

Minutes of the Meeting  
Racine County Board of Drainage Commissioners  
September 6, 2018 – 7:00 P.M.  
Racine County – Ives Groves

**Item 1.** Chairman Alvin Wilks called the meeting to order at 7:00 p.m.

**Item 2.** Roll Call: Members Present: Commissioners Alvin Wilks, Alan Jaspersen, Greg Foat  
Russ Weis, John Vyvyan.

Others Present: John W. Knuteson Attorney for Board, Mark Madsen, Engineer; Kim Williams,  
recorder, Al Jeske, Engineering Technician

**Item 3. Approval of Agenda.** Motion to approve the agenda made by Russ Weis, seconded by  
Greg Foat, and the motion passed unanimously.

**Item 4. Approval of Meeting Minutes of June 12, 2018.** Motion to approve the June 12, 2018  
meeting minutes made by Russ Weis, seconded by Alan Jaspersen, and the motion passed  
unanimously.

**Farm #1 / Waterford**

**Item 5. Financial Report**

- a) Bills paid and bills to be paid
- b) CSB Account Balances and Loans as of August 31, 2018

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion  
to approve the Farm #1 / Waterford financial report, seconded by Greg Foat, and the motion  
passed unanimously.

**Item 6. Update on the Waterford Tile Project.** Al Jeske stated that Kartechner Brothers and  
their boring sub-contractor have started work boring under Hwy 36. The drain tiles that they  
are boring for are either 12" or 18".

**Item 7. Discussion on Insurance for Waterford Pumps.** Paul Dross attended the meeting and  
stated that the pumps, pump equipment, some under-ground piping and the control panel are  
covered, with a limit of \$220,000.00, for \$359.00 premium a year and with a \$2,500.00  
deductible.

**Farm #4 / Eagle Creek**

**Item 8. Financial Report**

- a) Bills paid and bills to be paid
- b) CSB Account Balances and Loans as of August 31, 2018

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Farm #4 / Eagle Creek financial report, seconded by John Vyvyan, and the motion passed unanimously.

**Item 9. Discussion and update on next Assessment – 2019 - 2023?** Al Jeske stated that as requested the last meeting, Nielsen Madsen & Barber put together a summary report of the Eagle Creek District. Mark Madsen said that they got all the information from Racine County and that they are ready whenever the Board is ready to have the hearing for the assessment. Al Wilks stated that before we can discuss a new assessment the Board needs to discuss the petition for Annexation that was submitted about 3 – 4 years ago. After a lengthy discussion, Alan Jasperson made a motion to annex the district within the Watershed North and East of Hwy J excluding the Village of Rochester, seconded by John Vyvyan, and the motion passed unanimously. Al Wilks instructed Mark Madsen and Al Jeske to prepare for Annexation. John Knuteson mentioned that Kim is in the process of dealing with tax bill season and told the board that much of the annexation work would have to wait until after the 1<sup>st</sup> of the year.

**Item 10. Update on Proposed Village of Rochester Agreement – 2019 - 2023.** Tabled until the March, 2019 meeting.

**Item 11. Update on Proposed Eagle Lake Sewer District Agreement – 2019 - 2023.** Tabled until the March, 2019 meeting

### **Farm #5 / Hoosier Creek**

#### **Item 12. Financial Report**

- a) Bills paid and bills to be paid
- b) CSB Account balances and Loans as of August 31, 2018

John Knuteson read the financial reports. No questions were asked. Alan Jasperson made a motion to approve the Farm #5 / Hoosier Creek financial report, seconded by Russ Weis, and the motion passed unanimously.

**Item 13. Update on proposed new 2022 – 2027 assessment.** After looking at the bids and talking with the banker we would have to borrow over \$687,000 right away and not collect anything on the assessment until 2022 and still pay the interest, so the board has decided not to proceed with the 2022 – 2027 assessment. Alan Jasperson moved to rescind the previous motion for an assessment in the amount of \$750,000.00 from 2022 to 2027, seconded by Russ Weis, and the motion passed unanimously.

Dale Noble offered to do some of the dredging. Russ Weis said that the Board would be ok with him doing the work as long he keeps accurate records, follows the specifications and does the 3 identified areas first.

**Item 14. Discussion and possible action of the drainage at the CN Railroad and Hoosier Creek Road.** The Railroad crew was on site, however Russ Weis hasn't had the opportunity to go in and check on the area.

**Item 15. Discussion, decision regarding contracts from the May 9, 2018 meeting.** The Board had approved the contracts for the dredging work, and now that the 2022 – 2027 assessment is cancelled, the contracts have been rescinded. Alan Jasperson made a motion that due to the lack of an assessment, to rescind the bids approved at the May 9, 2018 meeting for contracts 1 – 7, seconded by Russ Weis, and the motion passed unanimously.

**Item 16. Update on upcoming projects.** Discussed in Item 15

**Item 17. Update on Town of Brighton Road Issue.** Kim received a check from the Town of Brighton for the 1<sup>st</sup> Street Road in the amount of \$269.01 for the years 2012 – 2017.

**Item 18. Update on Mapping & Specifications.** DATCP has requested some revisions, Nielsen Madsen & Barber will make the revisions and resubmit.

#### Norway / Dover

#### **Item 19. Financial Report**

- a) Bills paid and Bills to be paid
- b) CSB Account Balances and Loans as of August 31, 2018

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Norway / Dover financial report, seconded by Greg Foat, and the motion passed unanimously.

