

ORDINANCE NO. 2018-79

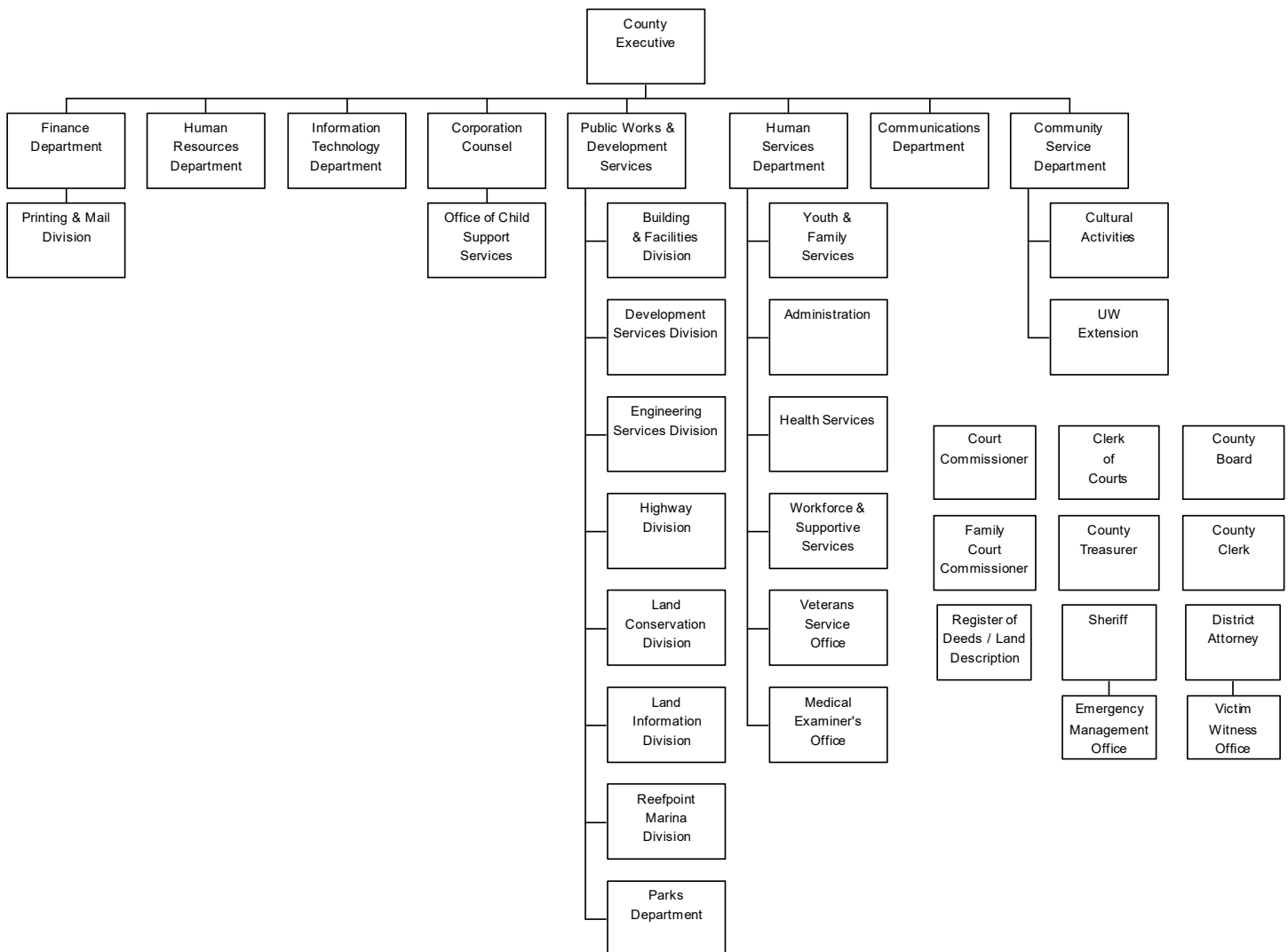
ORDINANCE BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AMENDING THE RACINE COUNTY CODE OF ORDINANCES - CHAPTER 2 ARTICLE V DIVISION 2 -DEPARTMENTS FOR CHANGES IN THE 2019 BUDGET

