

Minutes of the Meeting  
Racine County Board of Drainage Commissioners  
March 15, 2017 – 1:33 P.M.  
Racine County Ives Grove Office Complex

**Item 1.** Chairman Alvin Wilks called the meeting to order at 1:33 p.m.

**Item 2.** Roll Call: Members Present: Commissioners Alvin Wilks, Alan Jasperson, John Vyvyan, Russ Weis, Greg Foat

Others Present: John W. Knuteson Attorney for Board, Mark Madsen, Engineer; Kim Williams, recorder.

**Item 3. Approval of Agenda.** Alan Jasperson made a motion to approve the agenda as printed, seconded by Russ Weis and the motion passed unanimously.

**Item 4: Reading and approval of prior meeting minutes.**

**12/15/16:** Russ Weis made a motion to approve the regular meeting minutes as written, seconded by Greg Foat, and the motion passed unanimously.

**12/29/16:** Russ Weis made a motion to approve the special meeting minutes as written, seconded by Greg Foat, and the motion passed unanimously.

**2/6/17:** Alan Jasperson made a motion to approve the regular meeting minutes as written, seconded by Russ Weis, and the motion passed unanimously.

**Item 5: Financial Report (attached).** John Knuteson reviewed financial information from December 15, 2016 to Present. Alan Jasperson made a motion to approve bills paid subject to correction by the accountants of the Financial Reports, seconded by Greg Foat, and the motion passed unanimously. Alan Jasperson made a motion to approve the bills to be paid, seconded by Russ Weis, motion passed unanimously.

**FARM #1/WATERFORD:**

**Item 6: Status on Memorandum of Understanding regarding the lower winter water level for the Rochester Dam.** The informational meeting was held on March 14, 2017. Alan Jasperson attended the meeting stating that it went well, and that it cost the Drainage District \$2,000.00 to hold the meeting. Village of Rochester, Town of Norway and Town of Dover will support our position asking for the lower high flow levels, and it is hoped that the Village of Waterford supports the Drainage District so that this can move forward.

**Item 7: Discussion regarding next potential assessment.** Greg Foat said that we need to look at doing another assessment, because we are looking at extensive work that needs to be completed. Al Wilks suggested that a cost estimate should be brought to the June 8, 2017 meeting

**Item 8: Discussion on the January 24, 2017 letter from the DNR regarding: Wind Lake Canal Dredging Project.** The DNR's proposal is to grant the request by the RCBDC for one additional seasonal water level drawdown at the Rochester dam for fall/winter 2017 and 2018 to allow completion of the dredging of

the Wind Lake Canal. The DNR is looking to hold a meeting on June 6, 2017. We are going to work with Rochester, Waterford, Wind Lake and Big and Little Muskego Lakes to get this going.

Al Wilks said that Tom Greil attended a meeting regarding some grant money that may be available. The meeting was held in Dodge County and it focused on available grants for water quality. Tom Greil stated that he thought maybe this is something that Racine County can do to help solve our issues with the DNR, and that we can move forward and get the work accomplished. Russ Weis stated that he will look into obtaining information for the next meeting.

#### **FARM #4/EAGLE CREEK:**

**Item 9: Approval to pay Rowntree Farms for repairs made at 430 Cox Road.** Repair holes on 12" main and one hole on 15" main. A check was issued on March 2, 2017 to Rowntree Farms in the amount of \$262.50. Alan Jasperson made a motion to approve, seconded by Greg Foat, motion passed unanimously.

#### **FARM #5/HOOSIER CREEK:**

**Item 10: Discussion and possible action regarding the Concerned Citizens of Hoosier Creek.** Al Wilks and Russ Weis met with the Concerned Citizens of Hoosier Creek and Rep. Robin Vos on February 13, 2017. Al Wilks addressed and responded to the recommendations that were sent by the Concerned Citizens of Hoosier Creek.

**Item 11. Discussion and possible action regarding delinquent payment for Town of Brighton road.** The Board has requested that a letter be drafted to the Town of Brighton stating that RCBDC feels that they do owe it, that we have shown all the information from the surveyors that the parcels are not to the center of the road but they are to the property line, and that the Town owns the road in that section. We should advise that the Town of Dover does pay for roads, here is the proof showing when and how much they paid, and that RCBDC would appreciate their payment. Include examples of other municipalities showing that others pay their portion of road.

**Item 12. Review and update on the permit for cleaning the ditch.** Russ Weis stated that the weather didn't permit us to do it this year, and if it is dry enough this summer he may try it, otherwise, it will have to wait until next winter. The permitting process has been going on for 3 years. The DNR has found a couple of small wetland areas and they are insisting that we haul the material out of. DNR said the permit can be signed when we are ready to complete the work. Russ Weis made a motion to authorize Nielsen Madsen & Barber to profile the main ditch and branches and to have it done by Summer 2017, seconded by Alan Jasperson, motion passed unanimously.

#### **NORWAY/DOVER DRAINAGE:**

**Item 13. Status update on the tile work with Roman's Grading.** Work has been complete, and we hold some retainage for restoration work to be done in the spring.

