

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary
Supervisor Janet Bernberg
Supervisor Brett Nielsen

Supervisor Donnie E. Snow
Supervisor John A. Wisch
David Scholzen, Youth in Governance Representative
Achintya Krishnan, Youth in Governance
Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

*****AMENDED*****

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Wednesday April 5, 2017**

TIME: **5:00 pm**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the March 1, 2017 committee meeting.
5. Closed Session – 5:05 P.M. (Approximately 25 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL THE FOLLOWING CLAIM AGAINST RACINE COUNTY: 1) DEBRA RADTKE AND PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATUTES TO DISCUSS WITH LEGAL COUNSEL PERSONAL LIABILITY ACTION PER WISCONSIN STATE STATUTE SECTION 74.53 BACK TAXES ON PARCEL 276-00001825001 2500 ANTHONY LANE OWNED BY AMSAH, LLC AND HEMAD ENTERPRISES LLC.

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

6. Regular Session – 5:30 p.m. (Approximate)

7. *****Finance Department – Alexandra Tillman – Authorizing the issuance of not to exceed \$3,185,000 \$5,710,000 General Obligation Corporate Purpose Bonds Series 2017A – 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting.**
8. **Finance Department – Alexandra Tillman – Directing the publication of notice to electors– 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting.*****
9. Finance Department – Alexandra Tillman – Combing bond issues and provide for the sale of General Obligation Corporate Purpose Bonds Series 2017A– 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting.
10. Finance Department – Alexandra Tillman – Authorizing the issuance of not to exceed \$7,105,000 Taxable General Obligation Capital Project Bonds, Series 2017B – 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting.
11. Finance Department – Alexandra Tillman – Providing for the Sale of Taxable General Obligation Capital Project Bonds – Series 2017B – 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting
12. RCEDC – Carolyn Engel – 2016 Matching Grant Program Review, request renewal of the program in 2017 under the same policy parameters as created and implemented in 2016 and allow unused funds from 2016 in the amount of \$4,019.50 be rolled over into 2017 – Action of the Committee only.
13. Public Works – Julie Anderson – Authorize the purchase of capital in the amount of \$14,697 from existing funds within the Public Works 2017 Capital Budget – 3 trailers – 2017 – Report.
14. Human Services Department – Hope Otto – Report for spending authorized Resolution 2016-97 – 2016 – Report.
15. Transfers:
 - a. Human Services Department – Hope Otto – Transfer of \$40,000 from Human Services 2017 budget to Health Services 2017 budget to provide health services for youth in the ACE program – 2017 – Resolution – 1st Reading at the April 11, 2017 County Board Meeting.
16. Communication Referrals from County Board Meeting:
 - a) Martha Ross on behalf of herself has filed a claim for personal injury of \$500.
 - b) Attorneys Alan Marcuvits and Andrea Roschke on behalf of the Village of Sturtevant has filed a claim against Racine County resulting from in rem property not sold or conveyed to village
 - c) Foreclosure items:

Attorney	Lending Company	Person/Persons	Amt. owed Racine CO
Maya R. Kamath	Guardian Credit Union	Aneva Palmer	\$174.87
M. Abigail O’Dess	Citimortgage Inc	Charlie F. Berry	\$179.52
Robert M. Piette	PennyMac Loan Services LLC	Holly A. Klinkhammer	\$252.92

Jennifer M. Scott	US Bank National Association	Duane E & Edward Winn	
William N. Foshag	Wells Fargo Bank	Scott Schmanksi	\$350.60

d) Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Daniel Ronald Schmid; Patricia Clausen; Marsha L. Laws; Tawana Marie Vaughn;
Notice of Chapter 13 Bankruptcy Case	Christopher Lee & Terrie Sue Unrein; Joshua Scott Gulland;
Notice – Case Closed without a Discharge	David E. Berlin; Sharon K. Christie;
Notice of Chapter 7 Bankruptcy Case – No Proof of Claim Deadline	Andrew Christopher & Juan Metz-Rodriguez; Kathleen Marie Vachalik; Ranzy & Lolita A. Simmons Sr; Jenifer Jean Bent; Stephany Michelle Koke; Timothy Charles Griese; Steven Wayne & Michele Ann Bachmann;
Notice and Motion to Dismiss – Confirmed Plan	Edward Joseph Nowak; Daryl Neely, II; John & Susan Malsch; Irene E. Mangum; Todd Allen & Jill M. Albright; Shana Clayton;
Order Approving stipulation by and between the parties allowing withdrawal of trustee’s motion to dismiss	Bernadette N. Albouras;
Order Continuing Automatic Stay	
Notice of Recovery of Assets and Opportunity to File Proof of Claim	Eliseo A. & Alma G. Duran;

17. Staff Report – No Action Items.

- a. Reminder that the next Finance Meeting will be April 26, 2017 due to the back to back County Board meetings.

18. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance Department

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: April 5, 2017

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the March 1, 2017 Finance & Human Resources Committee meeting

Motion: _____

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
March 1, 2017**

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: County Board Supervisors Bernberg, Miller, Nielsen, Pringle, Snow, Shakoor, and Wisch. Finance Director Alex Tillmann, HR Director Karen Galbraith, Captain Doug Wearing, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, County Board Chairman Rusty Clark, Purchasing Coordinator Duane McKinney, and DANA Investment Advisors Joe Veranth and Noaman Sharief.

STURTEVANT, WISCONSIN 53177

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

The Youth in Governance statement was not read.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the February 15, 2017 Meeting.

Action: Approve the minutes from the February 15, 2017 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Agenda Item #5 – Finance Department – Alexandra Tillmann – Racine County 2016 4th Quarter Investment Report (Staff from DANA will be available to discuss the materials) – 2016 – Report.

Action: Motion to accept and file the Racine County 2016 4th Quarter Investment Report **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Agenda Item #6 – Finance Department – Alexandra Tillman – Introduction of Duane McKinney – Purchasing Coordinator.

No action.

Agenda Item #7 – Sheriff's Office – Sheriff Christopher Schmaling – Contract with Aramark Correctional Services LLC for 3 years with 2 – 1 year extensions to provide food service (Excluding vending machine operation) for the Racine County Jail, Racine County Juvenile Detention and Racine County S.A.I.L Program – Term of Contract January 1, 2017 – December 31, 2019 – 2017 – Resolution – 1st Reading at the March 14, 2017 County Board Meeting.

Action: Motion to authorize the contract with Aramark Correctional Services LLC for 5 years to provide food service (Excluding vending machine operation) for the Racine County Jail, Racine County Juvenile Detention and Racine County S.A.I.L Program – Term of Contract January 1, 2017 – December 31, 2021 for 1st Reading at the March 14, 2017 County Board Meeting. Final contract to be provided prior to 2nd Reading at the March 28, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #8 – Sheriff’s Office – Sheriff Christopher Schmaling – Contract with Securus Technologies Inc for 5 years to provide Inmate Telephone, Inmate Video Visitation System, Electronic Monitoring for Day Reporting Center for the Racine County Jail and Juvenile Phone System for the Detention Center – 2017 – Resolution – 1st Reading at the March 14, 2017 County Board Meeting.

Action: Motion to authorize the contract with Securus Technologies Inc for 5 years to provide Inmate Telephone, Inmate Video Visitation System, Electronic Monitoring for Day Reporting Center for the Racine County Jail and Juvenile Phone System for the Detention Center for 1st Reading at the March 14, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #9 – Finance Department & Human Resources Department – Alexandra Tillmann & Karen Galbraith – Contract with Healthstat Inc for 3 years with the option to renew for an additional 1 year or 3-year term to provide an employee health clinic for Racine County, City of Racine and Racine Unified School District and authorizing the intergovernmental agreement between the parties– 2017 – Resolution – 1st Reading at the March 14, 2017 County Board Meeting.

