

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary
Supervisor Janet Bernberg
Supervisor Brett Nielsen

Supervisor Donnie E. Snow
Supervisor John A. Wisch
Ryan Anderson, Youth in Governance Representative
Ruby Ward, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Thursday October 19, 2017**

TIME: **6:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Approval of Minutes from the October 17, 2017 meeting
4. Gateway Technical College – Request to move \$17,500 from Matching Grant Program managed by RCEDC to a Gateway Technical College Launch Box Growth Accelerator Program – The \$17,500 will secure an \$80,0000 grant for the GTC program – 2017 – Resolution – 1st & 2nd Reading at the October 26, 2017 County Board meeting.
5. The Committee will review the following individual Department Budgets with Department Heads:
 - a) County Executive – Governmental Services Section 3 (2018 Full Budget PDF Starting Page 49)
 - b) Contingency - Administrative Services Section 7 (2018 Full Budget PDF Starting Page 84)
 - c) County Treasurer – Governmental Services Section 4 (2018 Full Budget PDF Page 57)
 - d) Human Services Department including Human Services, Veterans Service Office & Health Services – Human Services Sections 35 - 37 (2018 Full Budget PDF Starting Page 324)
 - e) County Board – Governmental Services Section 1 (2018 Full Budget PDF Starting Page 25)
6. Finance Department – Alexandra Tillmann – Authorizing the amendments to the 2018 Racine County Executive Budget and adopting the budget as amended – 2017 – Resolution – 1st Reading at the October 26, 2016 County Board Meeting (Copy of last year resolution attached for format)
7. Finance Department – Alexandra Tillmann – Setting the Tax Levy for 2017 to be Collected in 2018 – 2017– Resolution – 1st Reading at the November 7, 2017 County Board Meeting. (Copy of last year resolution attached for format)

8. Finance Department – Alexandra Tillmann – Change Racine County Ordinance section 2-44 – Salaries – County Board Supervisors – 2017 – Resolution – 1st Reading at the November 7, 2017 County Board Meeting.
9. Staff Report – No Action Items.
 - a. Next Finance & Human Resources Committee meeting will be on Thursday October 26, 2017 at 5 pm. This meeting will finish up the Budget Meetings with Departments and contain regular meeting items.
10. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance Department

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 10/19/2017

Signature of Committee Chairperson /Designee: _____

Description: Approval of the minutes from the October 17 2017 Finance & Human Resources
Committee

Motion: _____

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING

Tuesday October 17, 2017

IVES GROVE OFFICE COMPLEX

AUDITORIUM

14200 WASHINGTON AVENUE

STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Vice Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Snow and Wisch, Youth Representatives Anderson and Ward, Supervisors Buske, Clark, Cooke, Gleason, Kaprelian-Becker, Maier, Molnar, Roanhouse and Zenner-Richards, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Finance & Budget Analyst Kris Tapp, Public Works & Development Services Director Julie Anderson, Corporation Counsel Michael Lanzdorf, Asst. Communications Director Jodi Howell, Human Resources Director Karen Galbraith, Human Services Director Hope Otto, Communications Manager Mark Schaaf, Sheriff Christopher Schmaling, Chief Deputy John Hanrahan, Captain James Weidner, Captain Daniel Adams, Captain Doug Wearing, Emergency Management Coordinator David Maack, Medical Examiner Michael Payne, Clerk of Court Sam Christensen, Clerk of Courts Administrative Deputy Brian Graziano, Staff Accountant Spenser Robertson, UW Extension Administrator Bev Baker, and Register of Deeds Tyson Fettes.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 6:00 p.m. by Chairman Shakoor.

Agenda Item #2 – Chairman Comments – Youth in Governance/Comments

Chairman Shakoor made the Youth in Government comments and informed how the budget meetings would run.

Agenda Item #3 - Approval of minutes from the October 16, 2017 meeting.

