

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**November 28, 2018**

IVES GROVE OFFICE COMPLEX  
PUBLIC WORKS CONFERENCE ROOM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Dawson, Pringle, Shakoor II and Wisch. Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Human Resources Director Karen Galbraith, Asst. Corporation Counsel John Serketich, Information Technology Director John Barrett, HSD Fiscal Manager Brian Nelson, Human Services Director Hope Otto, Krystal Freimark, Gwen Zimmer, Liam Doherty, and Brett Felsman from Enterprise Rent-A-Car Fleet Services.

Excused: Supervisors Bernberg and Nielsen. Youth Representative Faust.

Unexcused: Youth Representative Rosli.

**Agenda Item #1 – Convene Meeting.**

Meeting Called to Order at 5:00pm by Chairman Miller.

**Agenda Item #2 – Youth in Governance/Comments.**

Youth in Governance statement was not read.

**Agenda Item #3 – Public Comments.**

None.

**Agenda Item #4 – Approval of Minutes from the November 7, 2018 committee meeting.**

**Action:** Approve the minutes from the November 7, 2018 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

**Agenda Item #8 – Human Services Department – Hope Otto – Eliminate 1 FTE Non-Rep – Non-Exempt N60 Economic Support Specialist (vacant position) and create 1 FTE Non-Rep – Exempt E020 Job Placement Coordinator/Transportation Specialist – Sunset Position as of 1/1/19 – 2019 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting.**

**Action:** Approval to Eliminate 1 FTE Non-Rep – Non-Exempt N60 Economic Support Specialist (vacant position) and create 1 FTE Non-Rep – Exempt E020 Job Placement Coordinator/Transportation Specialist – Sunset Position as of 1/1/19 – 2019 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.

**Agenda Item #9 – Human Services Department – Hope Otto – Authorize a 5 Year lease for vehicles and maintenance with Enterprise Fleet Management for 4 vehicles for Human Services and 2 vehicles for Health Services January 1, 2019 through December 31, 2023 – 2019 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting.**

**Action:** Approval to Authorize a 5 Year lease for vehicles and maintenance with Enterprise Fleet Management for 4 vehicles for Human Services and 2 vehicles for Health Services January 1, 2019 through December 31, 2023 with correction to fiscal note – 2019 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.

**Agenda Item #5 – County Treasurer – Jane Nikolai – Authorizing the County Treasurer to Vacate Judgment for an In-Rem Action on 5 In Rem properties as funds have been received for the Delinquent taxes and fees – 2018 – Resolution – Action Requested: 1st & 2nd Reading at the December 4, 2018 County Board Meeting.**

**Action:** Approve the Authorizing the County Treasurer to Vacate Judgment for an In-Rem Action on 5 In Rem properties as funds have been received for the Delinquent taxes and fees – 2018 – Resolution – Action Requested: 1st & 2nd Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.

**Agenda Item #6 – County Treasurer – Jane Nikolai – Authorizing the donation of In Rem Property 1937 Racine St, City of Racine Parcel Number 276-000017115000 to the City of Racine who will be donating the property to Habitat for Humanity – 2018 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting.**

**Action:** Approve the Authorizing the donation of In Rem Property 1937 Racine St, City of Racine Parcel Number 276-000017115000 to the City of Racine who will be donating the property to Habitat for Humanity – 2018 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

**Agenda Item #7 – County Treasurer – Jane Nikolai – Authorizing the donation of In Rem Property 201 Front St N., Village of Rochester parcel Number 176-031911291000 to the Village of Rochester – 2018 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting.**

**Action:** Approve the Authorizing the donation of In Rem Property 201 Front St N., Village of Rochester parcel Number 176-031911291000 to the Village of Rochester – 2018 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

**Agenda Item #10 – Transfers:**

**a) Information Technology – John Barrett – Transfer of \$7,560 within the 2018 Capital Project and authorizing the purchase of capital equipment – office cubicles – 2018 – Resolution – Action Requested: 1st Reading at the December 4, 2018 County Board Meeting.**

**Action:** Accept the transfers and forward as a report to the County Board – 2018 – Resolution – 1<sup>st</sup> Reading at the December 4, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

**Agenda Item #11 – Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file item a. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

**Agenda Item #12 – Staff Report- No Action Items.**

Next Finance & Human Resources Committee meeting will be on December 12, 2018 before the County Board meeting, if needed or unless canceled. If canceled, next meeting will be on January 2, 2019 at 5:00pm.

**Agenda Item #13 – Adjournment.**

**Action:** Adjourn meeting at 5:21pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch.