

**COUNTY OF RACINE  
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman  
Supervisor Robert N. Miller, Vice Chairman  
Supervisor Thomas H. Pringle, Secretary  
Supervisor Janet Bernberg  
Supervisor Brett Nielsen

Supervisor Donnie E. Snow  
Supervisor John A. Wisch  
Ryan Anderson, Youth in Governance Representative  
Ruby Ward, Youth in Governance Representative

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\*\*\* THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. \*\*\*

NOTICE OF MEETING OF THE  
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Thursday October 26, 2017**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177**

**AGENDA** –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the October 19, 2017 committee meeting.
5. Emergency Management – David Maack - Apply & Accept the FFY 2018 EPCRA Grant – approximately \$36,109 and the EMPG Grant – approximately \$97,909 and approval on the Plan of Work which becomes a performance contract between Wisconsin Emergency Management and the County of Racine – These funds are included in the 2018 Budget – 2017 – Resolution - 1<sup>st</sup> & 2<sup>nd</sup> Reading at the November 7, 2017 County Board Meeting.
6. Transfers:
  - a) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency Management Local Table Top Exercise 2015 – Winter Storm Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the November 7, 2017 County Board Meeting.
  - b) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency Management Local Table Top Exercise 2015 – Hazmat Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the November 7, 2017 County Board Meeting.

- c) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency Management Local Table Top Exercise 2015 – Flooding Exercise in the amount of \$7,557 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the November 7, 2017 County Board Meeting.
- d) Emergency Management – David Maack – Acceptance of a Military Affairs – Homeland Security – Wisconsin Emergency Management Local Table Top Exercise 2017 – Hazmat Flooding Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017 Emergency Management budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the November 7, 2017 County Board Meeting.

7. The Committee will review the following individual Department Budgets with Finance Department:

- a) County Clerk – Governmental Services Section 2 (2018 Full Budget PDF Starting Page 41)
- b) Information Technology Department – Administrative Services Section 14 - Capital Section 43 – 48 (2018 Full Budget PDF Starting Page 126 – Capital Page 479)
- c) Non- Allocated Revenues – Administrative Services Section 15 (2018 Full Budget PDF Starting Page 136)
- d) Debt Service – Miscellaneous Departments Section 41 (2018 Full Budget PDF Starting Page 393)
- e) Employee Benefits – Administrative Services Section 10 (2018 Full Budget PDF Starting Page 104)
- f) County Schools – Miscellaneous Departments Section 40 (2018 Full Budget PDF Starting Page 391)
- g) Lakeshore Library System – Cultural and Community Services Section 18 (2018 Full Budget PDF Page 153)

8. Communication Referrals from County Board Meeting:

- a) William J. Randle Jr. on behalf of himself has filed a claim against Racine County of \$1,200 for lost items in the jail.
- b) April M. Roszak and Kathleen Kin on behalf of themselves has filed a claim against Racine County for traffic citations and harassment.
- c) Annual Dog list for the following municipalities: Town of Burlington, Town of Dover, Town of Norway, Town of Raymond, Town of Waterford, Town of Yorkville, Village of Caledonia, Village of Elmwood Park, Village of Mt. Pleasant, Village of North Bay, Village of Rochester, Village of Sturtevant, Village of Union Grove, Village of Waterford, Village of Wind Point, City of Burlington and city of Racine.

d) Foreclosure items:

Attorney	Lending Company	Person/Persons	Amt. owed Racine CO
Jack N. Zaharopoulos	Pacific Union Financial LLC	Victoria A. Durham	\$615.45

e) Bankruptcy items:

Type of Action:	Person/Persons
Notice & Motion to Dismiss – Confirmed Plan	Christopher & Brandi Vaughn
Notice of Chapter 13 Bankruptcy Case	Kazimiera Petelev; Troy A & Karen Marie Pollak;
No Proof of Claim Deadline	Timothy Jason Delord; Jamie Lee Colorez;
Order Dismissing Case	Joanna Howze;
Dismiss – Unconfirmed Plan	Ervin Eugene Marshall;
Notice of Dismissal	Randa L. Luster dba Randa Tharpe; David Thomas & Suzanne Marie Janasiak;
Relief from the Automatic Stay and Abandonment	Scott Edward & Lisa R. Madison
Allowing Withdrawal of Trustee’s Motion to Dismiss	Maushae L Byles

9. Staff Report – No Action Items.

- a. Finance & Human Resources Committee next meeting is November 1, 2017 - Budget Deliberation Meeting – How to propose amendments

10. Adjournment

# FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

**Requestor/Originator** Finance & Human Resources Committee

**Committee/Individual Sponsoring:** Finance & Human Resources Committee

**Date of Committee Meeting:** 10/26/2017

**Signature of Committee Chairperson  
/Designee:** \_\_\_\_\_

**Description:** Minutes from the October 19, 2017 Finance & Human Resources Committee

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**Motion:** \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Action:** **County Board Supervisors**  
 Approve  
 Deny

**Youth In Governance**  
 Approve  
 Deny

## FINANCE AND HUMAN RESOURCES COMMITTEE MEETING

Thursday October 19, 2017

IVES GROVE OFFICE COMPLEX

AUDITORIUM

14200 WASHINGTON AVENUE

STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Vice Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Snow, Buske, Clark, Cooke, Dawson, Gleason, Grove, Osterman, Roanhouse and Zenner-Richards, Youth Representatives Ward, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Finance & Budget Manager Kris Tapp, Human Services Director Hope Otto, Operations Manager Liam Doherty, Fiscal Manager Brian Nelson, Aging & Disability Manager Michelle Goggins, Economic Sup-Fin Assistant Manager Claribel Camacho, Youth & Family Services Manager Kerry Milkie, Detention Supervisor Ed Kaman, Public Works & Development Services Director Julie Anderson, Corporation Counsel Michael Lanzdorf, Human Resources Director Karen Galbraith, Communications Manager Mark Schaaf, County Treasurer Jane Nikolai, Jenny Trick from Racine County Economic Development Corporation and Thaila Mendez from Gateway Technical College.

Excused: Supervisors Wisch and Youth Representative Anderson.

### **Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 6:06 p.m. by Chairman Shakoor.

### **Agenda Item #2 – Chairman Comments**

Chairman Shakoor made the Youth in Government comments and informed how the budget meetings would run.

### **Agenda Item #3 - Approval of minutes from the October 17, 2017 meeting.**

**Action:** Approve the minutes from the October 17, 2017 Finance & Human Resources committee meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

### **Agenda Item #4 – Gateway Technical College – Request to move \$17,500 from Matching Grant Program managed by RCEDC to a Gateway Technical College Launch Box Growth Accelerator Program – The \$17,500 will secure an \$80,000 grant for the GTC Program – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the October 26, 2017 County Board Meeting.**

**Action:** Approve request to move \$17,500 from Matching Grant Program to the Gateway Technical College Launch Box Growth Accelerator Program – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the October 26, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

### **Agenda Item #5 - Committee review of individual Department Budgets with Department Heads:**

- a) County Treasurer – Governmental Services Section 4 (2018 Full Budget PDF 49) – 6:15 pm – 6:20 pm – County Treasurer Jane Nikolai discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- b) Human Services Department including Human Services, Veterans Service Office, and Health Services – Human Services Sections 35 – 37 (2018 Full Budget PDF Starting Page 324) - 6:20 – 6:35 – Human Services Director Hope Otto and Brian Nelson discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**Human Services Director Hope Otto provided a summary sheet for Human Services Department.**

- c) County Board – Governmental Services Section 1 (2018 Full Budget PDF Starting Page 25) – 6:35 – 6:51 – County Board Chairman Rusty Clark discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**Thursday October 19, 2017**

**Agenda Item #6 – Finance Department – Alexandra Tillmann – Authorizing the amendments to the 2018 Racine County Executive Budget and adopting the budget as amended – 2017 – Resolution – 1<sup>st</sup> Reading at the October 26, 2017 County Board Meeting (Copy of last year resolution attached for format)**

**Action:** Authorize the amendments to the 2018 Racine County Executive Budget and adopting the budget as amended – 2017 – Resolution – 1<sup>st</sup> Reading at the October 26, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 – Finance Department – Alexandra Tillmann – Setting the Tax Levy for 2017 to be Collected in 2018 – 2017 – Resolution – 1<sup>st</sup> Reading at the November 7, 2017 County Board Meeting (Copy of last year resolution attached for format)**

**Action:** Setting the Tax Levy for 2017 to be Collected in 2018 – 2017 – Resolution – 1<sup>st</sup> Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #8 – Finance Department – Alexandra Tillmann – Change Racine County Ordinance section 2-44 – Salaries County Board Supervisors – 2017 – Resolution – 1<sup>st</sup> Reading at the November 7, 2017 County Board Meeting.**

**Action:** Change Racine County Ordinance section 2-44 – Salaries County Board Supervisors – 2017 – Ordinance – 1<sup>st</sup> Reading at the November 7, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Nielsen. Vote: 5 Ayes 1 Nays. Advisory Vote: All Ayes No Nays.

- d) County Executive – Governmental Services Section 3 (2018 Full Budget PDF Starting Page 49) – 7:08 – 7:25 pm– County Executive Jonathan Delagrave and Jenny Trick discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**Jenny Trick provided materials about Racine County Economic Development Corporation.**

- e) Contingency – Administrative Services Section 7 (2018 Full Budget PDF Starting Page 84) – 7:25 – 7:28 pm - County Executive Jonathan Delagrave discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.

**Agenda Item #9 - Correspondence and Miscellaneous.**

- a) Next Finance & Human Resources Committee meeting – scheduled for a start time at 5:00 pm but this may need to change as there may need to be a Public Works Committee meeting also that night.

**Agenda Item #10 - Adjournment.**

**Action:** Adjourn the meeting at 7:40 pm. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Emergency Management

Committee/Individual Sponsoring: Finance

Date Considered by Committee: \_\_\_\_\_ Date of County Board Meeting to be Introduced: \_\_\_\_\_

1st Reading:  1st & 2nd Reading:  \*

\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

We are seeking approval to apply for and accept the FFY 2018 EPCRA Grant (approximately \$36,109 ) and the EMPG Grant (approximately \$97,909). We are also seeking approval on the Plan of Work which becomes a performance contract between Wisconsin Emergency Management and the County of Racine. We are requesting First and Second Reading because of state imposed deadlines. The deadline for submission was September 30, 2015, although we have asked for an extension to get the proper permissions and signatures.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

October 5, 2017

To: Finance Committee  
From: David L. Maack

Memo Re: FFY2018 EMPG/EPCRA Grant and Plan of Work

We are seeking approval to apply for and accept the FFY 2018 EPCRA Grant (approximately \$36,109) and the EMPG Grant (approximately \$97,909).

