
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Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

March 1st, 2018
FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS	
	Assistant District Attorney														
	Carolyn Delery		x	1	95	95	913			x	1	120	120		
	Assistant District Attorney														
	Dirk Jensen		x	1	154	154	929	Future Positions Include: 1 - Assistant District Attorney 8 - Support Staff		x	1	120	120		
	Assistant District Attorney														
	Lillian V. Lewis		x	1	111	111	975			x	1	120	120		
	Assistant District Attorney														
	Barry Braatz		x	1	109	109	951			x	1	120	120		
	Assistant District Attorney														
	Antoinette Rich		x	1	127	127	915			x	1	120	120		
	Assistant District Attorney														
	Jessica Lynott		x	1	95	95	977	Moving To 2nd Floor In The Future		x	1	120	120		
	Assistant District Attorney														
	Rebecca Sommers		x	1	119	119	931			x	1	120	120		
	Assistant District Attorney														
	Christopher D. Steenrod		x	1	106	106	953			x	1	120	120		
	Assistant District Attorney														
	Jennifer Tanck-Adams		x	1	95	95	911			x	1	120	120		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Assistant District Attorney													
	Brian Van Schyndel		x	1	118	118	955		x	1	120	120		
	Assistant District Attorney													
	Kelly Larson		x	1	78	78	961		x	1	120	120		
	Assistant District Attorney													
	FUTURE			0	0	0			x	1	120	120	Proposed State Budget 2019	
	Legal Support Coordinator													
	George Yee		x	1	105	105	903		x	1	120	120		
	Support Staff													
	FUTURE			0	0	0			x	8	64	512	4 to 8 Support Staff in next 5 years	
	Legal Clerk II													
	Maureen Ruffalo	x		1	73	73	901	District Attorney RECEPTION	x	1	64	64		
	Legal Clerk II													
	Christa Schlitz	x		1	66	66	901B		x	1	64	64		
	Legal Clerk II													
	Sue Tychikowski	x		1	45	45	901D		x	1	64	64		
	Legal Clerk II													
	Joan Simon	x		1	45	45	901E		x	1	64	64		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Legal Clerk II														
	Julie Janssen	x		1	45	45	901F		x		1	64	64		
	Legal Clerk II														
	Rachel Wieczorek	x		1	45	45	901G		x		1	64	64		
	Legal Clerk II														
	Michelle Hoffman	x		1	74	74	901I		x		1	64	64		
	Legal Clerk II														
	Stase Lewison	x		1	55	55	901H		x		1	64	64		
	Vacant														
	FUTURE		x	1	77	77	965	VACANT office on 9th floor		x	1	120	120		
	SECOND FLOOR - VICTIM / WITNESS														
	Victim Witness Coordinator														
	Latonia Lewis		x	1	126	126	231			x	1	120	120		
	Victim Witness Specialist														
	Katie Henningfeld		x	1	99	99	233			x	1	120	120		
	Victim Witness Specialist														
	Colleen Conley		x	1	65	65	235			x	1	120	120		
	Victim Witness Specialist														
	Tessy Matthews		x	1	115	115	207			x	1	120	120		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Victim Witness Specialist														
	Twly Beets		x	1	129	129	209			x	1	120	120		
	Victim Witness Specialist														
	Ilana Brooks		x	1	148	148	211			x	1	120	120		
	Suponea Clerk														
	Various Users	x		1	70	70	203D			x	1	120	120		
	Financial Work Station														
	UNASSIGNED	x		1	64	64	203B			x	1	64	64		
	Intern														
	NAME	x		1	64	64	203C			x	1	64	64		
	Receptionist														
	Marcia Garcia	x		1	64	64	203	Victim Witness RECEPTION		x	1	64	64		
	Work Station														
		x		1	48	48	203			x	1	64	64		

Staff Sub Total DNSF **3,980**

Staff Sub Total DNSF **4,840**

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	SUPPORT SPACES													
	NINTH FLOOR - DISTRICT ATTORNEY													
	Break Room			1	392	392	905	NINTH FLOOR			1	160	160	
	Conference Room			1	289	289	907	NINTH FLOOR			1	320	320	War Room
	File Room			1	333	333	935	NINTH FLOOR			1	120	120	Sized for FUTURE office
	Closet			1	29	29	957	NINTH FLOOR			0	0	0	
	Copy Area			1	64	64	N/A				1	64	64	
	Work Area			1	111	111	931				1	120	0	
	SECOND FLOOR - VICTIM / WITNESS													
	Conference Room			1	248	248	247	SECOND FLOOR			1	200	200	
	Victim / Witness Waiting Area			1	309	309	203	SECOND FLOOR			1	200	200	
	Victim / Witness Toilet Room			0	0	0					1	60	60	
	Files			1	713	713	203	SECOND FLOOR			1	400	400	
	Storage			1	42	42	249	SECOND FLOOR			0	0	0	
	Copier			1	57	57	203	SECOND FLOOR			0	0	0	
	Copy/Work Area			0	0	0					1	100	100	
								TRAINING/CONFERENCEING NEEDS						
								Training and Conference Room						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **DA - 9th Floor; Victim/Witness - 2nd Floor**
 DEPARTMENT: **District Attorney and Victim / Witness Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Patricia J. Hanson**

March 1st, 2018
FINAL

Adjacencies
 Criminal Courts
 Racine County Sheriff's Office
 Victim / Witness

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS	
								MEETINGS							
								18 Attorney Staff, <30 minutes, twice a month.							
								12 Support Staff, <60 minutes, once a month.							
								30 All Staff, <60 minutes, once a month.							
								7 Victim/Witness Staff, <60 minutes,							
								OUTSIDE CONSULTANT SPACE							
								Interns - workspace for 3-5 varied							
								ELECTRONIC FILING							
								In the process of determining how to handle scanning of closed criminal files. There are currently files in both the basement of the courthouse and at Ives Grove that are permanently stored, but need to be scanned going into the future.							
								We use a State based data storage system and participate in e-filing with the courts.							

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **THIRD & FIFTH FLOORS**
 DEPARTMENT: **Family Court Commissioner's Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Anisa M. Dunn**

Adjacencies
 Family Court
 Clerk of Courts

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Family Court Commissioner							No plans for future staff						NOTES Department is NOT looking for additional space.	
	Anisa Dunn		x	1	242	242	553			x	1	200	200		
	Deputy Family Court Commissioner														
	Georgia Herrera		x	1	112	112	575		x	1	200	200			
	Deputy Family Court Commissioner														
	William Honrath			0	132	132		PTE - Works out of hearing room	x	1	200	200			
	Deputy Family Court Commissioner														
	Daniel Rieck		x	1	254	254	579	Share room with Paul S.	x	1	200	200			
	Deputy Family Court Commissioner														
	Paul Stenzel		x	1	0	0	579	Share room with Daniel R.	x	1	200	200			
	Deputy Court Clerk														
	Michele Sorenson		x	1	88	88	509		x	1	100	100			
	Deputy Court Clerk														
	Linda Robinson		x	1	245	245	555		x	1	100	100			
	Clerk														
	Rashae McKenzie	x		1	151	151	501	Front Desk	x	1	100	100			
	Family Court Worker														
	Donald LaFave		x	1	128	128	503		x	1	200	200			
	Family Court Worker														
	Andy Patch		x	1	122	122	507		x	1	200	200			

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **THIRD & FIFTH FLOORS**
 DEPARTMENT: **Family Court Commissioner's Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Anisa M. Dunn**

March 1st, 2018
FINAL

Adjacencies
 Family Court
 Clerk of Courts

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								TRAINING/CONFERENCE NEEDS						
								<ul style="list-style-type: none"> Clerical Staff Meetings (12 occupants) Commissioner Meetings (6 occupants) FCW Meetings (3 occupants) Larger Meetings with Family Bar, etc (currently use 1st floor conference room) (30-occupants) 						
								CURRENT MEETING DESCRIPTION						
								4-30 attendees, lasting 1 hour, frequency bi-monthly						
								OUTSIDE CONSULTANT SPACE NEEDS						
								Potentially in the future a space for a Pro Se Self Help Center would						
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 8; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 3; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Storage Cabinets = 3; FUTURE = 0						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **THIRD & FIFTH FLOORS**
 DEPARTMENT: **Family Court Commissioner's Office**
 SPACE/DIVISION:
 INTERVIEWEE: **Anisa M. Dunn**

March 1st, 2018
FINAL

Adjacencies
 Family Court
 Clerk of Courts

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								courthouse that often stays near our floor to provide visibility during our hearings. We often have prisoners transported to our hearings which require deputies to walk them over. Further, for our Domestic Abuse restraining orders we have a Deputy sit in on all of those hearings, and we often have cases that require a Deputy to sit						
								PARKING NEEDS						
								Current: 2017 Staff Parking - 2 spcs.						
								Future: 2027 Staff Parking - 3 spcs						
								PUBLIC SPACES USED BY WEEK DAY & AM/PM						
								MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY		
								am pm	am pm	am pm	am pm	am pm		
								2 2	2 2	2 2	2 2	1 1		

Support Sub Total DNSF 2,219

Support Sub Total DNSF 3,634

Staff + Support DNSF 4,099

Staff + Support DNSF 5,934

Department Grossing Factor 1.35

Department Grossing Factor 1.35

TOTAL GSF 5,534

TOTAL GSF 8,011

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **2nd Floor, Suite 275**
 DEPARTMENT: **District Court Administrator (District 2)**
 SPACE/DIVISION:
 INTERVIEWEE: **Louis C. Moore**

March 1st, 2018
FINAL

Adjacencies
 Courts
 Clerk of Courts
 Family Court Commissioner

				EXISTING 2017							RECOMMENDED 2027						
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS			
		Cube	Office						Cube	Office							
	STAFF																
	District Court Administrator							No plans for future staff						2017-08-31			
	Louis C. Moore		x	1	240	240	279			x	1	160	160		They are State of Wisconsin employees that float between three counties that make up Distirct 2 - Kenosha, Racine, and Waloworth.		
	Administrative Assistant													State "LEASES" this space from Racine County.			
	April M. Windham	x		1	64	64	275		x	1	64	64					
	District Reporter													35% of the time, Louis Moore is in this office.			
	Leslie M. Johnson	x		1	158	158	281		x	1	64	64					
	District Reporter													Autonomous.			
	Katie M. Giebel	x		1	197	197	277		x	1	64	64					
				Staff Sub Total DNSF							Staff Sub Total DNSF						
				659									352				

	SUPPORT SPACES	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS			
		Cube	Office						Cube	Office							
	Waiting Area			1	120	120	275				1	120	120				
				1		0					1		0				
				1		0					1		0				
				1		0					1		0				
				1		0					1		0				
				1		0					1		0				
				Support Sub Total DNSF							Support Sub Total DNSF						
				120									120				
Medical Exam Storage f + Support DNSF				1,020					Staff + Support DNSF				472				
Department Grossing Factor				1.35					Department Grossing Factor				1.35				
TOTAL GSF				1,377					TOTAL GSF				637				

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY LAW ENFORCEMENT CENTER
 STREET ADDRESS: **717 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Administration Division**
 INTERVIEWEE: **Captain James Weidner**

Adjacencies
 Jail
 Juvenile Detention
 Operations
 Support Services

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Sheriff														
	Christopher Schmaling		x	1	204	204	MA422	LEC		x	1	200	200	IVES GROVE	
	Chief Deputy														
	John Hanrahan		x	1	205	205	MA424	LEC		x	1	200	200	IVES GROVE	
	Sheriff's Secretary/Admin. Assistant														
	Lori Roberts	x		1	120	120	A	LEC	x		1	120	120	IVES GROVE	
	Captain, Support Services														
	Daniel Adams		x	1	137	137	MA425	LEC		x	1	150	150	IVES GROVE	
	Captain, Operations														
	James Weidner		x	1	137	137	MA428	LEC		x	1	150	150	IVES GROVE	
	Patrol Captain														
	James Weidner		x	1	0	0	133	(CHECK OPERATION DIVISION)		x	1	0	0		
	Captain, Jail														
	Douglas Wearing		x	0	0	0		In Jail		x	0	0	0	In Jail	
	Lieutenant, Patrol (1st Shift)														
	Daniel Klatt		x	1	0	0	132	(CHECK OPERATION DIVISION)		x	1	0	0		
	Lieutenant, Patrol (2nd Shift)														
	Chuck Gehrand		x	1	0	0	131	(CHECK OPERATION DIVISION)		x	1	0	0		
	Lieutenant, Patrol (3rd Shift)														
	David Kinservik		x	1	0	0	130	(CHECK OPERATION DIVISION)		x	1	0	0		

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY LAW ENFORCEMENT CENTER
 STREET ADDRESS: **717 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Administration Division**
 INTERVIEWEE: **Captain James Weidner**

Adjacencies
 Jail
 Juvenile Detention
 Operations
 Support Services

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Sheriff's Conference Room			1	432	432	MA430	LEC			1	500	500	IVES GROVE	
	Mail Boxes			1	100	100	N/A	LEC (Corridor)			1	100	100	IVES GROVE	
	Training Storage			1	128	128	MA434	LEC			1	300	300	IVES GROVE	
	Deputies' Report Writing			1	114	114	N/A	LEC (North of MA433)			1	120	120	IVES GROVE	
	Copy / Work Room			1	135	135	B	LEC			1	140	140	IVES GROVE	
	Training Storage			1	78	78	N/A	LEC (North of MA433)			1	120	120	IVES GROVE	
	Storage			1	114	114	MA429	LEC			1	200	200	IVES GROVE	
	Computer Training Room			1	537	537	MA414	LEC			1	600	600	IVES GROVE	
	Storage			1	83	83	MA417	LEC			1	120	120	IVES GROVE	
	Break Room			1	183	183	MA410	LEC			1	200	200	IVES GROVE	
	Sheriff's Toilet			1	25	25	MA422	LEC			1	50	50	IVES GROVE	
	Sheriff's Closet			1	36	36	MA422	LEC			1	40	40	IVES GROVE	
	Administrative Conference			1	465	465	MA415	LEC			1	460	460	IVES GROVE	
	Interview			1	83	83	MA416	LEC			2	100	200	IVES GROVE	
	Interview			1	83	83	MA418	LEC			0	0	0	IVES GROVE	
	Records, Storage			1	1,184	1,184	MA404	LEC			1	800	800	Stays At LEC	
	Records, Wait/Lobby			1	176	176	MA404	LEC			1	200	200	Stays At LEC	
	Service Counter			1	63	63	MA403	LEC			1	100	100	Stays At LEC	
	Process/Print			1	46	46	N/A	LEC			1	100	100	Stays At LEC	
	DNA			1	57	57	MA401	LEC			1	100	100	Stays At LEC	

Support Sub Total DNSF 4,122

Support Sub Total DNSF 4,450

Staff + Support DNSF 5,224
 Department Grossing Factor 1.35
TOTAL GSF 7,052

Staff + Support DNSF 6,410
 Department Grossing Factor 1.35
TOTAL GSF 8,654

Staff + Support Staying at LEC GSF = **1,917**

TOTAL GSF LEC STAFF & SUPPORT AT LEC = 6,737

Adjacencies
 Add adjecencies

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Operations Division**
 INTERVIEWEE: **Captain James Weidner**

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Captain, Operations Division														
	James Weidner			0	0	0	133	Accounted for in Admin Division program			0	0	0	Accounted for in Admin Division program	
	STRATEGIC PATROL UNITS (SPU)														
	Traffic Patrol			2	0	0					2	0	0	ROAD PATROL	
	I-94 Patrol			6	0	0					6	0	0	ROAD PATROL	
	K-9 Patrol			4	0	0					4	0	0	ROAD PATROL	
	East of I-94 Patrol			6	0	0					6	0	0	ROAD PATROL	
	PATROL														
	Captain Patrol														
	James Weidner		x	1	153	153	133			x	1	150	150		
	Lieutenant, Patrol (1st Shift)		x	1	141	141	132			x	1	150	150		
	Daniel Klatt														
	Lieutenant, Patrol (2nd Shift)		x	1	140	140	131			x	1	150	150		
	Chuck Gehrand														
	Lieutenant, Patrol (3rd Shift)		x	1	144	144	130			x	1	150	150		
	David Kinservik														
	Sergeant, Patrol (1st Shift)		x	2	0	0	132				1	150	150	3 Positions SHARE	
	Sergeant, Patrol (2nd Shift)		x	2	0	0	131				1	150	150	3 Positions SHARE	
	Sergeant, Patrol (3rd Shift)		x	2	0	0	130				1	150	150	3 Positions SHARE	

Adjacencies
 Add adjecencies

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Operations Division**
 INTERVIEWEE: **Captain James Weidner**

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	METRO DRUG UNIT														
	Metro Drug Unit Sergeant														
	Keith Dobash	x		1	502	502	123		x	1	120	120			
	Metro Drug Unit Agents	x		7	0	0		SHARED with Metro Drug Sergeant	x	1	800	800	ADD Future Jurisdictions and ADD County; FUTURE Agents; Depending on Counties.		
	CRIMINAL INVESTIGATION UNIT														
	Lieutenant														
	Chad Schullman		x	1	103	103	168		x	1	120	120			
	VACANT														
	Part of Detective Bureau	x		1	226	226	164		x	1	120	120			
	Agents	x		1	662	662	163	13 Agents ; SHARED	x	1	1,000	1,000	15 Agents; SHARED		
	Sergeant														
	FUTURE			0	0	0			x	1	120	120	FUTURE		
	Civil Process Agent														
	FUTURE			0	0	0				2	0	0	FUTURE; will remain Downtown at LEC		
	Sergeant														
	Unassigned			1	104	104	167		x	1	120	120			
	Warrants Specialist														
	Christina Mueller		x	1	70	70	142	works out of a closet	x	1	120	120			
	Open Office (Deputy Workstation & Mech.)	x		1	400	400	141	4 Work Stations: 2 warrant & 2 civil	x	1	240	240	4 Work Stations		

Adjacencies
 Add adjecencies

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Operations Division**
 INTERVIEWEE: **Captain James Weidner**

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Waiting Area			1	117	117	149					1	150	150	
	Public Conference Room			0	0	0						1	150	150	
	Public Toilet Room (Male)			1	96	96	158					1	150	150	
	Public Toilet Room (Female)			1	52	52	159					1	150	150	
	Patrol Files			1	200	200	127					1	300	300	
	Patrol Roll Call Room			1	328	328	128					1	500	500	
	Patrol Equipment Room			0	0	0						1	300	300	
	Patrol Radio Equipment Room			0	0	0						1	120	120	
	Interview Room			1	103	103	140					3	100	300	
	Intoxilizer Room			1	62	62	151					1	100	100	
	Holding Room			1	57	57	152					4	70	280	
	Booking Area / Fingerprinting			0	0	0						1	200	200	
	Staff Lockers (Male)			1	640	640	113	80 Lockers (Shared Space)				1	800	800	
	Staff Lockers (Female)			1	160	160	113	20 Lockers (Shared Space)				1	200	200	
	Staff Toilet / Shower (Male)			0	0	0	119/125	SHARED with 911				1	360	360	
	Staff Toilet / Shower (Female)			0	0	0	122/126	SHARED with 911				1	360	360	
	Staff Exercise			0	0	0						1	1,000	1,000	
	Staff Exercise Storage			0	0	0						1	200	200	
	Staff Training Storage			0	0	0						1	300	300	
	Staff Breakroom			1	227	227	105					1	200	200	
	Mail Boxes			1	120	120	127					1	120	120	
	Staff Conference Room			0	0	0						1	500	500	
	SWAT Equipment Room			1	231	231	136					1	800	800	
	SWAT Equipment Room			1	192	192	154					0	0	0	
	SWAT Shower			1	36	36	162					1	60	60	
	Closets			1	10	10	109					0	0	0	
	Garage			1	2,414	2,414	160					2800	2800	2,800	
	Evidence Storage Above			1	115	115	161					0	0	0	
	Sprinkler			1	26	26	129					0	0	0	

