

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Brett Nielsen, Vice Chairman
Supervisor Q.A. Shakoor, II, Secretary
Supervisor Janet Bernberg
Supervisor Mike Dawson

Supervisor Thomas H. Pringle
Supervisor John A. Wisch
Kaitlyn Faust, Youth in Governance Representative
Daniel Rosli, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Tuesday October 16, 2018**

TIME: **6:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM AND COUNTY BOARD CHAMBERS
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments
3. Approve the minutes from the October 3, 2018 Meeting.
4. The Committee will review the following individual Department Budgets with Department Heads:
 - a) County Executive – Governmental Services Section 3
 - b) County Board – Governmental Services Section 1
 - c) County Clerk – Governmental Services Section 2
 - d) County Treasurer - Governmental Services Section 4
 - e) Register of Deeds/Land Description – Governmental Services Section 5
 - f) Clerk of Circuit Court Office – Criminal Justice & Courts Section 25 and Capital in Statistical Section 43 Page 47
 - g) District Attorney's Office including Victim Witness Office – Criminal Justice & Courts Sections 26 – 27
 - h) Communications Department – Administrative Services Section 6 and Capital in Statistical Section 43 Page 46
 - i) Human Resources Department – Administrative Services Section 13
 - j) Information Technology Department – Administrative Services Section 14 and Capital in Statistical Section 43 Page 47
 - k) Finance Department including Printing & Services Division – Administrative Services Sections 11 - 12

- l) Employee Benefits – Administrative Services Section 10
- m) Non-Allocated Revenues – Administrative Services Section 15
- n) County Schools – Miscellaneous Departments Section 37
- o) Debt Service – Miscellaneous Departments Section 39

THE SHERIFF'S OFFICE BUDGET PORTION OF THIS MEETING WILL BE MOVED
TO THE COUNTY BOARD CHAMBERS

- p) Sheriff's Office including Emergency Management and Jail – Criminal Justice & Courts
Sections 28 – 30 and Capital in Statistical Section 43 page 48

5. Correspondence and Miscellaneous

6. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 10/16/2018

**Signature of Committee Chairperson
/Designee:** _____

Description: Approval of the minutes from the October 3, 2018 Meeting

Motion: _____

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING

October 3, 2018

IVES GROVE OFFICE COMPLEX
PUBLIC WORKS CONFERENCE ROOM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Nielsen, Pringle and Wisch, Youth Representative Rosli, Supervisor Trottier, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Human Resources Director Karen Galbraith, Corporation Counsel Michael Lanzdorf, Fiscal Manager Brian Nelson, RCEDC Business Development Manager Laura Million, City of Racine Administrator James Palenick, City of Racine Development Director Amy Connolly, and Lieutenant Dan Klatt.

Excused: Supervisor Shakoor II.

Unexcused: Youth Representative Faust.

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 5:00pm by Chairman Miller.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was read by Youth Representative Rosli.

Agenda Item #3 – Public Comments.

None.

Agenda Item #4 – Approval of Minutes from the September 19, 2018 committee meeting.

Action: Approve the minutes from the September 19, 2018 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Finance Department – Alexandra Tillmann – 2017 Single Audit – 2018 – Report.

Action: Accept the 2017 Single Audit – Forward as a report to the County Board – 2018 – Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – Corporation Counsel – Michael Lanzdorf – Authorizing the County Treasurer to Cancel all unpaid penalties and interest on the taxes due for the property located at 1236 Thirteenth street Pursuant to WI. Stat 75.105 – 2018 – Resolution – Requesting: 1st & 2nd Reading at the October 9, 2018 County Board Meeting.

Action: Authorize the County Treasurer to cancel all unpaid penalties and interest on the taxes due for the property located at 1236 Thirteenth Street Pursuant to WI. Stat 75.105 – 2018 – Resolution – Requesting: 1st & 2nd Reading at the October 9, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

The Board asked that a brief memo be created and attached to a copy of the detailed report regarding the property located at 1236 Thirteenth Street. The memo and detailed report should be forwarded to the County Board. A representative from RCEDC should be at the next County Board meeting to answer any questions.

Agenda Item #7 – Closed Session – 5:20 PM (Approximately 5 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS LEGAL COUNSEL THE FOLLOWING CLAIM AGAINST RACINE COUNTY: 1) ANDREW ROESGEN AND AMERICAN FAMILY INSURANCE.

Action: Motion to go into closed session pursuant to s. 19.85(1)(c), WI Stats, to discuss with legal counsel the following claims against Racine County: 1) Andrew Roesgen and American Family Insurance at 5:27pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #8 – Regular Session.

Action: To reconvene into regular session at 5:37pm. **Motion passed.** Moved: Supervisor Wisch. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Action: To approve the payment of \$3,894.00 for car repairs for the claim involving Andrew Roesgen. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Agenda Item #9 – Communication & Report Referrals from County Board Meeting:

Action: Receive and file items a - c. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Staff Report- No Action Items.

- a) Next Finance & Human Resources Committee meeting will be on October 25, 2018.
- b) Budget Training will be October 9, 2019 after the County Board Meeting.
- c) Budget Meetings for Finance & Human Resources Committee will be on Tuesday October 16 & Wednesday October 17 at 6:00 pm.

The Board would like to make sure that the Youth in Governance Representatives are invited to the Budget Training and Budget Meetings.

Agenda Item #11 – Adjournment.

Action: Adjourn meeting at 5:43pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Youth Representative Vote: All Aye No Nays. Advisory Vote: All Ayes No Nays.