We are also seeking approval on the Plan of Work which becomes a performance contract between Wisconsin Emergency Management and the County of Racine.

We are requesting First and Second Reading because of state imposed deadlines. The deadline for submission was September 30, 2015, although we have asked for an extension to get the proper permissions and signatures.



WISCONSIN DEPARTMENT OF MILITARY AFFAIRS

ATTACHMENT C

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE «SigningOfficial_Title»
APPLICANT ORGANIZATION «ApplicantAgency_AgencyName»	DATE SUBMITTED

**ACKNOWLEDGEMENT NOTICE**

Recipient: «SigningOfficial\_AgencyName» Date: «GrantDate»  
Grant No. «SubGrantNumber»-  
«GrantNumber»  
Project Title: «ProgramArea»/«GrantTitle»

The following regulations and obligations (referenced below) apply to your grant award.

**PROGRESS REPORTS** must be submitted on a scheduled basis into the Egrants system. Narrative reports on the status of your project are due on:

**Final**

\_\_\_\_\_

\_\_\_\_\_

**PROGRESS REPORTS NOTE:** Quarterly Reports due 04/12 include January, February and March program activity.  
Quarterly Reports due 07/12 include April, May and June program activity.  
Quarterly Reports due 10/12 include July, August and September program activity.  
Quarterly Reports due 01/12 include October, November and December program activity

Reimbursements and grant modifications will be held if there are late program reports.

**FINANCIAL REPORTS (G-2)** The G-2 request for reimbursement form may be found on the WEM website at <http://emergencymanagement.wi.gov/egrants/forms.asp> . Requests may be submitted monthly but, at a minimum, are due to WEM quarterly on:

**Final**

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\_\_\_\_\_

**INVENTORY REPORT** should reflect final inventory in your records. All equipment purchases must be received, paid for, installed, and deployed before submitting report. Report is due in Egrants on or before:

**Final**

\_\_\_\_\_

Complete and return a W-9 *Taxpayer Identification Number Verification Form* (enclosed).

OTHER: \_\_\_\_\_

**ACKNOWLEDGEMENT**

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

\_\_\_\_\_, Project Director  
Date: \_\_\_\_\_ «ProjectDirector\_FirstName» «ProjectDirector\_LastName»

# Agreement Articles for Federal Fiscal Year 2017 Homeland Security Awards

## Article I – Summary Description of Award

This HSGP award consists of State Homeland Security Program funding from Federal award # EMW-2017-SS-00026. The purpose of the FY 2017 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$3,962,000. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

## Article II – Acknowledgement of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

## Article III – Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

## Article IV – Age Discrimination Act of 1975

All recipients must comply with the requirements of the Age Discrimination Act of 1965 (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

## Article V – Americans with Disabilities Act of 1990

All recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101-12213).

## Article VI – Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All award recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect.

Award recipients may also find the following DHS Privacy Impact Assessments as useful resources:  
Privacy Guidance [http://www.dhs.gov/xlibrary/assets/privacy/privacy\\_pia\\_guidance\\_june2010.pdf](http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf)  
Privacy template [http://www.dhs.gov/xlibrary/assets/privacy/privacy\\_pia\\_template.pdf](http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf)

## Article VII – Civil Rights Act of 1964 - Title VI

All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

## Article VIII – Civil Rights Act of 1968

All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 *et seq.*), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multi-family housing with four or more dwelling units – i.e., the public and common use areas and individual apartment units (all units in

buildings with elevators and ground-floor units in buildings without elevators) – be designed and constructed with certain accessible features (see 24 C.F.R. § 100.201).

#### **Article IX – Copyright**

All recipients must affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards.

#### **Article X – Assurances, Administrative Requirements and Cost Principles**

DHS financial assistance recipients must complete either the OMB Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, included herein as Attachment C. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the financial assistance office if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at 2 C.F.R. Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

#### **Article XI – Debarment and Suspension**

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

#### **Article XII – Drug-Free Workplace Regulations**

All recipients must comply with the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 *et seq.*), which requires that all organizations receiving grants from any federal agency agree to maintain a drug-free workplace. You as the recipient must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR part 3001, which adopts the Government-wide implementation (2 CFR part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 8101-8107).

#### **Article XIII – Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other Federal awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or terms and conditions of the Federal awards; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

#### **Article XIV – Energy Policy and Conservation Act**

All recipients must comply with the requirements of 42 U.S.C. § 6201), which contains policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

#### **Article XV – False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of 31 U.S.C. §§ 3729 - 3733, which prohibits the submission of false or fraudulent claims for payment. See also 38 U.S.C §§ 3801-3812, which details the administrative remedies for false claims and statements made.

#### **Article XVI – Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 for additional information.

#### **Article XVII – Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretive guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

#### **Article XVIII – Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C § 2225.

#### **Article XIX – Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and guidance, please refer to the DHS Recipient Guidance <http://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

#### **Article XX – Lobbying Provisions**

All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence, an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

#### **Article XXI – Non-supplanting Requirement**

All recipients must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources.

#### **Article XXII – Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, PL 96-517, as amended, and codified in 35 U.S.C. § 200 *et. seq.* All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

#### **Article XXIII – Procurement of Recovered Materials**

All recipients must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

#### **Article XXIV – Termination of Agreement**

This grant award may be terminated in whole or in part as follows:

1. DMA/WEM may terminate this grant award at any time for cause by delivering thirty (30) days written notice to the Recipient. Upon termination, the awarding agency's liability will be limited to the pro rata cost of the services performed as of the date of termination plus expenses incurred with the prior written approval of the awarding agency.
2. DMA/WEM may terminate this grant award at will effective upon delivery of written notice to the Recipient, under any of the following conditions:
  - a. If the awarding agency's funding from federal, state, or other sources is not obtained and/or continued at levels sufficient to allow for purchases of the indicated quantity of services, the grant may be modified to accommodate a reduction or increase in funds.

b. If federal or state laws, rules, regulations, or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this grant or are no longer eligible for the funding proposed for payments by this grant.

c. If any license or certification required by law or regulation to be held by the Recipient to provide the services required by this grant award is for any reason denied, revoked, or not renewed.

Any termination of this grant award shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

#### **Article XXV - SAFECOM**

All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

#### **Article XXVI – Terrorist Financing**

All recipients must comply with the U.S. Executive Order 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the Executive Order and laws.

#### **Article XXVII – Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1781 *et seq.*), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

#### **Article XXVIII – Trafficking Victims Protection Act of 2000**

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference in the terms and conditions of this award.

#### **Article XXIX – Rehabilitation Act of 1973**

All recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

#### **Article XXX – USA Patriot Act of 2001**

All recipients must comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

#### **Article XXXI – Use of DHS Seal, Logo and Flags**

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

#### **Article XXXI I – Whistleblower Protection Act**

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C. §§ 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

#### **Article XXXIII – DHS Specific Acknowledgements and Assurances**

All recipients must acknowledge and agree - and require any sub-recipients, contractors, successors, transferees, and assignees to acknowledge and agree - to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, recipients have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex, age, disability, religion, or familial status, recipients must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS FAO and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at [crcl@hq.dhs.gov](mailto:crcl@hq.dhs.gov) or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.
6. In the event courts or administrative agencies make a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or recipients settle a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS FAO and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

#### **Article XXXIV – Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this award, the recipient must comply with the requirements set forth in the government-wide Award Terms and Conditions for Recipient Integrity and Performance Matters located at 2 C.F.R. § 200, Appendix XII, the full text of which is incorporated herein by reference in the award terms and conditions.

#### **Article XXXV – Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, the recipient must request instructions from DMA/WEM to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

#### **Article XXXVI – Prior Approval for Modification of Approved Budget**

Recipients must receive prior written approval from the awarding agency before making any changes to the approved budget or scope of the project funded under this award.

#### **Article XXXVII – Acceptance of Post-Award Changes**

In the event that FEMA determines that changes are necessary to the State's award after an award has been made, including changes to the period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

#### **Article XXXVI - Federal Leadership on Reducing Text Messaging while Driving**

All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

#### **Article XXXIX – Buy American and Hire American**

All recipients are required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Sections 8301 through 8305), and any other applicable statutes, regulations, or rules that require, or provide a preference for, the purchase or acquisition of goods, products, or materials produced in the United States.

#### **Article XXVIII - Notice of Funding Opportunity Requirements**



All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

**Article XXX - Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article XXXI - National Environmental Policy Act**

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

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As the duly authorized representative, I hereby certify that the recipient will comply with the above certifications and conditions.

Recipient Name and Address: «SigningOfficial\_AgencyName», «SigningOfficial\_StreetAddress», «SigningOfficial\_City», WI  
«SigningOfficial\_ZipCode»

«GrantTitle»

Application Number and Project Name

«SigningOfficial\_FirstName» «SigningOfficial\_LastName», «SigningOfficial\_Title»

Typed Name of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NOTE: The original signature of the chief executive is required.  
Substitute signing or stamping is not accepted.**

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Emergency Management Coordinator - David Maack

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/26/2017                      Date of County Board Meeting to be Introduced: 11/7/2017

1st Reading:                       1st & 2nd Reading:  \*

\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Acceptance of a Military Affairs - Homeland Security - Wisconsin Emergency Management Local Table Top  
Exercise 2015 - Winter Storm Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017  
Emergency Management budget.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



October 5, 2017

To: Finance Committee  
From: David L. Maack

Memo Re: Exercise Grants

We are seeking approval to accept the following Exercise Grants through WI Emergency Management:

- Winter Storm Tabletop Exercise \$4,767.20
- Hazardous Materials Tabletop \$4,767.20
- Flooding Tabletop \$4,767.20
- Flooding Functional EOC Exercise \$7557.00

We are requesting first and second reading because we are seeking “turn-back” grant dollars for the first three tabletop exercises. Those grants have a much shorter deadline to be spent.

