

RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING
THURSDAY, AUGUST 9, 2018 - SUMMARY MINUTES

Public Works-Development Services Conference Room
Ives Groves Office Complex
14200 Washington Avenue
Sturtevant, WI 53177

Committee Present: Tom Hincz, Monte G. Osterman, Fabi Maldonado, Nick Demske, Tom Kramer

Members Excused: Robert Grove, Mike Dawson

Youth in Governance Representatives Present: Mackenzie Geschke (excused)
Achyut Krishnan (present)

Staff Present: Julie Anderson, Director of Public Works & Development Services
Michael Lanzdorf, Corporation Counsel
Nathan Plunkett, County Engineering Manager
Dave Prott, Parks & Highway Superintendent
M.T. Boyle, Chief of Staff

1. Call to Order, Roll Call

The meeting was called to order at 6:00 p.m. by Vice-Chair Tom Hincz.

2. Approval of the July 12, 2018, summary minutes

Supervisor Demske noted one minor change. No other changes to the minutes were presented.

SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Demske, to approve the July 12, 2018, summary minutes.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Geschke N/A

Youth Representative Krishnan: aye

Motion carried unanimously. VOTE: 5/0

3. Public Comments (limited to 15 minutes, 3 minutes per speaker)

There were no public comments.

**4. Review, discussion & possible recommendation on a resolution authorizing Racine County to enter into a ten-year lease agreement with Fox River Plaza, LLC, for the use of building space for the Western Racine County Service Center
(1st and 2nd reading at the August 13, 2018, County Board meeting)**

Chief of Staff M.T. Boyle presented this item to the Committee. She explained the thorough process which has taken approximately two years to accomplish in finding a suitable site to relocate staff and services out of the Western Racine County Service Building. Various options were researched in

Burlington, and the recently completed draft of the County Facilities Study noted that services were needed to remain in Burlington. There is already a separate agreement in place with the City of Burlington for certain “constitutional officers” duties to continue (such as Register of Deeds items, County Clerk, etc). The Human Services Department is the main user of the Western Racine County Service Center and they will be the main user of the new location in the Fox River Plaza building in Burlington. Time is of the essence with the execution of the lease agreement, so that the build-out within the lease space can occur yet this summer and fall with an expected occupancy of the new space on or about January 1, 2019.

Discussion followed. Michael Lanzdorf indicated that within the lease agreement, the statement about personal property taxes is now omitted as the County is tax exempt and the County is also indemnified. The reason for requesting 1st & 2nd reading at the August 13, 2018, meeting is to expedite the lease agreement and to allow work to move ahead as soon as possible.

SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer, to forward a resolution to the County Board for 1st and 2nd reading on August 13, 2018, with a recommendation to approve.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Geschke N/A

Youth Representative Krishnan: aye

Motion carried unanimously. VOTE: 5/0

- 5. Review, discussion and possible recommendation on a resolution authorizing a two-year extension of the lease agreement between Racine County and the Racine Heritage Museum (1st reading at the August 13, 2018, County Board meeting)**

Lanzdorf and Anderson presented this item. The lease has been ongoing for many years, and it is now time to renew. The biggest change is that this lease is a 2-year lease with an option to extend for 3 one-year renewals. Discussion followed regarding the building and budget for maintaining the building. Anderson indicated that this building has historic status and that it is owned by the City but rented by the County to house the Museum.

SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Demske, to forward a resolution to the County Board for 1st reading on August 13, 2018, with a recommendation to approve.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Geschke N/A

Youth Representative Krishnan: aye

Motion carried unanimously. VOTE: 5/0

- 6. Review, discussion and possible recommendation on a resolution authorizing a 2018 County Emergency Bridge Aid Project and appropriate funding from the Racine County Bridge Aid Account for a culvert in the Town of Raymond (1st reading at the August 13, 2018, County Board meeting)**

Plunkett presented this item. The Town of Raymond has requested bridge aid for an emergency project along County Line Road. There is an existing account that allows for these types of requests. Plunkett indicated that the work had been completed and this is a reimbursement request. Plunkett also cited Wisconsin State Statute 82.08 that allows this requested action.

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SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer, to forward a resolution to the County Board for 1st reading on August 13, 2018, with a recommendation to approve.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Geschke N/A

Youth Representative Krishnan: aye

Motion carried unanimously. VOTE: 5/0

- 7. Review, discussion and possible recommendation on a resolution authorizing application and approval of a State/Municipal Agreement (SMA) between Racine County and the Wisconsin Department of Transportation to accept financial assistance through the Highway Safety Improvement Program (HSIP) for the safety improvement of County Trunk Highway (CTH) D, from Walworth County Line to State Trunk Highway (STH) 20, in the Village of Rochester (*1st reading at the August 13, 2018, County Board meeting*)**

Nathan Plunkett presented this item. He indicated that the WisDOT identified safety deficiencies along this stretch of County Trunk Highway D through Rochester. The cost is 90% federal and 10% County match. The improvements will include replacing signs, adding clear zones, new pavement markings, rumble strips, etc. The County finds a qualified consultant for the design improvements and then it is let by the State DOT. WisDOT then oversees the design and construction. County portion is \$32,606. Total project cost is \$281,000.

SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Maldonado, to forward a resolution to the County Board for 1st reading on August 13, 2018, with a recommendation to approve.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Geschke N/A

Youth Representative Krishnan: aye

Motion carried unanimously. VOTE: 5/0

8. Communications and referrals

No communications or referrals were presented or discussed.

9. Miscellaneous Public Works Business

- Prott provided two brief updates for information only regarding Quarry Lake water treatment, as well as the parking lot update.
- Anderson informed the Committee that on August 6, 2018, a letter was sent from Racine County Executive Delagrave to the WisDOT regarding the high frequency of crashes at the intersection of USH 45 and STH 20.
- The next regularly scheduled PWPFC meeting will be held on Thursday, August 23, 2018, if warranted.

10. Adjournment

There being no further business, **SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer,** to adjourn at 6:41 p.m. **Motion carried unanimously. VOTE: 5/0**