

RESOLUTION NO. 2017-81

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING THE ELIMINATION OF ONE (1) FTE NON-REPRESENTED AND NON-EXEMPT N030 CLERK III AND THE CREATION OF ONE (1) FTE NON-REPRESENTED EXEMPT E030 ACCOUNT MANAGER AS OF DECEMBER 1, 2017

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the FTE Non-Rep and Non-exempt Clerk III position within the Clerk of Circuit Court Office is hereby eliminated.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the creation of one (1) FTE Non-Rep Exempt Account Manager position is hereby authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the fiscal note, as set forth in Exhibit "A" that is attached hereto, within the Clerk of Circuit Court Office 2018 budget is authorized and approved.

Respectfully submitted,

1st Reading _____

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION
Adopted _____
For _____
Against _____
Absent _____

Q.A. Shakoor, II, Chairman

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: 2/3 M.E.

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

Brett A. Nielsen

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4 **The foregoing legislation adopted by the County Board of Supervisors of**
5 **Racine County, Wisconsin, is hereby:**

6 **Approved:** _____

7 **Vetoed:** _____

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9 **Date:** _____,

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Jonathan Delagrave, County Executive

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INFORMATION ONLY

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WHEREAS, the Clerk of Circuit Court's Office is tasked with collection of fines, fees, and other court-ordered financial obligations; and

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WHEREAS, to accomplish this, there are currently four (4) Clerk III positions working for the office that act specifically as Account Clerks; and

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WHEREAS, as part of the 2018 budget, one (1) Clerk III position was reclassified to a Junior Staff Accountant who will be responsible for supervision of the remaining three (3) Clerk III positions; and

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WHEREAS, this reclassification was done in anticipation of a retirement of a long-term staff member; and

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WHEREAS, on November 17th, the office received an unanticipated separation notice from one of the Clerk III employees; and

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WHEREAS, based on the unanticipated separation and the anticipated retirement, the Clerk of Court requests to fill the Junior Staff Accountant position one (1) month early to allow the Junior Staff Accountant to participate in hiring the new staff position as well as give a jump start on Year-End accounting activities.

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