Action: Motion to authorize the contract with Healthstat Inc for 3 years with the option to renew for an additional 1 year or 3-year term to provide an employee health clinic for Racine County, City of Racine and Racine Unified School District and authorizing the intergovernmental agreement between the parties for 1st and 2nd Reading at the March 14, 2017 County Board Meeting. Fiscal note to be provided with resolution. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 10 - Communication Referrals from County Board Meeting.

Action: Motion to receive and file items a –c. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

Agenda Item # 11 – Staff Report – No Action Items.

Supervisor Wisch has requested vacation policy information from the HR Director.

Agenda Item # 12 – Adjournment

Action: Adjourn the meeting at 6:25 pm. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing the issuance of not to exceed ~~\$3,185,000~~ General Obligation Corporate Purpose Bonds Series 2017A
\$5,710,000

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

RESOLUTION NO. _____

INITIAL RESOLUTIONS BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,710,000
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2017A

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS, the County Board of Supervisors of Racine County, Wisconsin (the "County") finds and determines that it is necessary, desirable and in the best interest of the County to raise funds for the public purpose of paying the cost of highway projects and County building and facilities projects included in the County's 2017 Budget (the "Projects"), and there are insufficient funds on hand to pay the costs of the Projects;

WHEREAS, the County Board of Supervisors hereby finds and determines that each of the Projects is within the County's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes;

WHEREAS, it is also necessary, desirable and in the best interest of the County to raise funds in an amount not to exceed \$2,525,000 for the public purpose of refunding obligations of the County, including interest on them, specifically, the General Obligation Promissory Notes, dated April 12, 2011, maturing in the years 2018 through 2020 (the "Refunding");

WHEREAS, counties are authorized by the provisions of Chapter 67 of the Wisconsin Statutes to borrow money and issue general obligation bonds for said public purposes and to refinance their outstanding obligations;

WHEREAS, the County may issue general obligation bonds only if one or more of the conditions specified in Section 67.045 of the Wisconsin Statutes apply;

WHEREAS, general obligation bonds to finance the Refunding may be issued pursuant to Section 67.045(1)(e) of the Wisconsin Statutes; and

WHEREAS, general obligation bonds to finance the Projects may be issued under Section 67.045(1)(f) of the Wisconsin Statutes, if approved by a vote of at least three-fourths of the members-elect of the County Board.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that there shall be issued general obligation bonds of the County in a principal amount not to exceed \$3,050,000 for the public purpose of providing for the construction, improvement and maintenance of highways and bridges; and

BE IT FURTHER RESOLVED that there shall be issued general obligation bonds of the County in a principal amount not to exceed \$135,000 for the public purpose of financing the construction, renovation, improvement and equipping of County buildings and facilities; and

BE IT FURTHER RESOLVED that there shall be issued general obligation bonds of the County in a principal amount not to exceed \$2,525,000 for the public purpose of refunding obligations of the County, including interest on them; and

BE IT FURTHER RESOLVED that there be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds.

1st Reading _____

Respectfully submitted,

FINANCE AND HUMAN RESOURCES
COMMITTEE

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

VOTE REQUIRED: 3/4 OF MEMBERS-ELECT

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2017</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Directing the publication of notice to electors

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

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The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

RESOLUTION NO. _____

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
DIRECTING PUBLICATION OF NOTICE TO ELECTORS

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS the County Board of Supervisors of Racine County, Wisconsin has adopted an initial resolution for an issue of bonds for the public purpose of providing for the construction, improvement and maintenance of highways and bridges; and

WHEREAS Section 67.05(4) of the Wisconsin Statutes provides the electors of the County with an opportunity to submit a petition requesting submission of such initial resolution to the electors for approval, and it is necessary to provide the electors with notice of this right;

NOW, THEREFORE, BE IT RESOLVED that the County Clerk shall, within 15 days, cause a notice to electors in substantially the form attached hereto as Exhibit A to be published in The Journal Times, the official County newspaper.

