

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**July 19, 2017**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Nielsen, Pringle, Snow and Wisch, Youth Representative Ward, County Executive Jonathan Delagrave, Human Resources Director Karen Galbraith, Finance & Budget Manager Kris Tapp, Human Service Director Hope Otto, Fiscal Manager Brian Nelson, Youth & Family Manager Kerrie Milkie, Aging & Disability Services Manager Michelle Goggins, Assistant Corporation Counsel John Serketich and Janel Topczewski of Racine County Economic Development Corporation.

Excused: Youth Representative Anderson.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

**Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments**

Chairman Shakoor read the Youth in Governance statement.

Supervisor Snow arrived at 5:02 pm.

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the June 21, 2017 Meeting.**

**Action:** Approve the minutes from the June 21, 2017 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – Racine County Economic Development Corporation – Janell Topczewski – Joint Resolution with Economic Development and Land Use Planning Committee approving the Semi-Annual Racine County Revolving Loan Fund (RLF) Plan Certification for the period ending March 31, 2017 and authorizing submission of said plan to the United States Department of Commerce’s Economic Development Administration – 2017 – Resolution – 1<sup>st</sup> Reading at the July 25, 2017 County Board Meeting.**

**Action:** Authorize a Joint Resolution with Economic Development and Land Use Planning Committee approving the Semi-Annual Racine County Revolving Loan Fund (RLF) Plan Certification for the period ending March 31, 2017 and authorizing submission of said plan to the United States Department of Commerce’s Economic Development Administration – 2017 – Resolution – 1<sup>st</sup> Reading at the July 25, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #6 – Corporation Counsel – Jon Lehman – Authorizing the transfer of four In Rem properties on Durand Avenue to the Village of Sturtevant – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the July 25, 2017 County Board Meeting.**

**Action:** Authorize the transfer of four In Rem properties on Durand Avenue to the Village of Sturtevant – 2017 – Resolution – 1<sup>st</sup> Reading at the July 25, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 - Requests for Transfer**

**7c – Human Services Department – Hope Otto – Creation within the Human Services Department 1 FTE Non-Rep Exempt E060 CPS Ongoing Supervisor, 1 FTE Non-Rep Exempt E060 CPS Access Supervisor, 1 FTE Non-Rep Non-Exempt N100 Out of Home Placement Case Mgr. and 1 FTE Contracted Service Position Licensing & Recruitment Worker and transfer of \$483,209 within the Human Services 2017 Budget and Creation within the Health Services 1 FTE Non-Rep Non-Exempt N080 Early ID & Mental Health Case Mgr. and transfer of \$12,463 within the Health Services 2017 Budget and transfer of \$45,796 from Human Services Department 2017 Budget to Health Services 2017 Budget– 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the July 25, 2017 County Board Meeting.**

**Action:** Authorize the creation within the Human Services Department 1 FTE Non-Rep Exempt E060 CPS Ongoing Supervisor, 1 FTE Non-Rep Exempt E060 CPS Access Supervisor, 1 FTE Non-Rep Non-Exempt N100 Out of Home Placement Case Mgr. and 1 FTE Contracted Service Position Licensing & Recruitment Worker and transfer of \$483,209 within the Human Services 2017 Budget and Creation within the Health Services 1 FTE Non-Rep Non-Exempt N080 Early ID & Mental Health Case Mgr. and transfer of \$12,463 within the Health Services 2017 Budget and transfer of \$45,796 from Human Services Department 2017 Budget to Health Services 2017 Budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the July 25, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Director Otto provided a handout that supplied additional information concerning the above request.

**7a – Human Services Department – Hope Otto – Creation of 1 FTE Non-Rep Exempt E090 Advanced Practice Nurse Prescriber and transfer of \$45,751 within the Human Services 2017 Budget - Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the July 25, 2017 County Board Meeting**

**Action:** Authorizing the Human Services Department – Hope Otto – Creation of 1 FTE Non-Rep Exempt E090 Advanced Practice Nurse Prescriber and transfer of \$45,751 within the Human Services 2017 Budget - Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the July 25, 2017 County Board Meeting **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**7b – Human Services Department – Hope Otto – Elimination of 1 FTE Non-Rep Exempt E070 Program Manager – Career Services, Creation of 1 FTE Non-Rep Exempt E080 Operations & Facilities Manager, Reclassification of 1 FTE Non-Rep Exempt E070 Program Manager -Workforce Services to 1 FTE Non-Rep Exempt E080 Division Manager – Workforce Solutions and transfer of \$46,573 within the Human Services 2017 Budget – 2017 – Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the June 27, 2017 County Board Meeting.**

**Action:** Authorize the elimination of 1 FTE Non-Rep Exempt E070 Program Manager – Career Services, Creation of 1 FTE Non-Rep Exempt E080 Operations & Facilities Manager, Reclassification of 1 FTE Non-Rep Exempt E070 Program Manager -Workforce Services to 1 FTE Non-Rep Exempt E080 Division Manager – Workforce Solutions and transfer of \$46,573 within the Human Services 2017 Budget – 2016 - Resolution – 1<sup>st</sup> & 2<sup>nd</sup> Reading at the June 27, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**Agenda Item #8- Communication Referrals from County Board Meeting:**

**Action:** Receive and file items a – e. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

### **Agenda Item #9 – Miscellaneous**

- a.) Meetings in October for 2018 Budget with Departments October 17 – 19, 2017 – The Committee is okay with the switch to allow Public Works Staff to attend the meeting.
- b.) The Committee has requested that they receive information for the meeting on the Friday before the meeting.
- c.) Schedule a meeting at 6:15 pm before the County Board meeting to take action on a request from Director Otto.

### **Agenda Item #10- Adjournment**

**Action:** Adjourn the meeting at 6:00 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.