

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Brett Nielsen, Vice Chairman
Supervisor Q.A. Shakoor, II, Secretary
Supervisor Janet Bernberg
Supervisor Mike Dawson

Supervisor Thomas H. Pringle
Supervisor John A. Wisch
Kaitlyn Faust, Youth in Governance Representative
Daniel Rosli, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY AUGUST 8, 2018**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the July 10, 2018 committee meeting.
5. Transfers:
 - a) Land Information – Julie Anderson – Acceptance of a 2018 Wisconsin Land Information Program Strategic Initiative Grant of \$50,000 for the grant period January 1, 2018 through March 31, 2019 and transfer of \$50,000 within the Land Information Grants 2018 Budget – 2018 – Resolution – 1st Reading at the August 13, 2018 County Board Meeting.
 - b) Sheriff's Office – Sheriff Christopher Schmaling – Acceptance of a State of Wisconsin Department of Transportation – Transportation Management Plan I-94 N-S Corridor Construction Grant of \$127,500 and transfer of funds within the 2018 Sheriff's Grant Budget – 2018 – Resolution – 1st Reading at the August 13, 2018 County Board Meeting.
 - c) Sheriff's Office – Sheriff Christopher Schmaling – Acceptance of a State of Wisconsin Department of Transportation – Transportation Management Plan Development Road Construction Grant of \$70,000 and transfer of funds within the 2018 Sheriff's Grant Budget – 2018 – Resolution – 1st Reading at the August 13, 2018 County Board Meeting.

6. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Caryl Linn Brown; Christopher Lee & Brandi Charon Vaughn; Jeanette Denise Dooley; Juan A. Anguiano; Jerilyn J Taylor; Nicole Ann Girolamo; William George & Marilyn K. Simons; Timothy Paul Dequina;
Order Dismissing Case	Kerwin & Chelsia Yolanda Stallworth Sr;
No Proof of Claim Deadline	Gwendolyn Riley; Bonnie Lou Burt; Billy Joe & Carolyn Denise Craft; Patrick A Seiders; Latoya M. Burgin
Notice & Request to Amend Unconfirmed Plan	Rosa Isela Tovar
Notice & Motion to Dismiss – Confirmed Plan	Barbara Marie Schneider; Raymond Maurice Ellis; Marvin & Ora Turner Griffin

b. Foreclosure items:

Attorney	Lending Company	Person/Persons	Amt. owed Racine CO
M. Abigail O'Dess	TCF National Bank	Tiffany K. Johnson	54.68
Chris R. Velnetske	US Bank National Association	Brian E. Walton & Peggy A. James	175.29
Steven W. Moglowsky	State Farm Bank FSB	Lynn M. Smith & Richards R. Smith Jr	201.42

- c. Attorney Julius Andriusis on behalf of Ethan O. Sanchez has filed a claim for \$180,000 for an incident that occurred at Jefferson Lighthouse Elementary Public School.
- d. Attorney Julius Andriusis on behalf of Juliesarahi G. Sanchez has filed a claim for \$120,000 for an incident that occurred at Jefferson Lighthouse Elementary Public School.
- e. Attorney Lester A. Pines on behalf of Heidi A. Williams has filed a complaint and demand for Jury trial against the Sheriff's Office.

7. Staff Report – No Action Items.

- a) Next Finance & Human Resources Committee meeting will be on August 22nd
- b) October Finance & Human Resources Committee – Budget Meetings with Departments

8. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 8/8/2018

**Signature of Committee Chairperson
/Designee:** _____

Description: Approval of the minutes from the July 10, 2018, 2018 Meeting

Motion: _____

County Board Supervisors
Action: Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
July 10, 2018

IVES GROVE OFFICE COMPLEX
CONFERENCE ROOM BEHIND COUNTY BOARD CHAMBERS
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Nielsen, Pringle and Wisch, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Public Works Development Service Director Julie Anderson and Asst. Corporation Counsel John Serketich.

Excused: Supervisors Shakoor II and Youth Representative Faust and Rosli,

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 5:00pm by Chairman Miller.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was not read.

Agenda Item #3 – Public Comments.

None.

Agenda Item #4 – Approval of Minutes from the June 20, 2018 committee meeting.

Action: Approve the minutes from the June 6, 2018 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Agenda Item #5 – County Executive – Jonathan Delagrave – Adjustment to the 2018 pay rates for the following Non-Rep – Non-Exempt PW05, PW15, PW22, PW24, PW30, PW35, PW37, PW40 and PW45 increasing them by 1% as of July 1, 2018 – 2018 – Resolution – 1ST Reading at the July 24, 2018 County Board Meeting.

Action: Approve Adjustment to the 2018 pay rates for the following Non-Rep – Non-Exempt PW05, PW15, PW22, PW24, PW30, PW35, PW37, PW40 and PW45 increasing them by 1% as of July 1, 2018 – 2018 – Resolution – 1ST Reading at the July 24, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Agenda Item #6 – Transfers:

a) County Executive – Jonathan Delagrave – Transfer of \$15,000 from the 2018 Tax Stabilization account to the Cultural 2018 Budget to provide Racine Vocational Ministries an additional \$15,000 per the 2018 Grant Memo of Understanding – 2018 – Resolution – 1st Reading at the July 24, 2018 County Board Meeting.