1st Reading _____

Respectfully submitted,

FINANCE AND HUMAN RESOURCES
COMMITTEE

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

VOTE REQUIRED: MAJORITY OF A QUORUM _____

EXHIBIT A

NOTICE TO ELECTORS OF RACINE COUNTY, WISCONSIN

NOTICE IS HEREBY GIVEN that the following initial resolution has been adopted at the meeting of the County Board of Supervisors of Racine County, held April 18, 2017:

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that there shall be issued general obligation bonds of the County in a principal amount not to exceed \$3,050,000 for the public purpose of providing for the construction, improvement and maintenance of highways and bridges.

Wisconsin Statutes (s. 67.05(4)) provide that the initial resolution need not be submitted to the electors unless within 30 days after adoption of the initial resolution a petition is filed in the County Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast in the County for governor at the last general election.

Dated April 18, 2017.

By Order of the County Board of Supervisors
Wendy M. Christensen, County Clerk

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

*** Include a paragraph in the memo regarding why 1st & 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Combing bond issues and provide for the sale of General Obligation Corporate Purpose Bonds Series 2017a

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

RESOLUTION NO. _____

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
COMBINING BOND ISSUES AND PROVIDING FOR THE SALE OF
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2017A

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS the County Board of Supervisors of Racine County, Wisconsin (the "County") has adopted initial resolutions authorizing the issuance of the County's general obligation bonds in the following amounts for the following public purposes:

\$3,050,000 to finance the construction, improvement and maintenance of highways and bridges; and

\$135,000 to finance the construction, renovation, improvement and equipping of County buildings and facilities.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds, Series 2017A" (the "Bonds") which shall be issued in an amount not to exceed \$3,185,000 for the purposes above specified.

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the County Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by PFM Financial Advisors LLC. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

1st Reading _____

Respectfully submitted,

FINANCE AND HUMAN RESOURCES
COMMITTEE

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

VOTE REQUIRED: MAJORITY OF A QUORUM

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

*** Include a paragraph in the memo regarding why 1st & 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing the issuance of not to exceed \$7,105,000 Taxable General Obligation Capital Project Bonds, Series 2017B

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

RESOLUTION NO. _____

INITIAL RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,105,000
TAXABLE GENERAL OBLIGATION CAPITAL PROJECT BONDS, SERIES 2017B

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS, the County Board of Supervisors of Racine County, Wisconsin (the "County") finds and determines that it is necessary, desirable and in the best interest of the County to raise funds for the public purpose of financing County capital projects consisting of the construction and development of the Pritchard Sports Complex, a deposit to the County's revolving loan fund for the Racine County Economic Development Corporation and the funding of an economic development incentive grant (the "Projects"), and there are insufficient funds on hand to pay the costs of the Projects;

WHEREAS, the County Board of Supervisors hereby finds and determines that each of the Projects is within the County's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes;

WHEREAS, counties are authorized by the provisions of Chapter 67 of the Wisconsin Statutes to borrow money and issue general obligation bonds for said public purposes;

WHEREAS, due to certain provisions containing in the Internal Revenue Codes of 1986, as amended, it is necessary to issue such bonds on a taxable rather than tax-exempt basis; and

WHEREAS, counties may issue general obligation bonds for such public purposes pursuant to Section 67.045(1)(f) of the Wisconsin Statutes if the County Board of Supervisors adopts a resolution authorizing the issuance of the bonds by a vote of at least three-fourths of the members-elect of the County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that there shall be issued general obligation bonds of the County in a principal amount not to exceed \$7,105,000 for the public purpose of financing County capital projects consisting of the construction and development of the Pritchard Sports Complex, a deposit to the County's revolving loan fund for the Racine County Economic Development Corporation and the funding of an economic development incentive grant; and

BE IT FURTHER RESOLVED that there be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds.

