

**COUNTY OF RACINE  
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman  
Supervisor Robert N. Miller, Vice Chairman  
Supervisor Thomas H. Pringle, Secretary  
Supervisor Janet Bernberg  
Supervisor Brett Nielsen

Supervisor Donnie E. Snow  
Supervisor John A. Wisch  
Ryan Anderson, Youth in Governance Representative  
Ruby Ward, Youth in Governance Representative

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\*\*\* THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. \*\*\*

NOTICE OF MEETING OF THE  
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Tuesday January 23, 2018**

TIME: **6:15 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX  
CONFERENCE ROOM BEHIND COUNTY BOARD CHAMBERS  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177**

**AGENDA** –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the January 3, 2018 committee meeting.
5. Transfers:
  - a) Land Conservation – Chad Sampson – Acceptance of a Wisconsin Department of Agriculture, Trade and Consumer Protection 2018 Producer-Led Watershed Protection Grant in the amount of \$13,000 and transfer of \$13,000 within the Land Conservation – Grants 2018 Budget - Resolution – 1<sup>st</sup> Reading at the January 23, 2018 County Board Meeting.
6. Communication & Report Referrals from County Board Meeting:

a. Foreclosure items:

Attorney	Lending Company	Person/Persons	Amt. owed Racine CO
Anthony Procaccio	New Penn Financial, LLC	John C. & Kristin M. Karczewski	?

b. Bankruptcy items:

Type of Action:	Person/Persons
Notice of Chapter 13 Bankruptcy Case	Suzanne Shenkenberg; James Everson & Mary Ellen Ahles Jr
Order of Discharge	Harold Michael Mokry, Jr; Sarah Ann Felski;
No Proof of Claim Deadline	Ryan Frank Anderson
Notice and Motion to Dismiss - Confirmed Plan	Renita R. Crawford;
Order Dismissing Case	Michael David Wilson; Rosa Isela Maldonado; David L. & Anita Flores; Nicole R. Evans;
Notice and Request to Amend Unconfirmed Chapter 13 Plan	Angel O' Neal
Order (I) Establishing bidding procedures relating to the sale of assets, (II) Establishing procedures relating to the assumption and assignment of certain executory contracts and unexpired leases, including notice of proposed cure amounts, (III) establishing procedures in connection with the selection and protections afforded to any stalking horse bidders, (IV) approving form and manner of notice relating thereto, (VO scheduling a hearing to consider the proposed sale, and (VI) granting related relief	Real Industry, inc.

7. Staff Report – No Action Items.

8. Adjournment

# FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

**Requestor/Originator** Finance & Human Resources Committee

**Committee/Individual Sponsoring:** Finance & Human Resources Committee

**Date of Committee Meeting:** 1/23/2018

**Signature of Committee Chairperson  
/Designee:** \_\_\_\_\_

**Description:** Approval of the minutes from the January 3, 2018 Meeting  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Motion:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Action:** **County Board Supervisors**  
 Approve  
 Deny

**Youth In Governance**  
 Approve  
 Deny

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**January 3, 2018**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor II, Supervisors Bernberg, Nielsen, Pringle, Snow and Wisch, Youth Representatives Anderson & Ward, County Executive Jonathan Delagrave, Finance Director Alex Tillmann, Finance & Budget Manager Kris Tapp, Sheriff Christopher Schmaling, Captain Danial Adams and Fiscal Manager Brian Nelson.

Excused: Supervisor Miller.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 by Vice Chairman Miller

**Agenda Item #2 – Youth in Governance/Comments**

Chairman Shakoor II read the Youth in Governance statement.

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the December 13, 2017 Meeting.**

**Action:** Approve the minutes from the December 13, 2017 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – Transfers**

**5a) Health Services – Hope Otto – Transfer of \$50,702 within the Health Services 2017 Budget to cover the cost of moving the SAIL Program to 2000 Domanik Drive – 2017 – Resolution - 1<sup>st</sup> Reading at the January 9, 2018 County Board Meeting.**

**Action:** Authorize the transfer of \$50,702 within the Health Services 2017 Budget to cover the cost of moving the SAIL Program to 2000 Domanik Drive – 2017 – Resolution - 1<sup>st</sup> Reading at the January 9, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