Action: Approve the minutes from the October 16, 2017 Finance & Human Resources committee meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #4 - Committee review of individual Department Budgets with Department Heads:

- a) Clerk of Circuit Court Office – Criminal Justice & Courts Section 30 - Capital in Statistical Section 43 pages 49 & 53 (2018 Full Budget PDF Starting Page 257 – Capital Page 480) – 6:05 – 6:17 pm – Clerk of Courts Sam Christensen and Administrative Deputy Brian Graziano discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- b) Community Services Department including Cultural, Emergency Management Office, Medical Examiner’s Office & UW Extension – Cultural and Community Services Sections 16, 17, 18, 19 and 20 – Capital in Statistical Section 43 page 48 (2018 Full Budget PDF Starting Page 143 – Capital Page 479) 6:17 – 6:55 pm - Chief of Staff MT Boyle, Emergency Management Coordinator David Maack, Medical Examiner Michael Payne and UW Extension Administrator Bev Baker discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- c) Register of Deeds/Land Description – Governmental Services Section 5 (2018 Full Budget PDF Page 63) – 6:55 – 7:02 pm – Register of Deeds Tyson Fettes discussed the budget with the Committee and other County Board Supervisors.
- d) Communications Department – Administrative Services Section 6 – Capital in Statistical Section 43 page 47 (2018 Full Budget PDF Starting Page 74 – Capital Page 478) – 7:02 – 7:07 pm - Asst. Communications Director Jodi Howell discussed the budget with the Committee, other County Board Supervisors and Youth Representatives.
- e) Human Resources Department – Administrative Services Section 13 (2018 Full Budget PDF Page 120) – 7:07 – 7:12 pm – Human Resources Director Karen Galbraith discussed the budget with the Committee and other County Board Supervisors.
- f) Sheriff’s Office including Jail– Criminal Justice & Courts Sections 33 & 34 – Capital in Statistical Section 43 page 49 (2018 Full Budget PDF Starting Page 289 – Capital Page 480) – 7:12 – 7:35 pm - Sheriff Christopher Schmaling, Chief Deputy John Hanrahan, Captain James Weidner, Captain Daniel Adams and Captain Doug Wearing discussed the budget with the Committee and other County Board Supervisors.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Tuesday October 17, 2017

Agenda Item #5 - Correspondence and Miscellaneous.

None.

Agenda Item #6 - Adjournment.

Action: Adjourn the meeting at 7:45 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/19/2017 Date of County Board Meeting to be Introduced: 10/26/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Transfer of \$17,500 from the Mathcing Grant Program managed by RCEDC to the Gateway Technical College
Launch Box Growth Accelerator program. The \$17,500 will secure an \$80,000 grant award for Gateway Technical
College.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



Bryan D. Albrecht, Ed.D.
President and CEO

MEMORANDUM

BURLINGTON CENTER
496 McCanna Pkwy.
Burlington, WI 53105-3623
262.767.5200

TO: Racine County Budget Committee

**CENTER FOR BIOSCIENCE
& INFORMATION
TECHNOLOGY**
3520 - 30th Avenue
Kenosha, WI 53144-1690
262.564.3600

FROM: Thalia Mendez, Business Resource Specialist, Gateway Technical College

DATE: October 17, 2017

ELKHORN CAMPUS
400 County Road H
Elkhorn, WI 53121-2046
262.741.8200

RE: Matching Grant Dollars Request for Launch Box Growth Accelerator

**HERO (HEALTH AND
EMERGENCY RESPONSE
OCCUPATIONS) CENTER**
380 McCanna Pkwy.
Burlington, WI 53105-3622
262.767.5204

The Division of Business and Workforce Solutions at Gateway Technical College is requesting \$17,500 for the Launch Box Growth Accelerator program. This grant request secures an \$80,000 grant award from the Wisconsin Economic Development Corporation (WEDC).

**HORIZON CENTER FOR
TRANSPORTATION
TECHNOLOGY**
4940 - 88th Avenue
Kenosha, WI 53144-7467
262.564.3900

Program Deliverables

10 week class (Fall '17 & Spring '18) from orientation to pitch competition with value proposition, customer relationships, revenue model and key resources in between. During the accelerator, teams will work on developing their business models by:

**SC JOHNSON
IMET (INTEGRATED
MANUFACTURING
& ENGINEERING
TECHNOLOGY) CENTER**
Renaissance Business Park
2320 Renaissance Blvd.
Sturtevant, WI 53177-1763
262.898.7500

- Testing it with customers;
- Deciphering input they received from customers;
- Integrating input from instructors and mentors;
- Communicating what they have learned with diverse audiences.

Week 10 five teams participate in the Accelerator Pitch Competition. First place winner will receive a \$5000 seed grant, second place \$4000, third place \$3000 and the two runners up will each receive \$2500.