1st Reading _____

Respectfully submitted,

FINANCE AND HUMAN RESOURCES
COMMITTEE

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

VOTE REQUIRED: 3/4 OF MEMBERS-ELECT _____

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Providing for the Sale of Taxable General Obligation Capital Project Bonds, Series 2017B

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

RESOLUTION NO. _____

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
PROVIDING FOR THE SALE OF
TAXABLE GENERAL OBLIGATION CAPITAL PROJECT BONDS, SERIES 2017B

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS the County Board of Supervisors of Racine County, Wisconsin (the "County") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of the County's general obligation bonds in an amount not to exceed \$7,105,000 for the public purpose of financing County capital projects consisting of the construction and development of the Pritchard Sports Complex, a deposit to the County's revolving loan fund for the Racine County Economic Development Corporation and the funding of an economic development incentive grant; and

WHEREAS, due to certain provisions containing in the Internal Revenue Codes of 1986, as amended, it is necessary to issue such bonds on a taxable rather than tax-exempt basis;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of Bonds. The County shall issue the general obligation bonds authorized by the Initial Resolution in an aggregate principal amount not to exceed \$7,105,000, which bonds shall be designated "Taxable General Obligation Capital Project Bonds, Series 2017B" (the "Bonds").

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the County Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by PFM Financial Advisors LLC. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

1st Reading _____

Respectfully submitted,

FINANCE AND HUMAN RESOURCES
COMMITTEE

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

VOTE REQUIRED: MAJORITY OF A QUORUM

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator RCEDC - Carolyn Engel

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 4/5/2017

Signature of Committee Chairperson /Designee: _____

Description: 2016 Matching Grant Program Review , request renewal for the program in 2017 under
the same policy parameters as created and implemented in 2016 and allow unused
funds from 2016 in the amount of \$4,019.50 be rolled over into 2017

Motion: _____

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny



TO: RACINE COUNTY BOARD
FINANCE AND HUMAN RESOURCE COMMITTEE

FROM: CAROLYN ENGEL, BUSINESS FINANCE MANAGER
JANELL TOPCZEWSKI, COMPLIANCE/CLOSING SPECIALIST
RACINE COUNTY ECONOMIC DEVELOPMENT CORPORATION

DATE: APRIL 5, 2017

SUBJECT: 2016 RACINE COUNTY MATCHING GRANT PROGRAM RESULTS AND
REQUEST TO RENEW THE PROGRAM IN 2017 UNDER SAME PARAMETERS

The purpose of this memorandum is to provide Racine County ("County") with the 2016 results for the Racine County Matching Grant Program ("MGP") that is administered on behalf of the County by Racine County Economic Development Corporation ("RCEDC") and to request renewal of the program in 2017 under the same policy parameters as created and implemented in 2016. It is also requested that the unused funds from 2016 in the amount of \$4,019.50 be rolled over into 2017 and made available for future grants.

HISTORY

In 2004 Racine County established a Manufacturing Renewal Grant Program ("MRG"). This was followed up with the establishment of the Minority Matching Grant Program ("MMG") in 2006. The goal of these programs was to assist small businesses with training, marketing, and other services and resources in order for the businesses to stay in operation and provide jobs for Racine County residents. Over the years the programs underwent various changes in terms of eligible applicants, eligible use of funds, and the approval process. In 2015 Racine County Vice Chairperson Pam Zenner-Richards requested that RCEDC review how and when the funds were available to women owned businesses. This request was a catalyst for an overall review of the program with Racine County leadership. The end result was a consolidation of the MRG and MMG into the MGP.

OVERVIEW OF THE MGP

The goal of the MGP is to provide a means for the existing small and medium sized Racine County companies to obtain professional services necessary for a strong foundation for continued business growth and provide jobs for Racine County residents. The MGP is a reimbursement based matching grant program up to \$2,500 per business per year to support training costs and marketing consultants. Companies are eligible for MGP funds based on meeting the following criteria:

- Located in Racine County;
- For profit entity;
- Been in operation for more than two continuous years (from the date of the first sale);
- Less than 200 employees at the Racine County location;
- Less than \$25 million in gross annual US Sales;
- Manufacturer with NAICS code of 31, 32, or 33; or 51% owned by ethnic/racial minority; or 51% owned by a women; or a manufacturing company that was recruited by RCEDC who has begun its Racine County operations with a sales office or distribution facility with the intent to establish