**5b) Health Services – Hope Otto – Transfer of \$89,000 within the Health Services 2018 Budget to cover the cost of additional space at 2000 Domanik Drive – 2018 – Resolution - 1<sup>st</sup> Reading at the January 9, 2018 County Board Meeting.**

**Action:** Authorize the transfer of \$89,000 within the Health Services 2018 Budget to cover the cost of additional space at 2000 Domanik Drive – 2018 – Resolution - 1<sup>st</sup> Reading at the January 9, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

**5c) Sheriff's Office – Sheriff Christopher Schmaling – Transfer of \$565,302 from the Sheriff's Office 2018 Budget to the Sheriff's – Conveyance 2018 budget, Transfer of \$22,006 from the Jail 2018 Budget to the Sheriffs – Conveyance 2018 Budget and transfer of \$65,000 from the Jail 2018 Budget to the Capital Projects 2018 budget and authorizing the purchase of capital, Creation of 4 Deputy Positions and 1 FTE Non Rep – Non Exempt N036 Location Specialist – 2018 – Resolution - 1<sup>st</sup> & 2<sup>nd</sup> Reading at the January 9, 2018 County Board Meeting.**

**Action:** Authorize the transfer of \$565,302 from the Sheriff's Office 2018 Budget to the Sheriff's – Conveyance 2018 budget, Transfer of \$22,006 from the Jail 2018 Budget to the Sheriffs – Conveyance 2018 Budget and transfer of \$65,000 from the Jail 2018 Budget to the Capital Projects 2018 budget and authorizing the purchase of capital, Creation of 4 Deputy Positions and 1 FTE Non Rep – Non Exempt N036 Location Specialist – 2018 – Resolution - 1<sup>st</sup> & 2<sup>nd</sup> Reading at the January 9, 2018 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

**Agenda Item #6- Communication & Report Referrals from County Board Meeting:**

**6a) Report 2017 – 33 – Report by the County Executive Making a reappointment to the Racine County Civil Service Commission.**

**Action:** Approve the reappointment to the Racine County Civil Service Commission. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Receive and file items b - d. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item # 7 – Staff Report – No Action items.**

- a) Setting of the 2018 Meeting Dates – Approve the Calendar as presented and send out to County Board Supervisors and staff.

**Agenda Item # 8 – Adjournment**

**Action:** Adjourn the meeting at 5:42 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2018</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Land Conservation - Chad Sampson

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/23/2018      Date of County Board Meeting to be Introduced: 1/23/2018

1st Reading:       1st & 2nd Reading:  \*

\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Acceptance of a Wisconsin Department of Agriculture, Trade and Consumer Protection 2018 Producer-Led  
Watershed Protection Grant in the amount of \$13,000 and transfer of \$13,000 within the Land Conservation  
- Grants 2018 Budget

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



## Memorandum

Date: January 9, 2018  
To: Finance & Human Resources Committee  
From: Chad Sampson  
Re: Producer-Led Watershed Grant from WI DATCP

The Watershed Protection Committee of Racine County (WPCR) applied for and received a \$13,000 grant from WI DATCP. The grant can be used for agricultural conservation practices: including incentive payments for grassed buffers and cover crops. The grant can also be used for information and educational purposes for Racine County citizens regarding rural conservation practices. The grant time period is January 1, 2018 through December 31, 2018.

Racine County is acting as the fiscal agent for the grant. As the fiscal agent, I will be receiving signed contracts from participants, collecting receipts, verifying proof of conservation practice installation, reporting data to WI DATCP, and filling out reimbursement request forms to receive reimbursements from WI DATCP on payments distributed.

This grant program is similar to the Soil and Water Resource Management grant program for cost-share, except it is a different funding source that is technically a grant between the WPCR and WI DATCP. Racine County is only acting as the fiscal agent.

Please be aware that the WPCR will continue to apply for and probably receive some funding associated with this grant annually.





State of Wisconsin  
Governor Scott Walker

**Department of Agriculture, Trade and Consumer Protection**  
Sheila E. Harsdorf, Secretary

Wisconsin Department of Agriculture, Trade and Consumer Protection  
2018 Producer-Led Watershed Protection Grant

Grant Contract Number: 0112018

Grant Recipient (organization): Watershed Protection Committee of Racine County

Grant Recipient (primary contact): Tom Greil

Address: 14200 Washington Ave. Sturtevant, WI 53177

Fiscal Recipient (if different than above): Chad Sampson, Racine County Land Conservation  
Department

*Original grant request: \$40,000*

Funding Amount: \$13,000

Upfront stipend payment: \$0

Maximum allowable reimbursement for staff time is 25% of grant award.