KENOSHA CAMPUS
3520 - 30th Avenue
Kenosha, WI 53144-1690
262.564.2200

Following the fourth cohort (Spring '18) all participants may apply for a five-part Founder's Series and receive an additional \$2000 seed grant. This series builds upon what the teams learned about customer discovery in the accelerator. They will develop skills and knowledge necessary to grow a company and raise outside capital. All five workshops will be presented by experts in their field:

**LAKEVIEW ADVANCED
TECHNOLOGY CENTER**
9449 - 88th Avenue (Highway H)
Pleasant Prairie, WI 53158-2216
262.564.3400

- Market Type, Size and Petal Analysis
- Entrepreneurial Selling and Marketing – Metrics That Matter
- Startup Boards
- The Art of Startup Financing
- Angel and VC Investments

RACINE CAMPUS
1001 South Main Street
Racine, WI 53403-1582
262.619.6200

Program Metrics

- Jobs created
- Revenue earned
- Capital raised
- Square footage of commercial space leased or purchased

WGTD HD
Your Gateway to Public Radio
wgtld.org
262.564.3800

262.672.6761 VP

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EMPLOYER AND EDUCATOR
OFRECE IGUALDAD EN OPORTUNIDADES/
EMPLEO Y EDUCACIÓN

www.gtc.edu

2018 NON-AUTHORIZED BUDGET SUMMARY

County Executive

	2016	2017	2017	2017	2017	2018	Change from 2017	
	Actuals	Original Budget	Revised Budget	YTD Actuals	Projected	Executive Budget	\$	%
Revenues								
Intergovernmental	0	0	0	0	0	0		
Fees, Fines & Forfeitures	0	0	0	0	0	0		
Other	0	0	0	0	0	0		
Expenditures								
Personnel Services	227,597	261,675	261,675	185,167	258,659	302,744	41,069	15.700%
Purchase of Services	98,609	282,228	282,228	609,488	272,554	1,135,568	853,340	302.400%
Supplies & Other	55,266	34,867	34,867	10,392	22,950	21,265	(13,602)	-39.000%
Capital	0							
Tax Levy Impact	381,472	578,770	578,770	805,047	554,163	1,459,577	880,807	152.200%

Budgeted Positions							
County	2.175	2.4	2.4		2.4	2.9	
Contracted							

Highlights

Movement of the Economic Development budget under the County Executive's budget allows the County Executive direct control over these vital budget funds.

Increased funding for Racine County Economic Development Corporation to fund an additional staff person and increased marketing budget.

Funding for Revolving Loan Fund managed by Racine County Economic Development Corporation

Change the allocation of the Administrative Assistant - County Executive between the County Executive's Budget and the Corporation Counsel to align the work load.

Significant Changes		\$	FTE
Personnel	Change of position share Non Rep - Exempt E030 Admin Asst Cty Exec from .40 FTE to .90 FTE	38,814	0.5
Purchase of Services	Provide additional funding for Racine County Economic Development Corporation for an additional position and marketing funds	100,000	
Purchase of Services	Annual funding of Revolving Loan Fund to RCEDC	750,000	
Supplies & Other	have to budget as much funds in 2018	(20,000)	

2018 NON-AUTHORIZED BUDGET SUMMARY

County Treasurer

	2016	2017	2017	2017	2017	2018	Change from 2017	
	Actuals	Original Budget	Revised Budget	YTD Actuals	Projected	Executive Budget	\$	%
Revenues								
Intergovernmental	0	0	0	0	0	0		
Fees, Fines & Forfeitures	19,243	3,873	3,873	2,150	5,468	11,700	7,827	202.100%
Other	0	0	0	2	2	0		
Expenditures								
Personnel Services	322,949	295,851	295,851	205,932	287,491	296,159	308	0.100%
Purchase of Services	33,126	161,319	239,687	73,054	120,228	118,227	(43,092)	-26.700%
Supplies & Other	28,644	41,717	53,950	7,820	21,188	24,710	(17,007)	-40.800%
Capital	0	0	0	0	0	0	0	
Tax Levy Impact	365,476	495,014	585,615	284,654	423,437	427,396	(67,618)	-13.700%