**WISCONSIN EMERGENCY MANAGEMENT**

**WEM USE ONLY**

Applicant Hereby Applies to WEM for Financial

Support for the Within-Described Project:

**SUBGRANT #: 10966**

Receipt Date	Award Date	Subgrant Number(s)
		-- 10966

**SHORT TITLE:** Racine County Winter Storm Tabletop Exercise

<b>1. Type of Funds for which you are applying.</b>	Homeland Security - WEM (Fed. 97.067 HSW) HS Local Table Top Exercise 2015		
<b>2. Applicant</b>	<b>Name Of Applicant:</b> Racine County Emergency Management		<b>County:</b> Racine
	<b>Street Address Line 1:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Address Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>3. Recipient Agencies</b> Racine County Emergency Management		
<b>4. Signatory</b>	<b>Name:</b> Mr. Jonathan Delagrave		<b>Title:</b> County Executive <b>Agency:</b> Racine County
	<b>Street Address:</b> 730 Wisconsin Avenue		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3273	<b>Fax:</b>	<b>Email:</b> RCExecutive@racinecounty.com
	<b>5. Financial Officer</b>	<b>Name:</b> Mr. Spencer A Robertson	
<b>Street Address:</b> 730 Wisconsin Ave			
<b>Address Line 2:</b>		<b>Addr Line 3:</b>	
<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403	
<b>Phone:</b> 262-636-3176		<b>Fax:</b>	<b>Email:</b> spencer.robertson@racinecounty.com
<b>6. Project Director</b>	<b>Name:</b> Mr David L Maack		<b>Title:</b> Emergency Management Coordinator <b>Agency:</b> Racine County Emergency Management
	<b>Street Address:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3515	<b>Fax:</b> 262-636-3505	<b>Email:</b> david.maack@racinecounty.com
<b>7. Brief Summary of Project</b>  (Do Not Exceed Space Provided)	<b>Short Title</b> (may not exceed 50 characters) Racine County Winter Storm Tabletop Exercise		
	Racine County Emergency Management is requesting exercise grant funds to validate the plans, procedures and coordination efforts of emergency response agencies and county emergency management in the coordination of the response and recovery to a mass casualty incident that occurs on a major roadway due to a winter storm event. This exercise will improve local and county capabilities to prepare for and respond to a mass casualty incident.		

8. SubGrant Budget

Categories	Sources	
	Federal	Category Total
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
Source Total	4,768.00	4,768.00

9. Project Start Date: 12/1/2017

Project End Date: 5/31/2018

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Racine County Emergency Management	4,768.00	4,768.00
<b>Total:</b>	4,768.00	4,768.00

Allocation/Recipient Agency: Racine County Emergency Management

Category:	Year 1	Total
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
<b>Total:</b>	4,768.00	4,768.00

11. Budget Details:

Master Budgets:

Line Item Details for Racine County Emergency Management

**YEAR 1**

**TRAVEL (INCLUDING TRAINING)**

Justification: Travel Time and Mileage

COST

Purpose of Travel Exercise Design & Facilitation  
 Location Racine  
 Item Travel Cost  
 Description of your computation: Time and Mileage

Source: Federal 968.00

Travel (Including Training)

Year 1 Total:

968.00

**SUPPLIES & OPERATING EXPENSES**

Justification: Expendable supplies (table tents, SitMans, evaluations, etc.)

COST

Supply Item Expendable Supplies  
 Description of your computation: Expendable Supplies

Source: Federal 150.00

Supplies & Operating Expenses

Year 1 Total:

150.00

**CONSULTANTS/CONTRACTUAL - CONSULTANT**

Justification:

COST

Name / Position Pre-Emergency Planning  
 Service Provided Exercise Design and Facilitation  
 Description of your computation: Proposal Attached

Source: Federal 3,650.00

Consultants/Contractual - Consultant

Year 1 Total:

3,650.00

**YEAR 1 TOTAL: 4,768.00**

12. Sections:



## A PROJECT NARRATIVE

Provide a clear description of the scenario and scope of the exercise.

Grant recipients must follow HSEEP requirements. Guidelines are published on the WEM website: [http://emergencymanagement.wi.gov/training/Exercise\\_Resource/HSEEP/HSEEP.asp](http://emergencymanagement.wi.gov/training/Exercise_Resource/HSEEP/HSEEP.asp)

Identify which core capabilities (listed below) will be tested.

These are capabilities that were identified in the 2015 Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) as a priority for training and exercising.

- Primary

Logistics and Supply Chain Management.	Cybersecurity
Mass Care Services	Infrastructure Systems
Operational Communications	

- Secondary

Community Resilience	Critical Transportation
Intelligence and Information Sharing	Health and Social Services
Mass Search and Rescue Operations	Housing
Environmental Response/Health/Safety	Public Information/Warning
Public Health, Healthcare and Warning	Operational Coordination

For information about the core capabilities, please see FEMA's website at <http://www.fema.gov/core-capabilities>  
If you have questions about core capabilities please contact the WEM exercise officers.

### RESPONSE:

**Tabletop Exercise Scenario:** The exercise will focus on a winter storm that impacts Racine County resulting in ice and snow accumulation. The winter storm causes slick roadways which are responsible for a multi car pile-up and mass causality incident on a major roadway within Racine County. The exercise will focus on the mass causality response, incident management at the local and county level (EOC), communications and public information. (Add additional details as necessary)

**Core Capabilities to be tested include:**

- Public Information and Warning
- Operational Coordination
- Operational Communications
- Public Health, Healthcare and Emergency Medical Services

### PROJECT NARRATIVE - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
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**B EVIDENCE OF NEED**

- Explain the need for this exercise in your jurisdiction. Explain how the exercise addresses the risks and capability gaps that have been identified by the jurisdiction. Describe any risk assessment and capability gap analysis that were done.
- Describe how the exercise is part of a multi-year strategy and also whether or not it is the intent to follow this table top exercise with a functional and/or full scale exercise.

RESPONSE:

The tabletop, if grant funds are allocated, will allow an opportunity to discuss and validate the plans and procedures associated with the coordination, communication and response to a mass causality incident that occurs on a major roadway within Racine County due to a severe winter storm. The exercise program will be a collaborative effort between emergency response agencies, communication partners and emergency management. To complete this comprehensive, project a request was made to the State of Wisconsin Emergency Management Exercise Training Officer for exercise support. The use of a contractor was approved based on the support needs for the design, development and execution of this progressive tabletop exercise. The exercise is a follow-up to training held at EMI earlier this year and will be leading up to a functional eoc exercise.

EVIDENCE OF NEED - RELATED ATTACHMENTS:

**File Name**

**File Description**

## C IMPLEMENTATION PLAN

- List the expected or planned participants for the event including local and state agencies, multiple disciplines and non-governmental organizations.
- If it is your intent to include a WI-CAMS and/or SEOC element in your exercise scenario please indicate so and also briefly describe how this would be accomplished.
- Indicate whether or not you are willing to include a state role including the State Emergency Operations Center (SEOC), in your exercise.
- Explain how the needs and requirements of persons with disabilities will be taken into account in the scenario. **Applications must address this requirement in order to receive funding.**

RESPONSE:

### **Anticipated Participants:**

- Racine County Administration
- Racine County Emergency Management
- Hospitals/Healthcare
- EMS
- 911 Dispatch Center
- Fire Department(s)
- Law Enforcement
- Human Services
- Public Health
- NGO's

**State Role:** Racine County is willing to include a state role in the exercise, if appropriate.

**WI-CAMS:** If the scenario is developed to include a role for validation of the WI-CAMS system, exercise planners will include the necessary partners to effectively accomplish this task.

**Disability Requirements:** All necessary accommodations will be made for exercise program participants with functional needs. The exercise will validate the plans and procedures in place to deal with citizens that have functional needs.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

**File Name**

**File Description**

**D OTHER FUNDING**

Describe any cost sharing that will be a part of this project. Clearly explain what sources of funding in addition to grant funds will be used to conduct this exercise.

RESPONSE:

Any overtime or backfill will be covered by the participating agencies, no additional funding is being sought for this exercise program.

OTHER FUNDING - RELATED ATTACHMENTS:

<u><b>File Name</b></u>	<u><b>File Description</b></u>
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**E REQUIRED ATTACHMENTS**

- Attach a quote if working with a contractor.

NOTE: to attach a document to your Egrants application, you must type "See Attached" in the text box to enable the document attachment tool.

RESPONSE:

See attached proposal

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

<u><b>File Name</b></u>	<u><b>File Description</b></u>
Racine Co Winter Storm TTX Proposal.doc	Pre-Emergency Proposal

**13. Performance Measures:**

**Required:**

<u>Measure Title</u>	<u>Measure Type</u>	<u>Target</u>	<u>Target Type</u>	<u>Description</u>
Tabletop Exercises	Outcome	1.00	Unit Count	Number of table top exercises

**14. Approval Checklist:**

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years?

Yes

No

- B.** If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Military Affairs, Attn: EEOP, 2400 Wright Street, PO Box 7865, Madison, WI 53707-7865
- Yes
- No
- N/A
- C.** Do you have technical assistance needs regarding the financial process at WEM that you would like contacted about?
- Yes
- No
- D.** Have you utilized the WEM Administrative Guide located on the WEM website? (<http://emergencymanagement.wi.gov>)
- Yes
- No
- E.** Would you like someone from WEM to contact you?
- Yes
- No
- F.** Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEOP) or Certification form (if applicable). A copy of your EEOP federal approval letter must be submitted to WEM. (More information may be found at <http://emergencymanagement.wi.gov>, Grants, Grantee Civil Rights Information.)
- Yes
- No
- N/A
- G.** Does this application apply for any of the following? a) Physical security enhancements (i.e., installation of fencing, cameras, TWIC readers, bollards, motion detection systems, x-ray machines, lighting, etc.) b) New installation/construction/renovation (i.e., emergency operations centers, docks, piers, security guard buildings, etc.) c) Renovations/upgrades/modifications to structures 50 years old or older, communication towers, related equipment, and equipment shelters, ground-disturbing activities (i.e., trenching, excavation, etc.), or d) Any activities that potentially involve ground disturbance. For more information, visit <https://www.fema.gov/environmental-planning-and-historic-preservation-program>. The program manager will follow up with you for more details if you answer yes.
- Yes
- No

N/A

H. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes

No

N/A

I. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act).

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

**Section:** Required Attachments

**File Name**

**File Description**

Racine Co Winter Storm TTX Proposal.doc

Pre-Emergency Proposal

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request Ordinance Request Report Request
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Requestor/Originator:    Emergency Management Coordinator - David Maack

Committee/Individual Sponsoring:    Finance & Human Resources Committee

Date Considered by Committee:                      10/26/2017                      Date of County Board Meeting to be Introduced:                      11/7/2017

1st Reading:                          1st & 2nd Reading:     \*

**\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.**

Signature of Committee Chairperson/Designee:                      \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Acceptance of a Military Affairs - Homeland Security - Wisconsin Emergency Management Local Table Top  
Exercise 2015 - Hazmat Tabletop Exercise in the amount of \$4,768 and transfer of funds within the 2017  
Emergency Management budget.

**SUBJECT MATTER:**

**The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.**

**Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.**

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.





October 5, 2017

To: Finance Committee  
From: David L. Maack

Memo Re: Exercise Grants

We are seeking approval to accept the following Exercise Grants through WI Emergency Management:

- Winter Storm Tabletop Exercise \$4,767.20
- Hazardous Materials Tabletop \$4,767.20
- Flooding Tabletop \$4,767.20
- Flooding Functional EOC Exercise \$7557.00

We are requesting first and second reading because we are seeking "turn-back" grant dollars for the first three tabletop exercises. Those grants have a much shorter deadline to be spent.