Note: Grant applications and budgets updated to reflect final grant award amount.

Final reports due: February 15, 2019

Producer-Led Watershed Protection Grant Contract

***Between***

The Wisconsin Department of Agriculture, Trade and Consumer Protection  
and  
Watershed Protection Committee of Racine County

This contract is made and entered into by and between the State of Wisconsin Department of Agriculture, Trade and Consumer Protection (the "Department") and Watershed Protection Committee of Racine County (the "Grant Recipient").

***Agriculture generates \$88 billion for Wisconsin***

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Based upon their mutual promises and other good and valuable consideration, the Department and the Grant Recipient and Fiscal Manager accepting funds on behalf of the group, if applicable, agree as follows:

#### 1. PURPOSE

The general purpose of this program is to provide funding for projects that will improve water quality through farmer led, nonpoint source pollution abatement activities in Wisconsin on a watershed scale. The Department may provide grants for projects to producer-led groups that work to improve soil health, water quality and farm productivity.

#### 2. TERM OF CONTRACT

The term of this contract begins **January 1, 2018** and terminates **December 31, 2018** unless the term is modified by the parties as provided in section 4 of this contract. During the term of the contract all activities as described herein shall be fully performed by the Grant Recipient and Fiscal Manager to the satisfaction of the Department.

#### 3. DESCRIPTION OF WORK

The Grant Recipient and Fiscal Manager agree to use the funds received under this contract from the Department for project activities contained in its approved grant application that is attached to and made part of this contract (**see Appendix A**). The Grant Recipient agrees to provide all necessary personnel, equipment, materials and other resources needed to complete the project identified in its grant application and to conduct the work contemplated under this contract in accordance with standards established by applicable statutes, administrative rules, and professional standards, including environmental protection requirements. The Department agrees to reimburse for project activities and deliverables as listed in the application with the exception of: well testing or costs for out-of-state conferences.

#### 4. REQUEST FOR MODIFICATION OR VARIATION

The Grant Recipient may not submit any request for reimbursement for work that deviates from the grant application. A request for modification or variation must be submitted and approved by the Department prior to the work activity commencing. No more than two requests may be submitted in one funding cycle (calendar year).

#### 5. PAYMENT

4.1 Payment(s). The Department agrees to reimburse the Grant Recipient for expenses incurred undertaking the project as detailed in the budget in accordance with ATCP 52.05 and 52.06 in its grant application by making payments on behalf of the Grant Recipient to the Fiscal Manager. Total payments under this contract shall not exceed \$13,000. Total payments for staff time shall not exceed 25% of the total grant award.

4.2 All payments shall be made by DATCP as reimbursement for expenses incurred and work performed in accordance with the terms of the Contract. Requests for reimbursement under this contract shall include an itemized invoice and documentation of the work and expenses for which payment is requested. Additionally, with the first reimbursement request submitted by the Grant Recipient, the Grant Recipient must include itemized invoices and documentation describing how

the initial payment was spent. Itemization shall include proof of grant expenses such as expense receipts and payroll documentation for salary reimbursement, and shall include purpose, activity, amount, and date expenses were incurred. DATCP will provide a reimbursement request form to be used for the submission of reimbursement requests.

4.3 Requests for reimbursement shall be accepted no more than twice over the grant cycle, unless otherwise approved by the Department. Payments made pursuant to the requests for reimbursement are contingent on receipt by the Department of required reports, invoices, receipts and documentation. The Department may withhold reimbursement of the grant award until all necessary documentation has been submitted and activities have been performed to the satisfaction of the Department. **Requests must be sent to: [Rachel.Rushmann@wi.gov](mailto:Rachel.Rushmann@wi.gov).** The final request for reimbursement must be submitted within 60 days after the end of the contract term in order for the Grant Recipient to receive the final payment. Requests submitted after that date will be denied unless pre-approval for late submission is granted by the Department.

## 6. REPORTS

6.1 **Final Report.** The Grant Recipient shall submit an electronic final report, using the Department's **Final Report Template**, to Rachel Rushmann ([Rachel.Rushmann@wi.gov](mailto:Rachel.Rushmann@wi.gov)). Final reports are due no later than **February 15, 2019**. In addition to the Final Report, at least one representative from the producer-led group **must attend an annual information-sharing workshop** hosted by the Department at a date to be determined.