Action: Accept the transfer and forward to the County Board – 2018 – Resolution – 1st Reading at the July 24, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Agenda Item #7 – Closed Session – 5:15 PM (Approximately 10 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS LEGAL COUNSEL THE FOLLOWING CLAIM AGAINST RACINE COUNTY: 1) JIM ANSCHUTZ AND 2) CHARLES LARMAY.

Action: Motion to go into closed session pursuant to s. 19.85(1)(c), WI Stats, to discuss with legal counsel the following claims against Racine County: 1) Jim Anschutz and 2) Charles Larmay at 5:18pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #8 – Regular Session.

Action: To reconvene into regular session at 5:24pm. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Action: Deny the claim of Jim Anschutz for personal injury in an unspecified amount – 2018 – Resolution – 1st Reading at the July 24, 2018 County Board meeting. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

Action: Deny the claim of Charles Larmay for property damage in the amount of \$443.00 – 2018 – Resolution – 1st Reading at the July 24, 2018 County Board Meeting. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays

Agenda Item #9 – Fiscal Notes for Second Readings: (Resolutions & Fiscal Notes Attached to Agenda).

a. Res No. 2018-30 - By Public Works, Parks and Facilities Committee authorizing and approving the transfer of funds using Performance -Based Maintenance (PBM) Proceeds for the purchase of a 2018 Track Skid Steer for the Racine County Public Works Fleet Division.

Action: Accept Res No. 2018-30 and forward to the County Board for second reading. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

b. Res No. 2018-31 - By Public Works, Parks and Facilities Committee authorizing and approving the transfer of funds using Performance -Based Maintenance (PBM) Proceeds for the purchase of a Six-Inch (6") Trash Pump for the Racine County Public Works Fleet Division.

Action: Accept Res No. 2018-31 and forward to the County Board for second reading. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays

c. Res No. 2018-32 – By Public Works, Parks and Facilities Committee authorizing and approving the transfer of funds using Performance -Based Maintenance (PBM) Proceeds for the purchase of a 2005 Freightliner Hook Lift Truck for the Racine County Public Works Fleet Division.

Action: Accept Res No. 2018-32 and forward to the County Board for second reading. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

d. Res No. 2018-36 – By Government Services Committee authorizing the Purchase of Capital Equipment – Two (2) Body Scanners and Associated Hardware in the Amount of \$246,578.00 from the Jail Commissary 2018

Action: Accept Res No. 2018-36 and forward to the County Board for second reading. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.

Agenda Item #10 – Staff Report – No Action Items.

Next Finance & Human Resources Committee meeting will be on July 18, 2018 before the County Board meeting, if needed or unless canceled. If canceled, next meeting will be on August 1, 2018 at 5:00pm.

Agenda Item #11 – Adjournment.

Action: Adjourn meeting at 5:28pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2018	x	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Land Information - Julie Anderson

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 8/8/2018 Date of County Board Meeting to be Introduced: 8/13/2018

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a 2018 Wisconsin Land Information Program Strategic Initiative Grant of \$50,000 for the grant period
January 1, 2018-March 31, 2019 and transfer of \$50,000 within the Land Information-Grants 2018 budget.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

EXHIBIT "A"

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
LAND INFORMATION - GRANTS - NOT IN BUDGET BOOK						
WI DOA 2018 GRANT	160711.304220.51801	0	0	(50,000)	(50,000)	(50,000)
	TOTAL SOURCES			<u>(50,000)</u>		
CONTRACTED SERVICES	160711.404500.51801	0	0	50,000	50,000	50,000
	TOTAL USES			<u>50,000</u>		
				<u><u>0</u></u>		

GRANT PERIOD IS JANUARY 1, 2018 - MARCH 31, 2019

NO COUNTY MATCH IS REQUIRED.

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR

AGAINST

Memorandum to: Members of the Finance and Human Resources Committee
From: Julie A. Anderson, Director of Public Works & Development Services, Land Information Officer
Date: July 30, 2018
SUBJECT: Acceptance of \$50,000 Wisconsin Land Information Grant

Racine County applied for and has just been notified of an award of \$50,000 in Land Information Grant Money from the State of Wisconsin. This grant application was approved by the Land Information Council and Racine County Plans to use the grant in the following manner, as we continue to improve and upgrade our land information data for use by internal and external clients:

Project #2: Convert to Modern Horizontal & Vertical Datums (for PLSS Benchmark 4)

Project Description/Goal

To update/convert to NAD83 horizontal & NAV88 vertical datums. Once the new control network is established, all existing data will be converted.

