

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Brett Nielsen, Vice Chairman
Supervisor Q.A. Shakoor, II, Secretary
Supervisor Janet Bernberg
Supervisor Mike Dawson

Supervisor Thomas H. Pringle
Supervisor John A. Wisch
Kaitlyn Faust, Youth in Governance Representative
Daniel Rosli, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

*****2nd AMENDED*****

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY NOVEMBER 7, 2018**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the October 31, 2018 committee meeting.
5. County Treasurer – Jane Nikolai – Authorizing the County Treasurer to Vacate Judgment for an In-Rem Action on property located at 8726 Fir Drive, Town of Burlington as funds have been received for the Delinquent taxes and fees – 2018 – Resolution – Action Requested: 1st & 2nd Reading at the November 12, 2018 County Board Meeting.
6. Transfers
 - a. Emergency Management – David Maack – Acceptance of a Wisconsin Emergency Management Hazardous Materials Emergency Preparedness (HMEP) Grant on behalf of the South Shore Fire Department in the amount of \$16,000 and authorizing a transfer of \$16,000 within the Emergency management – Grants 2018 Budget – 2018 – Resolution – Action Requested: 1st & 2nd Reading at the November 12, 2018 County Board Meeting.
7. Finance Department – Alexandra Tillmann – Racine County 2018 2nd & 3rd Quarter Investment Report (Staff from DANA Investments will be available to discuss the materials) – 2018 – Report.

8. ***Human Services – Hope Otto - Request salary offer for Deputy Director/Senior Manager of Talent Acquisition Candidate above Mid-Point for Non-Rep -Exempt E090 – Action of the Committee Only.***
9. *****Health Services – Hope Otto – Transfer of \$24,500 within the Health Services 2018 budget and authorization to purchase capital asset – vehicle – 2018 – Resolution - Actin Requested: 1st & 2nd Reading at the November 12, 2018 County Board Meeting.**
10. ***Closed Session – 5:35 P.M. (Approximately 20 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS LEGAL COUNSEL THE FOLLOWING CLAIMS AGAINST RACINE COUNTY: 1) CALEB OAKLEY 2) TRACY LAVERDURE 3) AHMAD QAWI AND 4) ANDREA OGREN.***

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

11. ***Regular Session – 5:55 p.m. (Approximate)***
12. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Bonnie Lou Burt;
Order Dismissing Case	Marvin & Ora Turner Griffin;

- b. Caleb Oakley on behalf of himself has filed a claim against Racine County for \$1,493.22 for property damage to his vehicle.
- c. Notice of Exemption from County Tax for Library Services for the Year 2019 – Burlington Public Library for the City of Burlington, Racine Public Library for the City of Racine, Rochester Public Library for the Village of Rochester, Graham Public Library for the Village of Union Grove and Waterford Public Library for the Village of Waterford.
- d. Annual Dog list for the following municipalities: Town of Burlington, Town of Dover, Town of Norway, Town of Raymond, Town of Waterford, Village of Caledonia, Village of Elmwood Park, Village of Mt. Pleasant, Village of North Bay, Village of Rochester, Village of Sturtevant, Village of Union Grove, Village of Waterford, Village of Wind Point, Village of Yorkville, City of Burlington and the City of Racine.

13. Staff Report – No Action Items.

- a) *** Finance & Human Resources Committee – Next Meeting will be ~~December 12, 2018~~ November 28, 2018***

14. Adjournment

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2018</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Health Services - Hope Otto

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 11/7/2018 Date of County Board Meeting to be Introduced: 11/12/2018

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Transfer of \$24,500 within the Health Services 2018 Budget and authorization to purchase a capital
asset - vehicle

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



Hope M. Otto
Human Services Director
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Racine, WI 53403
262-638-6646
Hope.otto@racinecounty.com

November 7, 2018

TO: Robert N. Miller
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: **Authorization to Purchase a Vehicle for Health Services Using Existing Grant Revenue**

We are looking to purchase a vehicle with a safety cage installed for use in our Crisis division. Our staff, in any of the Crisis units, are tasked with providing transportation to individuals who may be experiencing an acute crisis. Some of these individual's behaviors/symptoms are unpredictable and may pose a safety concern to our staff. There are not always two staff available to assist in transporting difficult or unknown consumers. Having a vehicle with a safety cage would allow staff to transport these consumers safely, without having to ask assistance from other staff or potentially other community partners.

We are requesting authorization to purchase this asset in Health Services, using existing grant revenue from a State grant (Specialized Transportation), which will otherwise go unspent. The State has approved the purchase as an allowable expense. In order to use these state funds, we need to take delivery of the vehicle in this calendar year. Therefore, we are requesting a 1st and 2nd reading at the November 12th County Board meeting.

Hope Otto
Human Services Director