

**Minutes of the Meeting**  
**Racine County Board of Drainage Commissioners**  
**June 8, 2017 – 7:03 P.M.**  
**Racine County Ives Grove Office Complex**

**Item 1.** Chairman Alvin Wilks called the meeting to order at 7:03 p.m.

**Item 2.** Roll Call: Members Present: Commissioners Alvin Wilks, Alan Jasperson, Russ Weis, Greg Foat

Arrived Late: John Vyvyan

Others Present: John W. Knuteson Attorney for Board, Mark Madsen, Engineer; Kim Williams, recorder.

**Item 3. Approval of Agenda.** Alan Jasperson made a motion to approve the agenda as printed, seconded by Russ Weis and the motion passed unanimously.

**Item 4: Reading and approval of prior meeting minutes of 3/15/17:** Russ Weis made a motion to approve the regular meeting minutes as written, seconded by Greg Foat, and the motion passed unanimously.

**Item 5: Financial Report (attached).** John Knuteson reviewed financial information from March 16, 2017 to Present. John Knuteson advised that under the Intergovernmental Agreement with Racine County, RCBDC will receive the 2016 payment in August 2017. Also discussed were the payments already collected for the 2017 – 2022 Norway/Dover assessment in the amount of \$6,954.89. There was an error discovered on the Yorkville / Raymond Bills Paid Detail Report, and we will have the accountants correct the error.

Bills paid: Russ Weis made a motion to approve the bills paid, seconded by Alan Jasperson, and the motion passed unanimously.

Bills to be paid: Alan Jasperson made a motion to approve the Bills to be paid, seconded by Greg Foat, and the motion passed unanimously.

John Knuteson discussed the District Account Balance and Loans with Community State Bank.

**FARM #1/WATERFORD:**

**Item 6. Continue discussing the next potential assessment.** Greg Foat will be getting some costs together. Matter was tabled until 9/14 meeting

**Item 7. Update from Nielsen Madsen & Barber re: tile projects needed.** Nielsen Madsen & Barber has done some surveying in the corridor; Nielsen Madsen & Barber is trying to get on schedule with Romans Grading to do field work to finalize the tile elevations. Once Nielsen

Madsen & Barber meets with Romans Grading, they should have cost estimates for the September meeting.

#### **FARM #4/EAGLE CREEK:**

**\*\*Additional Item\*\*** No items on the agenda for Farm #4 / Eagle Creek. Al Wilks asked the audience for any questions.

Al Augustine asked about the current assessment year and wanted to know the status of the petition of Annexation for the District. Al Wilks stated that the Petition is still valid and that by the end of 2017 or early 2018 the Board needs to move forward to annex the entire watershed.

Dale Noble asked about spraying in Eagle Creek. Al Jeske said that it was up to the Board as to what areas need to be done. Grassmans' hourly bid is \$132.00/hr and \$69.25/gallon for the spray.

#### **FARM #5/HOOSIER CREEK:**

**Item 8. Update regarding delinquent payment for Town of Brighton road bill.** As of June 8, 2017, Knuteson, Hinkston & Quinn has not received a response from the Town of Brighton.

**Item 9. Update on the permit for cleaning the ditch.** Permit was received; however KHQ needs to send a legal notice to the 10 landowners via certified mail with return receipt requested. Kim Williams said that she will mail the letters to the landowners by Monday, June 12, 2017. Russ Weis has suggested that we start the bidding process for this project. Russ would like to get this project done in August or September.

**Item 10. Update on the profiling of the main ditch and branches done by Nielsen Madsen & Barber.** The Engineer started on the district mapping and specifications; however the mapping has been delayed due to the rains. Nielsen Madsen & Barber should have something put together by the September meeting.

**Item 11. Update on contract with Grassman. Was this contract signed?** Al Jeske said the contract was not signed. Grassman was working up a Time & Material Not to Exceed amount versus a contract amount, and wanted to know if the Board would accept that instead of a contract. Alan Jasperson made a motion to revise the contract with Grassman, to state that it is based on time & materials not to exceed \$17,465.80/year, seconded by Greg Foat and the motion passed unanimously.

**\*\*Additional Item\*\*** Russ Weis wanted to discuss the two culverts that need to be reset on Susan Mueller's property (104200 – 88<sup>th</sup> Ave Kansasville, WI). Al Jeske explained that when the ditching work was done the culverts would need to be either replaced or reused based on their condition; they will be set to the proper height. Currently the culverts were not matching the flow line out to the canal, and it would be the Boards decision if they will pay for it. Russ Weis explains that throughout the district it is the landowner who replaces the culverts. He said this

maybe a special scenario, but he would like Susan to state her case and that the board will take it under advisement. The Board will talk to the Contractor and the Board will send a price. Russ said that the Board will work with Susan in this matter.

**\*\*Additional Item\*\*** Al Jeske met with Steve Ament regarding the district tile which is by Sheard Road and goes West/Southwest to Hwy 11 just east of Hwy J. Surveyed the portion through his property and had the crew survey down Hwy 11 to see if we could get a depth on the tile; it looks like that there is some option to do that. Al Jeske said that they should get some plans put together in the next 30 days, Nielsen, Madsen & Barber will finalize everything and get it ready for bidding and maybe construction this fall.