To the Honorable Members of the Racine County Board of Supervisors:

The Racine County Board of Supervisors does ordain as follows:

Part 1

Section 2-256 of the Racine County Code of Ordinances relating to the organizational chart is hereby amended to read as follows:



3 **Part 2**

4  
5 Section 2-266 of the Racine County Code of Ordinances relating to departments  
6 is hereby amended to read as follows:

7  
8 **Sec. 2-266. - Created.**

9  
10 The following departments are created for Racine County and shall be under the  
11 direction and supervision of their respective department heads who shall be under the  
12 direction and supervision of the county executive:

- 13  
14 (1) The finance department which shall include the office of auditor, the  
15 purchasing division and the printing and services division.
- 16 (2) The human resources department.
- 17 (3) The information technology department.
- 18 (4) The corporation counsel's office which shall include the office of Child Support  
19 Enforcement.
- 20 (5) The public works and development services department which shall include  
21 the parks division, the building and facilities division, the highway division, the  
22 Reefpoint Marina the development services division, the land conservation  
23 division and the land information division.
- 24 (6) The human services department which shall include a youth and family  
25 division, an adult services division, an economic support division, an operations  
26 division, workforce development division, a fiscal division, a veteran's service  
27 office, health service, jail alternatives, and office of medical examiner.
- 28 (7) The communications department.

29  
30 **Part 3**

31  
32 Section 2-274 of the Racine County Code of Ordinances relating to Information  
33 Systems is hereby amended to read as follows:

34  
35 **Sec. 2-274. – Information Technology.**

36  
37 There shall be an information technology department. The duties of the  
38 information technology department shall be to provide technical support and  
39 assistance to all departments in the county in the areas of electronic  
40 communications technology. This includes connections to external  
41 communications sources, central business systems, internal/wide area network  
42 infrastructure, desktop systems/peripherals, voice, video and data systems. The  
43 information technology director shall be in charge of the information technology  
44 department and shall be appointed by the county executive and confirmed by the  
45 board of supervisors.

46  
47

3 (Ord. No. 2000-36, pt. 1, 6-27-00; Ord. No. 2001-129, pt. 2, 11-6-01; Ord. No.  
4 2012-107S, pt. 4, 2-12-13)

5  
6 **Part 4**

7  
8 Section 2-276 of the Racine County Code of Ordinances relating to Human  
9 Services is hereby amended to read as follows:

10  
11 **Sec. 2-276. - Human services.**

12  
13 There shall be a human services department which shall have the powers, duties  
14 and functions as set forth in this section and W.S.A., ch. 46. The human services  
15 department shall provide social services to people in the areas of mental illness  
16 treatment; developmental disabilities services; income maintenance; alcohol and drug  
17 abuse services; services to children, youth and delinquents, including the operation of a  
18 secured detention facility; and long-term support services to the elderly, and physically  
19 disabled population. To carry out the duties and responsibilities of W.S.A., ch. 46, the  
20 human services department is composed of seven (7) divisions: youth and family; adult  
21 services; economic support; operations; fiscal; workforce development and health  
22 services. In addition, the human services department shall, as authorized by the board  
23 of supervisors, administer federal and state funded employment and training programs  
24 and public welfare programs and operate the workforce development center. The  
25 human services director shall be in charge of the human services department and shall  
26 be appointed by the county executive and confirmed by the board of supervisors.. The  
27 human services department shall include the veterans service office which shall report  
28 to the workforce development division manager. The powers and duties of the veteran's  
29 services officer shall include those set forth in W.S.A., ch. 45, and this Code. Pursuant  
30 to W.S.A., ch.45, the veteran's services officer shall be appointed by the county  
31 executive and confirmed by the board of supervisors. The human services department  
32 shall include the office of medical examiner. The human services department shall  
33 include health services. The purpose of health services is to provide mental health and  
34 AODA treatment to those in need of such services and is an outpatient clinic licensed by  
35 the State of Wisconsin to participate in Medicare, Medicaid, private insurance programs,  
36 and shall include jail alternatives.