Business Drivers

- The county data – control network needs to be in compliance with the benchmark 4 standard
- The county data will work with existing datasets & standards set/created by state and/or federal agencies.
- This will improve accuracy of data & future work done in our county.

Objectives/Measure of Success

- Once the project is complete, a new control system will be the objective.
- To meet benchmark 4

Project Timeframes

It is anticipated this project will take 3 years to complete. The milestones will be discussed and established based on the project plan with the vendor/SEWRPC along with other participating counties.

Responsible Parties

Project review will be done by the Land Information Officer, County Surveyor and the Real Property Lister. The staff at SEWRPC along with the assigned contractor will be responsible for completing the project.

We would greatly appreciate your recommendation to approve the acceptance of this grant. Racine County has already received \$25,000 and cannot spend that money without a Co Bd Resolution. Thank you for your consideration.

Award Amount: \$50,000
Agreement Number: AD189102

**2018 WISCONSIN LAND INFORMATION PROGRAM
STRATEGIC INITIATIVE GRANT AGREEMENT
BETWEEN
THE STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
And
RACINE COUNTY**

THIS AGREEMENT is made and entered into by and between the State of Wisconsin ("State"), Department of Administration ("Department") and Racine County ("Grantee"). This Agreement is complete and effective upon the signature of all parties.

WHEREAS, the Department administers the **Wisconsin Land Information Program Grant** ("Grant") through the Division of Intergovernmental Relations ("Division") to provide funds for eligible activities; and

WHEREAS, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

WHEREAS, the Grantee has submitted an Application for the Grant to the Department and the Department, relying upon the representations set forth in the Application, approved an award to the Grantee in the amount of \$50,000 and

WHEREAS, the terms and conditions herein shall survive the performance period and shall continue in full force and effect until the Grantee has completed and is in compliance with all the requirements of this Agreement; and

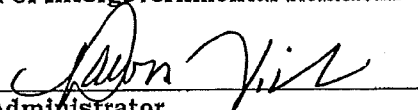
WHEREAS, this Agreement is a mutually exclusive with, and is distinguished from, all previous agreements between the Grantee and the Department, and contains the entire understanding between the parties;

NOW, THEREFORE, in consideration of the mutual promises and dependent documents, the parties hereto agree as set forth in Articles 1 through 17 which are annexed and made a part hereof.

State of Wisconsin
Department of Administration
Division of Intergovernmental Relations

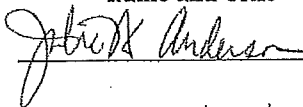
Racine County

BY:



Administrator
Division of Intergovernmental Relations

BY:

JULIE A. ANDERSON, LIO, DIRECTOR
Name and Title


PWDS

DATE:

3/21/18

DATE:

02/27/2018

GENERAL TERMS AND CONDITIONS

ARTICLE 1. APPLICABLE LAW

This Agreement shall be governed under the laws of the State of Wisconsin. The monies shall not to be used to supplant existing funding otherwise budgeted or planned for projects outside of this program whether under local, state or federal law, without the consent of the Department.

ARTICLE 2. LEGAL RELATIONS AND INDEMNIFICATION

The Grantee shall at all times comply with and observe all federal and state laws and published circulars, local laws, ordinances, and regulations which are in effect during the performance period of this Agreement and that in any manner affect the work or its conduct.

The Grantee shall indemnify and hold harmless the Department and the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the Grantee, or of any of its contractor(s), in performing work under this Agreement; brought for or on account of any obligations arising out of contracts between Grantee and its contractor(s) to perform services or otherwise supply products or services; or as a result of this grant.

The Grantee shall also hold the Department and the State harmless for any audit disallowance related to the allocation of administrative costs under this Agreement, irrespective of whether the audit is ordered by federal or state agencies or by the courts. If federal law requires an audit and if the Grantee is also the recipient of state funds under the same or a separate grant program, then the state funded programs shall also be included in the scope of the federally required audit. The Grantee shall comply with any requirements related to funding sources.

ARTICLE 3. STANDARDS FOR PERFORMANCE

These 2018 grant projects must be completed by March 31, 2019. The Grantee shall perform the projects and activities as set forth in the Grant Application and stipulated by the Department, and described herein in accordance with the standards set forth in Uniform Instructions for Preparing County Land Information Plans (available from the Wisconsin Land Information Program), incorporated herein by reference; and the standards from statute and administrative rule or adopted by the Department, State Geographic Information Officer, and any other applicable professional standards.

ARTICLE 4. PUBLICATIONS & DATA

All works produced under this Agreement shall become the property of the Grantee. All works and data shall be subject to the Wisconsin Public Records Law, Wis. Stat. 19.21 *et seq.* The Department reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, otherwise use, and to authorize others to use data, and to use works for government purposes. A notation indicating the participation of and partial funding by the Department shall be carried on all reports, materials, data and/or other information produced as a result of this Agreement.