Budgeted Positions								
County	5	4	4		4	4		
Contracted	0	1	1		1	1		

Highlights	
<p>Will be helping to implement an enhancement to the Tax System that will allow the tax payers to see payments made to municipalities when they occur instead of after settlement.</p> <p>Anticipate doing 2 Tax Foreclosures in 2018</p>	

Significant Changes		\$	FTE
Purchase of Service	Anticipated carry forward of Non Lapsing funds allows department to not have to budget as much funds in 2018	(38,187)	
Supplies & Other	Reduction in Postage as the Treasurers office no longer mails out the accounts payable checks	(13,967)	

2018 NON-AUTHORIZED BUDGET SUMMARY

Veterans Service Office

	2016 Actuals	2017 Original Budget	2017 Revised Budget	2017 YTD Actuals	2017 Projected	2018 Executive Budget	Change from 2017 Budget	
							\$	%
Revenues								
Intergovernmental	13,000	13,000	13,000	13,000	13,000	13,000	0	0.000%
Fees, Fines & Forfeitures	0	0	0	0	0	0		
Other	0	0	0	0	0	0		
Expenditures								
Personnel Services	128,831	134,580	134,580	101,722	128,409	157,346	22,766	16.900%
Purchase of Services	48,824	38,958	38,958	7,925	43,647	47,589	8,631	22.200%
Supplies & Other	4,870	3,400	3,400	1,728	3,650	3,750	350	10.300%
Capital	0	0	0	0	0	0		
Tax Levy Impact	169,525	163,938	163,938	98,375	162,706	195,685	31,747	19.400%

Budgeted Positions							
County	2	2	2.5	2.5	2.5	2.5	
Contracted	0	0	0	0	0	0	

Highlights	
Creation of .5 FTE Non Rep - Exempt E020 Administrative Assistant to assist with the growing number of Veterans	

Significant Changes		\$	FTE
Personnel Services	Increased Cost of adding .5 FTE Staff	31,561	
Personnel Services	Decreased cost in Personnel Service due to retirement of long term staff	(9,068)	
Purchase of Services	First time budgeting for C/S Transportation & Financial Assistance	9,500	

2018 NON-AUTHORIZED BUDGET SUMMARY

Health Services

	2016	2017	2017	2017	2017	2018	Change from 2017	
	Actuals	Original Budget	Revised Budget	YTD Actuals	Projected	Executive Budget	\$	%
Revenues								
Intergovernmental	12,495,461	15,708,822	15,708,822	15,347,438	8,082,769	16,420,050	711,228	4.500%
Fees, Fines & Forfeitures	802,332	748,500	748,500	866,852	516,325	992,656	244,156	32.600%
Other	208,944	210,000	210,000	186,739	130,994	187,174	(22,826)	-10.900%
Expenditures								
Personnel Services	2,383,851	2,585,859	2,585,859	2,307,479	1,721,452	2,844,323	258,464	10.000%
Purchase of Services	12,322,075	14,354,045	14,354,045	14,068,486	7,258,637	15,051,804	697,759	4.900%
Supplies & Other	422,607	257,381	256,181	345,838	317,313	264,973	7,592	2.900%
Capital	0	0	0	0	4,809	0		
Tax Levy Impact	1,621,796	529,963	528,763	320,774	572,123	561,220	31,257	5.900%

Budgeted Positions							
County	20.25	30.00	31.70	31.70	31.70	30.30	
Contracted	73.50	122.90	122.90	122.90	122.90	124.40	

Highlights
Realignment of Staffing between Divisions within Health Services
Realignment of Staffing between Health Services and Human Services
Elimination of 1 FTE Non Rep-Non Exempt N060 Office Assistant and 1 FTE Non Rep-Non Exempt N080/N100 - Both positions are vacant
Creation of 1 C/S Office Assistant and 1 C/S CCS SW/CM

Significant Changes		\$	FTE
	There are far too many changes in divisions to be able to list significant changes on this sheet in sufficient detail		