37 (Ord. No. 2000-36, pt. 1, 6-27-00; Ord. No. 2003-158, pt. 5, 12-9-03; Ord. No. 2004-  
38 126, pt. 3, 10-28-04; Ord. No. 2009-95, pt. 3, 12-8-09; Ord. No. 2012-107S, pt. 5, 2-12-  
39 13)

40 **Part 5**

41  
42 Section 2-281 of the Racine County Code of Ordinances relating to Community  
43 Services is hereby amended to read as follows:

44  
45 **Sec. 2-281. - Community services.**

46  
47 There shall be a community services department which shall include the office of  
48 the UW Extension and cultural activities. The chief of staff shall be in charge of the  
49

3 community services department and shall be appointed by the county executive and  
4 confirmed by the board of supervisors.

5 (Ord. No. 2000-36, pt. 1, 6-27-00; Ord. No. 2003-158, pt. 7, 12-9-03)

6  
7 **Part 6**

8  
9 Section 2-441 of the Racine County Code of Ordinances relating to the privacy  
10 policy for electronic records is hereby amended to read as follows:

11  
12 **Sec. 2-441. - Privacy policy for electronic records.**

13 (a) The purpose of this section is to ensure sufficient protections for the privacy of  
14 personal information as the county implements citizen-centered e-government. The  
15 county board of supervisors shall decide what personal information is made  
16 available to the public on the internet.

17 (b) The information technology director, before developing or procuring information  
18 technology that disseminates personal identifying information to the public on the  
19 internet, shall:

20 (1) Conduct a privacy impact assessment;

21 (2) Ensure review of the assessment by the corporation counsel and the relevant  
22 department head(s);

23 (3) Report the assessment to the intergovernmental relations committee of the  
24 Racine county board of supervisors. It shall refer the assessment to the board  
25 of supervisors with its recommendation thereon; and

26 (4) Receive county board approval through the county board of supervisors  
27 adopting a resolution stating such.

28 (c) *Personal identifying information* means any of the following information:

29 (1) An individual's name;

30 (2) An individual's address;

31 (3) An individual's telephone number;

32 (4) An individual's driver license number;

33 (5) An individual's Social Security number;

34 (6) An individual's employer or place of employment;

35 (7) The maiden name of the individual's mother;

36 (8) An individual's biometric identification.

37 (d) The information technology director shall develop a policy and a form specifying  
38 the required contents of a privacy impact assessment. The policy shall address:

39 (1) What information is being collected;

40 (2) Why the information is being collected;

- 3 (3) The intended use of the information;
- 4 (4) With whom the information will be shared;
- 5 (5) What notice or opportunities for consent would be provided to individuals
- 6 regarding what information is collected and how that information is shared;
- 7 (6) How the information will be secured;
- 8 (7) When the information will be available;
- 9 (8) How long the information will be held;
- 10 (9) How the information will be updated.

11 (Ord. No. 2002-170S, pt. 1, 2-11-03)

12 **Part 7**

13 Section 2-468 of the Racine County Code of Ordinances relating to Information  
14 systems is hereby amended to read as follows:

15  
16 **Sec. 2-468. - Information Technology.**

17 The information technology department provides information technology services for  
18 departments and stores record information. Records electronically stored  
19 must be maintained pursuant to the guidelines established for the specific departmental  
20 records and countywide records enumerated in this division.

21		Respectfully submitted,
22		
23	1st Reading _____	<b>FINANCE AND HUMAN RESOURCES</b>
24		<b>COMMITTEE</b>
25	2nd Reading _____	
26		_____
27	BOARD ACTION	Robert N. Miller, Chairman
28	Adopted _____	
29	For _____	
30	Against _____	Brett A. Nielsen, Vice-Chairman
31	Absent _____	
32		_____
33	VOTE REQUIRED: Majority	Q.A. Shakoor, II, Secretary
34		
35	Prepared by:	_____
36	Corporation Counsel	Janet Bernberg
37		
38		_____
39		John A. Wisch
40		
41		_____
42		Mike Dawson
43		
44		_____
45		Thomas Pringle
46		

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3  
4 **The foregoing legislation adopted by the County Board of Supervisors of**  
5 **Racine County, Wisconsin, is hereby:**

6 **Approved:** \_\_\_\_\_

7 **Vetoed:** \_\_\_\_\_

8  
9 **Date:** \_\_\_\_\_,

10  
11 \_\_\_\_\_  
12 **Jonathan Delagrave, County Executive**