**WISCONSIN EMERGENCY MANAGEMENT**

**WEM USE ONLY**

Applicant Hereby Applies to WEM for Financial Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
		-- 10967

SUBGRANT #: 10967

SHORT TITLE: Racine County Hazmat Tabletop Exercise 2018

<b>1. Type of Funds for which you are applying.</b>	Homeland Security - WEM (Fed. 97.067 HSW) HS Local Table Top Exercise 2015		
<b>2. Applicant</b>	<b>Name Of Applicant:</b> Racine County Emergency Management		<b>County:</b> Racine
	Street Address Line 1: 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Address Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>3. Recipient Agencies</b> Racine County Emergency Management		
<b>4. Signatory</b>	<b>Name:</b> Mr. Jonathan Delagrave		<b>Title:</b> County Executive <b>Agency:</b> Racine County
	Street Address: 730 Wisconsin Avenue		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3273	<b>Fax:</b>	<b>Email:</b> RCExecutive@racinecounty.com
	<b>5. Financial Officer</b>	<b>Name:</b> Mr. Spencer A Robertson	
Street Address: 730 Wisconsin Ave			
<b>Address Line 2:</b>		<b>Addr Line 3:</b>	
<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403	
<b>Phone:</b> 262-636-3176		<b>Fax:</b>	<b>Email:</b> spencer.robertson@racinecounty.com
<b>6. Project Director</b>	<b>Name:</b> Mr David L Maack		<b>Title:</b> Emergency Management Coordinator <b>Agency:</b> Racine County Emergency Management
	Street Address: 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3515	<b>Fax:</b> 262-636-3505	<b>Email:</b> david.maack@racinecounty.com
<b>7. Brief Summary of Project</b>  (Do Not Exceed Space Provided)	<b>Short Title</b> (may not exceed 50 characters) Racine County Hazmat Tabletop Exercise 2018  The exercise will focus on a motor vehicle accident involving a gas tanker and chlorine hauler. The accident results in a tanker fire and a chlorine release. The exercise will focus on the immediate response, shelter in place/evacuation for impacted populations, including those with functional needs, and the coordination and control of the response and recovery.		

8. SubGrant Budget

Sources

Categories	Federal	Category Total
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
Source Total	4,768.00	4,768.00

9. Project Start Date: 1/1/2018

Project End Date: 5/31/2018

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Racine County Emergency Management	4,768.00	4,768.00
<b>Total:</b>	4,768.00	4,768.00

Allocation/Recipient Agency: Racine County Emergency Management

Category:	Year 1	Total
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
<b>Total:</b>	4,768.00	4,768.00

11. Budget Details:

Master Budgets:

Line Item Details for Racine County Emergency Management

**YEAR 1**

**TRAVEL (INCLUDING TRAINING)**

Justification: Travel time and mileage for the contractor

COST

Purpose of Travel Exercise Design and Facilitation  
 Location Racine  
 Item Travel Cost  
 Description of your computation: Travel Time and Mileage

Source: Federal 968.00

Travel (Including Training)

Year 1 Total:

968.00

**SUPPLIES & OPERATING EXPENSES**

Justification: Expendable supplies (table tents, SitMans, evaluations, etc.)

COST

Supply Item table tents, SitMans, evaluations  
 Description of your computation: Expendable Supplies

Source: Federal 150.00

Supplies & Operating Expenses

Year 1 Total:

150.00

**CONSULTANTS/CONTRACTUAL - CONSULTANT**

Justification:

COST

Name / Position Pre-Emergency Planning  
 Service Provided Exercise Design and Facilitation  
 Description of your computation: Contractor Costs

Source: Federal 3,650.00

Consultants/Contractual - Consultant

Year 1 Total:

3,650.00

**YEAR 1 TOTAL: 4,768.00**

12. Sections:

## A PROJECT NARRATIVE

Provide a clear description of the scenario and scope of the exercise.

Grant recipients must follow HSEEP requirements. Guidelines are published on the WEM website:  
[http://emergencymanagement.wi.gov/training/Exercise\\_Resource/HSEEP/HSEEP.asp](http://emergencymanagement.wi.gov/training/Exercise_Resource/HSEEP/HSEEP.asp)

Identify which core capabilities (listed below) will be tested.

These are capabilities that were identified in the 2015 Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) as a priority for training and exercising.

- Primary

Logistics and Supply Chain Management.	Cybersecurity
Mass Care Services	Infrastructure Systems
Operational Communications	

- Secondary

Community Resilience	Critical Transportation
Intelligence and Information Sharing	Health and Social Services
Mass Search and Rescue Operations	Housing
Environmental Response/Health/Safety	Public Information/Warning
Public Health, Healthcare and Warning	Operational Coordination

For information about the core capabilities, please see FEMA's website at <http://www.fema.gov/core-capabilities>  
If you have questions about core capabilities please contact the WEM exercise officers.

### RESPONSE:

**Mission:** Response & Recovery

**Tabletop Exercise Scenario:** The exercise will focus on a motor vehicle accident involving a gas tanker and chlorine hauler. The accident results in a tanker fire and a chlorine release. The exercise will focus on the immediate response, shelter in place/evacuation for impacted populations, including those with functional needs, and the coordination and control of the response and recovery.

**Core Capabilities to be tested include:**

- Public Information and Warning
- Operational Communications
- Critical Transportation
- Mass Care Services

### PROJECT NARRATIVE - RELATED ATTACHMENTS:

**File Name**

**File Description**

**B EVIDENCE OF NEED**

- Explain the need for this exercise in your jurisdiction. Explain how the exercise addresses the risks and capability gaps that have been identified by the jurisdiction. Describe any risk assessment and capability gap analysis that were done.
- Describe how the exercise is part of a multi-year strategy and also whether or not it is the intent to follow this table top exercise with a functional and/or full scale exercise.

RESPONSE:

The proposed exercise project will allow Racine County, along with jurisdictional partners, an opportunity to validate the plans, procedures, roles and responsibilities associated with a transportation related hazardous materials incident requiring activation of the County Emergency Operations Center. The exercise program will be a collaborative effort between emergency response agencies, voluntary agencies and emergency management. To complete this comprehensive, project a request was made to the State of Wisconsin Emergency Management Exercise Training Officer for exercise support. The use of a contractor was approved based on the support needs for the design, development and execution of this progressive tabletop exercise. The exercise is a follow-up to training held at EMI earlier this year and will be leading up to a functional eoc exercise.

EVIDENCE OF NEED - RELATED ATTACHMENTS:

**File Name**

**File Description**

## C IMPLEMENTATION PLAN

- List the expected or planned participants for the event including local and state agencies, multiple disciplines and non-governmental organizations.
- If it is your intent to include a WI-CAMS and/or SEOC element in your exercise scenario please indicate so and also briefly describe how this would be accomplished.
- Indicate whether or not you are willing to include a state role including the State Emergency Operations Center (SEOC), in your exercise.
- Explain how the needs and requirements of persons with disabilities will be taken into account in the scenario. **Applications must address this requirement in order to receive funding.**

RESPONSE:

### Anticipated Participants:

- Racine County Emergency Management
- Regional Hazmat Team
- Hospitals/Healthcare
- EMS
- 911 Dispatch Center
- Fire Department(s)
- Law Enforcement
- American Red Cross

**State Role:** Racine County is willing to include a state role in the exercise, if appropriate.

**WI-CAMS:** If the scenario is developed to include a role for validation of the WI-CAMS system, exercise planners will include the necessary partners to effectively accomplish this task.

**Disability Requirements:** All necessary accommodations will be made for exercise program participants with functional needs. The exercise will validate the plans and procedures in place to deal with citizens that have functional needs.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

File Name

File Description

## D OTHER FUNDING

Describe any cost sharing that will be a part of this project. Clearly explain what sources of funding in addition to grant funds will be used to conduct this exercise.

RESPONSE:

**Other Funding:** Any overtime or backfill will be covered by the participating agencies, no additional funding is being sought for this exercise program.

OTHER FUNDING - RELATED ATTACHMENTS:

File Name

File Description



**E REQUIRED ATTACHMENTS**

- Attach a quote if working with a contractor.

NOTE: to attach a document to your Egrants application, you must type "See Attached" in the text box to enable the document attachment tool.

RESPONSE:

See attached proposal

**REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:**

<u>File Name</u>	<u>File Description</u>
Racine Co Hazmat TTX Proposal.doc	Hazmat TTX

**13. Performance Measures:**

**Required:**

<u>Measure Title</u>	<u>Measure Type</u>	<u>Target</u>	<u>Target Type</u>	<u>Description</u>
Tabletop Exercises	Outcome	1.00	Unit Count	Number of table top exercises

**14. Approval Checklist:**

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years?
- Yes
- No
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Military Affairs, Attn: EEOP, 2400 Wright Street, PO Box 7865, Madison, WI 53707-7865
- Yes
- No
- N/A
- C. Do you have technical assistance needs regarding the financial process at WEM that you would like contacted about?
- Yes
- No

D. Have you utilized the WEM Administrative Guide located on the WEM website? (<http://emergencymanagement.wi.gov>)

Yes

No

E. Would you like someone from WEM to contact you?

Yes

No

F. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEO) or Certification form (if applicable). A copy of your EEO federal approval letter must be submitted to WEM. (More information may be found at <http://emergencymanagement.wi.gov>, Grants, Grantee Civil Rights Information.)

Yes

No

N/A

G. Does this application apply for any of the following? a) Physical security enhancements (i.e., installation of fencing, cameras, TWIC readers, bollards, motion detection systems, x-ray machines, lighting, etc.) b) New installation/construction/renovation (i.e., emergency operations centers, docks, piers, security guard buildings, etc.) c) Renovations/upgrades/modifications to structures 50 years old or older, communication towers, related equipment, and equipment shelters, ground-disturbing activities (i.e., trenching, excavation, etc.), or d) Any activities that potentially involve ground disturbance. For more information, visit <https://www.fema.gov/environmental-planning-and-historic-preservation-program>. The program manager will follow up with you for more details if you answer yes.

Yes

No

N/A

H. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes

No

N/A

I. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act).

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

**Section:** Required Attachments

<b><u>File Name</u></b>	<b><u>File Description</u></b>
Racine Co Hazmat TTX Proposal.doc	Hazmat TTX

**REQUEST FOR COUNTY BOARD ACTION**

YEAR <u>2017</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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**Requestor/Originator:** Emergency Management Coordinator - David Maack

**Committee/Individual Sponsoring:** Finance & Human Resources Committee

**Date Considered by Committee:** 10/26/2017      **Date of County Board Meeting to be Introduced:** 11/7/2017

**1st Reading:**       **1st & 2nd Reading:**  \*

**\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.**

**Signature of Committee Chairperson/Designee:** \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Acceptance of a Military Affairs - Homeland Security - Wisconsin Emergency Management Local Table Top  
Exercise 2015 - Hazmat Flooding Exercise 2018 in the amount of \$4,768 and transfer of funds within the 2017  
Emergency Management budget.