Adjacencies
 Add adjecencies

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Operations Division**
 INTERVIEWEE: **Captain James Weidner**

March 1st, 2018
FINAL

		EXISTING 2017					RECOMMENDED 2027					
FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
	Vending		1	153	153	138			1	60	60	
	Criminal Investigation Unit Storage		1	80	80	166			1	300	300	
	Criminal Investigation Unit Copy Room		1	113	113	165			1	150	150	
	MILO Inactive System		0	0	0				1	200	200	Future Wishlist
	Evidence Processing		1	396	396	135	IVES GROVE		1	500	500	Work Room
	Evidence Processing		1	165	165	MA406	at LEC		0	0	0	IVES GROVE
	Evidence Drying Room		1	51	51	MA406	at LEC		1	150	150	IVES GROVE
	Evidence Lockers		0	0	0				1	200	200	IVES GROVE; Pass Through Lockers
	Evidence Storage - A		1	286	286	N/A	at LEC (Old Number System # 1086)		1	3,000	3,000	IVES GROVE
	Evidence Storage - B		1	661	661	N/A	at LEC (Old Number System # 1061)		0	0	0	IVES GROVE
	Evidence Storage - C		1	605	605	LJ5	Fire Arms & Drugs		1	800	800	IVES GROVE
	Evidence Storage - D		1	1,558	1,558	LJR	Secure Room Within Garage		0	0	0	IVES GROVE
	Evidence Storage - E		1	300	300	N/A	Long term evidence storage		1	600	600	EVIDENCE STORAGE = 4,400 Total SF
	Vehicle Evidence Storage		0	0	0		Not included here		0	0	0	Not included here
	Fleet Storage		0	0	0				0	0	0	Not included here
	Special Purpose Vehicles		0	0	0				0	0	0	Not included here
	Armory		1	75	75	147			1	300	300	Cleaning, Storage
	Metro - Area for Task Force/Gang Task Force		0	0	0		Remote Location		0	0	0	Remote Location
	Personal Equipment/Dress Out		0	0	0				1	800	800	30 People; Equipment & Conference/Briefing
	Swat Shower		1	36	36	139			1	60	60	
	Swat Closet		1	16	16	137			0	0	0	
	Telephone		1	83	83	144			1	100	100	
	CIV Storage Room		1	68	68	107			0	0	0	
Support Sub Total DNSF			9,832			Support Sub Total DNSF			17,620			
Staff + Support DNSF			12,935			Staff + Support DNSF			22,150			
Department Grossing Factor			1.35			Department Grossing Factor			1.35			
TOTAL GSF			17,462			TOTAL GSF			29,903			

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Support Services Division**
 INTERVIEWEE: **Captain Daniel Adams**

March 1st, 2018
FINAL

Adjacencies
 Add adjecencies

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
	Captain, Support Services Division													
	Daniel Adams		x	0	0	0		Accounted In Administration		x	0	0	0	Accounted for in Admin Division
	Sergeant, Planning & Training													
	Kelly Gomez		x	1	136	136	MA427	LEC		x	1	120	120	IVES GROVE
	Probation & Patrol Office													
	Kim Dexter		x	1	203	203	MA433	2 Positions; LEC		x	0	0	0	Stay at LEC
	Mark Manchester													
	Internet Crimes Investigator													
	John Bechman	x		1	416	416	MA420	2 Positions; LEC		x	1	240	240	2-Positions; IVES GROVE
	Al Mihelich													
	Warrants Unit													
	George Rainey	x		1	417	417	MA420	1 Position; LEC		x	1	120	120	IVES GROVE
	Scott Schmidt													
	Domestic Violence Deputy													
	Andrew Sparks			1	83	83	MA419	LEC		x	1	120	120	IVES GROVE
	Civil Process Division													
	Brian Gronze			1	211	211	MA412	LEC		x	1	200	200	IVES GROVE
	Jerry Hipper													
	Records Supervisor													
	Ryan Geary		x	1	0	0	MA409	Accounted In Administration		x	0	0	0	STAY AT LEC
	Warrants Unit													
	Dep. George Rainey	x		1	106	106	MA411	LEC			1	120	120	IVES GROVE
	Dep. Scott Schmidt													
	Lieutenant, Support Services													
	Shawn Barker			1	0	0	MA426	Accounted In Administration			1	0	0	

PART ONE SPACE PROGRAM

June 5th, 2018
RACINE COUNTY SHERIFF'S PATROL STATION
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **Support Services Division**
 INTERVIEWEE: **Captain Daniel Adams**

March 1st, 2018
FINAL

Adjacencies
 Add adjecencies

		EXISTING 2017					RECOMMENDED 2027						
FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS	
	Sergeant - Courts / Conveyance												
	Bill Mattke		1	199	199	LC306	LEC		0	0	0	STAY AT LEC	
	Courts Sgt. Office												
	William Mattke		1	199	199	LC306	LEC		0	0	0	STAY AT LEC	
	Deputy, Court Security												
	(12 Persons)		1	541	541	N/A	LEC (West/Adjacent to EL1) (12 Persons at LEC & Courthouse)		1	800	800	STAY AT LEC	
	Senior Clerk Typist												
	Tiffany Babger		1	0	0	MA404	(COUNTED IN ADMINISTRATION)		0	0	0	(COUNTED IN ADMINISTRATION)	
	Senior Clerk Typist												
	Courtney Netvinger		1	0	0	MA404	(COUNTED IN ADMINISTRATION)		0	0	0	(COUNTED IN ADMINISTRATION)	
	Contracted Records Clerk												
	Aheii Westnate		1	0	0	MA404	(COUNTED IN ADMINISTRATION)		0	0	0	(COUNTED IN ADMINISTRATION)	
	Contracted Records Clerk												
	VACANT		1	0	0	MA404	(COUNTED IN ADMINISTRATION)		0	0	0	(COUNTED IN ADMINISTRATION)	
Staff Sub Total DNSF			2,511					Staff Sub Total DNSF			1,720		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Director of Communications														
	Jacqueline Bratz		x	1	119	119	118			x	1	120	120		
	Assistant Director of Communications														
	Jody Howell		x	1	122	122	117			x	1	120	120		
	Supervisor														
	FUTURE			0	0	0				x	1	120	120	FUTURE POSITION	
	Dispatch Center	x		1	2,108	2,108	124	14 Positions; Includes files			1	2,108	2,108	14 Positions; Includes files; 6 FUTURE Positions - see this section	
	First Shift Supervisor														
	Steve Wojciechowski	x		0	0	0					0	0	0		
	Second Shift Supervisor														
	Marco Jaimez	x		0	0	0					0	0	0		
	Third Shift Supervisor														
	Stacy Baumeister	x		0	0	0					0	0	0		
	Dispatcher														
	Kathy Valetti	x		0	0	0					0	0	0		
	Dispatcher														
	Carla Jameson	x		0	0	0					0	0	0		
	Dispatcher														
	April Cruz	x		0	0	0					0	0	0		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Dispatcher													
	Robert Forsman	x		0	0	0			x		0	0	0	
	Dispatcher													
	Janet Jones	x		0	0	0			x		0	0	0	
	Dispatcher													
	Michelle Emery	x		0	0	0			x		0	0	0	
	Dispatcher													
	Candy Sue Jackson	x		0	0	0			x		0	0	0	
	Dispatcher													
	Julie Silverstein	x		0	0	0			x		0	0	0	
	Dispatcher													
	Amy Chess	x		0	0	0			x		0	0	0	
	Dispatcher													
	Chris Morin	x		0	0	0			x		0	0	0	
	Dispatcher													
	Kim Anchondo	x		0	0	0			x		0	0	0	
	Dispatcher													
	Megan Jaeck	x		0	0	0			x		0	0	0	
	Dispatcher													
	Krysten Merten	x		0	0	0			x		0	0	0	
	Dispatcher													
	Jennifer Campeau	x		0	0	0			x		0	0	0	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Dispatcher														
	Emily Manske	x		0	0	0			x		0	0	0		
	Dispatcher														
	Kim Arbour	x		0	0	0			x		0	0	0		
	Dispatcher														
	Patricia Cruz	x		0	0	0			x		0	0	0		
	Dispatcher														
	Sarah Schmidt	x		0	0	0			x		0	0	0		
	Dispatcher														
	Ada Klemick	x		0	0	0			x		0	0	0		
	Dispatcher														
	Joseph Bednarek	x		0	0	0			x		0	0	0		
	Dispatcher														
	Amanda Kopatich	x		0	0	0			x		0	0	0		
	Dispatcher														
	Brian LoPiccolo	x		0	0	0			x		0	0	0		
	Dispatcher														
	Leticia Sanchez	x		0	0	0			x		0	0	0		
	Dispatcher														
	Jessica Zimmermann	x		0	0	0			x		0	0	0		
	Dispatcher														
	Chelsy McCrackin	x		0	0	0			x		0	0	0		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Dispatcher														
	Jiro Kaisserlian	x		0	0	0			x		0	0	0		
	Dispatcher														
	Kathleen Miller	x		0	0	0			x		0	0	0		
	Dispatcher														
	Sara McCabe	x		0	0	0			x		0	0	0		
	Dispatcher														
	Matthew Werra	x		0	0	0			x		0	0	0		
	Dispatcher														
	David Kettinger	x		0	0	0			x		0	0	0		
	Dispatcher														
	Megan Mullikin	x		0	0	0			x		0	0	0		
	Dispatcher														
	Tiffany Truckey	x		0	0	0			x		0	0	0		
	Dispatcher														
	Thomas Nehring	x		0	0	0			x		0	0	0		
	Dispatcher														
	Alexis Murray	x		0	0	0			x		0	0	0		
	Dispatcher														
	Rachel Koessl	x		0	0	0			x		0	0	0		
	Dispatcher														
	Samantha Hosta	x		0	0	0			x		0	0	0		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Dispatcher													
	Jamie Roeder	x		0	0	0			x		0	0	0	
	Dispatcher													
	Arianna Toutant	x		0	0	0			x		0	0	0	
	Dispatcher													
	Elisha Hileman	x		0	0	0			x		0	0	0	
	Dispatcher													
	Brent Serak	x		0	0	0			x		0	0	0	
	Dispatcher													
	Stephanie Langenfeld	x		0	0	0			x		0	0	0	
	Dispatcher													
	Angela Rudig	x		0	0	0			x		0	0	0	
	Dispatcher													
	Danielle Scott	x		0	0	0			x		0	0	0	
	Dispatcher													
	Ammie Roberson	x		0	0	0			x		0	0	0	
	Dispatcher													
	Zachary Hovan	x		0	0	0			x		0	0	0	
	Dispatcher													
	Kenah Oliver	x		0	0	0			x		0	0	0	
	Dispatcher													
	FUTURE			0	0	0			x		6	150	900	FUTURE Stations; 6 positions

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY SHERIFF'S PATROL STATION**
 STREET ADDRESS: **14116 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Racine County 911 Communications Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Jacqueline Bratz**

March 1st, 2018
FINAL

Adjacencies
 Department Assigned IT personnel

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								OUTSIDE CONSULTANT SPACE NEEDS						
								1 Small Office – IT Personnel: 90 sf						
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 7; FUTURE + = 0						
								~ 4-Drawers = 0; FUTURE + = 0						
								~ 3-Drawers = 0; FUTURE + = 0						
								~ 2-Drawers = 0; FUTURE + = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE + = 0						
								~ 4-Drawers = 1; FUTURE + = 0						
								~ 3-Drawers = 0; FUTURE + = 0						
								~ 2-Drawers = 0; FUTURE + = 0						
								Storage Cabinets = 0; FUTURE + = 0						
								ELECTRONIC FILING - SCAN						
								We have a computer drive dedicated to our department needs, the U Drive. Please refer to IT department for specifics on the space used for this. (There is currently 894 GB free of 1.91 TB of						
								ELECTRONIC FILING - NEW						
								We strive to continue to eliminate paper forms used, and use						
								WORKFLOW CHANGES						
								- 5 yr growth projection staff (by adding Burlington.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY LAW ENFORCEMENT CENTER**
 STREET ADDRESS: **717 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Emergency Management**
 SPACE/DIVISION:
 INTERVIEWEE: **David L. Maack**

March 1st, 2018
FINAL

Adjacencies
 Medical Examiner

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	SUPPORT SPACES													
	Operations Room			1	1,080	1,080	LC103	Various Spaces In Open Room			1	1,500	1,500	50 Occupancy; 30 SF/person; 2 representatives from each agency
	Media Room			0	0	0					1	400	400	
	Communications Equipment Room			1	153	153	LC107				1	200	200	
	Conference Room / Lead Agency			0	0	0					1	400	400	
	Equipment Room			0	0	0					1	200	200	Portable equipment
	Copy / Work Room			0	0	0					1	120	120	
	Files			1	105	105	LC105				1	120	120	
	Kitchen / Break Room			1	92	92	LC106				1	150	150	
	Toilets / Shower (Male)			0	0	0					1	200	200	
	Toilets / Shower (Female)			0	0	0					1	200	200	
	EM Storage			1	171	171	LC101				1	200	200	30 Day Supplies
	Sleeping Rooms			0	0	0					4	80	320	
	Service Area			0	0	0					1	100	100	Receiving Area
	Waiting			1	83	83	N/A				1	120	120	
								TRAINING/CONFERENCE NEEDS						
								<ul style="list-style-type: none"> We offer training 5-6 times a year for 30-50+ people and it would be advantageous to be able to offer that training in-house. We would also need a conference room attached to the EOC. We need a fully equipped Emergency Operations Center which could be also used as a training room. (50+ occupants) 						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY LAW ENFORCEMENT CENTER**
 STREET ADDRESS: **717 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Emergency Management**
 SPACE/DIVISION:
 INTERVIEWEE: **David L. Maack**

March 1st, 2018
FINAL

Adjacencies
 Medical Examiner

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								ELECTRONIC FILING						
								Tier II reports are now being submitted electronically to Wisconsin Emergency Management. Files are being discarded following the retention policy. A few companies still send a hard copy and those are being retained for 7 years. Hard copy of						
								EXISTING/SPECIAL OFFICE EQUIP.						
								<ul style="list-style-type: none"> • Video Conferencing System • Printer/Copier • 3 TVs • 1-SMART Board • 2 Projectors • Scanner • (2) Dispatch Radios • 1 Amateur Radio 						
								SECURITY REQUIREMENTS						
								We are in a secure hallway due to proximity of a felony court. We would need to have secure access in the eoc.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **10th Floor**
 DEPARTMENT: **Corporation Counsel**
 SPACE/DIVISION:
 INTERVIEWEE: **Michael Lanzdorf**

Adjacencies
 County Executive
 Finance Department
 Human Resources
 County Board
 County Clerk

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	OFFICE OF THE CORPORATION COUNSEL														
	Corporation Counsel														
	Michael Lanzdorf		x	1	260	260	1003			x	1	200	200	Includes conference space	
	Assistant Corporation Counsel/Child Support														
	Sarah McNutt		x	1	132	132	1011			x	1	160	160	Includes files	
	Assistant Corporation Counsel/Director Child Support														
	Jeff Leggett			0	0	0					0	0	0	at Taylor Avenue; CHECK AT TAYLOR	
	Assistant Corporation Counsel														
	John P. Serketich		x	1	235	235	1085			x	1	160	160	Includes files	
	Assistant Corporation Counsel														
	Heather Krause		x	1	108	108	1009			x	1	160	160	Includes files	
	Legal Coordinator														
	Nicole Jurgens		x	1	140	140	1075			x	1	160	160	Includes files	
	Administrative Assistant														
	Dawn Hendrickson	x		1	48	48	1001A		x	1	80	80	Includes files		
	Legal Clerk II														
	Joan Durkin	x		1	48	48	1001B		x	1	80	80	Includes files		
	Communications Manager														
	Mark Schaaf		x	1	122	122	1033			x	1	160	160	Includes files; NEW POSITION	
	Vacant														
	N/A		x	1	138	138	1007			x	1	160	160		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor North**
 DEPARTMENT: **County Clerk**
 SPACE/DIVISION:
 INTERVIEWEE: **Wendy M. Christensen**

Adjacencies
 County Board

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 15; FUTURE = 0						
								~ 4-Drawers = 0; FUTURE = 0						
								~ 3-Drawers = 4; FUTURE = 0						
								~ 2-Drawers = 7; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 0; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 17; FUTURE = 0						
								Storage Cabinets = 1; FUTURE = 1						
								5-Shelf Bookcase = 1; FUTURE = 0						
								Above Desk Storage = 7 Cabinets & 2 Shelves						
								ELECTRONIC FILING						
								Scanning of new contracts but are the retention office for the County therefore, paper will not						
								GROWTH/REDUCTION						
								None						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor North**
 DEPARTMENT: **County Clerk**
 SPACE/DIVISION:
 INTERVIEWEE: **Wendy M. Christensen**

March 1st, 2018
FINAL

Adjacencies
 County Board

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								EXISTING/SPECIAL OFFICE EQUIP.						
								• High speed / capacity copier/scanner						
								• Election programming & voting equipment						
								• _____ for staff coats						
								• Sets of metal racks for supplies						
								• Various shelves for records						
								SECURITY REQUIREMENTS						
								Vault for storage of election materials - must be a secured area.						
								Would be nice to have building security.						
								NO volatile customers or problems at counter.						
								(not same as treasurer)						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **4th Floor & Lower Level**
 DEPARTMENT: **Finance / Budget / Purchasing / Payroll**
 SPACE/DIVISION:
 INTERVIEWEE: **Gwen Zimmer**

March 1st, 2018
FINAL

Adjacencies
 Human Resources
 Corporation Counsel
 Information Technologies
 Print Shop

Payroll Room B79
 Budget Room 425
 Finance Room 425
 Accounting Room 407

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
		Cube	Office						Cube	Office					
	STAFF														
	FINANCE														
	Finance Director													NOTE: No plans for future staff	
	Alexandra Tillman		x	1	208	208	409			x	1	200	200		
	Finance and Budget Manager														
	Kris Tapp		x	1	126	126	407B			x	1	120	120		PENDING RETIREMENT
	Audit and Accounting Manager														
	Tricia Randelzofer		x	1	123	123	407A			x	1	120	120		PENDING RETIREMENT
	Financial Analyst														
	Gwen Zimmer	x		1	60	60	401C			x	1	64	64		
	Staff Accountant														
	Spencer Robertson	x		1	60	60	401A			x	1	64	64		
	Staff Accountant														
	Karen Guzman	x		1	60	60	401B			x	1	64	64		
	Jr. Staff Accountant														
	Rebekah Spain	x		1	60	60	407A			x	1	64	64		
	Administrative Assistant														
	June VanPinsker	x		1	62	62	425	RECEPTION		x	1	64	64		
	Accounting Technician														
	Kim Keleske	x		1	60	60	407B			x	1	64	64		

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **4th Floor & Lower Level**
 DEPARTMENT: **Finance / Budget / Purchasing / Payroll**
 SPACE/DIVISION:
 INTERVIEWEE: **Gwen Zimmer**