2018 NON-AUTHORIZED BUDGET SUMMARY

County Board

	2016 Actuals	2017 Original Budget	2017 Revised Budget	2017 YTD Actuals	2017 Projected	2018 Executive Budget	Change from 2017 Budget	
							\$	%
Revenues								
Intergovernmental	0	0	0	0	0	0		
Fees, Fines & Forfeitures	0	0	0	0	0	0		
Other	0	0	0	0	0	0		
Expenditures								
Personal Services	258,456	270,838	270,838	199,496	272,516	315,106	44,268	16.340%
Purchase of Services	17,830	25,158	25,158	11,404	17,193	26,252	1,094	4.350%
Supplies & Other	45,724	48,305	48,305	29,493	33,780	46,250	(2,055)	-4.250%
Capital								
Tax Levy Impact	322,010	344,301	344,301	240,393	323,489	387,608	43,307	16.440%

Budgeted Positions								
County	21	21	21		21	21		
Contracted								

Highlights	
<p>Change in compensation for County Board Supervisors as of 4/15/18, first increase in over 20 years.</p> <ul style="list-style-type: none"> County Board Chairman going from \$7,800 to \$10,500 County Board Vice Chairman going from \$6,000 to \$8,750 County Board Supervisors going from \$4,800 to \$7,000 <p>Capital Project:</p> <ul style="list-style-type: none"> County Board Chambers sound system replacement - in capital project budget 	

Significant Changes		\$	FTE
Personal	Increase in County Board Supervisor Wages, including related Fringe benefits as of 4/15/18	37,332	

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/19/2017 Date of County Board Meeting to be Introduced: 10/26/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing the amendments to the 2018 Racine County Executive Budget and adopting the budget as amended

(Copy of Resolution 2016-96 - for 2017 budget as an example)

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

October 20, 2016

RESOLUTION NO. 2016-96

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING AMENDMENTS TO THE 2017 RACINE COUNTY EXECUTIVE
BUDGET AND ADOPTING THE BUDGET AS AMENDED

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the 2017 Racine County Budget as set forth in Exhibit "A" which is attached hereto is authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the 2017 Racine County Budget which is incorporated herein by reference be and is hereby adopted. A copy of the 2017 Racine County Executive Budget shall be on file with the Racine County Clerk and available online at RacineCounty.com.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the capital projects as set forth in "CAPITAL PROJECTS" page 41-2 and pages 45-49 through 45-56 of the Racine County 2017 Budget are hereby authorized and approved provided that, any projects that are to be funded through the proceeds of a bond sale are contingent on the County Board authorizing the appropriate bond sale through the passage of appropriate authorizing resolution. The capital projects that are approved in this budget are non-lapsing capital projects and shall continue from year to year until completed or until unauthorized by the Racine County Board of Supervisors.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the added positions, eliminated positions, and reclassifications as shown in pages 45-3 through 45-24 of the Racine County 2017 Budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the fees set forth on pages 45-31 through 45-48 of the Racine County 2017 Budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the non-lapsing and/or revenue transfer accounts set forth on pages 45-26 through 45-30 of the Racine County 2017 budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the Racine County budget is adopted by the Racine County Board of Supervisors at the level stated on the Authorized Budget page.

3
4
5 The Levels of control on the Authorized Budget Page are:

6
7 Revenues:

8
9 Expenses:

10
11 Other Funding:

12 Operating Transfers

13 Proceeds from Bonds

14 Use of Reserves

15
16 Human Services Department – The level of control on the Authorized Budget
17 Page are listed below.

18
19 The3 levels of control are as follows:

20
21 Administration

22 Workforce & Supportive Services

23 Youth & Family

24
25 Listing of Target Groups/Target Populations that make up each level of control.

26

27	1	DD	Developmentally Disabled
28	5	DS	Delinquents & Status Offenders
29	6	AN	Abused and Neglected Children
30	7	CF	Children and Families
31	9	WS	Workforce & Supportive
32	10	ADMIN	Administration
33	11	RC	Racine County Enhancements

34

35
36 Capital Projects – The level of control on the Authorized Budget Page are at the
37 cost center level.

38
39 Transfers between any of the specified budget level of control may be made by
40 the Board of Supervisors pursuant to Sec. 2-86 Racine County Code of Ordinances or
41 by the Finance and Human Resources Committee pursuant to Sec. 2-130 Racine
42 County Code of Ordinances.

43
44 For purposes of the annual financial report the General Fund and the Human
45 Services fund budgets are adopted at the function level and all other funds are adopted
46 at the total fund level.