#### **NORWAY/DOVER DRAINAGE:**

**Item 12. Discussion and possible decision re: potential summertime dredging (weather pending) which would include additional expenses.** Alan Jasperson said that RCBDC is working with the Contractors, Western Contracting and Roman's Grading. RCBDC is under pressure to get this project done this year. The contractors are talking about using dumpster for temporary dams. Using small sections at a time, dumpster would be put into place, contractors would pump the water out, clean it out and at night open the valves and let the water back in. During this time we don't have the drawdown and there will be more water to pump, but we would only be pumping between the two dams. While this is more costly, it may be a better method instead of using clay. Additional cost could be as high as \$180,000.00.

**Item 13. Discussion on Norway / Dover Operating Costs.** John Knuteson reviewed the Operating costs from 2013 – 2016 (taken from the Annual Reports.) Alan Jasperson said that he requested this information so that the Board has a better understanding of how much money was spent and how much they need to keep functioning for the next 4 years.

**Item 14. Discussion and decision re: Bart Dosedla (Cox Road) - has a possible blow out on a main that was installed approximately 7 -8 years ago. (Eagle Creek).** John Vyvyan said that he received a phone call from Bart Dosedla regarding his tile. Dave Rowntree has been fixing a few blowouts. There is water built up and John Vyvyan said there is something going on and he feels that it is full. John Vyvyan and Dave Rowntree will look into the issue and find a solution.

**Item 15. Discussion on Asplundh Contract.** Alan Jasperson met with a representative from Asplundh and was very impressed. The Asplundh representative feels that any work that the Board gives them they can handle, with the exception of anything near electric lines. Asplundh has started to do some work and the Board should start seeing results in a couple of weeks.

**Item 16. Update on the June 6<sup>th</sup> meeting regarding the Wind Lake Canal Dredging Project.** Alan Jasperson explained that this was taken care of already. They met at the DNR office.

**Item 17. Discussion of DNR approval of proposed modification for Rochester Dam.** In a high flow situation when either the Dam at Wind Lake or the Dam at Waterford is open more than

50%, Tom Halter is allowed to go below the 4.2 feet level at Rochester. It has happened twice already this spring. The DNR has given the Board the opportunity to do it even though it was approved. Instead of having to close up and hold water back and create flooding for neighbors, it has worked wonderful.

#### **YORKVILLE/RAYMOND:**

**Item 18. Status of Yorkville / Raymond Agreement.** No updates as of this meeting.

**Item 19. Update regarding Town of Raymond “overpayment” refund request.** The Board has requested that this item gets resolved by the September meeting. Knuteson, Hinkston & Quinn has requested TaylorMade to review the Parcels and the amounts of the refund that Kim has calculated. The Board also suggested that both TaylorMade and Kim Williams review Village of Rochester payments.

#### **ALL DISTRICTS:**

**Item 20. Discussion regarding Water Quality.** Greg Foat said that they met with people from FSA, NRCS, and Racine and Kenosha County. They had a good discussion and are planning on another meeting in July to get the Grant Application. They have until September to file the Grant. At the next meeting RCBDC would like to set up a farm visit and invite the farmers of the county to come listen to the program.

**Item 21. Re-appointment of Alan Jasperson.** John Knuteson has requested Alan Jasperson to get 3 landowners to sign the petition for Re-Appointment, so that John Knuteson can schedule a hearing to get Alan re-appointed for an additional 5 year term.

**Item 22. Discussion of spraying of all Districts.** Already discussed in Eagle Creek.

**Item 23. Legislative Update on Proposed Drainage Bill.** Alan Jasperson said that progress has continued. He said that it is important to get all the farmers and all the drainage districts to be willing to support this Legislation.

**Item 24. Hourly rate from Grassman on all Districts for Spraying (NMB). See Eagle Creek Additional Item.**

**Item 25. 2016 – 2017 Annual Reports.** John Knuteson has requested that the Board begin to do their annual inspection reports and to get it to Knuteson, Hinkston & Quinn, S.C. as soon as possible.

**Item 26. Discussion and decision on how to handle Special Assessment letters when parcels are divided.** The Board requested that John Knuteson and Kim Williams meet with Mark Madsen to come up with a proposed policy on the best possible way to handle split parcels and collect all monies due.

**Item 27. Year to date figures on assessment letters and partial lien release fee collections.** Kim Williams prepared a memo showing a breakdown of Assessment Letter and Partial Lien Release fees collected from January 2017 – May 2017.

**Item 28. Discussion and Decision on Recording Final Release of Levy of Assessments for all Prior Levy of Assessments for all Districts.** Knuteson, Hinkston & Quinn is in the process of preparing Final Lien Releases for all prior paid Assessment Levies.

**Proposed 2017 Meeting Dates:**

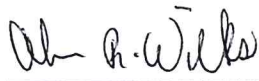
Sept. 14, 2017 - 7:00 pm.

Dec. 7, 2017 - 1:30 pm.

**Adjournment.** Greg Foat made a motion to adjourn, which was seconded by Russ Weis and passed unanimously at 9:30 p.m.

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

APPROVED: September 14, 2017



Chairman

  
Secretary