Adjacencies
 Human Resources
 Corporation Counsel
 Information Technologies
 Print Shop

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Purchasing														
	Purchasing Coordinator														
	Duane McKinney	x		1	60	60	407C		x		1	64	64		
	Payroll - Basement Room B79														
	Payroll Manager														
	Mary Garcia		x	1	190	190	B75			x	1	120	120		
	Payroll Specialist														
	Jodi Leonard	x		1	97	97	B79		x		1	64	64		
	Payroll Technician														
	Kate Davidson	x		1	71	71	B79		x		1	64	64		
	Account Clerk II														
	Brian Wilkison	x		1	52	52	B79		x		1	64	64		
	Staff Sub Total DNSF				1,289							1,200			

	SUPPORT SPACES	Cube		Office										
	Auditor/Visiting Employees	X		1	26	26	B79	For 5 Occupants	X		1	64	64	For 5 Occupants
	Copy Room			1	76	76	407				1	120	120	
	Files - Active Records			1	100	100	425				1	200	200	
	Waiting (Courthouse, 4th Floor)			1	75	75	N/A				1	100	100	
	Supplies (Courthouse, 4th Floor)			1	64	64	403				1	100	100	
	Supplies (Courthouse, 4th Floor)			1	40	40	403				0	0	0	
	Kitchen (Courthouse, 4th Floor)			1	54	54	403				1	60	60	
	Confidential Conference Room			0	0	0					1	200	200	
	Break Room - No Sink			0	0	0					1	60	60	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **4th Floor & Lower Level**
 DEPARTMENT: **Finance / Budget / Purchasing / Payroll**
 SPACE/DIVISION:
 INTERVIEWEE: **Gwen Zimmer**

March 1st, 2018
FINAL

Adjacencies
 Human Resources
 Corporation Counsel
 Information Technologies
 Print Shop

Payroll Room B79
 Budget Room 425
 Finance Room 425
 Accounting Room 407

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027								
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS					
								OUTSIDE CONSULTANT SPACE NEEDS											
								• Desk with network computer, phone for single consultant/visiting employee											
								• Small meeting room for up to 5 auditors/consultants with network access, phone.											
								ACTIVE RECORDS PAPER FILING											
								Lateral Files:											
								~ 5-Drawers = 5; FUTURE = 0											
								~ 4-Drawers = 0; FUTURE = 0											
								~ 3-Drawers = 0; FUTURE = 0											
								~ 2-Drawers = 0; FUTURE = 0											
								Vertical Files:											
								~ 5-Drawers = 0; FUTURE = 0											
								~ 4-Drawers = 6; FUTURE = 0											
								~ 3-Drawers = 0; FUTURE = 0											
								~ 2-Drawers = 2; FUTURE = 0											
								Storage Cabinets = 0; FUTURE = 0											

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **4th Floor & Lower Level**
 DEPARTMENT: **Finance / Budget / Purchasing / Payroll**
 SPACE/DIVISION:
 INTERVIEWEE: **Gwen Zimmer**

March 1st, 2018
FINAL

Adjacencies
 Human Resources
 Corporation Counsel
 Information Technologies
 Print Shop

**EXISTING
2017**

**RECOMMENDED
2027**

Payroll Room B79
 Budget Room 425
 Finance Room 425
 Accounting Room 407

FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
	NOTES						ELECTRONIC FILING - SCANS					
	Currently an office in the basement with one desk. If multiple auditors, use a conference room. 4 times a year.						Nearly all of our financial paperwork is scanned at the point of origin. We keep these in filing cabinets/boxes until the financial audit for that fiscal year is complete then they are destroyed. We are contemplating scanning in all payroll documents into our new payroll software which would eliminate the need for at least five 4 drawer vertical filing cabinets.					
	Use conference room on the eleventh floor in IT Department. Use it frequently. ADA problem.											
	Only two conference rooms in the building that can accommodate Fiance meetings - 2/month with 14 attendees.											
	Can do laptop access.											
	One elevator is often out of service. One staff elevator is an issue for employees.											
	Postions would be absorbed when someone retires - not refilled.											
	Department has three dedicated parking spaces (managers) - one on ramp and two at the City lot. Ideally need one more.						ELECTRONIC FILING - NEW					
	Staff parks on the street. No visitor parking - not ideal.						All accounts payable invoices and journal entries are scanned in at the data entry clerk's desk and filed in a 5 drawer cabinet until the fiscal year is complete and audited. We are using Tyler Munis as our financial software which has a built in digital document storage system. Small scanners are on the clerk's desks or we can use the main copiers to scan in as PDF and attach within the program.					
	Gwen Zimmer would like a conference room for confidential meetings.											
	Finance Department is very tight.											
	All files have been scanned since 2010 and have been saved. Payroll is paper - 7 year leagal requirement.											
	Vault contains check printer, check stock, and storage.											
	Customers are internal. Consultants are external.											
	Metal detector entrance is staffed between 7:30 AM - 5:30 PM.											
	West facing entrance was closed for security. Would be good if it were re-opened.											

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **4th Floor & Lower Level**
 DEPARTMENT: **Finance / Budget / Purchasing / Payroll**
 SPACE/DIVISION:
 INTERVIEWEE: **Gwen Zimmer**

March 1st, 2018
FINAL

Adjacencies
 Human Resources
 Corporation Counsel
 Information Technologies
 Print Shop

Payroll Room B79
 Budget Room 425
 Finance Room 425
 Accounting Room 407

**EXISTING
 2017**

**RECOMMENDED
 2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								WORKFLOW CHANGES						
								<ul style="list-style-type: none"> 10 yr reduction projection: Goal is to centralize all Finance/accounting areas in county into one place (including HSD Fiscal and Public Works Accounting). This would eliminate 3-5 positions after retirements that wouldn't be filled as other employees are cross trained. 5 yr reduction projection: Our new financial software allows for some decentralized such as AP data entry, PO processing, and digital contract approvals. If we move to decentralizing some functions to the originating department, we would probably be able to eliminate 1-2 positions. 						
								EXISTING/SPECIAL OFFICE EQUIP.						
								Two check printers that are kept in a secure closet/vault.						
								SECURITY REQUIREMENTS						
								Emergency alarm at front counters						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **ELEVENTH FLOOR**
 DEPARTMENT: **Information Technology**
 SPACE/DIVISION:
 INTERVIEWEE: **John Barrett**

March 1st, 2018
FINAL

Adjacencies

- The IT team needs to be physically at each major site location – CH, Ives, Taylor. The team would ideally be located in the same room.
- The IT team also needs server rooms in the major locations – Ives, Taylor and CH.
- The IT team needs a wiring closet on every floor of operation for every building.
- The IT team needs storage/staging room at each main location. The storage rooms are also used to set-up and stage computers and servers.
- The IT team needs meeting room(s) at the major locations.

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
	Information Technology Director													
	John Barrett		x	1	433	433	1177	Including Director's Meeting Table		x	1	160	160	COURTHOUSE
	Assistant Information Technology Director													
	FUTURE		x	1	242	242	1175	Shared Room		x	1	120	120	IVES GROVE
	IT Infrastructure Manager													
	Dave Huber	x		1	30	30	1153	Shared Room	x		1	64	64	COURTHOUSE
	IT Infrastructure Analyst													
	Steve Shepler	x		1	30	30	1153	Shared Room	x		1	64	64	COURTHOUSE
	IT Infrastructure Analyst													
	Kirt Pye	x		1	30	30	1153	Shared Room	x		1	64	64	COURTHOUSE & IVES GROVE
	IT Infrastructure Analyst													
	Chris Donaldson	x		1	30	30	1153	Shared Room	x		1	64	64	COURTHOUSE
	IT Infrastructure Analyst													
	FUTURE			0	0	0		Future IT Infrastructure Analyst for Taylor Ave.	x		0	0	0	TAYLOR AVENUE
	IT Help Desk Project Manager													
	Mike Wendling	x		1	64	64	1103	Shared Room	x		1	64	64	COURTHOUSE
	IT Help Desk Team Lead													
	Kevin Bucholz	x		1		0			x		0	0	0	TAYLOR AVENUE
	IT Help Desk Analyst													
	Ted Kilbridge	x		1	48	48	1103	Shared Room	x		1	64	64	COURTHOUSE

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **ELEVENTH FLOOR**
 DEPARTMENT: **Information Technology**
 SPACE/DIVISION:
 INTERVIEWEE: **John Barrett**

March 1st, 2018
FINAL

Adjacencies

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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	IT Help Desk Analyst														
	Vada Evans	x		1	48	48	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Jon Alspach	x		1	48	48	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Collin Wolf	x		1	64	64	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Future	x		1	64	64	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Future	x		1	64	64	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Future	x		1	64	64	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Future	x		1	64	64	1103	Shared Room	X		1	64	64	COURTHOUSE	
	Intern														
	N/A	x		1	25	25	1103	Shared Room	X		1	64	64	COURTHOUSE	
	Intern														
	N/A	x		1	25	25	1103	Shared Room	X		1	64	64	COURTHOUSE	
	Intern														
	N/A	x		1	25	25	1103	Shared Room	X		1	64	64	COURTHOUSE	
	IT Help Desk Analyst														
	Mike Tellez	x		1		0			X		1	64	64	TAYLOR AVENUE	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **ELEVENTH FLOOR**
 DEPARTMENT: **Information Technology**
 SPACE/DIVISION:
 INTERVIEWEE: **John Barrett**

March 1st, 2018
FINAL

Adjacencies

- The IT team needs to be physically at each major site location – CH, Ives, Taylor. The team would ideally be located in the same room.
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		EXISTING 2017				RECOMMENDED 2027									
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
	IT Help Desk Analyst														
	Holly Starks	x		1		0			X		1	64	64	TAYLOR AVENUE	
	IT Help Desk Analyst							Future Help Desk Analyst for Ives Grove							
	FUTURE			0	0	0			X		1	64	64	IVES GROVE	
	IT Programmer Analyst														
	James Luther	x		1		0			X		1	64	64	TAYLOR AVENUE	
	IT Programmer Analyst														
	Leland Buss	x		1	48	48	1175	Shared Room	X		1	64	64	COURTHOUSE	
	IT Programmer Analyst														
	James Rupp	x		1		0			X		1	64	64	TAYLOR AVENUE	
	IT Business Analyst														
	Raquel Villarreal	x		1	48	48	1175	Shared Room	X		1	64	64	COURTHOUSE	
	IT Programmer Analyst														
	Brian Erickson	x		1	48	48	1175	Shared Room	X		1	64	64	COURTHOUSE	
Staff Sub Total DNSF				1,542				Staff Sub Total DNSF				1,816			

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **ELEVENTH FLOOR**
 DEPARTMENT: **Information Technology**
 SPACE/DIVISION:
 INTERVIEWEE: **John Barrett**

March 1st, 2018
FINAL

Adjacencies

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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	SUPPORT SPACES													
	IT conference room 11th Floor			1	365	365	1101	Shared With Other Departments			1	500	500	Occupancy 25
	Setup And Testing 11th floor			1	361	361	1105				1	400	400	
	Wiring Closet / Servers 11th floor			1	278	278	1185	Camera Racks, Storage			1	200	200	
	Main Server			1	745	745	1151				1	745	745	
	Storage			1	267	267	1151A				1	300	300	
	Open Office Area			1	250	250	1175							
	Fire Suppression			1	69	69	ST-1108				1	69	69	ST-1108
	Vendor/Conference Room			1	266	266	1175				1	300	300	
	Kitchen			1	70	70	1175	Limited Be Only Being In RM 1175			1	100	100	
	IT Server room – Ives Grove Dispatch										1	300	300	Storage
	IT Office – Ives Grove Dispatch										1	120	120	
	IT Help Desk Room – Ives Grove Dispatch									x	1	64	64	
	IT Server Area – Ives Grove Public Works										1	200	200	
	IT Server Room – Taylor										1	200	200	
	IT Wiring Closets:										0	40	0	13 located outside the department
	11 at CH, Ives Dispatch, 1 Ives PW, Taylor and Domanik Drive													
	IT Conference Room - Taylor										1	200	200	Occupancy 10
	IT Conference Room - Ives Grove										1	200	200	Occupancy 10
	Storage / Staging - Taylor										1	250	250	I.T.'s long term goal: main hub at Ives Grove, including main server room with staging area/set up and testing room.
	Storage / Staging - Ives Grove										1	400	400	
	Common Use County Area - Courthouse									x	2	64	128	
	Common Use County Area - Ives Grove									x	2	64	128	Also have 2-4 I.T. personnel at Courthouse and Taylor Ave. Both locations to be fitted with samller versions of server room, staging/set
	Common Use County Area - Taylor									x	2	64	128	

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **ELEVENTH FLOOR**
 DEPARTMENT: **Information Technology**
 SPACE/DIVISION:
 INTERVIEWEE: **John Barrett**

March 1st, 2018
FINAL

Adjacencies

- The IT team needs to be physically at each major site location – CH, Ives, Taylor. The team would ideally be located in the same room.
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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								TRAINING/CONFERENCE NEEDS						
								<ul style="list-style-type: none"> • The IT team needs a conference room at each major location. (10 occupants) • The IT team needs one conference room that can fit the entire team (20-25 occupants) 						
								CURRENT MEETING DESCRIPTION						
								<ul style="list-style-type: none"> • 10-12 attendees, lasting 1 hour, frequency: several weekly. • 20 attendees, lasting 2 hour, frequency: monthly. • 5-15 Vendor/Municipaliitiy attendees, lasting 1-4 hours, frequency: as needed. 						
								OUTSIDE CONSULTANT SPACE NEEDS						
								<ul style="list-style-type: none"> • Common use County area – (2) cubes / each location • Common use vendor area – mixed use. 						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **10th Floor**
 DEPARTMENT: **Medical Examiner**
 SPACE/DIVISION:
 INTERVIEWEE: **Michael Payne**

March 1st, 2018
FINAL

Adjacencies
 None

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Medical Examiner														
	Michael Payne	x		1	233	233	1051			x		1	200	200	
	Chief Deputy Medical Examiner														
	Tom Czerniak	x		1	0	0	1051	SHARED Desk	x		1	400	400	6 Deputy Workstations in one area	
	Deputy Medical Examiner														
	Randall Scheef	x		1	0	0	1051	SHARED Desk	x		0	0	0		
	Deputy Medical Examiner														
	Rebecca Petersen	x		1	0	0	1051	SHARED Desk	x		0	0	0		
	Deputy Medical Examiner														
	Rebecca St. Amand	x		1	0	0	1051	SHARED Desk	x		0	0	0		
	Deputy Medical Examiner														
	Keith Stannis	x		1	0	0	1051	SHARED Desk	x		0	0	0		
	Deputy Medical Examiner														
	Kim Winther	x		1	0	0	1051	SHARED Desk	x		0	0	0		
	Administrative Assistant														
	Diane Rosenfeldt	x		1	100	100	1001C		x		1	100	100		
	Staff Sub Total DNSF				333							700			

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **10th Floor**
 DEPARTMENT: **Medical Examiner**
 SPACE/DIVISION:
 INTERVIEWEE: **Michael Payne**

March 1st, 2018
FINAL

Adjacencies
 None

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027									
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS						
								OUTSIDE CONSULTANT SPACE NEEDS												
								<ul style="list-style-type: none"> Private Office(200 sf) Deputy work stations (400 sf) Need room for body storage and examination (900 sf) Garage with sally port for body delivery (900 sf) Reception/waiting (200 sf) File/evidence storage (200 sf) 												
								ACTIVE RECORDS PAPER FILING												
								Lateral Files:												
								~ 5-Drawers = 2; FUTURE = 10												
								~ 4-Drawers = 0; FUTURE = 0												
								~ 3-Drawers = 0; FUTURE = 0												
								~ 2-Drawers = 0; FUTURE = 0												
								Vertical Files:												
								~ 5-Drawers = 2; FUTURE = 4												
								~ 4-Drawers = 0; FUTURE = 0												
								~ 3-Drawers = 1; FUTURE = 0												
								~ 2-Drawers = 0; FUTURE = 0												
								Storage Cabinets = 3; FUTURE = 6												

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **10th Floor**
 DEPARTMENT: **Medical Examiner**
 SPACE/DIVISION:
 INTERVIEWEE: **Michael Payne**

March 1st, 2018
FINAL

Adjacencies
 None

**EXISTING
 2017**

**RECOMMENDED
 2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								ELECTRONIC FILING						
								Scanning documents						
								ELECTRONIC FILING - NEW						
								Data entry with scanning supporting documents						
								WORKFLOW CHANGES						
								5/10 yr growth projection the number of death investigations continue; will require expansion of body exam facility.						
								EXISTING/SPECIAL OFFICE EQUIP.						
								Need space for body cooler and examination area						
								SECURITY REQUIREMENTS						
								Currently:						
								• There is no security or privacy.						
								• 24/7 access is needed for deputies.						
								• Public access, as allowed, to administrative area only during designated hours.						
								• No security to safeguard property or valuables of the deceased.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **FOURTH FLOOR**
 DEPARTMENT: **Public Works/Development Services & Zoning**
 SPACE/DIVISION: **Buildings and Facilities Management**
 INTERVIEWEE: **Karl Jeske**

March 1st, 2018
DRAFT

Adjacencies

 None. We are a building service organization and respond to needs in all locations

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Mechanical			1	0	0					1	0	0		
	Electrical			1	0	0					1	0	0		
	Janitorial			1	0	0					1	0	0		
	Plan Storage			1	150	150	439	Part of Corridor			1	300	300	Drawings & Files	
	Maintenance at Taylor Ave			1	160	160					0	0	0	see Taylor Avenue	
	Conference Room			0	0	0					1	160	160		
	Work Room / Copy Room			0	0	0					1	120	120		
	Reception Area			1	80	80	439				1	120	120		
	Files			1	80	80	439				0	0	0		
	Superintendent's Closet			1	17	17	418				0	0	0		
	Closet			1	8	8	423				0	0	0		
	Closet			1	6	6	422				0	0	0		
								Janitorial office is used as an assignment room / foreman office							
								Plan storage room is used as office of Maintenance Supervisor.							
								TRAINING/CONFERENCE NEEDS							
								• None specific. B&F can use common building conference rooms when needed.							
								CURRENT MEETING DESCRIPTION							
								3-10 attendees, lasting 1 hour, frequency monthly							

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **FOURTH FLOOR**
 DEPARTMENT: **Public Works/Development Services & Zoning**
 SPACE/DIVISION: **Buildings and Facilities Management**
 INTERVIEWEE: **Karl Jeske**

March 1st, 2018
DRAFT

Adjacencies

 None. We are a building service organization and respond to needs in all locations

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ACTIVE RECORDS PAPER FILING						
								Yes we keep our own records and many are located in "cold storage" mechanical rooms, etc.						
								Lateral Files:						
								~ 5-Drawers = 2; FUTURE = 10						
								~ 4-Drawers = 0; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 2; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 5-6; FUTURE = 0						
								~ 4-Drawers = 10; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Storage Cabinets = 0; FUTURE = 0						
								ELECTRONIC FILING						
								• Payment vouchers, invoices, etc. for the finance department are scanned in by Admin Asst for Finance Dept use.						
								• No formal scanning of B&F documents takes place.						
								• Some minor scanning of building blueprints has taken place.						
								• The documents we have scanned and are stored on the County server are usually those that were needed to be sent electronically to someone else.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **FOURTH FLOOR**
 DEPARTMENT: **Public Works/Development Services & Zoning**
 SPACE/DIVISION: **Buildings and Facilities Management**
 INTERVIEWEE: **Karl Jeske**

