

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
November 29, 2017

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor II, Supervisors Bernberg, Nielsen, Snow and Wisch, Youth Representatives Anderson and Ward, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alex Tillmann, Human Resources Director Karen Galbraith, Finance & Budget Manager Kris Tapp, Asst. Corporation Counsel John Serketich, Audit Manager Tricia Randelzhofer, Information Technology Director John Barrett, Captain James Weidner, John Knepel from Baker Tilly Virchow Krause, LLP and Joseph Veranth and Noaman Sharief from DANA Investment Advisors.

Excused: Supervisors Miller and Pringle.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:02 by Chairman Shakoor II.

Agenda Item #2 – Youth in Governance/Comments

Chairman Shakoor said the Youth in Governance statement.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the November 7, 2017 Meeting.

Action: Approve the minutes from the November 7, 2017 meeting. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Approval of Minutes from the November 21, 2017 joint meeting with the Committee of the Whole Meeting.

Action: Approve the minutes from the November 21, 2017 joint meeting with the Committee of the Whole Meeting. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6- Finance Department – Alexandra Tillmann – 2016 Racine County Comprehensive Annual Financial Report – 2017 – Report – Representatives from Baker Tilly Virchow Krause, LLP Audit Firm will be present at the meeting.

Action: Accept the 2016 Racine County Comprehensive Annual Financial report and forward to the County Board – 2017 - Report. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Advisory Vote: All Ayes No Nays. Vote: All Ayes No Nays.

Agenda Item #7- Finance Department – Alexandra Tillmann – 2016 Racine County Single Audit – 2017 – Report – Representatives from Baker Tilly Virchow Krause, LLP Audit Firm will be present at the meeting.

Action: Accept the 2016 Racine County Single Audit report and forward to the County Board – 2017 - Report. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Advisory Vote: All Ayes No Nays. Vote: All Ayes No Nays

Agenda Item #8- Finance Department – Alexandra Tillmann – Racine County 2017 3rd Quarter Investment Report – 2017 – Report – Staff from DANA Investments will be available to discuss the materials

Action: Accept the 3rd Quarter Investment Report and forward to the County Board – 2017 - Report. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Advisory Vote: All Ayes No Nays. Vote: All Ayes No Nays

Agenda Item #9 – Transfers

9a) County Executive – Jonathan Delagrave – Transfer of \$15,500 from the Contingent account to the County Executive – Economic Development 2017 for increase the 2017 annual funding for Racine County Economic Development Corporation from \$109,500 to \$125,000 – 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the transfer of \$15,500 from the Contingent account to the County Executive – Economic Development 2017 for increase the 2017 annual funding for Racine County Economic Development Corporation from \$109,500 to \$125,000 – 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

9b) County Executive – Jonathan Delagrave – Transfer of \$10,000 from the Contingent account to the Cultural 2017 Budget to fund the donation Gateway Promise Endowed Fund. This fund is used for students who demonstrate financial need and paying for the gap between the cost of tuition and fees what other grant and tuition scholarship funds cover – 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the transfer of \$10,000 from the Contingent account to the Cultural 2017 Budget to fund the donation Gateway Promise Endowed Fund. This fund is used for students who demonstrate financial need and paying for the gap between the cost of tuition and fees what other grant and tuition scholarship funds cover – 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

9c) Information Technology –John Barrett – Transfer of \$59,038 within the Capital Project 2017 for the purchase of capital – Local Area Network storage device and transfer of \$4,992 from the Capital Project 2017 budget to the Information Technology – Non- Lapsing 2017 budget for maintenance for the new capital item 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the transfer of \$59,038 within the Capital Project 2017 for the purchase of capital – Local Area Network storage device and transfer of \$4,992 from the Capital Project 2017 budget to the Information Technology – Non- Lapsing 2017 budget for maintenance for the new capital item – 2017 – Resolution - 1st & 2nd Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

9d) Sheriff's Office – Sheriff Christopher Schmaling – Authorizing the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Seat Belt Enforcement Grant in the amount of \$90,000, Transfer of \$5,000 from the Sheriff's Office – 2017 Budget to the Sheriff's Office Grants 2017 Budget for the County's local match and transfer of \$90,000 within the 2017 Sheriff's Office Grants 2017 Budget 2017 – Resolution - 1st Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Seat Belt Enforcement Grant in the amount of \$90,000, Transfer of \$5,000 from the Sheriff's Office – 2017 Budget to the Sheriff's Office Grants 2017 Budget for the County's local match and transfer of \$90,000 within the 2017 Sheriff's Office Grants 2017 – 2017 – Resolution - 1st Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

9e) Sheriff's Office – Sheriff Christopher Schmaling – Authorizing the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Impaired Driving Enforcement Grant in the amount of \$40,000, Transfer of \$5,000 from the Sheriff's Office – 2017 Budget to the Sheriff's Office Grants 2017 Budget for the County's local match and transfer of \$40,000 within the 2017 Sheriff's Office Grants 2017 Budget 2017 – Resolution - 1st Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Impaired Driving Grant in the amount of \$40,000, Transfer of \$5,000 from the Sheriff's Office – 2017 Budget to the Sheriff's Office Grants 2017 Budget for the County's local match and transfer of \$40,000 within the 2017 Sheriff's Office Grants 2017 – 2017 – Resolution - 1st Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

Agenda Item #10 – Sheriff's Office – Sheriff Christopher Schmaling – Authorizing the acceptance of a Wisconsin Department of Justice, Division of Criminal Investigation COPS Meth Task Force Grant authorizing revenue transfers within the Sheriff's Office Accounts – 2017 – Resolution – 1st Reading at the December 5, 2017 County Board Meeting.

Action: Authorize the acceptance of a Wisconsin Department of Justice, Division of Criminal Investigation COPS Meth Task Force Grant authorizing revenue transfers within the Sheriff's Office Accounts – 2017 – Resolution – 1st Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Advisory Vote: All Ayes No Nays. Vote: All Ayes No Nays

Agenda Item #11 – Medical Examiner's Office – Michael Payne – Authorize a 3-Year contract with Milwaukee County Medical Examiner's Office to provide Racine County for autopsy services for the period 1/1/18 – 12/31/20 – 2017 – Resolution – 1st Reading at the December 5, 2017 County Board Meeting.

Action: Authorize a 3-Year contract with Milwaukee County Medical Examiner's Office to provide Racine County for autopsy services for the period 1/1/18 – 12/31/20 – 2017 – Resolution – 1st Reading at the December 5, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Advisory Vote: All Ayes No Nays. Vote: All Ayes No Nays

Agenda Item #12- Communication Referrals from County Board Meeting:

Action: Receive and file items a - c. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item # 13 – Staff Report – No Action items.

- a) Next meeting date will be on December 13, 2017 and the Meetings in January will be January 3rd and January 17th. Chairman Shakoor has stated he will not be available for the December 13, 2017.

Agenda Item # 14 – Adjournment

Action: Adjourn the meeting at 6:01 pm. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.