

**RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING**  
**THURSDAY, JUNE 14, 2018 - SUMMARY MINUTES**

Public Works-Development Services Conference Room  
Ives Groves Office Complex  
14200 Washington Avenue  
Sturtevant, WI 53177

**Committee Present:** Robert Grove, Monte G. Osterman,  
Fabi Maldonado, Tom Kramer, Nick Demske

**Members Excused:** Tom Hincz, Mike Dawson

**Youth in Governance  
Representatives Present:** Mackenzie Geschke  
Achyut Krishnan

**Staff Present:** Julie Anderson, Director of Public Works, Parks & Facilities  
David Prott, Superintendent of Highways and Parks  
Nathan Plunkett, County Engineering Manager

**Also Present:** Doug Biehn, Payne & Dolan, Inc. (*Agenda Item #5*)  
Don Trudeau (*Agenda Item #6*)

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**1. Call to Order, Roll Call**

The meeting was called to order at 6:00 p.m. by Chairman Robert Grove.

**2. Approval of the May 8, 2018, summary minutes**

**SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer,** to approve the May 8, 2018, summary minutes.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Geschke aye

Youth Representative Krishnan: aye

**Motion carried unanimously. VOTE: 5/0**

**3. Approval of the May 10, 2018, summary minutes**

**SUPERVISOR MALDONADO MOVED, seconded by Supervisor Osterman,** to approve the May 10, 2018, summary minutes with a minor edit noted.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Geschke aye

Youth Representative Krishnan: aye

**Motion carried unanimously. VOTE: 5/0**

**4. Public Comments (limited to 15 minutes, 3 minutes per speaker)**

There were no public comments.

**Racine County Public Works, Parks and Facilities Committee Meeting**

**5. Presentation of the National Asphalt Pavement Association (NAPA) Award for Quality in Construction for the 2017 County Trunk Highway (CTH) U project from Payne & Dolan, Inc., to Racine County**

Doug Biehn of Payne & Dolan, Inc., was present to provide Racine County with an award received for 2017 Quality in Construction from the National Asphalt Pavement Association for work done along 2 miles of CTH "U" in the Town of Raymond. Chair Robert Grove and County Engineering Manager, Nathan Plunkett, accepted the award. Payne & Dolan was complimented by the Committee for completing the project on schedule and within budget in 2017.

**6. Review, discussion and possible recommendation to allow work to be performed in the CTH "X" right-of-way to address water runoff issues (install pipe, backfill, and lay gravel in the newly constructed ditch that was a part of the CTH "X" repaving project)  
(Laid over on April 12 and May 10, 2018)**

Anderson and Plunkett introduced this item and explained that discussion on this request started under the purview of the previous Committee. The ROW in this area is 100 feet wide and Don Trudeau's home is very close to the edge of the ROW. This is a rural road section, meaning that storm water is handled via ditches and culverts. In an urban road section, there is curb and gutter and no exposed ditches. Trudeau explained to the Committee that he thinks the rough grading of the ditch is too steep and that he wants to place a long pipe into the ditch and cover it with large stone, topsoil and grass so he can regain his front yard which was taken away by this project. Discussion followed. Staff explained that the ditches are only rough graded and that final grading will occur yet this year after more utility work is completed. Trudeau feels that his site is unusual and unique when compared to other properties because of the proximity of his house to the ROW. More discussion was held. Anderson cautioned the Committee that to approve a pipe and filling in this ditch would set a precedent that would likely cause many other property owners to seek the same type of approvals. The ROW is owned by the County, and it must be maintained for the sake of highway safety along Taylor Avenue. More discussion followed. The Committee told Trudeau that they understand both sides of this situation, and that perhaps staff could look more closely at flattening the backslope of the ditch to reduce the steepness and make the yard easier to maintain and mow.