March 1st, 2018
DRAFT

Adjacencies

 None. We are a building service organization and respond to needs in all locations

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ELECTRONIC FILING - NEW						
								<ul style="list-style-type: none"> See 'ACTIVE RECORDS PAPER FILING' above for documents put onto County server. No new document storage 						
								WORKFLOW CHANGES						
								<ul style="list-style-type: none"> If there is growth, it will be in quantities of maintenance staff that work in various buildings. 						
								LARGE EQUIPMENT						
								<ul style="list-style-type: none"> Printer / scanner / copier shared in our office Multiple Building Automation System head ends with screens, key boards, etc. Each administrative person has 						
								SECURITY REQUIREMENTS						
								<ul style="list-style-type: none"> Administrative Asst is separated from walk ins. Push for help button at Administrative Asst desk. Locked door preventing access to back B&F office area in place 						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Register of Deeds/Land Description**
 SPACE/DIVISION:
 INTERVIEWEE: **Tyson Fettes**

Adjacencies
 Development Services and Zoning
 County Clerk
 County Treasurer

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Real Estate Records "Library"			1	2,263	2,263	155	Records from 1836-Present			1	2,000	2,000	Can Be More Space Efficient	
	Conference Room/Training room			1	104	104	157	6-8 occupants; used for GIS training			1	225	225		
	Survey Table Kiosk			1	108	108	175				1	120	120		
	Breakroom			1	155	155	163	NO SINK			1	200	200		
	Vital Records			1	202	202	175	Need to be secured.			1	200	200		
	Storage			1	108	108	175				1	150	150		
	Public Access Workstations in "Library"			1	567	567	155	6 Workstations			6	40	240		
	Conference Room			0	0	0					1	140	140		
	Waiting			1	129	129	153				1	130	130	SHARED with Treasurer	
	Storage			1	43	43	161				1	100	100		
	Register of Deeds Area			1	1,353	1,353	175								
	Storage Area			1	128	128	175				1	150	150		
	Loose Storage			7	141	141	175	Collection Of Open Storage Areas			7	200	200		
	Copier			1	7	7	175				1	15	15		
	Safe			1	7	7	175				1	15	15		
	Desk			1	12	12	175				1	36	36		
								TRAINING/CONFERENCE NEEDS							
								• Conference Room/Training room – GIS Training and workspace (6-12 occupants)							
								• Land Information Meeting (12 occupants)							
								CURRENT MEETING DESCRIPTION							
								12 attendees, lasting 2 hours, frequency 1/4							

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Register of Deeds/Land Description**
 SPACE/DIVISION:
 INTERVIEWEE: **Tyson Fettes**

Adjacencies
 Development Services and Zoning
 County Clerk
 County Treasurer

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027							
FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS	
							OUTSIDE CONSULTANT SPACE NEEDS						
	2017-07-27 NOTES Floor plan configuration incorrect. Remodeled reconfiguration occurred in 2005. Within the Vault Room, the County Real Estate Records, "Library", there are SIX public access workstations / cubicles. Register of Deeds does not have much space in basement. Most is on the first floor. Vital Records (birth/death/marriage) MUST BE SECURED. Currently stored within Office Space 151 where Yash and Kathy sit. Could use another smaller conference room. Current conference room used for GIS Training. Plats of survey in three HLFs with countertop in common space between Kimberly and Lauren.						<ul style="list-style-type: none"> 6 cubicles for public access in Library (250 sf) Conference room – Training and meetings with public (225) 						
								ACTIVE RECORDS PAPER FILING					
								Lateral Files:					
								~ 5-Drawers = 5; FUTURE = 0					
								~ 4-Drawers = 2; FUTURE = 0					
								~ 3-Drawers = 12; FUTURE = 0					
								~ 2-Drawers = 0; FUTURE = 0					
								Vertical Files:					
								~ 5-Drawers = 0; FUTURE = 0					
								~ 4-Drawers = 9; FUTURE = 2					
								~ 3-Drawers = 1; FUTURE = 0					
								~ 2-Drawers = 1; FUTURE = 0					
								Storage Cabinets = 2; FUTURE = 0					

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Register of Deeds/Land Description**
 SPACE/DIVISION:
 INTERVIEWEE: **Tyson Fettes**

March 1st, 2018
FINAL

Adjacencies
 Development Services and Zoning
 County Clerk
 County Treasurer

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ELECTRONIC FILING - SCANNING						
								Old documents are scanned and indexed into our real estate system (LandLink). Once they are scanned and indexed they are verified allowing the title industry to know we have verified the information they are insuring against. Our documents in our Library are dated back to 1836 and are preserved and protected for the publics use. These documents are the counties land record history.						
								ELECTRONIC FILING - NEW						
														<ul style="list-style-type: none"> When a paper document is recorded in our office we index scan and use (OCR – optical character recognition software) to fully index the document. We then verify the document and the documents are then searchable in our Register of Deeds database LandLink. 60% of new documents are electronically recorded into our LandLink system for approval. They are also returned electronically. The steps for this process are similar to the above minus the scanning.
								WORKFLOW CHANGES						
								5 yr growth projection for GIS and Mapping, 1 additional staff person.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Register of Deeds/Land Description**
 SPACE/DIVISION:
 INTERVIEWEE: **Tyson Fettes**

Adjacencies
 Development Services and Zoning
 County Clerk
 County Treasurer

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								EXISTING/SPECIAL OFFICE EQUIP.						
								Our Library has various large book shelves that hold our records. These shelves are uniform and matching and were replaced in 2005. They hold the counties real estate records back to 1836. The structure of the library is the way it is, due to the floors inability to hold more records stacked on top of each other. They had to be spread out to disperse the weight out evenly per our building consultant in 2005.						
								SECURITY REQUIREMENTS						
														<ul style="list-style-type: none"> Vital records per state requirement (State Vital Records Office) must be locked during non-business hours. Our records are locked in our office; however, are not looked with in our office. We are currently working with Building and Facilities to determine how to comply with this requirement. We would also like to keep a panic button in our office that allows us to easily contact the Sheriff's office. We currently have this under our front

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Treasurer**
 SPACE/DIVISION:
 INTERVIEWEE: **Jane F. Nikolai**

March 1st, 2018
FINAL

Adjacencies
 Payroll
 Finance
 Real Property Lister/Register of Deeds

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	County Treasurer													NOTES Anne Mollerskov wants to meet with people privately over tax payment / bankruptcy. Collect taxes - \$30M in the summer. Want to remodel counter for workstations at counter. April & Kim want a desk at the counter. Racine County has the highest unemployment rate in past years. Tax intercept for Racine, Portage, and Milwaukee Counties.	
	Jane F. Nikolai		x	1	161	161	139	parking space next to building		x	1	160	160		
	Deputy Treasurer														
	Marilou Hipper	x		1	60	60	125D	parks in City lot		x	1	120	120		
	Paralegal														
	Anne Mollerskov	x		1	40	40	125C		x		1	64	64		
	Account Clerk II														
	April Johnson	x		1	40	40	125B	also works at front counter	x		1	64	64		
	Account Clerk II														
	Kim George	x		1	40	40	125A	also works at front counter	x		1	64	64		
	Temporary Help (during tax time)														
	Jan Jennings	x		1	64	64	133		x		1	64	64		
	Account Clerk II														
	FUTURE			0		0		2 Future Account Clerk Positions	x		1	64	64		
	Account Clerk II														
	FUTURE			0		0			x		1	64	64		
	Staff Sub Total DNSF				405							664			

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Treasurer**
 SPACE/DIVISION:
 INTERVIEWEE: **Jane F. Nikolai**

March 1st, 2018
FINAL

Adjacencies
 Payroll
 Finance
 Real Property Lister/Register of Deeds

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								OUTSIDE CONSULTANT SPACE NEEDS						
								• Terminal in the Conference Room (80 sf)						
								• Projector Screen / Interactive White Board (100 sf)						
								• Work Area for Bank Courier / Must be near Vault (30 sf)						
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 0; FUTURE += 0						
								~ 4-Drawers = 1; FUTURE + = 0						
								~ 3-Drawers = 0; FUTURE + = 0						
								~ 2-Drawers = 2; FUTURE + = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE + = 0						
								~ 4-Drawers = 10; FUTURE + = 5						
								~ 3-Drawers = 1; FUTURE + = 0						
								~ 2-Drawers = 4; FUTURE + = 3						
								Storage Cabinets = 2; FUTURE + = 1						
								ELECTRONIC FILING						
								Our office scans documents using the office copy machine, which goes into a shared document folder in the computer system. The majority of our documents are found in Transcendent, in the public access and internal system. The Finance dept. scans many of the documents we reference.						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **1st Floor**
 DEPARTMENT: **Treasurer**
 SPACE/DIVISION:
 INTERVIEWEE: **Jane F. Nikolai**

March 1st, 2018
FINAL

Adjacencies
 Payroll
 Finance
 Real Property Lister/Register of Deeds

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
								WORKFLOW CHANGES						
								<ul style="list-style-type: none"> 5 yr growth projection for In-Rem Sales/Actions and Payment Plan meetings which will require additional offices and conference rooms 5 yr growth projection for Paralegal Staff / additional legal secretary help which will require private office for legally sensitive calls and meetings that can accommodate up to 6 people. 5 yr growth projection for Seasonal help which will require front counter work 						
								EXISTING/SPECIAL OFFICE EQUIP.						
								<ul style="list-style-type: none"> ATM Payment Machine for property taxes Secured and weatherproof Dropbox for payments Cash Counting Machine Coin Counter Paper Shredder 1 Large Floor Copy Machine 3 Table Top Printers 						

PART ONE SPACE PROGRAM

June 5th, 2018 **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT:
 SPACE/DIVISION: **Courthouse Support Spaces**
 INTERVIEWEE:

Adjacencies

 None. We are a building service organization and respond to needs in all locations

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Lower Level Lobby			1	588	588	N/A				1	588	588		
	1st Floor Vestibule			1	211	211	144				1	211	211		
	1st Floor Security Screening			1	75	75	N/A				1	75	75		
	1st Floor Hearing			1	764	764	151				1	764	764		
	1st Floor Lobby			1	1,031	1,031	101				1	1,031	1,031		
	1st Floor Fire Command			1	68	68	191				1	68	68		
	2nd Floor Lobby			1	588	588	201				1	588	588		
	3rd Floor Lobby			1	588	588	301				1	588	588		
	4th Floor Lobby			1	588	588	401				1	588	588		
	5th Floor Lobby			1	586	586	501				1	586	586		
	6th Floor Lobby			1	587	587	601				1	587	587		
	7th Floor Lobby			1	573	573	701				1	573	573		
	8th Floor Lobby			1	531	531	801				1	531	531		
	9th Floor Lobby			1	460	460	901				1	460	460		
	10th Floor Lobby			1	410	410	1001				1	410	410		
	11th Floor Lobby/Conference			0	0	0	1101	Part of I.T.'s Space Program			0	0	0		
	1st Floor Conference Room			1	764	764	191				1	764	764	Future security screening space	
	Support Sub Total DNSF				0										
	Staff + Support DNSF				8,412							8,412			
	Department Grossing Factor				1.35							1.35			
	TOTAL GSF				11,356							11,356			

Adjacencies
 County Executive
 Corporation Council
 Finance

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Administration / Fiscal / Operations**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Hope Otto**

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	ADMINISTRATION DIVISION														
	Director														
	Hope Otto		X	1	307	307	3234			X	1	300	300	Conference Table	
	Acting Deputy Director														
	Brenda Danculovich			1	94	94	3246			X	1	120	120		
	Admin to Director														
	Kim Bartel	X		1	323	323	3230A	Includes large open space	X		1	200	200	Includes Files	
	Operations & Facilities Manager														
	Liam Doherty		X	1	143	143	3205			X	1	120	120		
	Executive Coordinator of Higher Expectations														
	Jeffery Neubauer		X	1	156	156	3238			X	1	120	120		
	Contracts & Compliance Supervisor														
	Krista Kennedy		X	1	107	107	3217			X	1	120	120		
	Manager of Marketing and Fund Development														
	Kimberly Payne		X	1	94	94	3362			X	1	120	120		
	Marketing Consultant														
	Pamela Zenner Richards		X	1	92	92	3265			X	1	120	120		
	Marketing Coordinator														
	Val Danculovich	X		1	92	92	3385		X		1	64	64		
	Data Manager														
	Travis Richardson		X	1	147	147	3221			X	1	120	120		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Administration / Fiscal / Operations**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Hope Otto**

Adjacencies
 County Executive
 Corporation Council
 Finance

March 1st, 2018
FINAL

				EXISTING 2017						RECOMMENDED 2027				
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
	IT Programmer													
	Jim Luther		x	1	95	95	3306			x	1	120	120	
	Lead Help Desk													
	Kevin Bucholz		x	1	90	90	3310			x	1	120	120	
	FISCAL / ADMINISTRATION DIVISION													
	Fiscal Manager													
	Brian Nelson		x	1	195	195	3254			x	1	200	200	Conference Table
	Operations Manager, Fiscal													
	Mary Perman		x	1	96	96	3250			x	1	200	200	Conference Table
	Accounting Supervisor													
	Jenny Druktenis		x	1	90	90	3347			x	1	120	120	
	Accounting Supervisor													
	Jen Bradley		x	1	95	95	3346			x	1	120	120	
	Accounting Supervisor													
	Lisa Meyer	x		1	90	90	3249			x	1	120	120	
	Accounting Clerk													
	Allison Mrvicha	x		1	90	90	3245			x	1	64	64	
	Junior Accountant													
	Susan Leger	x		1	67	67	3446			x	1	64	64	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Administration / Fiscal / Operations**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Hope Otto**

Adjacencies
 County Executive
 Corporation Council
 Finance

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Accounting Clerk														
	Pam Timler	x		1	67	67	3357		x		1	64	64		
	Vacant														
	N/A	x		1	67	67	3450		x		1	64	64		
	HIGHER EXPECTATIONS														
	Executive Coordinator of Higher Expectations														
	Jeffery Neubauer		x	1	0	0	N/A	Works Partime In office		x	1	120	120	HIGHER EXPECTATIONS Working to bring different groups together. Salary paid by business organization, Racine Area Manufacturers and Commerce (RAMAC), 300 5th Street, 53403, 262.634.1931, ramac@racinechamber.com	
	Community Impact Manger		x	1	156	156	3238			x	1	120	120		
	Kristin Latus														
	Data Director														
	Matt Snyder		x	1	103	103	3213			x	1	120	120		
	Stakeholder Engagement & Comm. Manager														
	Chelsea Powell	x		1	80	80	3224		x		1	90	90		
	Program Manager														
	Caryolynn Friesch	x		1	90	90	3123		x		1	90	90		
	Manager of Birth														
	Lynn Debilzen	x		1	80	80	3222		x		1	90	90		
	Post-Secondary Newtork Facilitator														
	Chelsea Powell	x		1	60	60	N/A	Works Partime In office	x		1	90	90		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Administration / Fiscal / Operations**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Hope Otto**

Adjacencies
 County Executive
 Corporation Council
 Finance

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027							
FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS	
	OPERATIONS												
	IS Programmer												
	Jim Rupp	x	1	68	68	3442		x	1	64	64		
Staff Sub Total DNSF			3,234				Staff Sub Total DNSF			3,444			

		Cube	Office					Cube	Office				
	SUPPORT SPACES												
	Meeting Room			1	357	357	3000			1	400	400	
	Kitchen			1	78	78	N/A			1	80	80	
	Waiting Area			1	103	103	3230			1	120	120	
	Conference Room			1	296	296	3258			1	400	400	
	IT / Server Room			1	287	287	3330			1	300	300	
	Storage			1	351	351	3338	ONLY general storage for ENTIRE building			1	400	400
	Café (1st Floor)			1	142	142	1302	(SHARED) By Other Departments/Public			1	150	150
	Records			1	1,059	1,059	1406			1	1,500	1,500	
	Break Room			1	240	240	1414			1	240	240	
	Mail Cube			1	89	89	3381			1	64	64	
	Copy/Workroom			0	0	0				1	200	200	
	Break Room (SHARED)			1	428	428	3334/3241	(SHARED) But Listed In Admin/Fiscal			1	400	400
Support Sub Total DNSF				3,430				Support Sub Total DNSF		4,254			

Staff + Support DNSF	6,664
Department Grossing Factor	1.35
TOTAL GSF	8,996

Staff + Support DNSF	7,698
Department Grossing Factor	1.35
TOTAL GSF	10,392

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Behavioral Health**
 SPACE/DIVISION: **BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

- SAIL Workstations / Office in SAIL "House"
- SAIL adjacent to Mobile Response
- Mobile Respons adjacent to Crisis
- CCS adjacent to CSP
- Crisis Services adjacent to Lobby
- Doctors adjacent to Lobby
- RN's adjacent to Doctors
- Reception in Lobby
- Billing adjacent to Reception

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
		Cube	Office						Cube	Office					
	STAFF														
	BEHAVIORIAL HEALTH														
	Administrator of Aging and Disability Services														
	Michelle Goggins		x	1	260	260	426	Domanik Dr.		x	1	200	200	Conference Table	
	COMPREHENSIVE COMMUNITY SERVICES (CCS)														
	CCS Regional Postion														
	Marie Lepine		x	1	220	220	403	Domanik Dr.		x	1	120	120		
	CCS Supervisor														
	Courtney Conner		x	1	166	166	416	Domanik Dr.		x	1	120	120		
	CCS Supervisor														
	Judy Toppel		x	1	166	166	414	Domanik Dr.		x	1	120	120		
	CCS SF														
	Christina Garcia	x		1	1,112	1,112	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64		
	CCS SF														
	Amanda Greidanous	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64		
	CCS SF														
	Melissa C Guajardo	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64		
	CCS SF														
	Donna Hicks	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64		
	CCS SF														
	Jennifer J Marx	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Behavioral Health**
 SPACE/DIVISION: **BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

- SAIL Workstations / Office in SAIL "House"
- SAIL adjacent to Mobile Response
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- RN's adjacent to Doctors
- Reception in Lobby
- Billing adjacent to Reception

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				RECOMMENDED 2027						
				Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
	CCS SF Taryn Pelto	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Christopher Rosin	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Sasia Wagner	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Emily Santiago	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Lynelle Saunders	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Christopher Mihelich	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Kimberly Winkler	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Dulce Macias	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Megan Wojtak	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Jovita Helton	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	
	CCS SF Jordan Sweeti	x		1	0	0	401	Domanik Dr. (Shared Space/RM #401)	x		1	64	64	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	QA Supervisor													
	Jean Fenelon		x	1	237	237	422	Domanik Dr.			x	1	120	120
	QA Supervisor													
	Natalie Meinert		x	1	146	146	420	Domanik Dr.			x	1	120	120
	FUTURE STAFF													
	N/A	x		0	0	0		Domanik Dr.			x	1	64	64
	COMMUNITY SUPPORT PROGRAMS (CSP)													
	CSP Supervisor													
	David W Smith		x	1	130	130	405	Domanik Dr.			x	1	120	120
	CSP Supervisor													
	Jessica M Shipman		x	1	148	148	418	Domanik Dr.			x	1	120	120
	CSP CM													
	Dechelle L Coleman	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)			x	1	64	64
	CSP CM													
	Lindsay J Druschke	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)			x	1	64	64
	CSP CM													
	Barbara A Knuckles	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)			x	1	64	64
	CSP RN													
	Jami LuRau	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)			x	1	64	64
	CSP CM													
	Megan Mundigler	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)			x	1	64	64

PART ONE SPACE PROGRAM

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	CSP CM													
	Jacquelyn R Lyngdal		x	1	150	150	N/A	Domanik Dr.		x	1	120	120	
	CSP CM													
	Gloria A Salinas	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)	x		1	64	64	
	CSP CM													
	Debbie A Wells	x		1	36	36	407	Domanik Dr. (Shared Space/RM #407)	x		1	64	64	
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	
Taylor Ave.	CLINIC													
	Clinic Director													
	Kevin Lunog		x	1	164	164	1216-D	Needs LARGER office with side table		x	1	200	200	Conference Table
	Clinic Doctor													
	Mary Nunchuck		x	1	93	93	1205	Office near clinic reception (Shared Space)		x	1	120	120	
	Clinic Doctor													
	Steven Ortell		x	1	0	0	1205	Office near clinic reception (Shared Space)		x	1	120	120	
	Clinic Doctor													
	VACANT - In process of Hire		x	1	90	90	1216B	Office near clinic reception		x	1	120	120	
	Clinic Doctor													
	Kristi Moriarity		x	1	97	97	1201	Office near clinic reception		x	1	120	120	
	Clinic RN													
	Lisa A Aney		x	1	93	93	1209			x	1	120	120	
	Clinic AODA Supervisor													
	Michelle Goggins		x	1	83	83	1216C	Michelle's Taylor Ave. Office		x	1	0	0	Are Two Offices Required?