**SUBJECT MATTER:**

**The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.**

**Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.**

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



October 5, 2017

To: Finance Committee  
From: David L. Maack

Memo Re: Exercise Grants

We are seeking approval to accept the following Exercise Grants through WI Emergency Management:

- Winter Storm Tabletop Exercise \$4,767.20
- Hazardous Materials Tabletop \$4,767.20
- Flooding Tabletop \$4,767.20
- Flooding Functional EOC Exercise \$7557.00

We are requesting first and second reading because we are seeking "turn-back" grant dollars for the first three tabletop exercises. Those grants have a much shorter deadline to be spent.

**WISCONSIN EMERGENCY MANAGEMENT**

**WEM USE ONLY**

Applicant Hereby Applies to WEM for Financial

Support for the Within-Described Project:

**SUBGRANT #: 10968**

Receipt Date	Award Date	Subgrant Number(s)
		-- 10968

**SHORT TITLE:** Racine County Hazmat Flooding Exercise 2018

<b>1. Type of Funds for which you are applying.</b>	Homeland Security - WEM (Fed. 97.067 HSW) HS Local Table Top Exercise 2015		
<b>2. Applicant</b>	<b>Name Of Applicant:</b> Racine County Emergency Management		<b>County:</b> Racine
	<b>Street Address Line 1:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Address Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>3. Recipient Agencies</b> Racine County Emergency Management		
<b>4. Signatory</b>	<b>Name:</b> Mr. Jonathan Delagrave		<b>Title:</b> County Executive
			<b>Agency:</b> Racine County
	<b>Street Address:</b> 730 Wisconsin Avenue		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3273	<b>Fax:</b>	<b>Email:</b> RCExecutive@racinecounty.com
	<b>5. Financial Officer</b>		
<b>6. Project Director</b>	<b>Name:</b> Mr. Spencer A Robertson		<b>Title:</b> Accounting Supervisor
			<b>Agency:</b> Racine County Emergency Management
	<b>Street Address:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3176	<b>Fax:</b>	<b>Email:</b> spencer.robertson@racinecounty.com
	<b>7. Brief Summary of Project</b>		
(Do Not Exceed Space Provided)	<b>Short Title</b> (may not exceed 50 characters) Racine County Hazmat Flooding Exercise 2018		
	The exercise will focus on a flooding incident that impacts areas of Racine County. The exercise will focus on the information and warning capabilities, coordination and command and control in response to a natural hazard.		

8. SubGrant Budget

Sources

Categories	Federal	Category Total
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
<b>Source Total</b>	<b>4,768.00</b>	<b>4,768.00</b>

9. Project Start Date: 3/1/2018

Project End Date: 5/31/2018



10. **Budget Details:**

**Master Budgets:**

<b>By Recipient Agency</b>	<b>Year 1</b>	<b>Total</b>
Racine County Emergency Management	4,768.00	4,768.00
<b>Total:</b>	4,768.00	4,768.00

**Allocation/Recipient Agency:** Racine County Emergency Management

<b>Category:</b>	<b>Year 1</b>	<b>Total</b>
Travel (Including Training)	968.00	968.00
Supplies & Operating Expenses	150.00	150.00
Consultants/Contractual	3,650.00	3,650.00
<b>Total:</b>	4,768.00	4,768.00

11. Budget Details:

Master Budgets:

Line Item Details for Racine County Emergency Management

**YEAR 1**

**TRAVEL (INCLUDING TRAINING)**

Justification: Travel time and mileage

COST

<b>Purpose of Travel</b>	Exercise Design & Facilitation
<b>Location</b>	Racine
<b>Item</b>	Travel Cost
<b>Description of your computation:</b>	Travel Cost

Source: Federal 968.00

Travel (Including Training)

Year 1 Total:

968.00

**SUPPLIES & OPERATING EXPENSES**

Justification: Expendable supplies (table tents, SitMans, evaluations, etc.)

COST

<b>Supply Item</b>	Expendable Supplies
<b>Description of your computation:</b>	Expendable Supplies

Source: Federal 150.00

Supplies & Operating Expenses

Year 1 Total:

150.00

**CONSULTANTS/CONTRACTUAL - CONSULTANT**

Justification:

COST

<b>Name / Position</b>	Pre-Emergency Planning
<b>Service Provided</b>	Exercise Design and Facilitation
<b>Description of your computation:</b>	Exercise Design and Facilitation

Source: Federal 3,650.00

Consultants/Contractual - Consultant

Year 1 Total:

3,650.00

**YEAR 1 TOTAL: 4,768.00**

12. Sections:

**A PROJECT NARRATIVE**

Provide a clear description of the scenario and scope of the exercise.

Grant recipients must follow HSEEP requirements. Guidelines are published on the WEM website: [http://emergencymanagement.wi.gov/training/Exercise\\_Resource/HSEEP/HSEEP.asp](http://emergencymanagement.wi.gov/training/Exercise_Resource/HSEEP/HSEEP.asp)

Identify which core capabilities (listed below) will be tested.

These are capabilities that were identified in the 2015 Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) as a priority for training and exercising.

- Primary

Logistics and Supply Chain Management.	Cybersecurity
Mass Care Services	Infrastructure Systems
Operational Communications	

- Secondary

Community Resilience	Critical Transportation
Intelligence and Information Sharing	Health and Social Services
Mass Search and Rescue Operations	Housing
Environmental Response/Health/Safety	Public Information/Warning
Public Health, Healthcare and Warning	Operational Coordination

For information about the core capabilities, please see FEMA’s website at <http://www.fema.gov/core-capabilities>  
If you have questions about core capabilities please contact the WEM exercise officers.

RESPONSE:

**Mission:** Response & Recovery

**Tabletop Exercise Scenario:** The exercise will focus on a flooding incident that impacts areas of Racine County. The exercise will focus on the information and warning capabilities, coordination and command and control in response to a natural hazard.

**Core Capabilities to be tested include:**

- Public Information and Warning
- Operational Communications
- Operational Coordination

PROJECT NARRATIVE - RELATED ATTACHMENTS:

**File Name**

**File Description**

**B EVIDENCE OF NEED**

- Explain the need for this exercise in your jurisdiction. Explain how the exercise addresses the risks and capability gaps that have been identified by the jurisdiction. Describe any risk assessment and capability gap analysis that were done.
- Describe how the exercise is part of a multi-year strategy and also whether or not it is the intent to follow this table top exercise with a functional and/or full scale exercise.

RESPONSE:

The proposed exercise project will allow discussion of multijurisdictional interagency response including interoperable communication plans, procedures, equipment and mutual aid to familiarize not only emergency management officials but also responders with their critical incident roles and responsibilities as well as other agencies resources in regards to a natural hazard response and recovery. To complete this comprehensive, project a request was made to the State of Wisconsin Emergency Management Exercise Training Officer for exercise support. The use of a contractor was approved based on the support needs for the design, development and execution of this progressive tabletop exercise. The exercise is a follow-up to training held at EMI earlier this year and will be leading up to a functional eoc exercise.

EVIDENCE OF NEED - RELATED ATTACHMENTS:

**File Name**

**File Description**

**C IMPLEMENTATION PLAN**

- List the expected or planned participants for the event including local and state agencies, multiple disciplines and non-governmental organizations.
- If it is your intent to include a WI-CAMS and/or SEOC element in your exercise scenario please indicate so and also briefly describe how this would be accomplished.
- Indicate whether or not you are willing to include a state role including the State Emergency Operations Center (SEOC), in your exercise.
- Explain how the needs and requirements of persons with disabilities will be taken into account in the scenario. **Applications must address this requirement in order to receive funding.**

RESPONSE:

**Anticipated Participants:**

- Racine County Emergency Management
- Hospitals/Healthcare
- EMS
- 911 Dispatch Center
- Fire Department(s)
- Law Enforcement
- American Red Cross
- Local Municipalities
- NGO's

**State Role:** Racine County is willing to include a state role in the exercise, if appropriate.

**WI-CAMS:** If the scenario is developed to include a role for validation of the WI-CAMS system, exercise planners will include the necessary partners to effectively accomplish this task.

**Disability Requirements:** All necessary accommodations will be made for exercise program participants with functional needs. The exercise will validate the plans and procedures in place to deal with citizens that have functional needs.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
------------------	-------------------------

**D OTHER FUNDING**

Describe any cost sharing that will be a part of this project. Clearly explain what sources of funding in addition to grant funds will be used to conduct this exercise.

RESPONSE:

**Other Funding:** Any overtime or backfill will be covered by the participating agencies, no additional funding is being sought for this exercise program.

OTHER FUNDING - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
------------------	-------------------------

**E REQUIRED ATTACHMENTS**

- Attach a quote if working with a contractor.

NOTE: to attach a document to your Egrants application, you must type "See Attached" in the text box to enable the document attachment tool.

RESPONSE:

See attached

**REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:**

<u>File Name</u>	<u>File Description</u>
Racine Co Flooding TTX Proposal.doc	Flooding TTx

**13. Performance Measures:**

**Required:**

<u>Measure Title</u>	<u>Measure Type</u>	<u>Target</u>	<u>Target Type</u>	<u>Description</u>
Tabletop Exercises	Outcome	1.00	Unit Count	Number of table top exercises

**14. Approval Checklist:**

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years?
- Yes
- No
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Military Affairs, Attn: EEOP, 2400 Wright Street, PO Box 7865, Madison, WI 53707-7865
- Yes
- No
- N/A
- C. Do you have technical assistance needs regarding the financial process at WEM that you would like contacted about?
- Yes
- No

- D.** Have you utilized the WEM Administrative Guide located on the WEM website? (<http://emergencymanagement.wi.gov>)
- Yes
- No
- E.** Would you like someone from WEM to contact you?
- Yes
- No
- F.** Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEO) or Certification form (if applicable). A copy of your EEO federal approval letter must be submitted to WEM. (More information may be found at <http://emergencymanagement.wi.gov>, Grants, Grantee Civil Rights Information.)
- Yes
- No
- N/A
- G.** Does this application apply for any of the following? a) Physical security enhancements (i.e., installation of fencing, cameras, TWIC readers, bollards, motion detection systems, x-ray machines, lighting, etc.) b) New installation/construction/renovation (i.e., emergency operations centers, docks, piers, security guard buildings, etc.) c) Renovations/upgrades/modifications to structures 50 years old or older, communication towers, related equipment, and equipment shelters, ground-disturbing activities (i.e., trenching, excavation, etc.), or d) Any activities that potentially involve ground disturbance. For more information, visit <https://www.fema.gov/environmental-planning-and-historic-preservation-program>. The program manager will follow up with you for more details if you answer yes.
- Yes
- No
- N/A
- H.** If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?
- Yes
- No
- N/A

I. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act).