ARTICLE 5. EXAMINATION OF RECORDS

Upon notice the Department shall have access to, and the right to examine, audit, excerpt, transcribe and copy on the Grantee's premises, any directly pertinent records and computer files of the Grantee involving transactions relating to this Agreement. Similarly, the Department shall have access at any time to examine, audit, test and analyze any and all physical projects subject to this Agreement. If the material is held in an automated format, the Grantee shall provide copies of these materials in the automated format or such computer file as may be requested by the Department. Such material shall be retained for a minimum of three years by the Grantee following final payment under this Agreement. This provision shall also apply in the event of termination of this Agreement. The Grantee shall notify the Department in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by the Grantee of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to the Grantee and may be reimbursed to the Grantee by the Department.

The minimum acceptable financial records for the project consist of: 1) Documentation of employee time; 2) Documentation of all equipment, materials, supplies and travel expenses; 3) Inventory records and supporting documentation for allowable equipment purchased to carry out the project scope; 4) Documentation and justification of methodology used in any in-kind contributions; 5) Rationale supporting allocation of space charges; 6) Rationale and documentation of any indirect costs; 7) Documentation of acquisition of contract

services and materials; and 8) Any other records which support charges to project funds. The Grantee shall maintain sufficient segregation of project accounting records from other projects and/or programs.

ARTICLE 6. PERFORMANCE REPORTS

The Grantee shall submit an annual performance report via the County Retained Fee/Grant Report as already required by s. 59.72(2)(b), Wis. Stats. The annual report for the previous calendar year is due June 30th of each year. The Grantee is to use the County Retained Fee/Grant Report form provided by the Department. In addition, upon project completion the county shall report on progress with the Grant award using the reporting template provided by the Department.

ARTICLE 7. PROJECT COMPLETION

As a special term and condition of the Grant award, Grantee shall complete the entire project as proposed in its grant application or modified by joint agreement, including submission of annual performance reports and a final grant project report required in Article 6 above.

ARTICLE 8. EXTENSIONS

The Grantee may request in writing an extension(s) of the Department if project will not be completed within the specified performance period. If the Grantee and the Department agree to the terms of the extension, the extension will be granted.

ARTICLE 9. FAILURE TO PERFORM

The Department reserves the right to receive a full refund of the grant award if required reports are not provided to the Department in a timely basis, if performance of contracted activities is not evidenced, or if the Grantee fails or refuses to provide data or materials in response to a request from the Department.

ARTICLE 10. TERMINATION OF AGREEMENT

The Department may terminate this Agreement at any time without cause upon thirty (30) days written notice to the Grantee. Upon termination, the Department's liability shall be limited to the actual costs incurred in carrying out the project as of the date of termination plus any termination expenses having prior written approval of the Department. The Grantee may terminate this Agreement, by delivering written notice to that effect to the Department not less than thirty (30) days prior to termination.

In the event this Agreement is terminated, for any reason whatsoever, the Grantee shall refund to the Department any payment made by the Department to the Grantee which exceeds actual costs incurred in carrying out the project as of the date of termination. This Agreement is subject to termination upon failure of the legislature to appropriate monies for it.

ARTICLE 11. CANCELLATION FOR CAUSE

The Department reserves the right to cancel any Agreement in whole or in part without penalty effective upon mailing of notice of cancellation for failure of the Grantee to comply with the any terms and conditions of this Agreement.

ARTICLE 12. NON-APPROPRIATION OF FUNDS

The appropriation from which payments are to be made is authorized under Sections 16.967 (7) and 20.505 (1) (ie) of the Wisconsin Statutes. This Agreement shall terminate without penalty if the Legislature fails to appropriate the funds necessary to carry out its terms.

FISCAL TERMS AND CONDITIONS

ARTICLE 13. ELIGIBLE COSTS

Eligible Costs are costs that are directly attributable to Grant activities and identified and approved in the Grant Application.

1. No Eligible Costs subject to this Grant may be incurred prior to January 1, 2018, unless previously approved in writing by the Department.
2. Costs only as identified in the Budget and described in the Project Description are allowed.

ARTICLE 14. METHOD OF PAYMENT

One half of the funds for the Strategic Initiative grant award shall be paid within 60 days of grant agreement execution and the remaining half will be made upon project completion.

ARTICLE 15. AUDIT REQUIREMENT

Grantee shall have a certified annual audit performed utilizing Generally Accepted Auditing Principles and Generally Accepted Auditing Standards. The following requirements apply:

Governmental entities that expend more than \$500,000 in Federal or \$100,000 in State awards in a single year shall comply with the Single Audit Act of 1984, OMB Circular A-133 and the State Single Audit Guidelines issued by the Department of Administration. Single audit reports are due to the Department within thirty (30) days from issuance of the report, but no later than 180 days after the end of the audit period.

If less than \$500,000 in Federal or \$100,000 in State awards are expended in a year, the organization shall confirm in writing that the above audit requirements are not applicable. This confirmation shall be submitted to the address listed below.