4 The Racine County Budget also contains the Budget Detail Supplemental page,
5 which is the detail supporting the Authorized Budget Page and is intended only to be
6 supplemental information and not adopted by the Racine County Board of Supervisors.
7 The Finance Director is authorized to establish the accounts as set forth in the Budget
8 Detail Supplemental page. Transfers are allowed between the accounts established by
9 the Finance Director and the County Executive. A report on all such transfers shall be
10 submitted to the Racine County Finance and Human Resources Committee by the
11 Finance Department on a quarterly basis.
12

13 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that
14 the County Executive is authorized to increase the non-represented employees general
15 salary by up to 1% effective July 1, 2017, and to adjust the non-represented salary
16 ranges by the same percentage.
17

18 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that
19 the Finance Director is authorized to make any technical corrections in the budget that
20 are deemed necessary.
21

22 Respectfully submitted,
23
24

25
26 1st Reading _____
27
28 2nd Reading _____
29
30 BOARD ACTION
31 Adopted _____
32 For _____
33 Against _____
34 Absent _____
35

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

Q.A. Shakoor, II, Chairman

Robert N. Miller, Vice-Chairman

Thomas Pringle, Secretary

Janet Bernberg

Donnie Snow

John A. Wisch

Brett A. Nielsen

36 VOTE REQUIRED: Majority
37
38 Prepared by:
39 Corporation Counsel

1 Resolution No. 2016-96
2 Page Four

3
4
5 **The foregoing legislation adopted by the County Board of Supervisors of**
6 **Racine County, Wisconsin, is hereby:**

7 **Approved: _____**

8 **Vetoed: _____**

9
10 **Date: _____,**

11
12 _____
13 **Jonathan Delagrave, County Executive**

14

15

16

17

18

19

20

21

INFORMATION ONLY

WHEREAS, there is a need to adopt a budget for the year 2017.

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
------------	------------------	----------	-------------	----------------	------------	-----------------	----------------	-------------

Amendment 1 :

INFORMATION TECHNOLOGY DEPARTMENT

INFORMATION TECHNOLOGY DEPARTMENT - 10400
EXPENSES

14-4 805,209 757,149 (48,060) (48,060)

INFORMATION TECHNOLOGY DEPARTMENT - COMMUNICATIONS - 10404
EXPENSES

14-4 52,094 100,154 48,060 48,060

0

The purpose of this amendment is to remove the shared position between Information Technology and Information Technology - Communications

(This change will be made on the following pages: Budget Section pages 14-4, 14-5 and 14-8)

Total Change for the amendment:

0	0	0	0
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DETAIL LINE CHANGES:

INFORMATION TECHNOLOGY DEPARTMENT - 10400

6120 WAGES	515,654	481,131	(34,523)
6210 WORKERS COMP	1,340	1,250	(90)
6220 SOCIAL SECURITY	39,447	36,806	(2,641)
6230 RETIREMENT	42,799	39,934	(2,865)
6240 DISABILITY INSURANCE	3,610	2,550	(1,060)
6260 GROUP INSURANCE	84,248	78,057	(6,191)
6270 LIFE INSURANCE	2,635	2,463	(172)
6912 PUBLIC LIABILITY	7,734	7,216	(518)

INFORMATION TECHNOLOGY DEPARTMENT - COMMUNICATION - 10404

6120 WAGES	34,523	69,046	34,523
6210 WORKERS COMP	90	180	90
6220 SOCIAL SECURITY	2,641	5,282	2,641
6230 RETIREMENT	2,865	5,730	2,865
6240 DISABILITY INSURANCE	242	1,302	1,060
6260 GROUP INSURANCE	5,617	11,808	6,191
6270 LIFE INSURANCE	172	344	172
6912 PUBLIC LIABILITY	518	1,036	518

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
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Amendment 2:

SHERIFF'S OFFICE

SHERIFFS OFFICE - METRO DRUG COUNTY FUNDS - 10193	34-9	455,858	668,684	212,826	212,826	212,826		
EXPENSES								
NON ALLOCATED REVENUES - 100	15-2	7,658,489	7,871,315	212,826	(212,826)			
REVENUES								

0

The purpose of this amendment is add 2 FTE Metro Drug investigators

(This change will be made on the following pages: Budget Summary page A-1 & A-2, County Revenues Page D-1, Budget Sections 15 - 2 - 15-4, 34-4, 34-6, 34-9, 34-18, Statistical Section Page 45-1, 45-12)