- a manufacturing operation in Racine County within a defined period of time; or a Company enrolled in the RCEDC/RAMAC Living as a Leader program or the RCEDC CEO Roundtable;
- Working with one of the following Racine County partner organizations: RCEDC (loan recipient or engaged in an incentive agreement); Gateway Technical College training program; Racine Area Manufacturers and Commerce ("RAMAC") training; Wisconsin Women's Business Initiative Corporation ("WWBIC") loan recipient, class, training; Small Business Development Center ("SBDC") class, training, consulting; Independent Consultant (deemed appropriate by RCEDC Staff and Loan Committee); RCEDC CEO Roundtable; and RCEDC/RAMAC Living as a Leader Program; and
- Current with all Racine County real estate taxes and certify that the company is current with all other financial obligations and taxes.

RCEDC staff reviews each of the applications received to ensure the applicant meets the eligibility criteria identified above and works with the applicant, if requested, to complete an application. RCEDC staff makes a recommendation to the RCEDC Loan Committee for approval of the grant application.

SUMMARY

Interest from prospective applicants continues to be strong for the MGP program. Upon approval for the program in 2017, the RCEDC's Loan Committee will start considering applications. Detailed results for 2016 are included in the below Report section.

REPORT

This report covers the period of January 1, 2016- December 31, 2016.

Program Accounting

2015 MRG/MMG Carry Forward	\$12,645.00
2016 MGP Allocation	\$50,000.00
Total Available for Grants in 2016	\$62,645.00
Quarter 1 Grant Approvals	\$7,497.50
Quarter 2 Grant Approvals	\$15,200.00
Quarter 3 Grant Approvals	\$16,700.00
Quarter 4 Grant Approvals	\$19,228.00
Total Dollars Available at the End of 2016	\$4,019.50*

*Based on dollars awarded. Some recipients are still providing documentation for awards to be reimbursed.

2016 Year End Results

- \$57,175.50 in total grants awarded
- 26 Small Businesses Assisted. Of the 26 small businesses assisted:
 - 7 were Women Owned for \$17,104.50
 - 3 were Racial/Ethnic Minorities for \$6,050.00
 - 11 were Manufacturing for \$24,721.00
 - 2 participated in the Living as a Leader program for \$5,000.00
 - 8 participated in the CEO Roundtable program for \$13,600.00
- The 26 Small Businesses Assisted employ 614.5 Full Time Equivalent Employees
- The 26 Small Business were located:
 - Caledonia: 1
 - City of Racine: 12
 - City of Burlington: 2

- Franksville: 1
- Mount Pleasant: 4
- Sturtevant: 1
- Union Grove: 2
- Village of North Bay: 1
- Waterford: 1
- Yorkville: 1

Projects Approved 2016

Company Name	Community	Company Description	Grant Award	Partner	Qualifier	Project Details	Referral Source	App Job Count	One Year Job Count
A M I, Inc	Mount Pleasant	Software Development and Managed IT Services.	\$ 1,700.00	RCEDC	CEO Roundtable	CEO Roundtable	RCEDC Laura Million	20	Not Yet Due
Bon Voyage Cruise & Vacations, Inc.	Waterford	Travel Consultants	\$2,500.00	RCEDC	Women Owned	Marketing Video; Training CRM; Staff Study	RCEDC Carolyn Engel	8	Not Yet Due
Bukacek Construction Group, Inc.	City of Racine	Construction	\$ 1,700.00	RCEDC	CEO Roundtable	CEO Roundtable	RCEDC Laura Million	24	Not Yet Due
C.Mae Design LLC	City of Burlington	Wedding Photography and Design	\$2,500.00	Independent Consultant	Women Owned	Action Coach International - Coach for loan term strategy planning and marketing	BonBon Belle Bridal-Wendy Lynch	7	Not Yet Due
Corporate Images, Inc.	City of Racine	Marketing, Branding, and PR Firm	\$2,104.50	Independent Consultant	Women Owned	RAMAC Advertisements (new) and Website Updates	N/A	4	Not Yet Due
David Insurance Agency, Inc.	Mount Pleasant	Insurance Agent	\$ 2,500.00	RCEDC; RAMAC	Living as a Leader	4 employees to the Living as a Leader program.	RCEDC Carolyn Engel	32	Not Yet Due
Delta Flexible Products, Inc.	City of Racine	Multi-faceted rubber parts Manufacturer	\$ 2,500.00	RCEDC; SBDC	Manufacturer	Implantation and training for a new CRM system	RCEDC Laura Million; and SBDC Jim McPhaul	13	Not Yet Due
DesignsTouch, LLC	City of Racine	eCommerce and Branding	\$2,500	RCEDC	Racial/Ethnic Minority	Consultant for Processes and Business Development	RCEDC Laura Million	2	Not Yet Due
ECONOPRINT OF RACINE, INC.	City of Racine	Printing, Finishing, Design firm.	\$ 1,700.00	RCEDC	CEO Roundtable	CEO Roundtable	RCEDC Laura Million	13	Not Yet Due

