

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
October 26, 2017

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Vice Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Snow, Clark, Cooke, Gleason, Grove, Hincz, Molnar and Zenner Richards, Youth Representative Ward, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Finance & Budget Manager Kris Tapp, Human Resources Director Karen Galbraith, County Clerk Wendy Christensen, Emergency Management Coordinator David Maack, Information Technologies Director John Barrett and Communications Manager Mark Schaaf.

Excused: Supervisor Wisch and Youth Representative Anderson.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor

Agenda Item #2 – Chairman Comments- Youth in Governance/Comments

Chairman Shakoor read the Youth in Governance statement.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the October 19, 2017 Meeting

Action: Approve the minutes from October 19, 2017 Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

Agenda Item #5 – Emergency Management – David Maack – Apply & Accept the FFY 2018 EPCRA Grant – Approximately \$36,109 and the EMPG Grant – approximately \$97,909 and approval on the Plan of Work which becomes a performance contract between Wisconsin Emergency Management and the County of Racine – These funds are included in the 2018 Budget - 2017 – Resolution – 1st & 2nd Reading at the November 7, 2017 County Board Meeting.

Action: Authorize the application and acceptance of the FFY 2018 EPCRA Grant – Approximately \$36,109 and the EMPG Grant – approximately \$97,909 and approval on the Plan of Work which becomes a performance contract between Wisconsin Emergency Management and the County of Racine – 2017 – Resolution – 1st & 2nd Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

Agenda Item #6 – Transfers

6a) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 – Winter Storm Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting.

Action: Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 – Winter Storm Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

6b) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 Hazmat Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting.

Action: Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 – Hazmat Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

6c) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 – Flooding Exercise in the amount of \$7,557 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting.

Action: Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2015 – Flooding Exercise in the amount of \$7,557 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

6d) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2017 Hazmat Flooding Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting.

Action: Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency management local Table Top Exercise 2017 – Hazmat Flooding Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution - 1st & 2nd Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays

Agenda Item #7 - Committee review of individual Department Budgets with Finance Department:

- a) County Clerk – Governmental Services Section 2 (2018 Full Budget PDF Starting Page 41) – 5:07 – 5:10 pm – County Clerk Wendy Christensen discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- b) Information Technology Department – Administrative Services Section 14 – Capital Section 43-48 (2018 Full Budget PDF Starting Page 126 – Capital Page 479) – 5:10 – 5:22 pm – Information Technology Director John Barrett discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

Chairman Shakoor II was excused from the meeting at 5:22 pm

- c) Non- Allocated Revenues – Administrative Services Section 15(2018 Full Budget PDF Page 136 – 5:22 – 5:30 pm – Finance Department discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- d) Debt Service – Miscellaneous Departments Section 41 (2018 Full Budget PDF Page 393) – 5:30 – 5:35 – Finance Department discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- e) Employee Benefits – Administrative Services Section 10 (2018 Full Budget PDF Page 104) – 5:35 – 5:40 – Finance Department discussed the budget with the Committee, other County Board Supervisors.
- f) County Schools – Miscellaneous Departments Section 40 (2018 Full Budget PDF Page 391) – 5:40 – 5:43 – County Executive Delagrave discussed the budget with the Committee, other County Board Supervisors.
- g) Lakeshore Library System – Cultural & Community Services Section 18 (2018 Full Budget PDF Page 153) – 5:43 – 5:50 – Finance Department discussed the budget with the Committee, other County Board Supervisors.

Agenda Item #8- Communication Referrals from County Board Meeting:

Action: Receive and file items a – e. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Staff Report – No Action Items.

- a.) Finance & Human Resources Committee next meeting is November 1, 2017 – Budget Deliberation Meeting – How to propose amendments - Staff requested that Supervisors contact the Finance Director or the Finance & Budget Manager with their amendment so that it can be properly formatted. At the November 1st meeting staff will have the drafted amendments ready for the Supervisors to present to the Finance & Human Resources Committee.

Agenda Item #10- Adjournment

Action: Adjourn the meeting at 5:50 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.