

RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING

TUESDAY, JUNE 13, 2017, 4:45 p.m.

Summary Minutes

Public Works-Development Services Conference Room
Ives Groves Office Complex
14200 Washington Avenue
Sturtevant, WI 53177

Committee Present: Ronald Molnar, Tom Hincz, David Cooke, Scott Maier, Kiana Harden-Johnson, Robert Grove

Members Excused: Mark Gleason

Youth in Governance

Representatives Present: Paige Betthausen, Rasheed Muhammad

Staff Present:

Julie Anderson, Public Works & Development Services Director
David Prott, Parks & Highways Superintendent
Jonathan Delagrave, County Executive
Jonathan Lehman, Corporation Counsel
Michael Lanzdorf, Assistant Corporation Counsel
Russell Clark, County Board Chair

Also Present: John Matheson, F3
John Kane, F3

1. Call to Order, Roll Call

The meeting was called to order at 4:45 p.m. by Chairman Ron Molnar.

2. Review, discussion and recommendation on engagement of Siegel-Gallagher Management Company as the prime contractor and team coordinator for development of a Racine County Facility and Space Use Survey and Strategic Master Plan

Anderson provided an introduction to the PWPFC and explained that an RFP was sent out earlier this year, and a total of three (3) vendors were interviewed for this project. It was determined that Siegel-Gallagher was the best fit for this project, as during their interview and presentation, they covered all aspects of exactly what Racine County was seeking for this project. They were selected with a lump sum fee not to exceed \$157,000.

County Executive Delagrave provided additional information about the purpose of the study and stated that this has never been done before in Racine County and now was the appropriate time to do so as we look at aging facilities and other space needs county-wide.

Jonathan Lehman added that Racine County looked at what other counties have done with respect to such studies and that Milwaukee County completed a plan within the past five (5) years that is used every year as the County evaluates facility and space needs. This is what Racine County aims to achieve with this strategic master plan for facility and space use. Lehman also noted that Siegel-Gallagher had recently merged with two (2) other companies and the new name is "F3".

Discussion followed. Supervisors agreed that this was good timing to conduct this type of study. Anderson explained how the study would be paid for, as it was not budgeted for 2017. Part of the vote on this item would include approval of a fiscal note for the cost of the study. The study is to be completed in the Fall of 2017.

SUPERVISOR ROBERT GROVE MOVED, seconded by, Supervisor Maier, to forward a resolution to the County Board for 1st reading on June 13, 2017, with the recommendation to authorize the engagement of Siegel-Gallagher Management Company as the prime contractor and team coordinator for development of a Racine County facility and space use survey and strategic master plan, including the fiscal note and for the project to not exceed \$157,000.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Betthausen: aye

Youth Representative Muhammad: aye

Motion carried unanimously. VOTE: 6/0

3. Miscellaneous Public Works Business

- Next PWPFC meeting: No meeting June 22, 2017
- A special meeting or conference call may be required before the end of June for action items

4. Adjourn

There being no further business, **SUPERVISOR ROBERT GROVE MOVED, seconded by Supervisor Maier**, to adjourn at 5:01 p.m. Motion carried unanimously. VOTE: 6/0