PART ONE SPACE PROGRAM

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Intern														
	N/A		x	1	97	97	1900B			x	1	120	120		
	Therapy Room														
	Jessica Larson		x	1	90	90	3378			x	1	120	120		
	Clinic AODA														
	Justin Coles		x	1	87	87	1010			x	1	120	120		
	Clinic AODA														
	Rocio Gonzalez		x	1	90	90	3281			x	1	120	120		
	Clinic AODA														
	Ellen Green		x	1	90	90	3277			x	1	120	120		
	Clinic AODA														
	Jennifer Hofmeister		x	1	95	95	3285			x	1	120	120		
	Clinic AODA														
	Thea Hunter		x	1	102	102	1014			x	1	120	120		
	Clinic AODA														
	N/A		x	1	92	92	1216A			x	1	120	120		
	Clinic AODA														
	Lorice Pearson		x	1	87	87	3382			x	1	120	120		
	Clinic AODA														
	Jami LaRue	x		1	98	98	1402	Shared Space (X2)		x	1	120	120		
	Clinic AODA														
	March Camacho	x		1	0	0	1402	Shared Space (X2)		x	1	120	120		

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	Clinic AODA													
	Carol Smith		x	1	85	85	1011				x	1	120	120
	Clinic AODA													
	James Wagner		x	1	114	114	1013				x	1	120	120
	Clinic Therapist													
	Karla Bidstrup		x	1	94	94	1390				x	1	120	120
	Clinic Therapist													
	N/A		x	1	90	90	1360				x	1	120	120
	Clinic Therapist													
	Nancy A Guadagno		x	1	106	106	1900A				x	1	120	120
	Clinic Therapist													
	Greg Lautz		x	1	81	81	1380				x	1	120	120
	Clinic Therapist													
	Susan F Mickel		x	1	163	163	1900C				x	1	120	120
	Clinic Therapist													
	Stephanie Raszkievicz		x	1	105	105	1900D				x	1	120	120
	Clinic Therapist													
	Leslie Spencer		x	1	142	142	1218				x	1	120	120
	Clinic Therapist													
	VACANT - in process of hire		x	1	106	106	1370				x	1	120	120
	Clinic Therapist													
	Christine Votsis		x	1	138	138	1214				x	1	120	120

PART ONE SPACE PROGRAM

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				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS
	Multidimensional Family Therapist													
	N/A		x	1	92	92	3354			x	1	120	120	
	Multidimensional Family Therapist													
	N/A		x	1	92	92	3366			x	1	120	120	
	Clinic Therapist													
	Katie L Hagen		x	1	138	138	3350			x	1	120	120	
	Therapy Room													
	Sasia Lile		x	1	92	92	3374			x	1	120	120	
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	
	CRISIS SERVICES UNIT (CSU)													
	Crisis Services Supervisor													
	N/A	x		1	611	611	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room
	Crisis Services													
	Joleen Jensen	x		1	0	0	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room
	Crisis Services													
	Paula	x		1	0	0	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room
	Crisis Services													
	Louise Bailey		x	1	78	78	1213			x	1	120	120	
	Crisis Services													
	Rachana Sanghavi	x		1	0	0	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room
	Crisis Services (IDP)													
	Debra Akanji	x		1	0	0	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room

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	Crisis Services													
	VACANT - in process of hire	x		1	0	0	1222	(1222 X 6 Shared Cube Space)	x		1	48	48	All In One Room
	Office 1210													
	VACANT			1	122	122	1210		x		1	120	120	
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	
	MENTAL HEALTH MOBILE RESPONSE (MHMR)													
	Operations Manager													
	Amy Hart		x	1	241	241	424	Domanik Dr.		x	1	200	200	Conference Table
	Mobile Response													
	Kimberly Andy	x		11	45	495	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Zachary Barbee	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Reggie Brown	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Brian Bynsdorp	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Belinda Clayton	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Kayle Venderberg	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Mobile Response													
	Winter Turner	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Ingrid M Jackson	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Tonya M King	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Mobile Response													
	Elizabeth Berthel	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	
	CRISIS													
	Crisis Lead													
	Jelena Jones	x		1	0	0	215 & 217	Domanik Dr. (Shared Space/RM #215/217)	x		1	48	48	All In One Room
	Crisis													
	Melissa Balfanz	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Julie Hackman	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Katie Rannow	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Robert Sandberg	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Cornetta Stacy	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Crisis													
	Angela Townsend	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Paula Vance	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	Crisis													
	Student Intern	x		1	45	45	413	Domanik Dr. (Shared Space/RM #413)	x		1	48	48	All In One Room
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	
	ADMINISTRATIVE													
	Reception													
	Leticia Hernandez		x	1	119	119	3904	Medical Office Privacy Check In		x	1	120	120	
	Reception													
	Jane Smith		x	1	89	89	3393	Medical Office Privacy Check In		x	1	120	120	
	Reception													
	Tracy Witherspoon		x	1	0	0	3904	Medical Office Privacy Check In		x	1	120	120	
	Billing Supervisor													
	Obed Medina			1	321	321	3370	Near Reception		x	1	120	120	Files
	Billing													
	Kim Woods			1	0	0	3370	Near Reception		x	1	120	120	Files
	FUTURE STAFF													
	N/A	x		0	0	0			x		1	64	64	

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS			
	RCAP																
	RCAP Supervisor Boyd Schwartz			1	540	540	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Tonya King			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Terra Roberts			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Nelly Rodriguez			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Leland Pitt			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Mary Tenort			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCAP Jason McClelland			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	RCP Student Intern			1	0	0	MC340	LEC Location (1st Floor)	x		1	64	64	All In One Room			
	FUTURE STAFF N/A	x		0	0	0			x		1	64	64				
Staff Sub Total DNSF				9,149					Staff Sub Total DNSF				9,816				

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Behavioral Health**
 SPACE/DIVISION: **BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

- SAIL Workstations / Office in SAIL "House"
- SAIL adjacent to Mobile Response
- Mobile Respons adjacent to Crisis
- CCS adjacent to CSP
- Crisis Services adjacent to Lobby
- Doctors adjacent to Lobby
- RN's adjacent to Doctors
- Reception in Lobby
- Billing adjacent to Reception

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS			
		Cube	Office											Cube	Office	
	SUPPORT SPACES															
	Mail Room			1	223	223	409	Domanik Dr.					1	240	240	Copy/Workroom
	Conference Room (1)			1	800	800	324	Domanik Dr. (Shared Space)					1	800	800	
	Conference Room (1's) Attached Kitchen			1	550	550	324	Domanik Dr. (Shared Space)					1	800	800	
	Server Room			1	308	308	330	Domanik Dr. (Large & Underused Space)					1	200	200	
	Conference Room (2)			1	140	140	326	Domanik Dr.					1	140	140	
	Conference Room (3)			1	150	150	328	Domanik Dr.					1	140	140	
	Meeting			1	611	611	1009	Taylor Ave. (1st Floor)					1	800	800	
	Server Room			1	151	151	1350	Taylor Ave. (1st Floor)					1	150	150	
	Server Room			1	101	101	1015	Taylor Ave. (1st Floor)								
	Pharmacy			1	290	290	1410	Taylor Ave. (1st Floor)					1	300	300	
	Meeting			1	385	385	1900E	Taylor Ave. (1st Floor)					1	400	400	
	Storage Room			1	76	76	N/A	Taylor Ave. (1st Floor)					1	200	200	Discuss
	Meeting Room			1	53	53	1222A	Taylor Ave. (1st Floor)					4	120	480	
	Therapy Session Room			1	101	101	1015	Taylor Ave. (1st Floor)					4	120	480	
	Lactation Room			1	88	88	N/A	Taylor Ave. (3rd Floor)					1	100	100	
	Lactation Room			1	102	102	N/A	Taylor Ave. (3rd Floor)					1	100	100	
	Information			1	188	188	1904	Taylor Ave. (1st Floor)					1	200	200	Discuss
	Toilets (Patients)			0	0	0							2	200	400	
	ALC			1	33	33	1410B						1	50	50	
	Toilet			1	51	51	1410B						1	50	50	
	HSD Lobby			1	486	486	N/A	West Vestibule 2 (South Entrance)					1	1,000	1,000	Discuss
	Break Room (SHARED)			1	0	0	3334/3241	(SHARED) In Admin/Fiscal					0	0	0	

Support Sub Total DNSF 4,887

Support Sub Total DNSF 7,030

Staff + Support DNSF 14,036

Staff + Support DNSF 16,846

Department Grossing Factor 1.35

Department Grossing Factor 1.35

TOTAL GSF 18,949

TOTAL GSF 22,742

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **S.A.I.L. Program (Stabilization, Assessment, Information, and Linkage)**
 SPACE/DIVISION: **HUMAN SERVICES - BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

- SAIL Workstations / Office in SAIL "House"
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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
	SAIL PROGRAM													
	SAIL=Majority Of Domanik Dr.'s 2nd Floor													
	SAIL Supervisor													
	Dora Ann Caldwell		x	1	133	133	N/A	Domanik Dr.		x	1	200	200	Conference Table
	SAIL House Manager													
	Javier Luna		x	1	160	160	N/A	Domanik Dr.		x	1	120	120	
	SAIL Technician													
	Akeela Hilliard	x		1	185	185		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	
	SAIL Technician													
	Martha Hoard	x		1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	
	SAIL Technician													
	Cameron Lins	x		1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	
	SAIL Technician													
	Student Intern	x		1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	
	SAIL Technician													
	Debra McDaniel	x		1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	
	SAIL Technician													
	Chelsea Milock	x		1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x		1	48	48	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
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 DEPARTMENT: **S.A.I.L. Program (Stabilization, Assessment, Information, and Linkage)**
 SPACE/DIVISION: **HUMAN SERVICES - BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
	SAIL Technician											
	Nykela Nichols	x	1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x	1	48	48	
	SAIL Technician											
	Deborah A Rodgers	x	1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x	1	48	48	
	SAIL Technician											
	Kristina Schmidt	x	1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x	1	48	48	
	SAIL Technician											
	Michael W Schulz	x	1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x	1	48	48	
	SAIL Technician											
	Carlotta Wilson	x	1	0	0		Domanik Dr. (Shared - 4 Workstations) 24hrs Facility (1st, 2nd, 3rd Shifts)	x	1	48	48	
Staff Sub Total DNSF				478					Staff Sub Total DNSF			848

EXISTING	SUPPORT SPACES	Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	Administration/Reception Room			1	185	185	N/A	Domanik Dr. (SAIL)			0	0	0	
	SAIL Community Room			1	2,600	2,600	N/A	Domanik Dr. (SAIL)			0	0	0	
	ADA Bathrooms			2	100	200	N/A	Domanik Dr. (SAIL) Adjacent to Community Room			0	0	0	
	Shower Room			1	80	80	N/A	Domanik Dr. (SAIL)			0	0	0	
	Medical Supply Room			1	80	80	N/A	Domanik Dr. (SAIL)			0	0	0	
	Storage Room			1	100	100	N/A	Domanik Dr. (SAIL)			0	0	0	
	Kitchen			1	130	130	N/A	Domanik Dr. (SAIL)			0	0	0	
	Gathering Room			1	76	76	N/A	Domanik Dr. (SAIL)			0	0	0	
	Clinic Intage Room			1	170	170	214	Domanik Dr. (SAIL)			0	0	0	
	SAIL Patient Rooms			7	170	1,190	N/A	Domanik Dr. (SAIL)			0	0	0	
	Intake Room			1	170	170	212	Domanik Dr. (SAIL)			0	0	0	
	Kitchen			1	280	280	238	Domanik Dr. (SAIL)			0	0	0	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
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 FLOOR / SUITE:
 DEPARTMENT: **S.A.I.L. Program (Stabilization, Assessment, Information, and Linkage)**
 SPACE/DIVISION: **HUMAN SERVICES - BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				RECOMMENDED 2027						
				Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS	
FUTURE														
	Intake			0	0	0					1	150	150	
	Changing Area			0	0	0					1	60	60	
	Shower			0	0	0					1	50	50	
	Toilet			0	0	0				0	1	849	80	
	Clothing Storage			0	0	0					1	150	150	
	Laundry			0	0	0					1	50	50	
	Assessment Room			0	0	0					1	100	100	
	Visitation			0	0	0					1	150	150	
	Visitor Toilet Male			0	0	0					1	50	50	
	Visitor Toilet Female			0	0	0					1	50	50	
	Sleeping Area			0	0	0					9	120	1,080	
	Toilet Male Single			0	0	0					2	50	100	
	Toilet Female Single			0	0	0					2	50	100	
	Shower Male Single			0	0	0					2	80	160	
	Shower Female Single			0	0	0					2	80	160	
	Janitor Closet			0	0	0					1	30	30	
	Storage			0	0	0					1	100	100	
	Activity Area			0	0	0					1	400	400	
	Programming Area			0	0	0					1	400	400	
	Dining Area			0	0	0					1	400	400	
	Storage			0	0	0					1	100	100	
	Toilet Unisex Single			0	0	0					1	50	50	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **S.A.I.L. Program (Stabilization, Assessment, Information, and Linkage)**
 SPACE/DIVISION: **HUMAN SERVICES - BEHAVIORAL HEALTH DIVISIONS**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

ADJACENCIES
 ALL BHS IN CLOSE PROXIMITY TO EACH OTHER, GROUP EACH ARA TOGETHER (ie CLINIC, CSP, CCS)

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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				RECOMMENDED 2027							
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Staff Area			0	0	0				1	200	200			
	Copy/Work Room			0	0	0				1	100	100			
	Med Room			0	0	0				1	80	80			
	Files			0	0	0				1	50	50			
	Kitchen/Laundry			0	0	0				1	200	200			
	Kitchen			0	0	0				1	100	100			
	Laundry			0	0	0				1	100	100			
	Storage			0	0	0				1	30	30			
	Janitor			0	0	0				1	100	100			
	Receiving			0	0	0				0	0	0			
	Break Room (SHARED)			1	0	0	3334/3241	(SHARED) In Admin/Fiscal							
Support Sub Total DNSF				5,261				Support Sub Total DNSF				4,930			

Staff + Support DNSF	5,739
Department Grossing Factor	1.35
TOTAL GSF	7,748

Staff + Support DNSF	5,778
Department Grossing Factor	1.35
TOTAL GSF	7,800

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Office of Child Support Enforcement**
 SPACE/DIVISION:
 INTERVIEWEE: **Jeff Leggett**

Adjacencies
 HSD - Workforce Development
 Corporation Counsel

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Director														
	Jeff Leggett		x	1	205	205	2358			x	1	200	200	Conference Table	
	Operations Supervisor														
	Dana Dobrowolski		x	1	77	77	2330			x	1	120	120		
	Team Supervisor														
	Julie Busch	x		1	76	76	2338			x	1	120	120		
	Team Supervisor														
	Lori Miller		x	1	78	78	2342			x	1	120	120		
	Attorney														
	Heather Krause		x	1	87	87	2257			x	1	120	120		
	Attorney														
	Aaron Lamberty	x		1	100	100	2322			x	1	120	120		
	Attorney														
	Kelly Heckel	x		1	90	90	2326			x	1	120	120		
	Paralegal														
	Kristine Legler	x		1	92	92	2321			x	1	90	90	Files	
	Specialist														
	Heather Hernandez	x		1	90	90	2333			x	1	90	90	Files	
	Specialist														
	Brad Schlitz	x		1	91	91	2424			x	1	90	90	Files	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Office of Child Support Enforcement**
 SPACE/DIVISION:
 INTERVIEWEE: **Jeff Leggett**

Adjacencies
 HSD - Workforce Development
 Corporation Counsel

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027									
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS						
	Specialist																			
	Teal Rivera	x		1	89	89	2420			x		1	90	90	Files					
	Specialist																			
	Shannon Yarburogh	x		1	90	90	2428			x		1	90	90	Files					
	Specialist																			
	Chandise Atkins	x		1	94	94	2325			x		1	90	90	Files					
	Specialist																			
	Olivia Garcia	x		1	90	90	2329			x		1	90	90	Files					
	Specialist																			
	Cristopher Dycus	x		1	79	79	2334			x		1	90	90	Files					
	Legal Tech																			
	Nancy Mueller	x		1	71	71	2337			x		1	90	90	Files					
	Specialist																			
	Jean Nelson	x		1	90	90	2440			x		1	90	90	Files					
	Specialist																			
	Esther Chairez	x		1	90	90	2310			x		1	90	90	Files					
	Specialist																			
	Val Michna	x		1	90	90	2314			x		1	90	90	Files					
	Specialist																			
	Veronika Gummow	x		1	90	90	2306			x		1	90	90	Files					
	Specialist																			
	Nicole Bishop	x		1	99	99	2318			x		1	90	90	Files					

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Office of Child Support Enforcement**
 SPACE/DIVISION:
 INTERVIEWEE: **Jeff Leggett**

Adjacencies
 HSD - Workforce Development
 Corporation Counsel

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027						
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS			
	Specialist																
	Lisa Acker	x		1	90	90	2317		x		1	90	90	Files			
	Specialist																
	Karen Day	x		1	68	68	2416		x		1	90	90	Files			
	Specialist																
	Carole King	x		1	90	90	2412		x		1	90	90	Files			
	Financial Specialist																
	Karen Lalonde	x		1	90	90	2436		x		1	90	90	Files			
	Financial Specialist																
	Mindy Welsh	x		1	90	90	2432		x		1	90	90	Files			
	Clerical Staff																
	Meghan Kurdas		x	1	283	283	2344	SHARED OFFICE (Call Center)		x	1	64	64	Files			
	Clerical Staff																
	Jeanifer Pour		x	1	0	0	2344	SHARED OFFICE (Call Center)		x	1	64	64				
	Clerical Staff																
	Kim Hudson	x		1	75	75	2341		x		1	64	64				
	Vacant																
	N/A	x		1	89	89	2313		x		1	64	64				
	Reception																
	N/A	x		1	64	64	N/A	2nd Floor Reception Area	x		1	64	64				
Staff Sub Total DNSF				2,897					Staff Sub Total DNSF				2,950				