One copy (1) of the audit, along with the Management letter, if one was issued by the auditor, should be submitted to the address listed below. Responses and corrective action to be taken by management should be included for any findings or comments issued by the auditor. Send these copies to:

Single Audit Coordinator
Wisconsin Department of Administration
Division of Administrative Services
101 East Wilson Street, PO Box 7869
Madison, Wisconsin 53707-7869

The county, their agents and contractors shall participate in reasonable, random, unannounced, on-site audits of all program-related activities and expenditures on request.

*See OMB Circ. A-128 (Audits of State and Local Governments) and A-133 (Audits of Institutions of Higher Education and Other Non-profit Institutions) for special rules regarding entities that receive between \$25,000 and \$100,000 in Federal awards.

ASSURANCES

ARTICLE 16. NONDISCRIMINATION IN EMPLOYMENT

Grantee shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation or national origin.

This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee shall take affirmative action to ensure equal employment opportunities. The Grantee shall post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

ARTICLE 17. DISCLOSURE

The Grantee shall not engage the service of any person or persons now employed by the State, including any department, commission or board thereof, to provide services relating to this Agreement without the written consent of the employer of such person or persons and of the Department.

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

W239 N1812 ROCKWOOD DRIVE • PO BOX 1607 • WAUKESHA, WI 53187-1607 • TELEPHONE (262) 547-6721
FAX (262) 547-1103

Serving the Counties of:

KENOSHA
MILWAUKEE
OZAUKEE
RACINE
WALWORTH
WASHINGTON
WAUKESHA



June 21, 2018

Ms. Julie Anderson
Racine County Public Works and Development Services
14200 Washington Avenue
Sturtevant, WI 53177

Dear Ms. Anderson:

Upon execution, this letter will constitute an agreement between the Southeastern Wisconsin Regional Planning Commission and Racine County governing work to be done by the Commission on behalf of the County. This work effort pertains to the base mapping datum conversion to North American Datum of 1983 with the National Adjustment of 2011 (NAD83 (2011)) for digital data layers including current and historical digital ortho imagery, 2010 LiDAR data, topographic, 911 and vector mapping data files covering Racine County.

1. Services to be Performed by the Commission

The Commission shall assist Racine County in converting mapping datums to the latest Federal datums. The converted digital data sets will be referenced to the NAD83 (2011) horizontal datum and the NAVD88 vertical datum. The existing digital base mapping data sets to be converted will cover the entirety of Racine County and will consist of the following deliverable products. The full listing of the geospatial datasets to be converted are found in Attachment A of this agreement.

- a. **Ortho Imagery** – The 1995, 2000, 2005, 2010, and 2015 GeoTiff orthos will be imported into Global Mapper and a map catalog for each year will be created. This image year map catalog will be subsequently mosaicked and transformed to the new Federal datum of NAD83 (2011). Once the imagery has been properly referenced to the new datum and State Plane projection, the imagery will be checked to ensure the proper spatial positioning and then organized and outputted on a 10,000-foot by 10,000-foot tiling scheme for all the image years that would have a resolution of six-inches or greater. If the imagery resolution is less than six-inches, the tiling scheme will be quartered to fit within the 10,000-foot by 10,000-foot tiles to be consistent with the other tile boundaries. All “tiles” outputted will be based on the Wisconsin State Plane Coordinate System, South Zone and referenced on the NAD83 (2011) datum in GeoTiff format with the above datum and coordinate information in the header.
- b. **2010 LiDAR Data** – Conversion of the existing LiDAR data and subset mapping layers to NAD83 (2011) will include the transformation of bare earth and classified LAS files as well as the digital terrain model (DTM) mass points and breaklines to the latest Federal Datum of NAVD88. A new digital elevation model (DEM) and triangulated irregular network (TIN) surface will be created by Commission staff using the transformed DTM. The data structure will maintain the same layer structure for which the data has been provided. The contour lines

Ms. Julie Anderson
June 21, 2018
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generated from the legacy datum light detection and ranging (LiDAR) files cannot be transformed to NAVD88. The current plan is to provide a simple note stating that: "The contour lines are referenced to the legacy datum of NGVD29 and cannot be transformed." Any future contour generation along with DTM data will utilize the datum of NAVD88. Upon conversion of these datasets to the new coordinate system and datum, the Commission staff will perform quality control to ensure that the accuracy requirements are met.

- c. **Topographic files** – All topographic files will be horizontally transformed to the latest Federal datum of NAD83 (2011). If contour lines exist within the topographic data files, the existing contour lines cannot be transformed to NAVD88 as stated above.
- d. **911 Racine County Geodatabase and 2010 Supervisory Districts** – Vector data layers contained in the 911 geodatabase and the 2010 Supervisory Districts dataset will also be transformed to the latest Federal datum of NAD83 (2011). These additional geospatial data sets will undergo a similar process to confirm that the results are consistent and meet the necessary accuracy standards.

2. Time Schedule

The datum conversion will commence as of the date the contract is executed by both County signatories. The Commission will deliver the converted geospatial data layers to Racine County no later than six months from that date.