The final report shall include the following and should reference the attached grant application (Appendix A) using the Department's Final Report Template found on the producer-led webpage ([https://datcp.wi.gov/Pages/Programs\\_Services/ProducerLedProjects.aspx](https://datcp.wi.gov/Pages/Programs_Services/ProducerLedProjects.aspx)):

1. Description of the original intent of the project, including intended deliverables, and note how the intent and/or deliverables changed throughout the project, if at all.
2. List of the goals and deliverables of the project and the degree to which they were achieved.
3. Copy of mission statement, goals and leadership structure including roles and responsibilities of group members and collaborator(s) (ex. Bylaws, etc.).
4. List of the nonpoint source abatement activities conducted by the Grant Recipient to improve water quality, including any associated metrics (i.e. Phosphorus Index reductions, soil loss reductions, etc.) including the extent to which these were achieved.
5. Knowledge gained during project (i.e. Accomplishments, results, conclusions, and lessons learned for each project).
6. Challenges/barriers to the Grant Recipient's ability to accomplish goals.
7. Other quantitative and qualitative measures that includes the deliverables outlined in the Grant Recipient's approved application (i.e. increases in number of participants, partnerships, funding sources, acres of practices installed, etc.)
8. Description of future plans and direction of your project.

## 7. RECORDS; INSPECTIONS AND AUDITS

7.1 Records. All records pertaining to this contract shall be retained by the Grant Recipient and Fiscal Manager for at least three (3) years following the end of the contract term. The Grant Recipient and Fiscal Manager shall maintain reasonable segregation of project accounts and records to enable the Department to track expenditures made with funds provided under this contract. The Grant Recipient and Fiscal Manager shall provide upon request access to the Department to inspect and copy any documents or records, which are pertinent to performance under this contract.

7.2 Performance Review and Inspections. The Department may review the Grant Recipient's performance under this contract. The Department may conduct reasonable inspections to determine performance under this contract. In addition to the final report to the Department under section 5.1, the Department reserves the right to conduct a follow-up survey of the project in order to determine long-term impacts of funding received by the Grant Recipient under this contract from grant funds.

7.3 Audits. The Department may conduct reasonable audits to determine performance under this contract. The Department may examine records related to personnel time charged to the contract funding, as well as documentation of all costs for equipment, supplies and other expenses charged to the contract funding.

## 8. RIGHT TO TERMINATE BASED ON PREVIOUS YEAR PERFORMANCE

The Department reserves the right to terminate this Contract at any time based on any noncompliance by the Grant Recipient related to previous Producer-Led Watershed Grant awards, if applicable. The Department will provide a written notice of the termination stating the noncompliance, and the date of termination.

## 9. NONDISCRIMINATION

In connection with the performance of work under this contract, the Grant Recipient and Fiscal Manager agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Stats., sexual orientation as defined in s. 111.32(13m), Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grant Recipient and Fiscal Manager shall take affirmative action to ensure equal employment opportunities. The Grant Recipient and Fiscal Manager shall post in conspicuous places, available for employees and applicants for employment, notices to be provided by the Department setting forth the provisions of the nondiscrimination clause.

## 10. MISCELLANEOUS PROVISIONS

8.1 Liability. Neither the State of Wisconsin Department of Agriculture, Trade and Consumer Protection, nor any of its officers, agents or employees assumes any liability for the acts or omissions of the Grant Recipient and Fiscal Manager in carrying out this contract, as provided by Wisconsin state law. The Grant Recipient shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or

on account of any injuries or damages received by any persons or property resulting from the operations of the Grant Recipient, or any of its agents or subcontractors, in performing work under this contract, as provided by Wisconsin state law. The Grant Recipient shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between the Grant Recipient and subcontractor(s) to perform services or otherwise supply products or services. This contract does not establish an employer-employee relationship between the state and the Grant Recipient.

10.2 Applicable Law. This contract is governed by the laws of the State of Wisconsin. The Grant Recipient and Fiscal Manager shall at all times comply with all federal, state and local laws, ordinances, and regulations in effect during the period of this contract. Venue for all actions resulting from this contract shall be Dane County, Wisconsin.