Total Change for the amendment:

0	0	0	0
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DETAIL LINE CHANGES:

SHERIFFS OFFICE - METRO DRUG COUNTY FUNDS - 10193

6120 WAGES	306,120	453,210	147,090
6210 WORKERS COMP	5,396	7,956	2,560
6220 SOCIAL SECURITY	23,725	34,977	11,252
6230 RETIREMENT	54,363	80,147	25,784
6240 DISABILITY INSURANCE	596	596	0
6260 GROUP INSURANCE	44,932	67,398	22,466
6270 LIFE INSURANCE	1,524	2,256	732
6912 PUBLIC LIABILITY	6,202	9,144	2,942

NON ALLOCATED REVENUES - 100

3116 PERSONAL PROPERTY RELIEF	270,000	327,000	57,000
4440 COUNTY TRANSFER FEES	337,000	441,000	104,000
5920 INTEREST INCOME	350,000	375,000	25,000
4330 JAIL SURCHARGE	415,000	441,826	26,826

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
Amendment 3:								
HEALTH SERVICES								
	VETERANS TREATMENT COURT - 5711510							
	REVENUES	38-10	108,260	0	(108,260)	108,260		
	EXPENSES	38-10	144,748	49,000	(95,748)	(108,260)	12,512	
					<u>12,512</u>			
The purpose of this amendment is to remove the Grant from the Veterans Treatment Court to fully fund the Racine County Veterans at the level of 2016								
(This change will be made on the following pages: Budget Summary pages A-1, A-2, B-1 & C-1, County Revenues Page D-2 and Budget Sections 38-10 & 38-18)								
Total Change for the amendment:						<u>0</u>	<u>12,512</u>	<u>0</u>
DETAIL LINE CHANGES:								
	VETERANS TREATMENT COURT - 5711510		108,260	0	(108,260)			
	3500.999671 VETERANS COURT GRANT		144,748	36,488	(108,260)			
	6300 PURCHASE OF SERVICES							

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
	Amendment 4:							
	PARKS DIVISION							
	EXPENSES	28-6	1,616,458	1,641,458	25,000		25,000	
					<u>25,000</u>			
The purpose of this amendment is to add funds for Quarry Lake a study to determine the maintenance and future needs and this will be funded by Tax Stabilization Reserves (This change will be made on the following pages: Budget Summary page A-1, A-2, & C-1, Budget Section 28-6. Total Change for the amendment:								
						0	25,000	0

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
Amendment 5:								
COUNTY TREASURER								
	COUNTY TREASURER - 10140 EXPENSES	4-4	355,431	362,431	7,000	7,000		
	COUNTY TREASURER - IN REM - 10142 EXPENSES	4-4	98,456	136,456	38,000	38,000		
CAPITAL PROJECTS								
	B&FM CAPITAL PROJECTS	41-2	959,800	981,000	21,200	21,200		
					66,200			
<p>The purpose of this amendment is increase various line items with County Treasurers office related to the in rem process in order to process more than one in rem action per calendar year, increase the .75 FTE C/S Paralegal to 1 FTE C/S Paralegal and put the funds for the 1 FTE C/S Clerical Support for 10 weeks in the busy summer tax time in the County Treasurer - 10140 account.</p> <p>(This change will be made on the following pages: Budget Summary page A-1 & A-2, Budget Sections: 4-3 - 4-6, 41-, Statistical Section Page 45-2, 45-49 & 45-55)</p>								
Total Change for the amendment:								
						66,200	0	0
DETAIL LINE CHANGES:								
	COUNTY TREASURER - 10140		1,400	8,400	7,000			
	6490 TEMPORARY HELP							
	COUNTY TREASURER - IN REM - 10142		3,600	14,157	10,557			
	6320.6655 C/S IN REM CLEAN UP		28,525	35,000	6,475			
	6325 TITLE EXPENSES		1,000	2,000	1,000			
	6330 ATTORNEYS		40,901	57,239	16,338			
	6490 TEMPORARY HELP		9,680	13,310	3,630			
	6495 APPRAISAL SERVICES							
Total Change for Amendments:								
						66,200	37,512	0

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2017 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BOND IMPACT
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Amendment A:

STATISTICAL SECTION RACINE COUNTY FEE SCHEDULE FOR 2016

RIDGEWOOD CARE CENTER 45-48

The purpose of this amendment is to have a two tier fee schedule for Private and Semi Private room rate. The first tier would be for those Residents who have been in residence before 1/1/17 and the second tier would be for those Residents who will be in residence on or after 1/1/17.