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

**Section:** Required Attachments

<b><u>File Name</u></b>	<b><u>File Description</u></b>
Racine Co Flooding TTX Proposal.doc	Flooding TTx



REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2017</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Emergency Management Coordinator - David Maack

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/26/2017      Date of County Board Meeting to be Introduced: 11/7/2017

1st Reading:       1st & 2nd Reading:  \*

\* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Acceptance of a Military Affairs - Homeland Security - Wisconsin Emergency Management Local Table Top  
Exercise 2017 - Flooding Exercise 2018 in the amount of \$7,557 and transfer of funds within the 2017  
Emergency Management budget.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

**The Committee believes that this action furthers the following goals:**

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



October 5, 2017

To: Finance Committee  
From: David L. Maack

Memo Re: Exercise Grants

We are seeking approval to accept the following Exercise Grants through WI Emergency Management:

- Winter Storm Tabletop Exercise \$4,767.20
- Hazardous Materials Tabletop \$4,767.20
- Flooding Tabletop \$4,767.20
- Flooding Functional EOC Exercise \$7557.00

We are requesting first and second reading because we are seeking “turn-back” grant dollars for the first three tabletop exercises. Those grants have a much shorter deadline to be spent.

**WISCONSIN EMERGENCY MANAGEMENT**

**WEM USE ONLY**

Applicant Hereby Applies to WEM for Financial

Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
10/6/2017		-- 10969

**SUBGRANT #: 10969**

**SHORT TITLE:** Racine County 2018 Flooding Exercise

<b>1. Type of Funds for which you are applying.</b>	Homeland Security - WEM (Fed. 97.067 HSW) HS Exercises 2017		
<b>2. Applicant</b>	<b>Name Of Applicant:</b> Racine County Emergency Management		<b>County:</b> Racine
	<b>Street Address Line 1:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Address Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>3. Recipient Agencies</b> Racine County Emergency Management		
<b>4. Signatory</b>	<b>Name:</b> Mr. Jonathan Delagrave		<b>Title:</b> County Executive <b>Agency:</b> Racine County
	<b>Street Address:</b> 730 Wisconsin Avenue		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3273	<b>Fax:</b>	<b>Email:</b> RCExecutive@racinecounty.com
	<b>5. Financial Officer</b>		
	<b>Name:</b> Mr. Spencer A Robertson		<b>Title:</b> Accounting Supervisor <b>Agency:</b> Racine County Emergency Management
<b>Street Address:</b> 730 Wisconsin Ave			
<b>Address Line 2:</b>		<b>Addr Line 3:</b>	
<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403	
<b>Phone:</b> 262-636-3176	<b>Fax:</b>	<b>Email:</b> spencer.robertson@racinecounty.com	
<b>6. Project Director</b>	<b>Name:</b> Mr David L Maack		<b>Title:</b> Emergency Management Coordinator <b>Agency:</b> Racine County Emergency Management
	<b>Street Address:</b> 730 Wisconsin Ave		
	<b>Address Line 2:</b>		<b>Addr Line 3:</b>
	<b>City:</b> Racine		<b>State:</b> WI <b>Zip:</b> 53403
	<b>Phone:</b> 262-636-3515	<b>Fax:</b> 262-636-3505	<b>Email:</b> david.maack@racinecounty.com
<b>7. Brief Summary of Project</b>  (Do Not Exceed Space Provided)	<b>Short Title</b> (may not exceed 50 characters) Racine County 2018 Flooding Exercise		
	<p>The functional exercise, if grant funds are allocated, will allow an opportunity to build upon the outcomes of the proposed Racine County Flooding Tabletop Exercise projected for May of 2018. The exercise will be a collaborative effort between municipal and county response agencies and emergency management. To complete this comprehensive, project a request was made to the State of Wisconsin Emergency Management Exercise Training Officer for exercise support. The use of a contractor was approved based on the support needs for the design, development and execution of this functional exercise.</p> <p>In summary, the proposed exercise project will allow Racine County, along with jurisdictional partners an opportunity to validate the plans, procedures, roles and responsibilities associated with a flooding incident.</p>		

8. SubGrant Budget

Sources

Categories	Federal	Category Total
Travel (Including Training)	1,612.00	1,612.00
Supplies & Operating Expenses	300.00	300.00
Consultants/Contractual	5,645.00	5,645.00
Source Total	7,557.00	7,557.00

9. Project Start Date: 1/1/2018

Project End Date: 8/31/2018

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Racine County Emergency Management	7,557.00	7,557.00
<b>Total:</b>	7,557.00	7,557.00

Allocation/Recipient Agency: Racine County Emergency Management

Category:	Year 1	Total
Travel (Including Training)	1,612.00	1,612.00
Supplies & Operating Expenses	300.00	300.00
Consultants/Contractual	5,645.00	5,645.00
<b>Total:</b>	7,557.00	7,557.00

11. Budget Details:

Master Budgets:

Line Item Details for Racine County Emergency Management

**YEAR 1**

**TRAVEL (INCLUDING TRAINING)**

Justification: Travel time and mileage

COST

Purpose of Travel Exercise Design & Facilitation  
 Location Racine  
 Item Travel Cost  
 Description of your computation: Travel Time and Mileage

Source: Federal 1,612.00

Travel (Including Training)

Year 1 Total:

1,612.00

**SUPPLIES & OPERATING EXPENSES**

Justification: Expendable supplies (table tents, control team handbooks, ExPlans, evaluations, etc.)

COST

Supply Item Expendable Supplies  
 Description of your computation: Expendable Supplies

Source: Federal 300.00

Supplies & Operating Expenses

Year 1 Total:

300.00

**CONSULTANTS/CONTRACTUAL - CONSULTANT**

Justification:

COST

Name / Position Pre-Emergency Planning  
 Service Provided Exercise Design and Facilitation  
 Description of your computation: Contractor Costs

Source: Federal 5,645.00

Consultants/Contractual - Consultant

Year 1 Total:

5,645.00

**YEAR 1 TOTAL: 7,557.00**

12. Sections:





RESPONSE:

**Mission:** Response & Recovery

**Functional Exercise Proposed Scenario:** The functional exercise scenario will build off of the previous flooding tabletop exercise scenario and include the activation of the emergency operations center to assist in coordination, response, recovery and public information management. Message injects will be utilized to present information to the EOC and participants requiring real-time decision making and the validation of current plans and procedures for coordination, communication and operational based activities.

**Core Capabilities to be tested include:**

- Operational Coordination
- Operational Communications
- Public Information and Warning
- Mass Care Services

PROJECT NARRATIVE - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
------------------	-------------------------

## B EVIDENCE OF NEED

- Explain the need for this exercise in your jurisdiction. Explain how the exercise addresses the risks and capability gaps that have been identified by the jurisdiction. Describe the risk assessment and capability gap analysis that were done. *Best applications will clearly tie the capabilities and the scenario to the assessment.*
- Describe how the exercise is part of a multi-year strategy. Describe previous trainings or exercises that were done, corrective actions that were identified, and which ones have been implemented.

RESPONSE:

The functional exercise, if grant funds are allocated, will allow an opportunity to build upon the outcomes of the proposed Racine County Flooding Tabletop Exercise projected for May of 2018. The exercise will be a collaborative effort between municipal and county response agencies and emergency management. To complete this comprehensive, project a request was made to the State of Wisconsin Emergency Management Exercise Training Officer for exercise support. The use of a contractor was approved based on the support needs for the design, development and execution of this functional exercise. In summary, the proposed exercise project will allow Racine County, along with jurisdictional partners an opportunity to validate the plans, procedures, roles and responsibilities associated with a flooding incident.

EVIDENCE OF NEED - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
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**C IMPLEMENTATION PLAN**

- List the expected or planned participants for the event including local and state agencies, multiple disciplines and non-governmental organizations.
- If it is your intent to include a WI-CAMS and/or SEOC element in your exercise scenario please indicated so and also briefly describe how this would be accomplished.
- Indicate whether or not you are willing to include a state role including the State Emergency Operations Center (SEOC) staff, in your exercise.
- Explain how the needs and requirements of persons with disabilities will be taken into account in the scenario. **Applications must address this requirement in order to receive funding.**
- Outline the timeline for this project including planning and design meetings and the development of the AAR. *Best applications may even outline a plan for how they will begin to address corrective actions.*

RESPONSE:

**Anticipated Participants:**

- Racine County Emergency Management
- Hospitals/Healthcare
- EMS
- 911 Dispatch Center
- Fire Department(s)
- Law Enforcement
- American Red Cross
- Municipalities
- NGOS

**State Role:** Racine County is willing to include a state role in the exercise program if applicable.

**WI-CAMS:** If the scenario is developed to include a role for validation of the WI-CAMS system, exercise planners will include the necessary partners to effectively accomplish this task.

**Disability Requirements:** All necessary accommodations will be made for exercise program participants with functional needs. The exercise will validate the plans and procedures in place to deal with citizens that have functional needs.

preparedness stance.

**Timeline TTX:**

IPM: January 2018

MPM: March 2018

FPM: May 2018

Conduct: June 2018

Project Closeout: July 2018

It is anticipated that corrective actions and areas for improvement identified in the tabletop exercise will be addressed to the fullest extent possible prior to the conduct of the functional.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

**File Name**

**File Description**

**D EVALUATION**

Grant proposals for a Functional or Full-Scale Exercise must include a copy of the AAR Improvement Plan from the prior exercise.

This improvement plan will be reviewed to ensure that all critical corrective actions have been addressed, prior to your receiving funding for the exercise in the progressive series. *Best applications will provide an explanation of which corrective action items have been completed and how they will be tested in the new exercise.*

RESPONSE:

The TTx is scheduled for April 2018

EVALUATION - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
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**E OTHER FUNDING**

Describe any cost sharing that will be a part of this project. Clearly explain what sources of funding in addition to grant funds will be used to conduct this exercise.

RESPONSE:

**Other Funding:** Any overtime or backfill will be covered by the participating agencies, no additional funding is being sought for this exercise program.

OTHER FUNDING - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
------------------	-------------------------

**F REQUIRED ATTACHMENTS**

- Attach an email that documents your communication with the WEM exercise section regarding the availability of exercise officers and compliance with state exercise priorities.
- Attach a quote if working with a contractor.

NOTE: to attach a document to your Egrants application, you must type "See Attached" in the text box to enable the document attachment tool.

