

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
May 17, 2017

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Nielsen, Pringle, Snow and Wisch, Youth Representative Krishnan, Chief of Staff MT Boyle, Human Resources Director Karen Galbraith, Finance & Budget Manager Kris Tapp, Fiscal Supervisor Brian Nelson

Excused: Youth Representative Scholzen.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor read the Youth in Governance statement. Chairman Shakoor recognized the new Youth In Governance in the audience.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the April 26, 2017 Meeting.

Action: Approve the minutes from the April 26, 2017 meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

Supervisor Snow arrived at 5:03 pm.

Agenda Item #7 – Human Resources – Karen Galbraith – Revision to the Performance Review Policy – Action of the Committee only.

Discussion: Human Resources Director Galbraith and Chief of Staff Boyle discussed the revision with the Committee.

Finance & Human Resources Committee requested a revised copy of the Performance Evolution policy and more information on Neogov and Living as a Leader training.

Agenda Item #5 – Finance Department – Alexandra Tillmann – Awarding the sale of \$5,710,000 General Obligation Corporate Purpose Bond, Series 2017A – 2017 – Resolution – 1st & 2nd Reading at the May 23, 2017 County Board Meeting.

Action: Approve the awarding the sale of \$5,710,000 General Obligation Corporate Purpose Bond, Series 2017A – 2017 – Resolution – 1st & 2nd Reading at the May 23, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – Finance Department – Alexandra Tillmann – Awarding the sale of \$7,105,000 Taxable General Obligation Project Bond, Series 2017B – 2017 – Resolution – 1st & 2nd Reading at the May 23, 2017 County Board Meeting.

Action: Approve the awarding the sale of \$7,105,000 Taxable General Obligation Project Bond, Series 2017B – 2017 – Resolution – 1st & 2nd Reading at the May 23, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 - Requests for Transfer

8a – Human Services Department – Hope Otto – Transfer of \$4,695 within the Human Services 2017 budget and authorizing the capital equipment – Mobile Heated Cabinet for the Senior Nutrition Program – Emergency Procurement due to the cabinet utilized is failing – 2017 – Report.

Action: Authorize the transfer of \$4,695 within the Human Services 2017 budget and authorizing the capital equipment – Mobile Heated Cabinet for the Senior Nutrition Program – Emergency Procurement due to the cabinet utilized is failing – 2017 – Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

8b – Human Services Department – Hope Otto – Transfer of \$2,308,940 within the Behavioral Health Services 2016 Budget , Transfer of \$6,085,529 within the Human Services Department 2016 budget and Transfer of \$765,590 from the Human Services Department 2016 budget to the Behavioral Health Services 2016 Budget to clean up account finalizing the year 2016 – 2016 – Resolution – 1st Reading at the May 23, 2017 County Board Meeting.

Action: Authorize the transfer of \$2,308,940 within the Behavioral Health Services 2016 Budget, Transfer of \$6,085,529 within the Human Services Department 2016 budget and Transfer of \$765,590 from the Human Services Department 2016 budget to the Behavioral Health Services 2016 Budget to clean up account finalizing the year 2016 – 2016 – Resolution – 1st Reading at the May 23, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

8c – Finance Department – Alexandra Tillmann – Transfers within various departments in the General Fund, Debt Service and Capital Projects to close the 2016 year – 2016 – Resolution – 1st Reading at the May 23, 2017 County Board Meeting.

Action: Authorize the transfers within various departments in the General Fund, Debt Service and Capital Projects to close the year 2016 – 2016 – Resolution – 1st Reading at the May 23, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

8d – Finance Department – Alexandra Tillmann – Transfers within Ridgewood Care Center 2016 Budget to close the 2016 year – 2016 – Resolution – 1st Reading at the May 23, 2017 County Board Meeting.

This will be carried forward to the June 7, 2017 Finance & Human Resources Committee.

Agenda Item #9- Communication Referrals from County Board Meeting:

Action: Receive and file items a –c. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Miscellaneous

The next meeting will be June 7, 2017 – Supervisor Bernberg requested to be excused from the meeting.

Agenda Item #11- Adjournment

Action: Adjourn the meeting at 5:50 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nay