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Office of Child Support Enforcement**
 SPACE/DIVISION:
 INTERVIEWEE: **Jeff Leggett**

Adjacencies
 HSD - Workforce Development
 Corporation Counsel

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Waiting			1	288	288	200	Includes Screening			1	400	400		
	Courtroom			1	334	334	2006				1	800	800		
	Copy / Work			1	122	122	2007				1	200	200		
	Customer waiting area (shared with HSD)			1	794	794	N/A	Lobby			1	900	900		
	Attorney / Client Room			1	80	80	2008	Interview			2	120	240		
	Interview Room			1	69	69	2305A				1	120	120		
	Interview Room			1	66	66	2305B				1	120	120		
	Interview Room			1	69	69	2305C				1	120	120		
	Interview Room			0	0	0					2	120	240		
	Sheriff (Office Deputy)	x		1	89	89	2105				1	100	100		
	Break Room (SHARED)			1	0	0	3334/3241	(SHARED) In Admin/Fiscal			0	0	0		
								ELECTRONIC FILING							
								Paper files scanned into E-filing or FileDirector systems. Some paper files exist for pending cases. All are stored within existing work							
								SECURITY REQUIREMENTS							
								- Work area has secured access: electronic keypad.							
								- Hearing room area: metal detector patrolled by sheriff deputy							

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

Adjacencies
 County Executive
 Corporation Council
 Finance

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Manager														
	Claribel Camacho		x	1	168	168	3900			x	1	200	200		
	Supervisor														
	Virginia Chabrier		x	1	91	91	3314			x	1	120	120		
	Supervisor														
	Amberlyn Yohn		x	1	134	134	3269			x	1	120	120		
	Supervisor														
	Nicole Brooks		x	1	135	135	3266			x	1	120	120		
	Supervisor														
	Anna Huizar	x		1	88	88	3313			x	1	120	120		
	Coordinator														
	Sue Kaufman	x		1	68	68	3345		x		1	64	64		
	Resource Specialist														
	Curt Pruitt	x		1	67	67	3341		x		1	64	64		
	Lead														
	Tarra Neises	x		1	30	30	3502		x		1	64	64		
	Lead														
	Dione Sanders	x		1	37	37	3538		x		1	64	64		
	Lead														
	Madeline Rice	x		1	37	37	3525		x		1	64	64		

Adjacencies
 County Executive
 Corporation Council
 Finance

PART ONE SPACE PROGRAM

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 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Lead														
	Kelly Kosloske	x		1	88	88	3321		x		1	64	64		
	Lead														
	Rhonda Kramer	x		1	37	37	3548		x		1	64	64		
	Lead														
	Dean Landvatter		x	1	85	85	3326		x		1	64	64		
	Fraud Specialist														
	Nancy Harman		x	1	197	197	3226	SHARED	x		1	64	64		
	Fraud Specialist														
	Holly Garcia		x	1	0	0	3226	SHARED	x		1	64	64		
	Investigator														
	Steve Holten		x	1	310	310	3125	SHARED (5 Positions)	x		1	64	64		
	Investigator														
	Tom Sweet		x	1	0	0	3125	SHARED	x		1	64	64		
	Investigator														
	Herbert Nikolai		x	1	0	0	3125	SHARED	x		1	64	64		
	Housing Investigator														
	Brent Hutchison		x	1	0	0	3125	SHARED	x		1	64	64		
	Housing Investigator														
	James Prioletta		x	1	0	0	3125	SHARED	x		1	64	64		
	Economic Support Specialist														
	James Verbeten	x		1	37	37	3526		x		1	64	64		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

Adjacencies
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Economic Support Specialist														
	Tasha King	x		1	37	37	3555		x		1	64	64		
	Economic Support Specialist														
	Olivia Diaz	x		1	70	70	3434		x		1	64	64		
	Economic Support Specialist														
	Lauren Ciulini	x		1	37	37	3507		x		1	64	64		
	Economic Support Specialist														
	Na'Tasha Farr	x		1	37	37	3515		x		1	64	64		
	Economic Support Specialist														
	Gene Cruz	x		1	37	37	3534		x		1	64	64		
	Economic Support Specialist														
	Dan Garcia	x		1	37	37	3551		x		1	64	64		
	Economic Support Specialist														
	James Pillizzi		x	1	255	255	3358	SHARED (3 Positions)	x		1	64	64		
	Economic Support Specialist														
	Yesenia Munoz		x	1	0	0	3358	SHARED	x		1	64	64		
	Economic Support Specialist														
	Lida Munoz		x	1	0	0	3358	SHARED	x		1	64	64		
	Economic Support Specialist														
	Rhonda Israel		x	1	0	0	3358	SHARED; Office at Taylor & Burlington	x		1	64	64		

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Economic Support Specialist														
	Adela Knuepperl	x		1	37	37	3511	Office at Taylor & Burlington	x		1	64	64		
	Economic Support Specialist														
	Tracy Schemmel	x		1	37	37	3530		x		1	64	64		
	Economic Support Specialist														
	Rob McGee	x		1	37	37	3505		x		1	64	64		
	Economic Support Specialist														
	Shainan Carbajal	x		1	37	37	3509		x		1	64	64		
	Economic Support Specialist														
	Grace Rivera	x		1	66	66	3438		x		1	64	64		
	Economic Support Specialist														
	Pat Davis	x		1	37	37	3536		x		1	64	64		
	Economic Support Specialist														
	Brooke Wolf	x		1	37	37	3523		x		1	64	64		
	Economic Support Specialist														
	Miriam Meredith	x		1	37	37	3519		x		1	64	64		
	Economic Support Specialist														
	Krystal Ellis	x		1	37	37	3549		x		1	64	64		
	Economic Support Specialist														
	Lashunda Poole	x		1	37	37	3532		x		1	64	64		
	Economic Support Specialist														
	Yadira Luis	x		1	37	37	3542		x		1	64	64		

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Economic Support Specialist														
	Emily Brands	x		1	37	37	3544		x		1	64	64		
	Economic Support Specialist														
	Natalie Gradinjan	x		1	68	68	3337		x		1	64	64		
	Economic Support Specialist														
	Cristina Ayeche	x		1	88	88	3416		x		1	64	64		
	Economic Support Specialist														
	Kelly Coey	x		1	88	88	3430		x		1	64	64		
	Economic Support Specialist														
	Aimee Dennis	x		1	88	88	3426		x		1	64	64		
	Economic Support Specialist														
	Brittany Dupuis	x		1	88	88	3420		x		1	64	64		
	Economic Support Specialist														
	Melissa Mortensen	x		1	88	88	3424		x		1	64	64		
	Economic Support Specialist														
	Tiffany McWhorter	x		1	88	88	3333		x		1	64	64		
	Economic Support Specialist														
	Nicole Jacobsen	x		1	67	67	3353		x		1	64	64		
	Economic Support Specialist														
	Nichelle Slawson	x		1	37	37	3546	New hire - will fill a vacant cubicle	x		1	64	64		
	Economic Support Specialist														
	Christian Jensen	x		1	88	88	3329	New hire - will fill a vacant cubicle	x		1	64	64		

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
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 DEPARTMENT: **Economic Support Services**
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 INTERVIEWEE: **Claribel Camacho**

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				EXISTING 2017						RECOMMENDED 2027				
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
	Economic Support Specialist													
	James Andrews	x		1	37	37	3540	New hire - will fill a vacant cubicle	x		1	64	64	
	Economic Support Specialist													
	VACANT	x		1	37	37	3521		x		1	64	64	
	Economic Support Specialist													
	VACANT	x		1	37	37	3503		x		1	64	64	
	Economic Support Specialist													
	Vince Gloria	x		1	90	90	3317		x		1	64	64	
	Economic Support Specialist													
	Patrice Willis	x		1	37	37	3517		x		1	64	64	
	Economic Support Specialist													
	Vacant	x		1	62	62	3325		x		1	64	64	
	Clerical Assistant													
	Sonja Sutton	x		1	68	68	3349		x		1	64	64	
	Clerical Assistant													
	Marco Camacho		x	1	73	73	3253	SHARED	x		1	64	64	
	Clerical Assistant													
	Derrell Love		x	1	0	0	3253	SHARED	x		1	64	64	

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
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 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Application Verification Center (AVC)														
	Staff														
	On Rotation	x		1	43	43	1007				1	64	64		
	Staff														
	On Rotation	x		1	24	24	1007				1	64	64		
	Staff														
	On Rotation	x		1	23	23	1007				1	64	64		
	AVC Visitor/employee Meeting Room														
	On Rotation		x	1	88	88	1007				1	120	120		
	Energy Support														
	Cube														
	N/A	x		1	88	88	2210		x		1	64	64		
	Cube														
	N/A	x		1	88	88	2214		x		1	64	64		
	Cube														
	N/A	x		1	88	88	2218		x		1	64	64		
	Cube														
	N/A	x		1	46	46	2222		x		1	64	64		
	Cube														
	N/A	x		1	46	46	2226		x		1	64	64		
	Cube														
	N/A	x		1	88	88	2234		x		1	64	64		

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

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				EXISTING 2017							RECOMMENDED 2027				
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
	Cube														
	N/A	x		1	88	88	2230		x		1	64	64		
	Cube														
	N/A	x		1	46	46	2238		x		1	64	64		
	Cube														
	N/A	x		1	46	46	2242		x		1	64	64		
	Cube														
	N/A	x		1	87	87	2246		x		1	64	64		
	Cube														
	N/A	x		1	75	75	2250		x		1	64	64		
	Cube														
	N/A	x		1	81	81	2109		x		1	64	64		
	Cube														
	N/A	x		1	81	81	2113		x		1	64	64		
	Cube														
	N/A	x		1	83	83	2117		x		1	64	64		
	Cube														
	N/A	x		1	85	85	2121		x		1	64	64		
	Cube														
	N/A	x		1	92	92	2125		x		1	64	64		
	Cube														
	N/A	x		1	81	81	2129		x		1	64	64		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Cube														
	N/A	x		1	80	80	2133		x		1	64	64		
	Cube														
	N/A	x		1	80	80	2137		x		1	64	64		
	Cube														
	N/A	x		1	81	81	2141		x		1	64	64		
	Cube														
	N/A	x		1	81	81	2145		x		1	64	64		
	Cube														
	N/A	x		1	75	75	2149		x		1	64	64		
	Cube														
	N/A	x		1	90	90	2221		x		1	64	64		
	Cube														
	N/A	x		1	88	88	2229		x		1	64	64		
	Cube														
	N/A	x		1	88	88	2223		x		1	64	64		
	Cube														
	N/A	x		1	98	98	2237		x		1	64	64		
	Cube														
	N/A	x		1	98	98	2241		x		1	64	64		
	Office														
	N/A	x		1	85	85	2213			x	1	120	120		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

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				EXISTING 2017							RECOMMENDED 2027						
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS			
	Office																
	N/A	x		1	89	89	2225			x	1	120	120				
Staff Sub Total DNSF				6,321					Staff Sub Total DNSF				6,608				

SUPPORT SPACES		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	Computer Room			1	285	285	3237				1	300	300	
	Printer (x3)			3	37	111	N/A				3	40	120	
	Meeting Room			1	182	182	3322				2	200	400	
	Storage			1	49	49	3501				1	100	100	
	Copier			1	25	25	N/A				2	40	80	
	AVC Workspace (Application Verification Center)			1	475	475	1007	Includes Open Floor, Storage, Copiers			1	665	665	
	AVC Toilet			1	60	60	1007				1	50	50	
	Waiting			1	162	162	1007				1	200	200	
	Formal Desk Spaces			1	249	249	1007	(6) Formal Desks			6	36	36	
	Informal Desks			1	53	53	1007	(3) Informal Desks			3	36	36	
	Energy Support Room			1	287	287	2304	4 Desks & Storage			1	300	300	
	Energy Support Copier			1	90	90	N/A				1	120	120	
	Break Room (SHARED)			1	0	0	3334/3241	(SHARED) In Admin/Fiscal			0	0	0	

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Economic Support Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Claribel Camacho**

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		EXISTING 2017				RECOMMENDED 2027									
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
								NOTES Division of Economic Support services Racine and Kenosha Counties. <u>State & Federal Services include:</u> <ul style="list-style-type: none"> ▪ Supplemental Nutrition Assistance Program ▪ Energy / Utility Assistance ▪ BadgerCare + Medicaid ▪ Additional Health Care Programs ▪ Child Care ▪ Community Resources: ✓ HUD (US Department of Housing and Urban Development) ✓ HALO (Homeless Assistance) 							
Support Sub Total DNSF				10,318										2,407	
Staff + Support DNSF				16,639									9,015		
Department Grossing Factor				1.35									1.35		
TOTAL GSF				22,463									12,170		

PART ONE SPACE PROGRAM

June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Veteran Services**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Bradley Behling**

Adjacencies
 DVOP
 ADRC
 WFD

March 1st, 2018
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	County Veterans Service Officer														
	Bradley Behling		x	1	117	117	3305			x	1	120	120		
	Administrative Assistant														
	Shawn Rivers	x		1	69	69	3301		x		1	64	64		
	SER Program Representative														
	Karen Harrison	x		1	118	118	3309	Shared Space	x		1	64	64		
	VISTA Program Representative														
	Charmaine Anderson	x		1	0	0	3309	Shared Space	x		1	64	64		
	Title														
	Zachary Dkroik	x		1	90	90	3302		x		1	64	64		
	Deputy of Labor														
	Anthony Rist			1	88	88	3311	State Worker	x		1	64	64		
	Title														
	Future					0			x		1	64	64	Future	
	Title														
	Future					0			x		1	64	64	Future	
	Staff Sub Total DNSF				482							568			

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Workforce Solutions / Development Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Mark Mundl**

Adjacencies
 Youth and Family Services
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Workforce Solutions Manager														
	Mark Mundl		x	1	155	155	3225			x	1	200	200	Conference Table	
	Career Services Supervisor														
	Carole Johnson		x	1	115	115	1111			x	1	120	120		
	Administrative Assistant														
	Teresa Love	x		1	60	60	3229	(Two Cubes Share #3229)	x		1	64	64		
	Vacant														
	N/A	x		1	60	60	3229	(Two Cubes Share #3229)	x		1	64	64		
	Case Manager														
	Antwain McIntosh	x		1	94	94	2205		x		1	80	80		
	Case Manager														
	Denise Price	x		1	93	93	2204		x		1	80	80		
	Energy Assistance (VACANT)														
	N/A	x		1	83	83	2209		x		1	80	80		
	Energy Assistance														
	Diane Davis	x		1	79	79	2206		x		1	80	80		
	Case Manager														
	Marian Tharpe	x		1	82	82	2201		x		1	80	80		
	Career Counsellor Assistant														
	Letecia Guajardo	x		1	71	71	1009	Cubicle WITHIN 1009			1	80	80		

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 SPACE/DIVISION:
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 Youth and Family Services
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Employment Resource Specialist														
	Timothy Lehrer	x		0	0	0	1008	Counted in Support			0	0	0		
	Employment Resource Specialist														
	Alisha Dolley	x		0	0	0	1008	Counted in Support			0	0	0		
	Employment Resource Specialist														
	Nicole Morgan	x		0	0	0	1008	Counted in Support			0	0	0		
	Employment Resource Specialist														
	Danielle Jones	x		0	0	0	1008	Counted in Support			0	0	0		
	Workshop Instructor														
	Thresa Doherty	x		1	88	88	3412		x		1	80	80		
	Windows to Work Coach														
	Karen Goodwin	x		1	90	90	3121		x		1	80	80		
	Employment Consultant														
	Alonzo Payne	x		1	90	90	3113		x		1	80	80		
	Employment Consultant														
	Tamekia Patterson	x		1	80	80	3214		x		1	80	80		
	Youth Program Specialist														
	Kellee Artis-Jackson	x		1	90	90	3101		x		1	80	80		
	Youth Program Specialist														
	Jauntair Campbell	x		1	90	90	3105		x		1	80	80		
	Youth Program Specialist														
	Christopher Brown	x		1	80	80	3206		x		1	80	80		

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 DEPARTMENT: **Workforce Solutions / Development Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Mark Mundl**

Adjacencies
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Business Solutions Supervisor														
	Travis Richardson		x	1	105	105	3201			x	1	120	120		
	Business Consultant														
	Christine Henning	x		1	90	90	3109			x	1	80	80		
	Business Consultant														
	VACANT	x		1	80	80	3218			x	1	80	80		
	Marketing Coordinator														
	Tim Prust	x		1	80	80	3210			x	1	80	80		
	GED Outreach Coordinator														
	Katie Kasparzak	x		1	90	90	3117	MOVING TO FIRST FLOOR		x	1	80	80		
	Career Services Consultant														
	Pamela Zenner-Richards		x	1	80	80	3202			x	1	80	80		
	Workforce Solutions Supervisor														
	Mark Leemkuil		x	1	152	152	3209			x	1	200	200	Conference Table	
	County Veterans Service Officer														
	Bradley Behling		x	0	0	0		Accounted for under Veteran's Services			0	0	0		
	Veteran's Service Technician														
	Suzanne Hanrahan	x		0	0	0		Accounted for under Veteran's Services			0	0	0		
	Career Counselor														
	Krista Adams	x		1	101	101	1009	Cubicle WITHIN 1009			1	80	80		
	Career Counselor														
	Clare Mcbryde	x		1	100	100	1009	Cubicle WITHIN 1009			0	0	0		

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 FLOOR / SUITE:
 DEPARTMENT: **Workforce Solutions / Development Center**
 SPACE/DIVISION:
 INTERVIEWEE: **Mark Mundl**

Adjacencies
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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Career Counselor														
	Maria Nabors	x		1	94	94	1009	Cubicle WITHIN 1009			0	0	0		
	Employment Specialist														
	Shaun Lucas	x		1	87	87	3408		x		1	80	80		
	Disabled Veterans Employment Rep DWD														
	John Gaidosh	x		0	0	0		Accounted for under Veteran's Services			0	0	0		
	CAREER SERVICES SUPERVISOR														
	Stacy Kopecky	x		1	0	0	1111	Shared (Already Counted Above)			0	0	0		
	Receptionist														
	Yolanda Liggins	x		1	88	88	1004	Within FIRST FLOOR LOBBY	x		1	64	64		
	Receptionist														
	Apolonia Cruz	x		1	74	74	3004	Within THIRD FLOOR LOBBY	x		1	64	64		
	Veteran's Service Assistant / Service Program														
	Phyllis Long			0	0	0		Accounted for under Veteran's Services			0	0	0		
	Adult Education Instructor														
	Guadalupe Badillo			0	0	0		Within in Academic Improvement Center			0	0	0		
	Adult Education Instructor														
	Fawn Funderburg			0	0	0		Within in Academic Improvement Center			0	0	0		
	Adult Education Instructor														
	Margaret Smeadregard			0	0	0		Within in Academic Improvement Center			0	0	0		
	Vacant														
	N/A	x		1	88	88	3404		x		1	80	80		

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June 5th, 2018 **DENNIS KORNWOLF SERVICE CENTER**
 STREET ADDRESS: **1717 TAYLOR AVENUE, RACINE, WI 53403-2405**
 FLOOR / SUITE:
 DEPARTMENT: **Workforce Solutions / Development Center**
 SPACE/DIVISION:
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				EXISTING 2017							RECOMMENDED 2027						
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS			
	Energy Services																
	N/A	x		1	64	64	N/A	2nd Floor Reception Area	x		1	64	64				
	Wisconsin Works (W-2)																
	N/A	x		1	64	64	N/A	2nd Floor Reception Area	x		1	64	64				
Staff Sub Total DNSF				2,937					Staff Sub Total DNSF				2,704				