RESPONSE:

See attached

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
Exercise Grant -Gary W.pdf	Exercise Email

13. Performance Measures:

Required:

<u>Measure Title</u>	<u>Measure Type</u>	<u>Target</u>	<u>Target Type</u>	<u>Description</u>
Full-scale Exercises	Outcome	0.00	Unit Count	Number of full-scale exercises
Functional Exercises	Outcome	1.00	Unit Count	Number of functional exercises
Tabletop Exercises	Outcome	0.00	Unit Count	Number of table top exercises

14. Approval Checklist:

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years?
  - Yes
  - No
  
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Military Affairs, Attn: EEOP, 2400 Wright Street, PO Box 7865, Madison, WI 53707-7865
  - Yes
  - No
  - N/A
  
- C. Do you have technical assistance needs regarding the financial process at WEM that you would like contacted about?
  - Yes
  - No
  
- D. Have you utilized the WEM Administrative Guide located on the WEM website? (<http://emergencymanagement.wi.gov>)
  - Yes
  - No
  
- E. Would you like someone from WEM to contact you?
  - Yes

No

F. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEOP) or Certification form (if applicable). A copy of your EEOP federal approval letter must be submitted to WEM. (More information may be found at <http://emergencymanagement.wi.gov>, Grants, Grantee Civil Rights Information.)

Yes

No

N/A

G. Does this application apply for any of the following? a) Physical security enhancements (i.e., installation of fencing, cameras, TWIC readers, bollards, motion detection systems, x-ray machines, lighting, etc.) b) New installation/construction/renovation (i.e., emergency operations centers, docks, piers, security guard buildings, etc.) c) Renovations/upgrades/modifications to structures 50 years old or older, communication towers, related equipment, and equipment shelters, ground-disturbing activities (i.e., trenching, excavation, etc.), or d) Any activities that potentially involve ground disturbance. For more information, visit <https://www.fema.gov/environmental-planning-and-historic-preservation-program>. The program manager will follow up with you for more details if you answer yes.

Yes

No

N/A

H. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes

No

N/A

I. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act).

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

**Section:** Required Attachments

<b><u>File Name</u></b>	<b><u>File Description</u></b>
Exercise Grant -Gary W.pdf	Exercise Email
Racine Co Flooding FE Proposal.doc	Flooding Functional

**2018 NON-AUTHORIZED BUDGET SUMMARY**

**County Clerk**

	2016 Actuals	2017 Original Budget	2017 Revised Budget	2017 YTD Actuals	2017 Projected	2018 Executive Budget	Change from 2017 Budget	
							\$	%
<b>Revenues</b>								
Intergovernmental	0	0	0	0	0	0		
Fees, Fines & Forfeitures	344,887	126,525	126,525	199,252	261,380	141,340	14,815	11.709%
Other	0	0	0	0	0	0		
<b>Expenditures</b>								
Personnel Services	298,486	291,306	291,306	208,445	290,082	312,951	21,645	7.430%
Purchase of Services	153,628	38,780	141,343	63,010	132,662	42,739	3,959	10.209%
Supplies & Other	104,197	47,550	47,550	52,622	66,828	31,110	(16,440)	-34.574%
Capital	0	0	0	0	0	0		
<b>Tax Levy Impact</b>	<b>211,424</b>	<b>251,111</b>	<b>353,674</b>	<b>124,825</b>	<b>228,192</b>	<b>245,460</b>	<b>(5,651)</b>	<b>-2.250%</b>

<b>Budgeted Positions</b>							
County	4.25	4.25	4.25		4.25	4.25	
Contracted	0	0	0		0	0	

<b>Highlights</b>	
2018 Budget has revenue and expense in line for 4 Elections.	
2018 will be the first use of the new election software and equipment.	

<b>Revenue - Significant Changes</b>		\$	FTE
Fees, Fines & Forf	Increase Elec Rev - Voter Registration - This was not previously budgeted.	15,000	

<b>Expense - Significant Changes</b>		\$	FTE
Personnel Services	Increase Wages and Fringe Benefits for part time staff to work additional hours	11,942	
Supplies & Other	Use of non lapsing funds to supplement the 2018 budget	(15,000)	

**2018 NON-AUTHORIZED BUDGET SUMMARY**  
**Information Technology Department**

	2016 Actuals	2017 Original Budget	2017 Revised Budget	2017 YTD Actuals	2017 Projected	2018 Executive Budget	Change from 2017 Budget	
							\$	%
<b>Revenues</b>								
Intergovernmental	33,010	27,400	27,400	82,310	112,900	81,557	54,157	197.700%
Fees, Fines & Forfeitures	0	0	0	0	0	0		
Other	0	0	0	0	0	0		
<b>Expenditures</b>								
Personnel Services	564,833	735,883	735,883	470,748	658,878	821,676	85,793	11.700%
Purchase of Services	919,197	922,889	1,280,998	381,125	1,089,422	1,092,373	169,484	18.400%
Supplies & Other	35,336	50,460	183,153	12,880	39,892	(80,325)	(130,785)	-259.200%
Capital	0	0	0	0	0	0		
<b>Tax Levy Impact</b>	<b>1,486,356</b>	<b>1,681,832</b>	<b>2,172,634</b>	<b>782,443</b>	<b>1,675,292</b>	<b>1,752,167</b>	<b>70,335</b>	<b>4.200%</b>

<b>Budgeted Positions</b>								
County	7	8	8		8	9		
Contracted	4	4	4		4	5		

<b>Highlights</b>								
Implementing Disaster Recovery Location Support & Disaster Recovery Cloud Support								
Change in policy from purchasing computers to leasing computers – lease costs allocated to all Departments – This will take 2 years to complete								
Creation of Assistant IT Director Non-Rep Exempt E090 - as of April 1, 2018								
Capital projects located in Capital Projects Fund: Replacement of the Courthouse Voice Mail Hosts System Phone and Fax Upgrade Devise Management & Monitoring Tools								

<b>Significant Changes - Revenues</b>		\$	FTE
Intergovernmental Rev	Increase in TVCCOG Revenues - Work for other Municipalities	(53,557)	

<b>Significant Changes - Expenses</b>		\$	FTE
Personnel	Creation of 1 FTE Non Rep - Exempt E090 Asst IT Director as of 4/1/18	84,848	
Personnel	5% in Range adjustment for 1 FTE Non Rep - Exempt E070 System Admin and 1 FTE Non Rep - Exempt E060 Network Analyst	7,922	
Purchase of Services	Increase in PS - Technical Support - 1 FTE C/S Technical Staff - Sunset position linked to TVCCOG Revenues	53,557	
Purchase of Services	Increase is Software Maint Contracts for Kronos and Tyler Munis	32,000	
Purchase of Services	Increase in PS - Technical Support due to 2017 budget using non lapsing carryforward instead of levy dollars	75,000	
Supplies & Other	Use of Carryforward Funds in Technology Refresh to reduce the tax levy impact of Information Technology Budget due to change from purchasing to leasing computers	(129,000)	



**AUTHORIZED BUDGET PAGE**

RACINE COUNTY  
BUDGET PROPOSAL REPORT  
FOR 2018

DEBT SERVICE

10/10/17

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	
COST CENTER 22900000							
DEBT SERVICE MISC							
301100 PROPERTY TAXES	6,744,043	7,009,988	7,009,988	7,009,988	7,009,988	7,009,988	
332000 INTEREST INCOME	2,041	0	0	1,939	2,500	0	
511000 ISSUANCE LONG TERM DI	0	0	0	2,588,373	2,588,373	0	
<b>TOTAL REVENUES</b>	<b>6,746,084</b>	<b>7,009,988</b>	<b>7,009,988</b>	<b>9,600,300</b>	<b>9,600,861</b>	<b>7,009,988</b>	
490000 DEBT ISSUANCE EXPENS	14,798	0	0	552	552	0	
514050 TRNSFR OUT FROM RIDG	420,497	459,626	459,626	0	459,626	0	
514066 TRNSFR OUT FLEET	10,928	11,005	11,005	0	11,005	10,998	
<b>TOTAL EXPENSES</b>	<b>446,223</b>	<b>470,631</b>	<b>470,631</b>	<b>552</b>	<b>471,183</b>	<b>10,998</b>	
<b>NET (REVENUE) / EXPENSES</b>	<b>(6,299,861)</b>	<b>(6,539,357)</b>	<b>(6,539,357)</b>	<b>(9,599,748)</b>	<b>(9,129,678)</b>	<b>(6,998,990)</b>	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	
COST CENTER 22928000							
SERIES 2009 BUILD AMERICA BONDS							
491000 PRINCIPAL PAYMENTS	580,000	325,000	325,000	325,000	325,000	0	
491250 INTEREST PAYMENTS	49,460	5,525	5,525	5,525	5,525	0	
491500 INTEREST PAYMENTS RE	6,218	(1,765)	(1,765)	(3,601)	(3,601)	0	
<b>NET (REVENUE) / EXPENSES</b>	<b>635,678</b>	<b>328,760</b>	<b>328,760</b>	<b>326,924</b>	<b>326,924</b>	<b>0</b>	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	
COST CENTER 22929000							
SERIES 2010 RECOVERY ZONE BONDS							
491000 PRINCIPAL PAYMENTS	0	270,000	270,000	270,000	270,000	605,000	
491250 INTEREST PAYMENTS	84,338	79,613	79,613	42,169	42,169	63,544	
491500 INTEREST PAYMENTS RE	17,686	(32,709)	(32,709)	(35,333)	(35,333)	(26,107)	
<b>NET (REVENUE) / EXPENSES</b>	<b>84,338</b>	<b>316,904</b>	<b>316,904</b>	<b>276,836</b>	<b>276,836</b>	<b>642,437</b>	

**AUTHORIZED BUDGET PAGE**

RACINE COUNTY  
BUDGET PROPOSAL REPORT  
FOR 2018

DEBT SERVICE

10/10/17

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22930000  
SERIES 2011

491000 PRINCIPAL PAYMENTS	775,000	790,000	790,000	3,315,000	3,315,000	0
491250 INTEREST PAYMENTS	88,838	72,793	72,793	44,485	44,485	0
NET (REVENUE) / EXPENSES	863,838	862,793	862,793	3,359,485	3,359,485	0

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22931000  
SERIES 2012

491000 PRINCIPAL PAYMENTS	695,000	710,000	710,000	710,000	710,000	720,000
491250 INTEREST PAYMENTS	79,578	67,265	67,265	37,183	37,183	52,965
NET (REVENUE) / EXPENSES	774,578	777,265	777,265	747,183	747,183	772,965

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22932000  
SERIES 2012 TAXABLE REFUNDING

491000 PRINCIPAL PAYMENTS	87,346	14,508	14,508	89,516	89,516	143,479
491250 INTEREST PAYMENTS	15,947	89,516	89,516	14,508	14,508	20,171
NET (REVENUE) / EXPENSES	103,293	104,024	104,024	104,024	104,024	163,650

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22933000  
SERIES 2012 REFUND PRIOR SERVICE

491000 PRINCIPAL PAYMENTS	658,259	674,613	674,613	674,613	674,613	686,879
491250 INTEREST PAYMENTS	120,176	109,336	109,336	109,336	109,336	96,565
TOTAL EXPENSES	778,435	783,949	783,949	783,949	783,949	783,444
OTHER FINANCING USES						
306075 INTERCOUNTY REIMBURSE	713,678	783,949	783,949	454,457	783,949	783,444
NET (REVENUE) / EXPENSES	64,757	0	0	329,492	0	0

