

GET ORGANIZED

- ◆ All workers must view the safety videotape at www.dot.wisconsin.gov See Adopt-a-Highway Safety Tips Video.
- ◆ Review the safety rules with all workers before cleaning the highway segment.
- ◆ Organize the work crews before you load the carpool.
- ◆ Always have an adult supervisor for each crew of 5-6 workers.
- ◆ The supervisor is the safety watchdog to monitor traffic during the cleanup and tell workers of potential hazards.
- ◆ The supervisor keeps the workers together as a team.
- ◆ Be prepared with a first aid kit.
- ◆ Know where your nearest hospital or emergency room is located and the best way to get there before you begin work.
- ◆ Know where the nearest telephone or cellular phone is located if you should need help.

- ◆ Know the physical condition and special needs of your crew.
- ◆ Have an adequate supply of vests and trash bags.

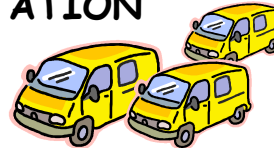
WHAT TO WEAR

- ◆ Always wear your safety vest.
- ◆ Wear hiking boots or shoes with thick soles to prevent foot damage.
- ◆ Wear work gloves.
- ◆ Protect yourself from ticks in the grass by tucking your pant cuffs into your socks or boots. Check your body for ticks as soon as possible when you get home.
- ◆ If you are sensitive to the sun, bring along a cap or wide-brim hat, a long sleeve shirt and sun screen lotion.



- ◆ No headphones (i-pods, etc.)

TRANSPORTATION



- ◆ Carpool to your highway segment to use as few vehicles as possible.
- ◆ Park parallel to the road, at least 3 feet away from the pavement surface before unloading your crew. Better yet, park off the shoulder of a side road.

- ◆ Stop and post the "person working" signs at both ends of your highway segment, before unloading your crew.

WHEN YOU ARE ON THE SITE

- ◆ Never walk or pick up litter on the pavement or in the median
- ◆ Never work on bridges, tunnels, overpasses or steep ground.
- ◆ Stay off parked equipment.
- ◆ Stay alert for snakes, poison ivy and stinging insects.
- ◆ Avoid overexertion.



- ◆ Bring lots of water to drink while you work, especially on hot, humid days.
- ◆ Alcoholic beverages should not be permitted on the site.
- ◆ Park on the same side of the road that you plan to work.
- ◆ Always work facing the traffic.
- ◆ Drive your crew to the other side of the road when they switch sides.

- ◆ Do not allow the crew to walk across the pavement.
- ◆ Avoid substances causing you allergic reactions.



HANDLING THE LITTER

- ◆ Do not touch or pick up anything you cannot identify. It may be a hazardous item. Instead, note the location. Examples are car batteries, medical waste, hypodermic needles, sharp or heavy items, dead animals or chemicals that are often in closed containers.
- ◆ List location of hazardous items on the group cleanup report postcard. If the items seem immediately dangerous or illegal, notify the police as soon as possible.
- ◆ Do not jump or step on the trash bag to pack more in. Begin a new bag instead.
- ◆ Place filled trash bags in small groups near the road shoulder or

collect them and drop them at the collection site.

- ◆ Groups are encouraged to bag recyclables, bring them to a recycling center and keep any cash from the sale of these items.
- ◆ When you are finished, lead the crew into the cars and take your "person working" signs with you so they will be available for your next cleanup.

RACINE COUNTY ADOPT-A-HIGHWAY LITTER CONTROL PROGRAM



YOUR SAFETY COMES FIRST

To protect you while you are on the work site, Racine County has designed safety guidelines which shall be reviewed before each cleanup session.

Think Safety

- ◆ Be mentally alert.
- ◆ Be in good physical shape.
- ◆ Be very careful at the site
- ◆ Work as a team.
- ◆ Always work in daylight and in good weather.
- ◆ Do not horse around at the site.