SUPPORT SPACES		Cube	Office						Cube	Office					
	Interview Room A			1	94	94	RC-A				1	120	120		
	Interview Room B			1	93	93	RC-B				1	120	120		
	Testing Room			1	96	96	1113				2	120	240		
	Resource Room			1	2,180	2,180	1008				1	2,500	2,500		
	Career Development Center			1	579	579	1009				1	1,000	1,000		
	Classroom B			1	226	226	B 1302				1	400	400		
	Academic Improvement Center			1	832	832	1323/1327				4	450	1,800		
	Storage Closets (6)			6	23	140	N/A	Hallway			1	200	200		
	Classroom C			1	432	432	1331				1	430	430		
	Classroom D			1	438	438	1335				1	430	430		
	Classroom E			1	440	440	1339				1	430	430		
	Classroom F+G			1	1,047	1,047	1334				1	1,000	1,000		
	Office (Vacant)			1	72	72	1330				1	120	120		
	Office (Vacant)			1	109	109	1342				1	120	120		
	Office (Vacant)			1	87	87	1338				1	120	120		
	Break Room (SHARED)			1	0	0	3334/3241	(SHARED) In Admin/Fiscal			0	0	0		

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		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								TRAINING/CONFERENCE NEEDS						
								Existing conference room space is very tight.						
								CURRENT MEETING DESCRIPTION						
								4-18 attendees, lasting 1-2 hours, frequency varies but is often.						
								OUTSIDE CONSULTANT SPACE NEEDS						
								Quality control worker needs desk space, wifi, access to copier: 80 sf						
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 20; FUTURE = 0						
								~ 4-Drawers = 6; FUTURE = 0						
								~ 3-Drawers = 7; FUTURE = 0						
								~ 2-Drawers = 6; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 4; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 2; FUTURE = 0						
								Storage Cabinets = 4; FUTURE = 0						
								ELECTRONIC FILING						
								None, we don't own the systems we use what the State provides.						
								EXISTING/SPECIAL OFFICE EQUIP.						
								Multiple MFPrinters						

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 INTERVIEWEE: **Kerry Milkie**

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Manager														
	Kerry Milkie		x	1	119	119	2273			x	1	200	200	Conference Table	
	Supervisor														
	Megan Rico		x	1	91	91	2281			x	1	120	120		
	Supervisor														
	Stephen Bedwell		x	1	89	89	2554			x	1	120	120		
	Supervisor														
	Jessica		x	1	93	93	2366			x	1	120	120		
	Supervisor														
	Kim Serpe		x	1	89	89	2265			x	1	120	120		
	Supervisor														
	Samantha Comaris		x	1	92	92	2277			x	1	120	120		
	Supervisor														
	Dan Chiappetta		x	1	100	100	2261			x	1	120	120		
	FC Coordinator														
	Debra McGrain		x	1	89	89	2362			x	1	120	120		
	FC Coordinator														
	Rebecca Watkins		x	1	89	89	2354			x	1	120	120		
	Child Protective Services Supervisor														
	Kristen Kaskin		x	1	88	88	2253			x	1	120	120		

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	CPS Supervisor														
	Marie Froh		x	1	87	87	2269			x	1	120	120		
	IA														
	Alethea Gray-Bates	x		1	48	48	2189			x	1	48	48		
	IA														
	Anna Wesley	x		1	48	48	2283			x	1	48	48		
	IA														
	Vacant	x		1	48	48	2287			x	1	48	48		
	IA														
	Samantha Meyer	x		1	48	48	2197			x	1	48	48		
	IA														
	Brock Roberts	x		1	49	49	2291			x	1	48	48		
	IA														
	Darcy Knutson	x		1	48	48	2193			x	1	48	48		
	IA														
	Andrew Nogar	x		1	47	47	2293			x	1	48	48		
	IA														
	Dylan Dwyer	x		1	48	48	2279			x	1	48	48		
	IA														
	Michelle Pederson	x		1	48	48	2195			x	1	48	48		
	IA														
	Mike Wagner	x		1	48	48	2157	Shared Space		x	1	48	48		

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	IA Carolina Navarro	x		1	0	0	2157	Shared Space	x		1	48	48		
	IA Nicole Waddle	x		1	48	48	2295		x		1	48	48		
	IA Immanuel Rich	x		1	48	48	2289		x		1	48	48		
	Clerk Grahovac	x		1	70	70	2373		x		1	64	64		
	Child Protective Services CM Courtney Brueggeman	x		1	48	48	2249F		x		1	48	48		
	Child Protective Services CM Jennifer Stinson	x		1	48	48	2181		x		1	48	48		
	Child Protective Services CM Brode Roseman	x		1	48	48	2171		x		1	48	48		
	Child Protective Services CM Kate Renzoni	x		1	48	48	2185		x		1	48	48		
	Child Protective Services CM Jaclyn LaJeunesse	x		1	48	48	2173		x		1	48	48		
	Child Protective Services CM Dutch Leydel	x		1	48	48	2159		x		1	48	48		
	Child Protective Services CM Randall Bruce	x		1	48	48	2275		x		1	48	48		

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS					
	Child Protective Services CM																		
	Stephanie Parrish	x		1	48	48	2161		x		1	48	48						
	Child Protective Services CM																		
	Asti Martin	x		1	48	48	2271		x		1	48	48						
	Child Protective Services CM																		
	Kristen Steimle	x		1	48	48	2169		x		1	48	48						
	Child Protective Services CM																		
	Travic McGregor	x		1	48	48	2263		x		1	48	48						
	Child Protective Services CM																		
	Rochelle VanGemert	x		1	48	48	2163		x		1	48	48						
	Child Protective Services CM																		
	Pedro Fulgencio	x		1	48	48	2267		x		1	48	48						
	Child Protective Services CM																		
	Laura Galarza	x		1	48	48	2165		x		1	48	48						
	Child Protective Services CM (DSP)																		
	VACANT	x		1	48	48	2249D		x		1	48	48						
	Clerk																		
	Lee Bacon	x		1	90	90	2476		x		1	48	48						
	Data Clerk																		
	Italy Nunez	x		1	70	70	2468		x		1	48	48						
	Juvenile Justice CM																		
	Candy Bowman	x		1	0	0		BURLINGTON					0						

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS	
	Juvenile Justice CM														
	Erin Grove	x		1	66	66	2385		x		1	64	64		
	Juvenile Justice CM														
	Ed Kirchner	x		1	70	70	2488		x		1	64	64		
	Juvenile Justice CM														
	Jessica Richardson	x		1	70	70	2381		x		1	64	64		
	Juvenile Justice CM														
	Michelle Rainey	x		1	70	70	2393		x		1	64	64		
	Juvenile Justice CM														
	Julie Reschke	x		1	70	70	2389		x		1	64	64		
	Juvenile Justice CM														
	Anita Vandenberg	x		1	70	70	2480		x		1	64	64		
	Juvenile Justice CM														
	Laura Wade	x		1	70	70	2492		x		1	64	64		
	Juvenile Justice CM														
	Jessica Mallett	x		1	70	70	2484		x		1	64	64		
	Juvenile Justice CM														
	Samantha Maquera	x		1	70	70	2460		x		1	64	64		
	Access														
	Kelly Johnson	x		1	118	118	2153	SHARED (4 Positions)	x		1	48	48		
	Access														
	Jennifer Knuckles	x		0	0	0	2153	SHARED	x		1	48	48		

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FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027			
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	Access													
	Tracy Proksa-Atkins	x		0	0	0	2153	SHARED	x		1	48	48	
	Access													
	Lori Willis	x		0	0	0	2153	SHARED	x		1	48	48	
	FC													
	Marie Hargrove	x		1	70	70	2464		x		1	48	48	
	Child Care													
	Cassandra Malone	x		1	66	66	2371		x		1	64	64	
	Child Care													
	Debra VanSwol	x		1	70	70	2369		x		1	64	64	
	Kinship													
	Sarah Metz	x		1	70	70	2472		x		1	64	64	
	Foster Care													
	Kimberlea Warren	x		1	70	70	2470		x		1	64	64	
	Foster Care													
	Theresa Doherty	x		1	70	70	2365		x		1	64	64	
	TX Foster Care													
	Casey Christiansen	x		2	79	79	2452	Shared Space	x		1	64	64	
	TX Foster Care													
	Katie Moeller	x		1	76	76	2450		x		1	64	64	
	TX Foster Care													
	Kayla Williamson	x		1	70	70	2456		x		1	64	64	

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS					
	C2MH																		
	Jackie Hartley	x		1	76	76	2353		x		1	64	64						
	C2MH																		
	Lena Ali	x		1	76	76	2351		x		1	64	64						
	Alt Response																		
	VACANT	x		1	48	48	2249E	Shared Space	x		1	48	48						
	Alt Response																		
	VACANT	x		1	48	48	2249C	Shared Space	x		1	48	48						
	Alt Response																		
	Susana Wolf	x		1	48	48	2249G	Shared Space	x		1	48	48						
	OOH CM																		
	Toni Behling	x		1	48	48	2249A	Shared Space	x		1	48	48						
	CCS CM																		
	Samantha Lins	x		1	48	48	2249B	Shared Space	x		1	48	48						
	RCHVN (Racine County Home Visitation)																		
	Katie Meader	x		1	0	0	N/A	Professional Services Group 800. Goold St. Racine, WI 53402	x		1	48	48						
	Intern																		
	VACANT	x		1	67	67	2370		x		1	48	48						
	Foster Care																		
	Bethany Tangershom	x		1	76	76	2361		x		1	64	64						
	VACANT																		
	N/A	x		1	75	75	2345		x		1	64	64						

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				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS			
	VACANT																
	N/A	x		1	67	67	2349		x		1	64	64				
	Typist																
	Colleen Jones	x		1	87	87	2444		x		1	64	64				
	Typist																
	Dawn Swang	x		1	67	67	2448		x		1	64	64				
	Vacant																
	Melanie Heindle	x		1	76	76	2355		x		1	64	64				
	Reception																
	Grace Villarreal	x		1	53	53	2904	(Second Floor), Part of Secure Lobby	x		1	64	64				
Staff Sub Total DNSF				4,897					Staff Sub Total DNSF				5,144				

SUPPORT SPACES	Cube		Office		Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
Copy					1	96	96	2377				1	120	120	Copy/Workroom
Conference Room					1	323	323	2900				1	400	400	
Visitation					1	170	170	2378				2	150	300	
Observation					1	68	68	2285				1	100	100	
Shower Area					1	39	39	2285B				1	60	60	
Meeting Room					1	92	92	2374				1	120	120	
Fridge					1	48	48	N/A	Break Room			1	150	150	
Printer					1	48	48	N/A				1	50	50	
Toilet					1	66	66	2285A				1	60	60	
Interview Rooms					0	0	0					4	120	480	
Child Holding Area					0	0	0					1	150	150	
Storage					0	0	0					1	150	150	
Break Room (SHARED)					1	0	0	3334/3241	(SHARED) In Admin/Fiscal			0	0	0	

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		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								TRAINING/CONFERENCE NEEDS						
								- Need access to a larger conference room area for training and joint meetings (30-50 Occupants)						
								- Additional Interview rooms (3-5 Occupants)						
								- Child holding area/playroom (5-6 Occupants)						
								CURRENT MEETING DESCRIPTION						
								20 to 30 attendees, lasting 1-4 hours on a weekly basis						
								OUTSIDE CONSULTANT SPACE NEEDS						
								- (3) 10x10 Intern cubicles						
								- JJ common use computer (Yasi)						

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		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ACTIVE RECORDS PAPER FILING						
								Please note that this Division utilizes a room to store files. Room size is 42 X 26. Storage area has electronic, movable shelving						
								Lateral Files:						
								~ 5-Drawers = 12; FUTURE = 0						
								~ 4-Drawers = 6; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 0; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Storage Cabinets = 4; FUTURE = 0						
								ELECTRONIC FILING						
								This Division utilizes several copier/scanners for scanning and uploading documents into various systems.						
								WORKFLOW CHANGES						
								- 5 yr growth projection for Child Protection Services with need for additional cubicles, offices and interview rooms.						

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 Secure Detention
 Behavioral Health Services
 Fiscal Division
 Adult Services
 Economic Support

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027						
FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
							SECURITY REQUIREMENTS					
							Currently have a small reception area and full time reception, however, both entrances into office areas are unsecured and will need either keypad or badge-swipe entrance locks.					
							PARKING NEEDS					
							Current: 2017 Staff Parking - 78 spcs.					
							Future: 2027 Staff Parking - 85 spcs					
							Special Parking Needs: Continue Handicap parking for both staff and visitors. Reserved parking for supervisors and on-call, after hours staff, assigned court parking.					
PUBLIC SPACES USED BY WEEK DAY & AM/PM												
		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		
		am	pm	am	pm	am	pm	am	pm	am	pm	
		8	5	8	5	8	5	8	5	8	5	
		Support Sub Total DNSF		950				Support Sub Total DNSF		2,140		
		Staff + Support DNSF		5,847				Staff + Support DNSF		7,284		
		Department Grossing Factor		1.35				Department Grossing Factor		1.35		
		TOTAL GSF		7,893				TOTAL GSF		9,833		

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Aging and Disability Resource Center**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

AdjacenciES
 IAS TOGETHER ADJ TO ADRC DIR
 ADJ TO AST DIRPHONES- IAS TOGETHER
 NUTRITION NEAR MOW MEALS PICK UP
 RECEPTION ADJ TO PHONES IAS
 EBS& DBS ADJ TO RECPETION AND INTERVIEW ROOMS
 INTERVIEW ROOM ADJ TO RECEPTION
 APS TOGETHER ADJ TO AGING DIR
 AGING ADJ TO AGING DIR

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF ADRC													
	ADRC DIRECTOR													
	OBRIEN, AMY		x	1	119	119	A130	Office with table and 4 chairs		x	1	120	120	
	APS WORKER													
	EHRMANN, MATTHEW	x		1	48	48	A24	standard cubes	x		1	48	48	
	APS WORKER													
	MAKOWKA, HENRYK R	x		1	48	48	A24	standard cubes	x		1	48	48	
	APS WORKER													
	VANBESIEN, JACQUELINE	x		1	48	48	A24	standard cubes	x		1	48	48	
	AGING DIRECTOR													
	HANSEN, KATY		x	1	90	90	A107	Office with table and 4 chairs		x	1	120	120	
	RECEPTIONIST													
	JACKSON, RYANNE	x		1	115	115	101	reception station with waiting room	x		1	120	120	
	IAS													
	ALVARDO, JESUS	x		1	30	30	A24		x		1	48	48	
	PHONE IAS													
	ANTINUCCI, MARIA	x		1	48	48	A109		x		1	48	48	
	IAS													
	CORNELIEUS, PAUL	x		1	30	30	A24		x		1	48	48	
	IAS													
	DAVIS, JAKIA	x		1	30	30	A24		x		1	48	48	

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Aging and Disability Resource Center**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Michelle Goggins**

AdjacenciES
 IAS TOGETHER ADJ TO ADRC DIR
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 NUTRITION NEAR MOW MEALS PICK UP
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March 1st, 2018
FINAL

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				RECOMMENDED 2027						
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	AGING													
	ELIAS, FELICIA	x		1	48	48	A105			x		1	48	48
	IAS													
	ESPINOSA- SILVIA	x		1	30	30	A24			x		1	48	48
	IAS													
	FARMER, RUTHIE	x		1	30	30	A24			x		1	48	48
	IAS													
	LOJANIVICH, LONEHA	x		1	30	30	A24			x		1	48	48
	AST DIRECTOR													
	FRANK, NINNA		x	1	90	90	A108				x	1	120	120
	PHONES IAS													
	JORDAN, JANICE	x		1	48	48	A109			x		1	48	48
	QA SPECIALIST													
	LARSEN, RUTA	x		1	48	48	A24			x		1	48	48
	AGING													
	JOYCE, MARILYNN	x		1	48	48	A24			x		1	48	48
	PHONES IAS													
	MANDLI, PENNY	x		1	48	48	A109			x		1	48	48
	DBS													
	MCCLELLAN, OLIVIA		x	1	90	90	105				x	1	120	120
	IAS													
	MEINTNER, KIMBERLY	x		1	30	30	A24			x		1	48	48

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Aging and Disability Resource Center**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

AdjacenciES
 IAS TOGETHER ADJ TO ADRC DIR
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 NUTRITION NEAR MOW MEALS PICK UP
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 INTERVIEW ROOM ADJ TO RECEPTION
 APS TOGETHER ADJ TO AGING DIR
 AGING ADJ TO AGING DIR

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.	REMARKS			Qty.	Size	Total	REMARKS
	IAS													
	MURPHY, JANELLE	x		1	30	30	A24		x		1	48	48	
	RESOURCE SPECIALIST													
	MICKELSON, DEB	x		1	64	64	A109		x		1	64	64	
	PHONE IAS													
	NIENAS, LYNN	x		1	48	48	A109		x		1	48	48	
	IAS													
	PALMER, LUCY	x		1	30	30	A24		x		1	48	48	
	IAS													
	PRICES, RHONDA	x		1	30	30	A24		x		1	48	48	
	OUTREACH													
	ROGSTAD, DIANE	x		1	64	64	A109		x		1	64	64	
	PHONE-IAS													
	SCHERER, TAYLOR	x		1	48	48	A109		x		1	48	48	
	QA SPECIALIST													
	SWAN, COLLEEN	x		1	48	48	A24		x		1	48	48	
	EBS													
	VACANT		x	1	90	90	A106			x	1	120	120	
	AGING													
	TRUDEAU, ELIZABETH	x		1	48	48	A105		x		1	48	48	
	PHONEIAS													
	WILLKOM, LAURA	x		1	48	48	A109		x		1	48	48	

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Aging and Disability Resource Center**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

AdjacenciES
 IAS TOGETHER ADJ TO ADRC DIR
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 NUTRITION NEAR MOW MEALS PICK UP
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 INTERVIEW ROOM ADJ TO RECEPTION
 APS TOGETHER ADJ TO AGING DIR
 AGING ADJ TO AGING DIR

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY	Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
	IAS											
	YOUNG, ZANETTA	x	1	30	30	A24		x	1	48	48	
	IAS											
	VACANT	x	5	30	150	A24		x	5	48	240	
Staff Sub Total DNSF			1,874			Staff Sub Total DNSF			2,288			

	SUPPORT SPACES - ADRC	Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	Waiting Area			1	155	155	100				1	150	150		
	Interview Room			2	110	220	A103, 102	Occupancy 4			2	120	240		
	Conference Room "A"			1	611	611	A149	SHARED,			1	200	200		
	Copy / Work Room			1	138	138	A128				1	140	140		
	Files (General Office A109)			1	126	126	A109				1	200	200		
	Files (Open Office A24)			1	160	160	A24				1	200	200		
	Storage			1	54	54	A205				1	100	100	Office Supplies	
	Hallway Furniture			1	97	97	A21	Corridor			1	120	120		
	Vault			1	76	76	A26				1	80	80		
Support Sub Total DNSF				1,637					Support Sub Total DNSF				1,430		