3. Compensation

Racine County agrees to pay the Commission the amount of \$14,400 for the services rendered under the terms of this agreement. The Commission will submit invoices to the County on a work progress basis. A final invoice will be provided upon delivery of all accepted digital elevation data sets to the County.

If this letter agreement is acceptable to Racine County, please have both copies executed on behalf of the County, using the signature block below, and return one fully executed copy to the Commission for our files.

We look forward to working with Racine County on this important project.

Sincerely,



Michael G. Hahn, P.E., P.H.
Executive Director

MGH/RWM/dd/cc
2018 Mapping Datum Conversion - Racine County Letter Agreement (00242692).DOC

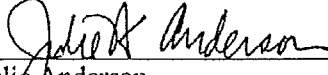
Enclosure

Ms. Julie Anderson
June 21, 2018
Page 3

ACCEPTED ON BEHALF OF RACINE COUNTY:

Jonathan Delagrave
County Executive

Date _____



Julie Anderson
Director, Public Works and Development Services

Date 07/09/2018

REQUEST FOR COUNTY BOARD ACTION

YEAR	2018	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Sheriffs Office - Sheriff Christopher Schmaling

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 8/8/2018 Date of County Board Meeting to be Introduced: 8/13/2018

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a State of Wisconsin Department of Transportation - Transportation Management Plan Development
Road Construction Grant of \$70,000 and transfer of funds within the 2018 Sheriff's Grant Budget

Previous Res: 2013-128

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

To: Finance Committee

From: Lt. Dan Klatt

Ref: DOT I-94 Grant and D.O.T. Development Road Grant

Finance Committee members,

We request the approval for reimbursement grants from WIS DOT for both the I94 N-S freeway project (State Project ID 1035-03-98) and the Development Road Transportation Management Plan (State Project ID 1320-25-92).

The State ID 1035-03-98 project will allow staffing of one deputy 8 hours per day, 7 days a week to work in the construction zone along the mainline I94 project. This deputy will respond and handle traffic incidents and mitigate incidents in the work zones. This reimbursement grant is for \$127,500.00.

The State ID 1320-25-92 Development Road project will provide \$70,000.00 in reimbursement for time spent mitigating traffic impacts and emergency incidents in the project area. This grant will also be used for staffing traffic control positions during rolling and overnight closures and ensure traffic flow on the detour routes. A portion of this grant will allow for reimbursement of expenses for equipment needed to perform these duties.

Thank you for your consideration,

Lt. Dan Klatt # 5492

Racine County Sheriff's Office

"A Tradition Since 1836"

Visit us at www.RacineCounty.com , Facebook, or MobilePatrol

AGREEMENT BETWEEN
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
THE RACINE COUNTY SHERIFF'S DEPARTMENT

State Project I.D. 1320-25-92
CONTRACT NO. 01
2018-2019 Transportation Management Plan
Development Road Construction

This agreement is a formal partnership, made and entered into between the Wisconsin Department of Transportation (DEPARTMENT) and the Racine County Sheriff's Department (COUNTY), to provide for services as described herein. The Wisconsin Department of Transportation and Racine County Sheriff's Department are partnering during the I-94 N-S Freeway Project (PROJECT) to ensure that emergency response capabilities are not adversely affected by roadway reconstruction.

The DEPARTMENT advises implementation of a comprehensive and cost effective transportation management plan that will help ensure the safety, accessibility and mobility for the traveling public in the PROJECT area. The PROJECT area is defined as local development roads in Racine County bordered by WIS 20 on the north, County A on the south, I-94 on the west and County H on the east.

To mitigate traffic impacts caused by the PROJECT, the DEPARTMENT will provide \$70,000 to the COUNTY. In turn, the COUNTY will provide planning, coordination and staffing services (as outlined below) in an effort to mitigate emergency incidents in the PROJECT area and stay informed of PROJECT roadway closures and construction progress for a 1½ year period commencing on July 1, 2018 and ending on December 31, 2019.

The monies provided by this agreement will allow for the COUNTY to assist in an as needed bias for the following items:

- Unplanned traffic control assistance during changing traffic patterns and freeway closures affecting local roads and alternate routes
 - Speed enforcement on alternate routes and other local roads
 - Monitor detours and alternate routes
 - Monitor school zones
 - Truck hauling enforcement
 - Rolling closures
- Planning of corridor-wide Incident Response Communication Plan and participation in dry run exercise

Enforcement Enhancements

The COUNTY shall provide additional enforcement on key alternate routes related to Development Road Construction to keep alternate routes open and traffic moving. These enhancement services will allow for quicker first responses to crashes on key alternate routes, quicker incident removals, and added presence at sensitive facilities (schools, parks, etc.). The COUNTY shall also attend Development Road related construction progress meetings and coordinate closure schedules when necessary.