**Item 14. Update on Drax contract for the de-brushing project.** (This item was handled at last meeting.)

**Item 15. Discussion and possible action of either adding 5 years and \$1,000,000.00 to the new 2018 – 2022 assessment or doing another 5 years assessment beginning in 2023.** John Knuteson said that he is going to request the accountants to update the outstanding assessment amounts per district.

John Knuteson stated that as of today the 2018 – 2022 assessment as not been recorded, and that they are waiting for direction from the Board. Russ Weis made a motion to record the 2018 – 2022 assessment, seconded by John Vyvyan, motion passed unanimously.

**Item 16. Update on contract balances for current projects.** RCBDC has contracts for projects currently in place. Alan Jasperson stated that with all the current contracts in place and the money that is available to borrow against, we may want to start thinking of another assessment beginning in 2023. We need to start the budget and plan for the next assessment. The Board asked that Kim figure out the annual operating costs after the projects have been completed and paid, the District won't have much money to operate.

**Item 17. Discussion on the 3/14/17 DNR Informational Meeting.** Discuss in Item #6

**YORKVILLE/RAYMOND:**

**Item 18. Status of Yorkville / Raymond Agreement.** The meeting was attended by everyone that was invited. We had a discussion for over an hour. It came to a consensus that Yorkville and Raymond are on a limited budget and want to pay no more what they currently contribute. Al Wilks feels that they are in agreement to keep it the same amount. Union Grove has already said that they probably won't pay. Everyone was given "homework" to research, and we will be holding another meeting soon. At that time we will try to convince Union Grove to pay. John Vyvyan stated that Union Grove did state that they would like a 5 year contract if they could reach an agreement. John Vyvyan suggested that another meeting should be scheduled very soon. Al Wilks asked Kim Williams to arrange the meeting when it is time.

**Item 19. Update on Yorkville / Raymond Roads.** John Knuteson stated that Kim Williams researched and drafted a letter to both Yorkville and Raymond stating that under the current agreement Yorkville and Raymond pay directly rather than taxing all of the residences, but they were never billed for the roads. The question is whether we bill them for roads? The board decided not to bill for roads, but to keep the letter when they negotiate for new agreements.

**Item 20. Town of Raymond "overpayment" refund request.** Item 20 should have been included in Norway / Dover. Alan Jasperson suggests that the accountants go over the numbers that Kim Williams has reached and to discuss with the Town of Raymond's Auditor.

**ALL DISTRICTS:**

**Item 21. Legislative Update on Proposed Drainage Bill.** Alan Jasperson said that it has been completed and sounds like everyone is "on board". It is estimated that it will be introduced most likely in the fall.

**Item 22. Discussion regarding bidding of Spraying needs for Farm #4 / Eagle Creek, Farm #5 / Hoosier Creek and Yorkville / Raymond.** One bid was received, and it is significantly higher than what the Drainage District spent by using Plank Road Services. Alan Jasperson made a motion to approve Contract #2 for Hoosier Creek with Grassman Lawn Services for \$17,465.80 and that we reject all other bids. Seconded by John Vyvyan, motion passed unanimously. The Board asked to talk to Grassman Lawn Services about Farm #4/Eagle Creek and Yorkville/Raymond.

**Item 23. Discussion and decision on seeding areas after work has been completed and maintaining the 20' corridor in grass/non crop land.** Alan Jasperson said that RCBDC must be as environmentally friendly as possible. The board is spending money on cleaning the ditches and the last thing that we would want is erosion. The best way to stop any erosion is to have grass planted properly on the side banks and on the corridors. There are more than half of the areas that need to be seeded this spring. Received a quote from Tom Halter who has a side business. Price quoted to cover the 18 miles is \$15,300.00 or \$850.00/mile. Alan Jasperson made a motion to approve the bid as presented to do the seeding in the Norway/Dover ditches, seconded by Greg Foat motion passed unanimously.

**Item 24. Status of RCBDC document storage at Racine County.** Kim Williams thanked the Board for reviewing documents for storage. Kim stated that the next step before contacting Julie Anderson is to label each box for future easy access. She also stated that she will need to purchase more blueprint/map boxes to store all old maps. The Board suggested that copies of should be made and uploaded to the website. Mark Madsen suggested that he could help out.

**Item 25. Update on Drainage District Website.** Kim Williams stated that she has been in contact and is working very closely with Raquel Villarreal with Racine County to ensure that all information regarding the Racine County Board of Drainage Commissioners is easier to find.

**Proposed 2017 Meeting Dates:**

June 8, 2017 - 7:00 pm.

Sept. 7, 2017 - 7:00 pm.

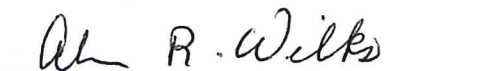
Dec. 7, 2017 - 1:30 pm.

**Adjournment.** Alan Jasperson made a motion to adjourn, which was seconded by Greg Foat and passed unanimously at 4:30 p.m.

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

  
Secretary

APPROVED:

  
Chairman