**Item 20. Review and Discussion re: Groth Subdivision.** After a lengthy discussion, Alan Jasperson made a motion to have John Knuteson send a letter to the Town of Norway with the proposed recommendations from Nielsen Madsen & Barber and that the Board is requesting that the recommendations be followed. The motion was seconded by Russ Weis, and unanimously.

**Item 21. Discussion, decision regarding contract with Gunderson Excavating for de-brushing.** Alan Jasperson said that he is concerned about the funding for Norway/Dover. Al Jeske provided a budget of project costs for the District; the remaining district project costs total \$260,666.00.

**Item 22. Discussion on Gregerson Park.** Racine County Real Estate Description office asked RCBDC not to bill Gregerson Park but to bill the 9 landowners instead. Kim asked for some type of authorization from the board to not bill the Park but the landowners. Alan asked to add this item to the agenda for the meeting with Racine County Treasurer, Finance Dept and Register of Deeds. Alan asked that this item be tabled until the December 2018 meeting.

## Yorkville / Raymond

### **Item 23. Financial Report**

- a) Bills paid and Bills to be Paid
- b) CSB Account Balances and Loans as of August 31, 2018

John Knuteson read the financial reports. No questions were asked. Russ Weis made a motion to approve the Yorkville / Raymond financial report, seconded by Alan Jasperson, and the motion passed unanimously.

### **Item 24. Update on Municipalities regarding better drainage north and east of District to Lake Michigan.** Table to December 2018 meeting.

**Item 25. Update on Dredging Project.** Al Jeske provided a proposed dredging budget costs for the District with a 25% Contingency plan. Original district mapping was used to come up with the budget costs. The total project price is \$920,839.38. Al Jeske explained that he took the 3 lowest bids from the Hoosier Creek project to establish an average. There are 3 areas that should be completed; Project #1: West Branch of Root River (Station 0+00 5 Mile - Station 146+00 3 Mile Rd): \$335,795.31. Project #2: West Branch of Root River (Station 146+00 3 Mile Rd – Station 310+00 Washington Rd – STH 20): \$243,940.63. Project #3: West Branch of Root River (Station 310+00 Washington Rd-STH 20 – Station 541+13): \$341,103.44. Al Wilks asked about the sediment along the canal. Currently on average there is about 2' of sediment along the main, however it does vary from 3' to 1 1/2'.

Alan Jasperson commented on water retention and future development. Alan Jasperson asked Al Jeske to talk with Mark from Union Grove what their retention policy is going to be on the development. If the subdivision ever goes in West of the High School there will be a lot of water coming through, a lot more than what is already coming through. If they develop it and don't retain it, it will be a problem.

### **ALL DISTRICTS:**

**Item 26. Update on Spraying and De-Brushing.** Al Wilks said that the spraying looks pretty good, said that he had not received in depth. Grassman is doing the spraying and will be finished in a couple of weeks. Al Wilks did say that all of Yorkville/Raymond needs to be sprayed next year.

**Item 27. Status on Recording Final Release of Levy of Assessments for all Districts.** John Knuteson reported that Knuteson, Hinkston & Quinn has finished with the recording of all past levy of assessments.

**Item 28. Update on the Racine County Intergovernmental Agreement.** John Knuteson reported that Kim Williams and Alan Jasperson will be attending a meeting with Racine County Finance Dept, Racine County Treasurer and Racine County Register of Deeds to ensure that RCBDC gets a report as to what parcels are being paid with each check. The way it is now, the procedure is easier for Racine County, but not so much for RCBDC.

**Item 29. Update on Letters to Wisconsin Drainage Districts – Looking for Support.** John Knuteson reported that we did not receive any additional monetary support. Kim Williams gave examples as to the reason why the other districts wouldn't or couldn't contribute.

**Item 30. Update on the Appeal of the Prevailing Wage Decision.** John Knuteson reported that there has been no update.

**Item 31. Status of Horlick Dam Removal with County Engineer.** John Knuteson said that he provided a memo from the June 12<sup>th</sup> meeting.

**Item 32. Discussion on 9/1/2017 – 8/31/2018 Annual Reports.** John Knuteson reported that there are drafts of the Annual Reports for review. John asked that if there are any comments or revisions to the reports that they should contact Kim by September 14, 2018 so we can make the revisions and file them with DATCP.

**Item 33. 2018-2019 Tax Bills.** John Knuteson reported that Kim Williams will begin to prepare the tax bills. Alan Jasperson asked that when prepare the tax bills, that it's a good time to prepare road bills. Tom Kramer from the Town of Norway is requesting a list of the road bills that also include the private roads.

**Item 34. Information on the Greg Foat Re-Appointment.** Greg's hearing is on September 28, 2018 to be appointed for another 5 years.

**Item 35. Discussion regarding storage of RCBC documents at Racine County.** John Knuteson reported that Kim Williams went to Racine County to view the designated storage space for the drainage district and that it is Kim's recommendation that the Board go through what is already stored and determine if anything can be discarded. Al Wilks asked that this item be tabled until the December 6, 2018 meeting.

**Item 36. Next Drainage Meeting.**

December 6, 2018 – 1:30 p.m.

**Adjournment.** Alan Jasperson made a motion to adjourn, which was seconded by Greg Foat and passed unanimously at 9:05 p.m.

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

APPROVED: 12/06/18

Al R. Wilks

Chairman

Alan Jasperson  
Secretary