Basis of Payment

The COUNTY shall charge for the actual hours worked and attributable to the work performed and described above under this agreement to the DEPARTMENT. The DEPARTMENT will provide to the COUNTY reimbursable funding for these functions in the amount of \$70,000. Total reimbursement to the COUNTY for traffic mitigation measures under this agreement will not exceed \$70,000. Billings, or a billing, shall be directed by the COUNTY to the attention of Keegan Dole, Wisconsin Department of Transportation, Southeast Region, 141 NW Barstow Street, P.O. Box 798, Waukesha, WI 53187-0798 and will include a statement of expenses supported by a description of items and services to be provided and expended. The Department shall pay the bill (or billings, as the case may be) promptly upon receipt thereof.

Notifications

Other correspondence and notifications required under this agreement shall be given as follows:

Notice to the County: Sheriff Christopher Schmaling
Racine County Sheriff
717 Wisconsin Ave.
Racine, WI 53403
(262) 636-3822

Notice to the Department: Keegan Dole, P.E.
Work Zone Transportation Management Plan Lead
I-94 N- S Corridor Project
WisDOT-DTSD-SE Region
141 NW Barstow
P.O. Box 798
Waukesha, WI 53187-0798
(414) 640-1148
keegan.dole@dot.wi.gov

Signatures:

This agreement may only be amended by a written document signed by each of the parties hereto.

APPROVED _____
For the Racine County Sheriff's Department Date

APPROVED _____
For the Wisconsin Department of Transportation Date

APPROVED _____
Governor, State of Wisconsin Date

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2018</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Sheriffs Office - Sheriff Christopher Schmalig

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 8/8/2018 Date of County Board Meeting to be Introduced: 8/13/2018

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a State of Wisconsin Department of Transportation - Transportation Management Plan-94 N-S
Corridor Construction Grant of \$127,500 and transfer of funds within the 2018 Sheriff's Grant Budget

Previous Res: 2013-128

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
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Sheriff Christopher Schmaling

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To: Finance Committee

From: Lt. Dan Klatt

Ref: DOT I-94 Grant and D.O.T. Development Road Grant

Finance Committee members,

We request the approval for reimbursement grants from WIS DOT for both the I94 N-S freeway project (State Project ID 1035-03-98) and the Development Road Transportation Management Plan (State Project ID 1320-25-92).

The State ID 1035-03-98 project will allow staffing of one deputy 8 hours per day, 7 days a week to work in the construction zone along the mainline I94 project. This deputy will respond and handle traffic incidents and mitigate incidents in the work zones. This reimbursement grant is for \$127,500.00.

The State ID 1320-25-92 Development Road project will provide \$70,000.00 in reimbursement for time spent mitigating traffic impacts and emergency incidents in the project area. This grant will also be used for staffing traffic control positions during rolling and overnight closures and ensure traffic flow on the detour routes. A portion of this grant will allow for reimbursement of expenses for equipment needed to perform these duties.

Thank you for your consideration,

Lt. Dan Klatt # 5492
Racine County Sheriff's Office

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AGREEMENT BETWEEN
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
THE RACINE COUNTY SHERIFF'S DEPARTMENT

State Project I.D. 1035-03-98
CONTRACT NO. 01
2018-2019 Transportation Management Plan
I-94 N-S Corridor Construction

This agreement is a formal partnership, made and entered into between the Wisconsin Department of Transportation (DEPARTMENT) and the Racine County Sheriff's Department (COUNTY), to provide for services as described herein. The Wisconsin Department of Transportation and Racine County Sheriff's Department are partnering during the I-94 N-S Freeway Project (PROJECT) to ensure that emergency response capabilities are not adversely affected by roadway reconstruction.

The DEPARTMENT advises implementation of a comprehensive and cost effective transportation management plan that will help ensure the safety, accessibility and mobility for the traveling public in the PROJECT area. The PROJECT area is defined as interstate I-94 from Racine and Milwaukee County Line on the north side to Highway 142 on the south side. Included in the PROJECT area are local alternate routes within five miles of the interstate roadways.

To mitigate traffic impacts caused by the PROJECT, the DEPARTMENT will provide \$127,500 to the COUNTY as specified in Attachment A: Racine County Sheriff's Department - Cost Estimate. In turn, the COUNTY will provide planning, coordination and staffing services (as outlined below) in an effort to mitigate emergency incidents in the PROJECT area and stay informed of PROJECT roadway closures and construction progress for approximately a 1½ year period commencing on July 1, 2018 and ending on December 31, 2019.

The COUNTY shall provide one additional sheriff deputy patrol, who is properly trained in Work Zone Safety and Mobility. This patrol will be dedicated to the defined coverage area seven days a week for eight hours per day. Subject to changes as directed by the DEPARTMENT, the COUNTY will patrol between July 1, 2018 and November 18, 2018, and perform the following traffic mitigation duties:

- Responding to freeway crashes and incidents.
- Assisting with planned/unplanned freeway, lane, ramp, and shoulder closures.
- Clearing minor debris that is disruptive to traffic flow
- Ensure consistent staffing of mitigation officer
- Participation in incident "dry run" exercises
- Assist in development of an Incident Crisis Communications Plan
- Provide crash reports and incident data when requested

- Being on-call to the DEPARTMENT's Project Manager and the DEPARTMENT's contractors to perform all listed duties.

