



## Public Works & Development Services

14200 Washington Avenue  
Sturtevant, WI 53177-1253  
262-886-8446  
fax: 262-886-8480  
brett.mcdonald@racinecounty.com

January 19, 2018

Dear Prospective Bidder:

You are invited to submit a bid to provide the Racine County Public Works Department with proposal to provide and install a **Digital Truck Scale** capable of accurately weighing loaded tri or quad axle dump trucks in excess of 80,000 lbs. Sealed bids are due on or before 2:00 p.m. on February 22, 2018 at the below address. Late bids will not be accepted.

Responses must be in a sealed envelope or box and show the firm's name, address, and solicitation number on the cover. Your response must be manually signed and dated and include all requested information. Responses shall be marked with the bidder's return address and addressed as follows:

To: Racine County Purchasing Coordinator  
c/o Racine County Finance Department  
730 Wisconsin Avenue, Racine, WI 53403

Any general questions regarding this Invitation for Bid may be directed to Brett McDonald, Shop Operations Manager, at 262-886-8446 between the hours of 8:00 a.m. and 3:30 p.m., Monday through Friday.

No other Racine County employees or representatives other than those specified above are authorized to provide information or interpret any portion of this solicitation. No contact from a vendor to any Racine County employee or elected official should be made during this process unless authorized by Racine County Purchasing.

Sincerely,

*Brett McDonald*

Brett McDonald  
Shop Operations Manager

Encl: Bid Package

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**INVITATION FOR BID  
Bid #18-PW-001**

**Digital Truck Scale**

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**BACKGROUND**

Racine County Public Works is requesting proposals to provide and install a digital truck scale capable of accurately weighing loaded tri or quad axle dump trucks in excess of 80,000 lbs. at our Rochester Facility 31929 Academy Road, Burlington WI 53105.

Notwithstanding any other provisions of the RFP, Racine County Public Works reserves the right to reject any or all proposals, to waive any irregularity or informality in a proposal, and to accept or reject any item or a combination of items when doing so would be to the advantage of Racine County Public Works.

It is further within the right of Racine County Public Works to reject proposals that do not contain all elements and information requested in this document.

**REQUIRED SERVICES**

The successful vendor will be responsible for the removal of the existing in-ground scale, existing pit, approaches and replace with:

1. New 10' x 40' in-ground NTEP certified 50-ton minimum capacity truck electronic pit type scale. The scale shall be designed as to not interfere with the use of underbody plow blades or wings during winter operations or the towing of trailers onto the scale.
2. Racine County Public Works will excavate new pit to Vendor's size specification. Pit design should include a means to drain water, liquids etc. Racine County will connect to provision at a later date.
3. All metal associated with the scale shall be painted/treated to prevent corrosion.
4. New concrete deck with at least two (2) manhole assemblies
5. New concrete approaches
6. New load cells if required. Load cells are to be connected to instruments compatible with existing Racine County's scale software. Contact Tom Davis @ Advanced Weighing Systems (715-726-0691) to verify compatibility.
7. Scale instruments compatible with existing window mounted remote weight display.
8. Scale shall provide accurate weights to within 20 lbs.
9. Span deflection ratio must be for legal highway loads
10. Vendor is responsible for all electrical installations and the removal/replacement of existing electrical wiring, communication / data wiring.
11. Calibration, testing and scale certification in accordance with Wisconsin Department of Agriculture, Trade and Consumer Protection.
12. Vendors shall specify warranty terms (minimum five (5) years) and type of load cells.
13. Gravel and/or backfill material will be provided by Racine County Public Works.
14. Debris removal from area will be handled by Racine County Public Works
15. Scale will be fully operational, tested and state certified and full accepted by Racine County prior to any payments being made.
16. All work must be completed and accepted within 60 days of contract execution. Late completion shall be subject to a negotiated penalty.

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**INVITATION FOR BID  
Bid #18-PW-001**

**Digital Truck Scale**

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**FORM A**

**Bid #18-PW-001**

**LETTER OF TRANSMITTAL**

Date: \_\_\_\_\_, 2018

**Subject: Truck Scale Replacement**

Gentlemen:

The Vendor, in response to your Request for Proposals, having carefully read the Request for Proposals, and having inspected the existing scale or having chosen not to, hereby proposes to furnish all necessary labor, materials, equipment, services, and supplies to perform the services described in the RFP in accordance with all laws and regulations in effect on the date of this Proposal, within the agreed time period, and at the prices set forth in this Proposal.

Vendor agrees that this Proposal shall be good and valid for a period of 180 days after the date of submittal, and that this period may be extended by mutual agreement. Vendor understands that Racine County Public Works retains the right to reject any or all Proposals, to waive any informality in any Proposal, to accept one or more Proposals which, in its sole judgment, best serve its interests, and to negotiate terms of an agreement with the selected Vendor.

Vendor: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (      ) \_\_\_\_\_

Email Address: \_\_\_\_\_

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**INVITATION FOR BID  
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**Digital Truck Scale**

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**FORM B**

**Bid #18-PW-001**

**COST PROPOSAL**

Date: \_\_\_\_\_, 2018

Gentlemen:

The Vendor, in response to your Request for Proposals, having carefully read the Proposal Documents for the project, hereby proposes to furnish all necessary labor, materials, equipment, services, and supplies to perform the services described in the Request for Proposal, as follows:

**SCALE PRICE QUOTE**

A. Capacity (50-ton min) \_\_\_\_\_ tons

B. Make/Model/Specification Attach Details of System including Constructed Hardware

\_\_\_\_\_

C. Load Cell Type, Make, & Model Attach Details

\_\_\_\_\_

D. Scale Indicator Instrument compatible with Racine County scale software? Yes / No

E. Warranties (5-year minimum) \_\_\_\_\_ Years, Attach Descriptions

F. Maximum Post-Sale Service Response Time \_\_\_\_\_

Total Cost of Proposal: \$ \_\_\_\_\_ dollars

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**FORM C**

**Bid #18-PW-001**

**VENDOR INFORMATION**

Date: \_\_\_\_\_, 2018

*(May attach commercial literature with this form)*

**I. GENERAL EXPERIENCE**

1. How many years has your organization been in business under your present name? \_\_\_\_\_

If less than five years, give previous name.

\_\_\_\_\_

\_\_\_\_\_

2. How many years' experience does your organization have in truck scale installation and maintenance?

\_\_\_\_\_

3. Have you or any principal of your organization ever failed to complete any municipal contract awarded to you? If so, where and why?

\_\_\_\_\_

\_\_\_\_\_

4. Provide at least 3 government entities have you performed work for. Give names and phone numbers of contacts.

a. \_\_\_\_\_

\_\_\_\_\_

b. \_\_\_\_\_

\_\_\_\_\_

c. \_\_\_\_\_

\_\_\_\_\_

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**INVITATION FOR BID  
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**Digital Truck Scale**

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Please send RFP to the following (do not include in the RFP)

1. Rice Lake Scale

Glenn Zalusky - [gzalusky@ricelake.com](mailto:gzalusky@ricelake.com)

2. Fairbanks Scale

Dan Eckstien – [dEckstien@fairbanks.com](mailto:dEckstien@fairbanks.com)

3. United Scales – [sales@unitedscale.com](mailto:sales@unitedscale.com)

4. BSI Scales – [sales@bsiscales.com](mailto:sales@bsiscales.com)