Staff + Support DNSF 3,511

Staff + Support DNSF 3,718

Department Grossing Factor 1.35

Department Grossing Factor 1.35

TOTAL GSF 4,740

TOTAL GSF 5,019

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **Aging and Disability Resource Center**
 SPACE/DIVISION: **HUMAN SERVICES**
 INTERVIEWEE: **Michelle Goggins**

March 1st, 2018
FINAL

AdjacenciES
 IAS TOGETHER ADJ TO ADRC DIR
 ADJ TO AST DIRPHONES- IAS TOGETHER
 NUTRITION NEAR MOW MEALS PICK UP
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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY	
		Cube	Office
	STAFF NUTRITION - KRANZ BUILDING		
	NUTRITION DIRECTOR		
	KIRK, TINA - (40hrs a week)	x	
	NUTRITION		
	HEWITT, BETTY - (30hrs a week)	x	
	NUTRITION		
	STAUERSBOL, RUTH - (40 hrs a week)	x	
Staff Sub Total DNSF			

Qty.	Size	Total	Room No.	REMARKS
1	81	81	#10	KRANZ BUILDING, (West Side)
1	64	64	#10	KRANZ BUILDING, (West Side)
1	64	64	#10	KRANZ BUILDING, (West Side)
209				

Qty.	Size	Total	REMARKS	PRIVACY	
				Cube	Office
1	120	120			x
1	81	81		x	
1	81	81		x	
282					

FD No.	SPACE DESCRIPTION	PRIVACY	
		Cube	Office
	SUPPORT SPACES NUTRITION- KRANZ BUILDING		
	Nutrition Drop Off/ Pickup		
	Nutrition Prep Area		
	Nutrition Storage		
	Bathroom		
	Kitchen		
	Files/Storage (Office Room Storage)		
	Copy Machine		
	Conference Room		
Support Sub Total DNSF			

Qty.	Size	Total	Room No.	REMARKS
1	250	250		
1	375	375		
1	504	504		Shared space with other Kranz tentants
0	0	0		Shared space with other Kranz tentants
0	0	0		Shared space with other Kranz tentants
1	100	100		
1	24	24		
0	0	0		
1,253				

Qty.	Size	Total	REMARKS
1	400	400	
1	500	500	
1	800	800	
1	120	120	
1	160	160	
1	100	100	
1	48	48	
1	150	150	
2,278			

Staff + Support DNSF 1,462
Department Grossing Factor 1.35
TOTAL GSF 1,974

Staff + Support DNSF 2,560
Department Grossing Factor 1.35
TOTAL GSF 3,456

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Highway Engineering & Parks Division**
 INTERVIEWEE: **Julie A. Anderson**

Adjacencies
 Buildings and Facilities (currently in Courthouse
 NINE MILES TO THE EAST)

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Parks & Highways Superintendent														
	Dave Prott		x	1	224	224	B160			x	1	224	224		
	Engineering Manager														
	Nathan Plunkett		x	1	226	226	B159			x	1	226	226		
	Planning Technician														
	Krystal Freimark	x		1	120	120	B166			x	1	120	120		
	Administrative Assistant														
	Nancy Iglinski	x		1	118	118	B170			x	1	120	120		
	Assistant Highway Superintendent														
	Michael Kirschling		x	1	330	330	B06			x	1	330	330		
	Highway Engineer														
	Andy Oakes	x		1	130	130	B162			x	1	130	130		
	Highway Engineer														
	Roley Behm	x		1	130	130	B161			x	1	130	130		

Adjacencies
 Buildings and Facilities (currently in Courthouse
 NINE MILES TO THE EAST)

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Highway Engineering & Parks Division**
 INTERVIEWEE: **Julie A. Anderson**

March 1st, 2018
FINAL

				EXISTING 2017						RECOMMENDED 2027				
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
	Highway Engineer													
	FUTURE	x		1	190	190	163		x		2	130	260	FUTURE
	Seasonal Temporary													
	Part Time	x		1	64	64	B164		x		1	64	64	
	Receptionist													
	Lisa	x		1	124	124	A145		x		1	120	120	
	Accounting Supervisor													
	Trish		x	1	127	127	A146			x	1	120	120	
	Account Clerk II													
	Amy Haman		x	1	128	128	A147			x	1	120	120	
	Accounting Technician													
	Kelsey Englund		x	1	117	117	A144			x	1	120	120	
	Accounting Technician													
	Ann Decamp		x	1	114	114	A143			x	1	120	120	
	Accounting Technician													
	Unoccupied	x		1	190	190	163			x	1	120	120	
	Intern													
	Unoccupied	x		1	90	90	165		x		1	90	90	
				Staff Sub Total DNSF 2,422						Staff Sub Total DNSF 2,414				

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Highway Engineering & Parks Division**
 INTERVIEWEE: **Julie A. Anderson**

Adjacencies
 Buildings and Facilities (currently in Courthouse
 NINE MILES TO THE EAST)

March 1st, 2018
FINAL

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
	Conference Room "A"			0	611	0	A149	SHARED with ADRC			1	512	512		
	Conference Room "C"			1	279	279	B150				1	192	192		
	Break Room			1	213	213	A142				1	213	213		
	Basement Storage Area			1	2,152	2,152	L42				1	2,912	2,912		
	Meeting Area / Staging Area Behind Co. Board Rm			1	0	0	L43	(County Board of Supervisors)			0	0	0	Accounted in County Board Supervisors	
	Vacant			1	90	90	A138				1	120	120	Future?	
	Vacant			1	95	95	A139				1	120	120	Future?	
	Closet			1	16	16	A135				1	200	200	Storage	
	Copier / Files			1	68	68	A140				1	120	120		
	Files/Open Office			1	1,436	1,436	B164	MEETINGS			1	400	400	Confirm	
								Varies from 6-100 attendees from 30 minues to four hours every week, Mondays through Thursdays, alternating weeks.							

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Highway Engineering & Parks Division**
 INTERVIEWEE: **Julie A. Anderson**

March 1st, 2018
FINAL

Adjacencies
 Buildings and Facilities (currently in Courthouse
 NINE MILES TO THE EAST)

**EXISTING
 2017**

**RECOMMENDED
 2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size		Total	Room No.	REMARKS	PRIVACY		Qty.	Size		Total	REMARKS	
					am	pm							am	pm			am
PUBLIC SPACES USED BY WEEK DAY & AM/PM																	
				MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY					
				am	pm	am	pm	am	pm	am	pm	am	pm	am	pm		
				25-50	Varies	25-50	Varies	25-50	VARIABLES	25-50	VARIABLES	25-50	25-50				
				Parking for larger vehicles such as media vans, etc. is needed.													
				Support Sub Total DNSF		4,349				Support Sub Total DNSF		4,789					

Staff + Support DNSF	6,771
Department Grossing Factor	1.35
TOTAL GSF	9,141

Staff + Support DNSF	7,203
Department Grossing Factor	1.35
TOTAL GSF	9,724

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Development Services & Zoning**
 INTERVIEWEE: **Brian Jensen**

March 1st, 2018
FINAL

Adjacencies
 None

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Dir. of Public Works and Development Services														
	Julie Anderson		x	1	302	302	B157			x	1	302	302		
	Development Services Superintendent														
	Brian Jensen	x		1	227	227	B158		x		1	227	227		
	Zoning Administrator														
	Jarmen Czuta	x		1	343	343	B04		x		1	200	200		
	Development Services Specialist														
	Jean Schneider	x		1	78	78	B03		x		1	90	90		
	GIS/Permit Technician														
	Sarah Reed	x		1	79	79	B03		x		1	90	90		
	Permit & Field Technician														
	Shaun Maiter	x		1	90	90	B03		x		1	90	90		
	County Conservation														
	Chad Sampson	x		1	99	99	B05		x		1	130	130		
	County Specialist														
	Jonathan Grove	x		1	106	106	B05		x		1	130	130		
	Conservation Planner														
	Mitch Bueter	x		1	99	99	B05		x		1	130	130		
	Administrative Assistant / Receptionist														
	Rhonda McCormick	x		1	90	90	B02		x		1	90	90		

PART ONE SPACE PROGRAM

BUILDING NAME: **IVES GROVE OFFICE COMPLEX**
 STREET ADDRESS: **14200 WASHINGTON AVENUE, STURTEVANT, WI 53177**
 FLOOR / SUITE:
 DEPARTMENT: **PUBLIC WORKS / DEVELOPMENT SERVICES & ZONING**
 SPACE/DIVISION: **Development Services & Zoning**
 INTERVIEWEE: **Brian Jensen**

March 1st, 2018
FINAL

Adjacencies
 None

		EXISTING 2017				RECOMMENDED 2027									
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
	Development Services Staff														
	FUTURE	x		0	0	0	B02		x		5	90	450	FUTURE	
Staff Sub Total DNSF				1,513				Staff Sub Total DNSF				1,929			

SUPPORT SPACES		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	Auditorium			1	1,338	1,338	A30				1	1,338	1,338	
	Conference Room "B"			1	441	441	B11				1	441	441	
	Plan Storage / Conference Room			1	193	193	B08				1	193	193	
	Work Room / Copy / Supplies			1	245	245	B07				1	245	245	
	Break Room			1	0	0	B150	Highway Engineering & Parks Division			1	279	279	
	Storage			1	278	278	B152				1	278	278	
	Waiting			1	57	57	N/A	Near Administration			1	57	57	
	Waiting			1	100	100	B01				1	100	100	
	Files			1	100	100	B05	Located In Open Hallway			1	100	100	
								TRAINING/CONFERENCE NEEDS						
								- Public Hearing large room for EDLUP and BOA (# Occupants varies)						
								- Periodic meetings with customers (# Occupants varies)						
								Varies up to 150 attendees, lasting 0.5-4 hours 1-2 times per month						

PART ONE SPACE PROGRAM

BUILDING NAME: **RACINE COUNTY HERITAGE MUSEIUM**
 STREET ADDRESS: **701 NORTH MAIN STREET, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Heritage Museum**
 SPACE/DIVISION:
 INTERVIEWEE: **Christopher R. Paulson**

March 1st, 2018
FINAL

Adjacencies
 None

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS		
	STAFF															
	Executive Director															
	Christopher Paulson		x	1	150	150				x	1	150	150			
	Assistant Director / Curator															
	Karen Braun		x	1	100	100				x	1	100	100			
	Office Manager															
	Crystiana Schlitz		x	1	100	100				x	1	100	100			
	Curator of Education															
	Kari DeBerg		x	1	100	100				x	1	100	100			
	Archivist															
	Mary Kay Nelson		x	1	100	100				x	1	100	100			
	Custodian															
	Craig Aude		x	1	50	50				x	1	50	50			
	Reception															
	Volunteers (2)			1	50	50		Other workspace type			1	50	50			
	Archives Support															
	Volunteers (4)			1	150	150		Other workspace type			1	150	150			
	Staff Sub Total DNSF				800							800				

PART ONE SPACE PROGRAM

BUILDING NAME: **RACINE COUNTY HERITAGE MUSEIUM**
 STREET ADDRESS: **701 NORTH MAIN STREET, RACINE, WI 53403**
 FLOOR / SUITE:
 DEPARTMENT: **Heritage Museum**
 SPACE/DIVISION:
 INTERVIEWEE: **Christopher R. Paulson**

March 1st, 2018
FINAL

Adjacencies
 None

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	SUPPORT SPACES													
	Exhibits (Program)			1	5,034	5,034					1	5,034	5,034	
	Collections Storage and Care			1	3,150	3,150					1	3,150	3,150	
	Education			1	240	240					1	240	240	
	Administration and Offices			1	800	800					1	800	800	
	Services			1	120	120					1	120	120	
	Facilities/Non-Assignable/Other			1	3,198	3,198					1	3,198	3,198	
	Collections Storage (Offsite-Ives Grove)			1	2,400	2,400					1	2,400	2,400	
	Collections Storage (Offsite-Other)			1	3,000	3,000					1	3,000	3,000	
								TRAINING/CONFERENCE NEEDS						
								• Board and Committee Meetings (10-13 Occupants)						
								• Staff Meetings (5 Occupants)						
								CURRENT MEETING DESCRIPTION						
								10-13 attendees, lasting 1 hour						

PART ONE SPACE PROGRAM

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 FLOOR / SUITE:
 DEPARTMENT: **Heritage Museum**
 SPACE/DIVISION:
 INTERVIEWEE: **Christopher R. Paulson**

Adjacencies
 None

March 1st, 2018
FINAL

		EXISTING 2017				RECOMMENDED 2027								
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 0; FUTURE + = 0						
								~ 4-Drawers = 2; FUTURE + = 0						
								~ 3-Drawers = 0; FUTURE + = 0						
								~ 2-Drawers = 2; FUTURE + = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE + = 0						
								~ 4-Drawers = 0; FUTURE + = 0						
								~ 3-Drawers = 7; FUTURE + = 0						
								~ 2-Drawers = 0; FUTURE + = 0						
								Storage Cabinets = 3; FUTURE + = 0						
								EXISTING/SPECIAL OFFICE EQUIP.						
								• Two Copiers						
								SECURITY REQUIRMENTS						
								High need for security						
								Currently have:						
								• Alarm System						
								• Motion Detectors						
								• Crash Bar Alarms						
								• Internal Key Management						

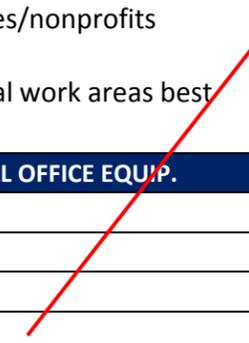
PART ONE SPACE PROGRAM

BUILDING NAME: **RACINE COUNTY COURTHOUSE**
 STREET ADDRESS: **730 WISCONSIN AVENUE, RACINE, WI 53403**
 FLOOR / SUITE: **LOWER LEVEL**
 DEPARTMENT: **Print and Mail Shop**
 SPACE/DIVISION:
 INTERVIEWEE: **Kris Tapp**

March 1st, 2018
FINAL

Adjacencies
 Finance - Accounting

		EXISTING 2017				RECOMMENDED 2027							
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY	Qty.	Size	Total	REMARKS
								WORKFLOW CHANGES					
								<ul style="list-style-type: none"> 5 yr growth projection: Printshop will provide printing services to municipalities/nonprofits No additional work areas best 					
								EXISTING/SPECIAL OFFICE EQUIP.					EXISTING / SPECIAL OFFICE EQUIPMENT <ul style="list-style-type: none"> 1 high speed (90ppm) color copier 1 high speed (90 ppm) black and white copier Large folder stuffer Mail machine Large paper cutter Table top folder Table top 19-hole punch machine 1 med speed (60 ppm) color copier (will be gone by end of 2017) Several paper jogger and large staplers
								SECURITY REQUIREMENTS					The print and mail division of finance stores large quantities of paper and envelopes. About 1/2 are stored in the printshop which is climate controlled, except on weekends during the summer, and the rest is stored between the garage and the Finance/Payroll offices which is not heated or air-conditioned which causes havoc with the paper/envelopes. It would be beneficial to the supplies, if they could all be stored in a 24/7 climate controlled area.
								Currently - panic button in the area					



PART ONE SPACE PROGRAM

BUILDING NAME: MOUNDS BUILDING (LEASED)
STREET ADDRESS: 1220 MOUND AVENUE, RACINE, WI 53404
FLOOR / SUITE:
DEPARTMENT: UW-Extension, Cooperative Extension (FoodWise)
SPACE/DIVISION:
INTERVIEWEE: Teresa Ward

March 1st, 2018
FINAL

ADJACENCIES
 NOT APPLICABLE.
 Nutrition Educators spend 50% or more of their time working at various community partner sites in two counties, therefore its important to consider how such a mobile gorup, which often work irregular hours (evenings and weekends) , might affect the perspective of other work groups and thus the culture and dynamics of the workplace.

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017					PRIVACY		RECOMMENDED 2027				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Administrator														
	Terri Ward		x	1	140	140				x	1	200	200		
	Teaching Coordinator														
	Cynthia Armstrong		x	1	140	140				x	1	120	120		
	Bilingual Office Operations Associate														
	Rebecca Ordaz		x	1	80	80				x	1	120	120		
	Bilingual Nutrition Educator														
	Fabiola Diaz	x		1	80	80			x		1	80	80		
	Bilingual Nutrition Educator														
	VACANT	x		1	80	80			x		1	80	80		
	Nutrition Educator														
	Alana Perez-Valliere	x		1	80	80			x		1	80	80		
	Bilingual Nutrition Educator														
	Rebeca Alonso	x		1	80	80			x		1	80	80		
	Nutrition Educator														
	Amy Macemon	x		1	80	80			x		1	80	80		
	Nutritian Educator														
	Nicole Sicuro-Leipski	x		1	80	80			x		1	80	80		
	Bilingual Nutrition Educator														
	Jillian Frideres	x		1	80	80			x		1	80	80		

PART ONE SPACE PROGRAM

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FLOOR / SUITE:
DEPARTMENT: UW-Extension, Cooperative Extension (FoodWise)
SPACE/DIVISION:
INTERVIEWEE: Teresa Ward

March 1st, 2018
FINAL

ADJACENCIES
 NOT APPLICABLE.
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**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
								TRAINING / CONFERCING NEEDS						
								Occasional access (a few times per year) to shared conference space - 40 attendees.						
								Private room to conduct occasional education on site - 12 attendees.						
								Meetings vary weekly or monthly, last 1-2 hours and 10-20 attendees.						
								OUTSIDE CONSULTANT SPACE						
								Cubicle workspace for educators who work at another location but need space for the day or during a project / training. Need access to office with door for audio/video conferencing.						
								ACTIVE RECORDS PAPER FILING						
								Lateral Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 0; FUTURE = 0						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Vertical Files:						
								~ 5-Drawers = 0; FUTURE = 0						
								~ 4-Drawers = 0; FUTURE = 2						
								~ 3-Drawers = 0; FUTURE = 0						
								~ 2-Drawers = 0; FUTURE = 0						
								Storage Cabinets = 0; FUTURE = 1						

PART ONE SPACE PROGRAM

BUILDING NAME: MOUNDS BUILDING (LEASED)
STREET ADDRESS: 1220 MOUND AVENUE, RACINE, WI 53404
FLOOR / SUITE:
DEPARTMENT: UW-Extension, Cooperative Extension (FoodWise)
SPACE/DIVISION:
INTERVIEWEE: Teresa Ward

March 1st, 2018
FINAL

ADJACENCIES
 NOT APPLICABLE.
 Nutrition Educators spend 50% or more of their time working at various community partner sites in two counties, therefore its important to consider how such a mobile group, which often work irregular hours (evenings and weekends) , might affect the perspective of other work groups and thus the culture and dynamics of the workplace.

**EXISTING
2017**

**RECOMMENDED
2027**

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2017				REMARKS	PRIVACY		RECOMMENDED 2027				
				Qty.	Size	Total	Room No.				Qty.	Size	Total	REMARKS	
								ELECTRONIC FILING							
								As we operate under theauspices of a federal grant, all our critical files are sent to Madion regularly thus we don't have a need to store many paper. files.							
								We use several databases managed by the State Coordinator Team for the Wisconsin FoodWise Program to track participant and evaluation data. HR records are kept by the administrator and office operations associate. Curricula and resources will be stored in our existing filing cabinets (owned by the FoodWise Program) in our resource area.							
								EXISTING/SPECIAL OFFICE EQUIP.							
								All equipment is currently owned or leased through the Wisconsin FoodWise program.							
								SECURITY REQUIREMENTS							
								Locked offices and resource room.							
								Ability to track individuals who have access to any space that is shared.							