The COUNTY shall provide patrol staff billed at the Deputy Sheriff overtime time with an overhead-included hourly rate of \$62 per hour in 2018 and \$63 per hour in 2019. The project wage and benefit rate includes retirement, FICA and communication costs.

As funded by the DEPARTMENT, the COUNTY shall equip the patrol unit with a mobile telephone with email capabilities. The mobile telephone is to be maintained by the County.

The COUNTY shall also provide on-call closure assistance for freeways, lanes, shoulders, and ramps to be performed from July 1, 2018 and ending on December 31, 2019. The COUNTY shall provide closure assistance using staff to be billed at the Deputy Sheriff hourly rate of \$62 per hour in 2018 and \$63 per hour in 2019.

Basis of Payment

The COUNTY shall charge for the actual hours worked and described above under this agreement to the DEPARTMENT based on Attachment A. The DEPARTMENT will provide to the COUNTY reimbursable funding for these functions in the amount of \$127,500. Total reimbursement to the COUNTY for traffic mitigation measures under this agreement will not exceed \$127,500 as detailed in Attachment A: Racine County Sheriff's Department - Cost Estimate. Monthly billings shall be directed by the County to the attention of Keegan Dole, Wisconsin Department of Transportation, Southeast Region, 141 NW Barstow Street, P.O. Box 798, Waukesha, WI 53187-0798 and will include a statement of expenses supported by a description of items and services to be provided and expended. The Department shall pay the bill (or billings, as the case may be) promptly upon receipt thereof.

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WisDOT-DTSD-SE Region
141 NW Barstow
P.O. Box 798
Waukesha, WI 53187-0798
(414) 640-1148
keegan.dole@dot.wi.gov

Signatures:

This agreement may only be amended by a written document signed by each of the parties hereto.

APPROVED _____
For the Racine County Sheriff's Department Date

APPROVED _____
For the Wisconsin Department of Transportation Date

APPROVED _____
Governor, State of Wisconsin Date

**Attachment A:
Racine County Sheriff's Department
Cost Estimate**

State Project I.D. 1035-03-98
CONTRACT NO. 01
2018-2019 Transportation Management Plan
I-94 N-S Corridor Construction

TRAFFIC INCIDENT MANAGEMENT SERVICES

Service	Hourly Rate	No. of Hours	Cost
2018 Patrol Staff (8 hr/day)	\$62	1,128	\$70,000
Overtime Assistance 2018	\$62	200	\$12,400
Overtime Assistance 2019	\$63	700	\$44,100
Total		2,028	\$126,500

Expense	Rate	Number	Cost
Mobile Telephones	\$1000/Year	1 phone	\$1,000

* Items such as depreciation (or lease payments), maintenance and repairs, tires, gasoline (including all taxes thereon), oil, insurance, and license and registration fees are included in this rate.

Total Cost - \$127,500

October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
		Finance				
7	8	9	10	11	12	13
		County Board Budget Presented				
14	15	16	17	18	19	20
		6:00 pm Fin Comm meets with Depts.	6:00 pm Fin Comm meets with Depts.			
21	22	23	24	25	26	27
				County Board Public Hearing Finance		
28	29	30	31			
		Finance Budget Deliberation				
October 16th Meeting Agenda						
County Executive	October 16th Meeting Agenda					
County Board	Sheriff's Office - Sheriff's, Jail,					
County Clerk	Non Allocated Revenues					
County Treasurer	Debt Service					
Register of Deeds/Land Description	Employee Benefits					
Clerk of Courts	County Schools					
District Attorneys - DA & Victim Witness	October 17th Meeting Agenda					
Communications Department	Community Services - Cultural Serv, UW					
Human Resource Department	Extension					
Information Systems Department	Lakeshore Library System					
Finance Department	Corporation Counsel - Corp Counsel & Office of Child Support Enf					
October 17th Continued						
Reefpoint Marina						
PW&DS - Development Service, Land Info						
Land Conservation, RCEDC, SEWRPC						
BFM, Parks, Highway, Golf						
Co Bridge Aids						
Human Services Dept - HSD, Veterans, and Health Services						

November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Budget Passed County Board	6 Election	7 Finance	8	9	10
11	12 Tax Levy Passed County Board	13	14	15 Apportionment due to State	16	17
18	19	20	21	22 Thanksgiving Holiday	23	24
25	26	27	28 Finance	29	30	

December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 County Board	5	6	7	8
9	10	11	12 Finance	13	14	15
16	17	18 County Board	19	20	21	22
23	24 Holiday	25 Holiday	26	27	28	29
30	31 Holiday					

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Holiday	2 Finance	3	4	5
6	7	8 County Board	9	10	11	12
13	14	15	16 Finance	17	18	19
20	21	22 County Board	23	24	25	26
27	28	29	30	31		