

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**September 20, 2017**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor II, Supervisors Bernberg, Miller, Nielsen, Pringle, Snow and Wisch, Youth Representatives Anderson and Ward, Finance Director Alexandra Tillmann, Human Resources Director Karen Galbraith, Chief of Staff MT Boyle, Finance & Budget Manager Kris Tapp, County Treasurer Jane Nikolai, Anne Mollerskov, and Fiscal Manager Brian Nelson.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

**Agenda Item #2 – Chairman Shakoor II – Youth in Governance/Comments**

Chairman Shakoor II read the Youth in Governance statement.

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the September 6, 2017 Meeting.**

**Action:** Approve the minutes from the September 6, 2017 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – Jane Nikolai – Sale of In Rem Properties – Action of the Finance & Human Resources Committee Only.**

**Action:** Approve the sale of parcel 002-021919091000 – 8106 Monroe St to Theresa Kartye for \$10,000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Approve the sale of parcel 104-042206040000 - Hwy 41 to Livcoopmax LLC (Daniel & Kristine Siudak) for \$211,000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Approve the sale of parcel 016-041912089020 – Tichigan Rd to Scott Krzman/Cindy Ensinger for \$5,500. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Approve the sale of parcel 181-032222300001 to Johnson Redevelopment Corporation for \$320,000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Approve the sale of parcel 186-032130143000 - 1101 High Street to Justin Schamber for \$12,000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Action:** Approve the sale of parcel 276-000000240001 – 512 Park Avenue to Map Sixth Street LLC for \$1,000. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #6- County Treasurer – Jane Nikolai – Donation of In Rem Properties – 2430 Sunrise Rd to the Village of Caledonia and 7431 Old Spring Street & 2039 Green Bay S Rd to the Village of Mt Pleasant both Municipalities will transfer the properties to the Great Lakes Community Conservation Corps – 2017 – Resolution – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting.**

**Action:** Authorize the donation of In Rem Properties – 2430 Sunrise Rd to the Village of Caledonia and 7431 Old Spring Street & 2039 Green Bay S Rd to the Village of Mt Pleasant both Municipalities will transfer the properties to the Great Lakes Community Conservation Corps – 2017 – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 - Requests for Transfer**

**7a – Finance Department – Kris Tapp - Transfer of \$150,000 within the Jail 2017 Budget and authorize the purchase of capital and equipment - 2017 – Resolution – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting.**

**Action:** Authorize the transfer of \$150,000 within the Jail 2017 Budget and authorize the purchase of capital and equipment– 2017 – Resolution – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**7b – Human Services – Hope Otto – Transfer of \$18,466 within the Human Service Department 2017 Budget – Movement of 1 FTE Data Manager from the Workforce Solution division in the Operations divisions and transfer of funds to coordinate with the position transfer - 2017 – Resolution – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting.**

**Action:** Authorize the transfer of \$18,466 within the Human Service Department 2017 Budget – movement of 1 FTE Data Manager from the Workforce Solution division in the Operations divisions and transfer of funds to coordinate with the position transfer– 2017 – Resolution – 1<sup>st</sup> Reading at the September 26, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #8- Communication Referrals from County Board Meeting:**

**Action:** Receive and file items a – e. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #9 – Staff Report – No Action Items.**

- a.) Next Finance & Human Resources Committee meeting is October 4, 2017
- b.) Audit & Single Audit moved to October 4, 2017.
- c.) Change to Department Budget Meetings with Finance & Human Resources Committee – New Calendar attached and will be handed out at the September 26, 2017 County Board Meeting.

**Agenda Item #10- Adjournment**

**Action:** Adjourn the meeting at 5:22 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.