**SUPERVISOR OSTERMAN MOVED to approve, but then withdrew his motion without any second. SUPERVISOR OSTERMAN THEN MADE A MOTION TO DENY the request from Trudeau, SECONDED BY KRAMER. Discussion followed. The Committee directed staff to work out options with the property owner for flattening the ditch on the backslope to the extent possible.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Geschke                     aye  
Youth Representative Krishnan:                 aye

**Motion carried unanimously. VOTE: 5/0**

**7. Review, discussion and possible recommendation on a resolution authorizing and approving the transfer of funds using Performance-Based Maintenance (PBM) proceeds for the purchase of a 2018 track skid steer for the Racine County Public Works Fleet Division**

David Prott explained the history and purpose of Performance-Based Maintenance (PBM) and how it involves Racine County in a partnership with the WisDOT. He explained that the County makes profits off many of the projects it does for the State; and in turn, that money is used to purchase equipment to replace older models in the County fleet or equipment that helps to get jobs done more efficiently. The PBM program has worked out well for Racine County and the WisDOT saves money because they do not have to contract out privately for services such as shoulder work, crack filling or bridge sealing. This proposed purchase will replace a 1960s-era skid steer that Racine County has in the fleet. Discussion followed.

**SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer, to forward a resolution to the County Board for 1<sup>st</sup> reading on June 26, 2018, with a recommendation to approve.**

Before the vote was taken, Prott advised that Agenda Items 8 & 9 are the same type of request for the purchase of new equipment using PBM proceeds. The maker of the motion, as well as the seconder, amended their motions to include and approve Agenda Items 7,8 & 9 on the agenda. There was no further discussion.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

- Youth Representative Geschke                     aye
- Youth Representative Krishnan:                 aye

**Motion carried unanimously. VOTE: 5/0**

- 8. Review, discussion and possible recommendation on a resolution authorizing and approving the transfer of funds using Performance-Based Maintenance (PBM) proceeds for the purchase of a six-inch (6") trash pump for the Racine County Public Works Fleet Division**

**SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer , to forward a resolution to the County Board for 1<sup>st</sup> reading on June 26, 2018, with a recommendation to approve.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

- Youth Representative Geschke                     aye
- Youth Representative Krishnan:                 aye

**Motion carried unanimously. VOTE: 5/0**

- 9. Review, discussion and possible recommendation on a resolution authorizing and approving the transfer of funds using Performance-Based Maintenance (PBM) proceeds for the purchase of a 2005 freightliner hook lift truck Racine County Public Works Fleet Division**

**SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer, to forward a resolution to the County Board for 1<sup>st</sup> reading on June 26, 2018, with a recommendation to approve.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

- Youth Representative Geschke                     aye
- Youth Representative Krishnan:                 aye

**Motion carried unanimously. VOTE: 5/0**

- 10. Review, discussion and possible recommendation on a report authorizing the purchase for two (2) one-ton rear-wheel drive pickup trucks with dump boxes for Racine County Highways and Parks Operations**

David Prott explained that this purchase of two (2) new trucks with dump boxes was included as a capital expenditure in the 2018 budget and that, as such, would only require a report and no County Board

action. Prott informed the Committee that the pricing received for the trucks was outstanding, due to the State bidding process. The County is able to purchase both trucks, fully outfitted, for about \$77,000.

**SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Kramer,** to forward a report to the County Board, recommending the purchase of two (2) one-ton rear-wheel drive pickup trucks with dump boxes, not to exceed the approximate price of \$77,000 for both trucks.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Geschke aye

Youth Representative Krishnan: aye

**Motion carried unanimously. VOTE: 5/0**

**11. Communications and referrals (for information only)**

There were no communications or referrals presented or discussed.

**12. Other Public Works Business**

- Prott provided a status update about projects at Quarry Lake, including the beach restoration project, the parking lot and a hold on enzyme treatments until DNR can review it further.
- Discussion regarding various utility lines strung along county trunk highway rights-of-way *(No action by the Committee is required at this time.)*

Plunkett provided information from the PSC Wisconsin Electrical Code relative to line heights above roadways. The minimum separation distance from the road to the bottom of the lines is supposed to be 15.5 feet. Supervisor Grove reported that he was aware of farm machinery that has taken down cable lines because they are hanging too low.

- Next PWPFC meeting: Thursday, June 28, 2018, if warranted. Anderson welcomed the Committee and YIG members. She informed them that she values their time and the time of the Committee; thus, she works with the Committee Chair, and meetings are not scheduled unless there are more than one or two agenda items (unless the item is urgent and requires action quickly). She invited the Committee to call or e-mail her at any time with questions, noting that she monitors her work e-mail usually seven days a week and at all hours.

**13. Adjournment**

There being no further business, **SUPERVISOR OSTERMAN MOVED, seconded by Supervisor Demske,** to adjourn at 7:26 p.m.

**Motion carried unanimously. VOTE: 5/0**