10.3 Affirmative Action. If this contract is for an amount of fifty thousand dollars (\$50,000) or more the Grant Recipient and Fiscal Manager agree to submit a written affirmative action plan to the Department within 15 business days after the contract commences if an acceptable plan is not already on file with the State of Wisconsin. (Grant Recipients and Fiscal Managers with an annual workforce of fewer than Twenty-five (25) employees are exempted from this requirement.) Failure to comply with the conditions of this clause may result in the Grant Recipient being declared an "ineligible" contractor, termination of the contract or withholding of payment.

10.4 Ethics. If a state public official (as defined in s. 19.42, Wis. Stats.) or an organization in which a state public official holds at least a ten percent interest is a party to this contract, this contract is voidable by the state unless appropriate disclosure is made to the State of Wisconsin Ethics Board, Suite 601, 44 East Mifflin Street, Madison, Wisconsin 53703, telephone (608) 266-8123.

10.5 Publications and Trademarks. All materials and products produced under this contract become the property of the Grant Recipient. The Grant Recipient may publish and copyright materials or trademark products and services produced under this contract subject to the following conditions: The Department receives a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use, or authorize others to use, publish, or post on the internet non-trade-secret and non-confidential or nonproprietary financial information regarding the project for governmental purposes, and as promotional materials for purposes of publicity about the funding program.

10.6 Lobbying. Money paid under this contract by the Department to the Grant Recipient shall not be used by the Grant Recipient in any fashion either directly or indirectly for lobbying activities of any kind. The Grant Recipient shall not use money received under this contract for any illegal activities.

10.7 Entire Contract; Adjustments. This contract, together with the attached Grant Recipient's application, budget and amendments, shall constitute the entire agreement between the parties and previous communications or agreements between the parties are hereby superseded. A contract

revision of either a no-cost time extension to the project or an adjustment of the budget in your grant application that does not increase the overall budget may be authorized by the Department, if the Grant Recipient submits the proposed revision in writing and the revision is approved in writing by Department program staff. Any other contractual revision may be made only by a written amendment to this contract, signed by all parties prior to the ending date of this contract.

10.8 Assignment; Subcontracts. Neither this contract nor any right or duty in whole or in part by the Grant Recipient and Fiscal Manager under this contract may be assigned, delegated or subcontracted without the written consent of the Department. Assignment in whole or in part of this contract does not absolve the Grant Recipient of any liability or obligation expressed and agreed to hereunder, except as may be specifically provided for in the assignment and agreed to by the Department.

10.9 Cancellation of Contract. The Department reserves the right to cancel this contract in whole or in part, without penalty, due to nonreceipt or nonavailability of appropriated funds.

10.10 Termination of Contract. This contract may be terminated in whole or in part, in writing, by the Department in the event the Grant Recipient fails to fulfill any of its obligations under this contract, or if the Grant Recipient has violated any federal, state, or local laws, ordinances, regulations or formal guidelines, including but not limited to those related to soil and water conservation requirements, licensing fees or taxes, provided that the Department shall give the Grant Recipient not less than thirty (30) days written notice (delivered by certified mail, return receipt requested) of intent to terminate and an opportunity for consultation prior to termination. The Grant Recipient agrees to repay all funds received under this contract immediately, upon demand by the Department, if this contract is terminated under this subsection. The rights and remedies of the Department and the Grant Recipient provided in this subsection are in addition to any other rights and remedies provided by law or under this contract.

**For Department Approved Budget and Grant Application, see Appendix A**

To execute this contract, you are required to attach your electronic signature below. By checking the box indicating your agreement, typing your name in the designated box and entering the date, you are signing this grant contract for the entity you are authorized to represent. This electronic signature will become part of this contract, and it has the same force and effect, pursuant to Chapter 137 of the Wisconsin Statutes, as a non-electronic signature.

**State of Wisconsin Department of Agriculture,  
Trade and Consumer Protection (DATCP)**

I agree on behalf of DATCP to the terms of this contract

Please enter your name:                      Date  
(mm/dd/yyyy):

**Secretary, DATCP**

**Grant Recipient**

I agree on behalf of grant recipient to the terms of this contract

Please enter your name:                      Date  
(mm/dd/yyyy):

Authorized Representative

**Fiscal Manager**

I agree on behalf of grant recipient to the terms of this contract

Please enter your name:                      Date  
(mm/dd/yyyy):

Authorized Representative