(This change will be made on the following pages: Statistical Section page 45-48)

Total Change for the amendment:

0	0	0
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DETAIL LINE CHANGES:

RACINE COUNTY FEE SCHEDULE
RIDGEWOOD CARE CENTER

Semi-Private Room - New Resident after 1/1/17	300	300	300
Semi-Private Room - Resident before 1/1/17	300	260	260
Private Room - New Resident after 1/1/17	315	315	315
Private Room - Resident before 1/1/17	315	275	275

Total Change for Amendments:

0	0	0
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REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/19/2017 Date of County Board Meeting to be Introduced: 11/7/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Setting a tax levy for 2017 to be collected in 2018

(Copy of Resolution 2016-99 - for 2017 budget as an example)

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

November 1, 2016

RESOLUTION NO. 2016-99

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE SETTING A TAX LEVY FOR 2016 TO BE COLLECTED IN 2017

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the following amounts be levied upon the taxable property of Racine County in the year 2016 to be collected in 2017 for the following purposes:

County Tax		
Handicapped Schools ¹		\$ 808,262
Lakeshore Library ²		\$ 2,244,121
County Bridge Aid ³		\$ 146,000
Debt Service	\$ 7,009,988	
Other County Tax	\$ 42,002,936	
General County Tax		\$ 49,012,924

Respectfully submitted,

1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

¹ Levied on areas of Racine County served by Handicapped Schools.
² Levied on areas of Racine County served by Lakeshores Library System.
³ Levied on areas in townships in Racine County.

1 Resolution No. 2016-99
2 Page Two

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Brett A. Nielsen

The foregoing legislation adopted by the County Board of Supervisors of
Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/19/2017 Date of County Board Meeting to be Introduced: 11/7/2017

1st Reading: [x] 1st & 2nd Reading: [] *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Change Racine County Ordinance section 2-44 - Salaries - County Board Supervisor

Copy of original ordinance and changed ordinance)

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

Sec. 2-44. - Salaries.

Each supervisor (excluding the chairman and vice-chairman) shall be paid four thousand eight hundred dollars (\$4,800.00) per year in monthly installments of four hundred dollars (\$400.00). The county board chairman shall be paid seven thousand eight hundred dollars (\$7,800.00) per year in monthly installments of six hundred and fifty dollars (\$650.00). The vice-chairman shall be paid six thousand dollars (\$6,000.00) per year in monthly installments of five hundred dollars (\$500.00). The salaries referred to in this section shall be in addition to any claims for mileage and/or necessary expenses which may legally be allowed.

(Code 1975, § 2.051; Ord. No. 90-171, §§ 1, 2, 11-13-90)

Cross reference— Board of supervisors, § 2-26 et seq.; procedure for changing salaries of elected officials, § 2-106; payroll, § 7-106 et seq.

Sec. 2-44. - Salaries.

Each supervisor (excluding the chairman and vice-chairman) shall be paid ~~four thousand eight hundred dollars (\$4,800.00) per year in monthly installments of four hundred dollars (\$400.00).~~ **seven thousand dollars (\$7,000.00) split evenly over 26 bi-weekly pay periods.** The county board chairman shall be paid ~~seven thousand eight hundred dollars (\$7,800.00) per year in monthly installments of six hundred and fifty dollars (\$650.00)~~ **ten thousand five hundred dollars (\$10,500.00) split evenly over 26 bi-weekly pay periods.** The vice-chairman shall be paid ~~six thousand dollars (\$6,000.00) per year in monthly installments of five hundred dollars (\$500.00)~~ **eight thousand seven hundred fifty dollars (\$8,750.00) split evenly over 26 bi-weekly pay periods.** The salaries referred to in this section shall be in addition to any claims for mileage and/or necessary expenses which may legally be allowed.

(Code 1975, § 2.051; Ord. No. 90-171, §§ 1, 2, 11-13-90)

Cross reference— Board of supervisors, § 2-26 et seq.; procedure for changing salaries of elected officials, § 2-106; payroll, § 7-106 et seq.