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	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22934000  
SERIES 2013 REFUNDING

491000 PRINCIPAL PAYMENTS	1,010,000	1,720,000	1,720,000	1,720,000	1,720,000	1,500,000
491250 INTEREST PAYMENTS	482,900	441,950	441,950	441,950	441,950	393,650
NET (REVENUE) / EXPENSES	1,492,900	2,161,950	2,161,950	2,161,950	2,161,950	1,893,650

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22935000  
SERIES 2013 TAXABLE

491000 PRINCIPAL PAYMENTS	100,000	100,000	100,000	100,000	100,000	100,000
491250 INTEREST PAYMENTS	14,568	13,593	13,593	13,593	13,593	12,323
NET (REVENUE) / EXPENSES	114,568	113,593	113,593	113,593	113,593	112,323

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22936000  
SERIES 2013

491000 PRINCIPAL PAYMENTS	0	265,000	265,000	265,000	265,000	540,000
491250 INTEREST PAYMENTS	144,700	142,050	142,050	142,050	142,050	134,000
NET (REVENUE) / EXPENSES	144,700	407,050	407,050	407,050	407,050	674,000

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22937000  
SERIES 2014 TAXABLE

491000 PRINCIPAL PAYMENTS	95,000	95,000	95,000	95,000	95,000	100,000
491250 INTEREST PAYMENTS	22,057	21,017	21,017	21,017	21,017	19,511
NET (REVENUE) / EXPENSES	117,057	116,017	116,017	116,017	116,017	119,511

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DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22938000  
SERIES 2014

491000 PRINCIPAL PAYMENTS	105,000	110,000	110,000	110,000	110,000	110,000	
491250 INTEREST PAYMENTS	126,350	124,200	124,200	124,200	124,200	122,000	
NET (REVENUE) / EXPENSES	231,350	234,200	234,200	234,200	234,200	232,000	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22939000  
SERIES 2015 TAXABLE

491000 PRINCIPAL PAYMENTS	600,000	430,000	430,000	430,000	430,000	0	
491250 INTEREST PAYMENTS	6,987	1,828	1,828	1,828	1,828	0	
NET (REVENUE) / EXPENSES	606,987	431,828	431,828	431,828	431,828	0	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22940000  
SERIES 2015

491000 PRINCIPAL PAYMENTS	0	170,000	170,000	170,000	170,000	980,000	
491250 INTEREST PAYMENTS	148,164	115,393	115,393	115,393	115,393	114,938	
NET (REVENUE) / EXPENSES	148,164	285,393	285,393	285,393	285,393	1,094,938	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 22941000  
SERIES 2016 TAXALBE

PRINCIPAL PAYMENTS	0	0	0	0	0	0	
INTEREST PAYMENTS	0	22,578	22,578	25,750	25,750	20,600	
NET (REVENUE) / EXPENSES	0	22,578	22,578	25,750	25,750	20,600	

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DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL	REVISED		ESTIMATE	EXECUTIVE	

COST CENTER 22942000

SERIES 2016

491000 PRINCIPAL PAYMENTS	0	595,000	595,000	570,000	570,000	595,000	
491250 INTEREST PAYMENTS	0	134,256	134,256	120,003	120,003	83,213	
NET (REVENUE) / EXPENSES	0	729,256	729,256	690,003	690,003	678,213	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL	REVISED		ESTIMATE	EXECUTIVE	

COST CENTER 22943000

SERIES 2017

491000 PRINCIPAL PAYMENTS	0	0	0	0	0	790,000	
491250 INTEREST PAYMENTS	0	0	0	0	0	182,180	
NET (REVENUE) / EXPENSES	0	0	0	0	0	972,180	

DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL	REVISED		ESTIMATE	EXECUTIVE	

COST CENTER 22944000

SERIES 2017 TAXABLE

491000 PRINCIPAL PAYMENTS	0	0	0	0	0	0	
491250 INTEREST PAYMENTS	0	0	0	0	0	303,417	
NET (REVENUE) / EXPENSES	0	0	0	0	0	303,417	

USE OF PRIOR SERVICE RES	0	0	0	0	0	0	
USE OF RESERVES	(500,000)	(352,254)	(352,254)	(352,254)	(352,254)	(680,894)	
NET (REVENUE) / EXPENSES	(1,417,653)	0	0	(342,274)	(201,696)	0	

TOTAL REVENUE	7,459,762	7,793,937	7,793,937	10,054,757	10,384,810	7,793,432	
TOTAL EXPENSES	6,542,109	8,146,191	8,146,191	10,064,737	10,535,368	8,474,326	
USE OF RESERVES	(500,000)	(352,254)	(352,254)	(352,254)	(352,254)	(680,894)	
NET (REVENUE) / EXPENSES	(1,417,653)	0	0	(342,274)	(201,696)	0	

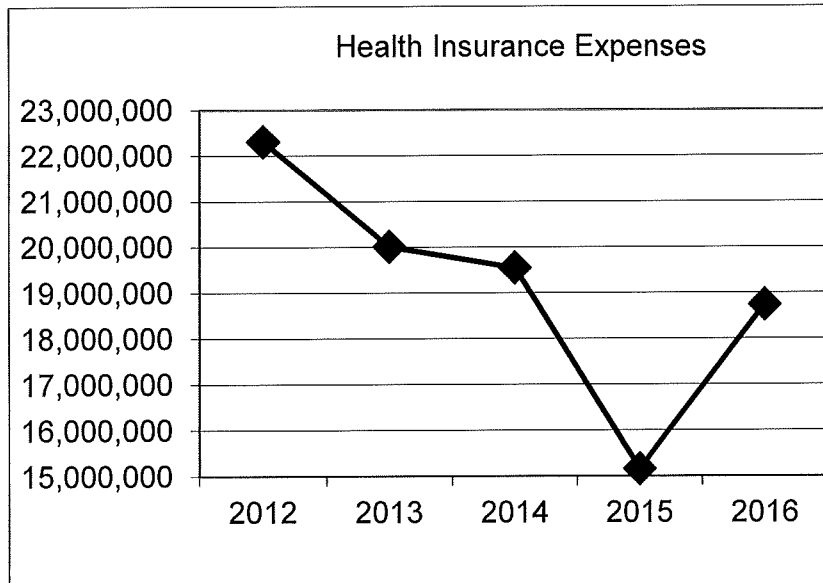
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EMPLOYEE BENEFITS

DESCRIPTION	2016 ACTUAL	2017		YTD ACTUAL	2017 ESTIMATE	2018	
		ORIGINAL BUDGET	REVISED BUDGET			EXECUTIVE BUDGET	ADOPTED
P/L - HUNTS LANDFILL - 12230230 EXPENSES	0	20,000	23,730	15,000	15,000	20,000	
VEHICLE INSURANCE 12240000 RECEIPTS	93,603	90,000	90,000	95,729	95,729	90,000	
EXPENSES	56,965	90,000	816,538	75,751	150,000	90,000	
NET OF (REVENUE) / EXPENSE	(36,638)	0	726,538	(19,978)	54,271	0	
GROUP INSURANCE12210000 RECEIPTS	16,205,209	21,126,032	21,126,032	11,024,393	16,253,659	18,796,130	
EXPENSES	18,742,109	20,026,032	26,927,809	11,825,699	15,767,598	18,046,130	
NET OF (REVENUE) / EXPENSE	2,536,900	(1,100,000)	5,801,777	801,306	(486,061)	(750,000)	
RETIREE INSURANCE 12215000 RECEIPTS - INTERGOVERNMENTAL	258,619	0	0	48,763	49,079	0	
RECEIPTS - EMPLOYEE SHARE	635,626	923,812	923,812	552,749	552,849	912,334	
RECEIPTS - REIMBURSEMENT	1,767,312	1,815,565	1,815,565	2,374	1,321,213	866,845	
EXPENSES- HEALTH INSURANCE	1,011,053	9,669,130	11,503,555	4,836,141	9,462,743	9,136,656	
EXPENSES- LIFE INSURANCE	16,006	20,000	20,000	7,846	15,569	20,000	
USE OF RIDGEWOOD RESERVES	0	0	0	0	0	(373,516)	
USE OF RESERVES	(561,439)	(750,000)	(750,000)	(750,000)	(750,000)	(750,000)	
NET OF (REVENUE) / EXPENSE	(2,195,937)	6,199,753	8,034,178	3,490,101	6,805,171	6,253,961	
GENERAL INSURANCE 12200000 EXPENSES	31,168	72,600	72,600	71,885	71,885	72,900	
EMPLOYEE BENEFITS NET OF (REVENUE) / EXPENSE	335,493	5,192,353	14,658,823	4,358,314	6,460,266	5,596,861	



Year	Health Insurance Expenses
2012	22,311,123
2013	20,010,297
2014	19,550,629
2015	15,161,270
2016	18,742,109
9/20/2017	11,756,017

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COUNTY SCHOOLS

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DESCRIPTION	2016	2017	2017	YTD ACTUAL	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET		ESTIMATE	EXECUTIVE BUDGET	

EXPENSES

402230 RETIREMENT	115,520	116,338	116,338	116,338	116,338	688,043
402260 GROUP INSURANCE	701,919	691,924	691,924	0	691,924	116,263
<b>TOTAL EXPENSES</b>	<b>817,439</b>	<b>808,262</b>	<b>808,262</b>	<b>116,338</b>	<b>808,262</b>	<b>804,306</b>

USE OF RESERVES	0	0	0	0	0	0
TOTAL REVENUES	0	0	0	0	0	0
TOTAL EXPENSES	817,439	808,262	808,262	116,338	808,262	804,306
<b>NET (REVENUE) / EXPENSES</b>	<b>817,439</b>	<b>808,262</b>	<b>808,262</b>	<b>116,338</b>	<b>808,262</b>	<b>804,306</b>

	<u>2016</u>	<u>2017</u>	<u>2018</u>
(1) Post Retirement Benefits	701,919	691,924	688,043
(2) Unfunded Prior Service Liability	115,520	116,338	116,263
	<u>817,439</u>	<u>808,262</u>	<u>804,306</u>
Use of Reserves	-	-	-
Tax Levy	<u>817,439</u>	<u>808,262</u>	<u>804,306</u>

FUND: GENERAL

CULTURAL AND COMMUNITY SERVICES

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LAKESHORE LIBRARY SYSTEM

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DESCRIPTION	2016	2017	2017	YTD	2017	2018	ADOPTED
	ACTUAL	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	ESTIMATE	EXECUTIVE BUDGET	

COST CENTER 15800000

NET COUNTY COST                      2,208,791   2,244,121   2,244,121   2,244,121   2,244,121   2,347,967