Company Name	Community	Company Description	Grant Award	Partner	Qualifier	Project Details	Referral Source	App Job Count	One Year Job Count
Fischer USA, Inc.	City of Racine	Manufacture machine tool spindles	\$ 1,700.00	RCEDC	Manufacturer CEO Roundtable	CEO Roundtable	RCEDC Laura Million	60	Not Yet Due
Hy-Safe Technology	Union Grove	Design, manufacture and install fall prevention protocols.	\$ 1,700.00	RCEDC	CEO Roundtable	CEO Roundtable	RCEDC Laura Million	30	Not Yet Due
Marini Manufacturing	City of Racine	Machine Shop	\$ 1,700.00	RCEDC	Manufacturer CEO Roundtable	CEO Roundtable	RCEDC Laura Million	25	Not Yet Due
Marz Ins. LLC	City of Racine	Insurance Company	\$1,050.00	SBDC	Racial/Ethnic Minority	New Marketing Initiative	SBDC Jim McPhaul	3	Not Yet Due
Mercantile Hall	City of Burlington	Banquet Hall	\$2,500.00	Independent Consultant	Women Owned	Action Coach International - Coach for loan term strategy planning and marketing	RCEDC Tina Chitwood	2	Not Yet Due
My Bread Bakery	City of Racine	Bakery	\$2,500.00	RCEDC	Manufacturer Recruit Manufacturer	Consultant for New Equipment	RCEDC Laura Million	9	Not Yet Due
O & H Danish Bakery, Inc.	Mount Pleasant	Bakery	\$ 2,500.00	RCEDC; RAMAC	Living as a Leader; Manufacturer	3 employees to the Living as a Leader program.	RCEDC Carolyn Engel	150	Not Yet Due
Pipes Down Under, LLC	Village of North Bay	Pool Pipe Repair kit system repairs leaking or cracked underground swimming pool pipe without the need to excavate.	\$ 2,500.00	RCEDC	Other-Recruit	Building of company website and new logo design.	RCEDC Jenny Trick	1	Not Yet Due
Plastic Parts, Inc.	Union Grove	High precision, custom injection molded parts and assemblies	\$2,500.00	RCEDC	Manufacturer	Marketing Initiatives & Training	WDC	35	Not Yet Due
PTF German Precision Technology Inc	Sturtevant	Mechanical high-tech precision parts and assemblies	\$ 2,497.50	RCEDC	Manufacturer Recruit	Exhibit at a trade show	RCEDC Jenny Trick	1	Not Yet Due
Pump Solutions #1 Corporation	Franksville	Manufactures Pumps	\$2,123.50	SBDC	Manufacturer	Sales & Admin Training	SBDC Radha Patel	7	Not Yet Due

Company Name	Community	Company Description	Grant Award	Partner	Qualifier	Project Details	Referral Source	App Job Count	One Year Job Count
Reliance Controls Corporation	City of Racine	Electrical Products Manufacturing	\$ 1,700.00	RCEDC	CEO Roundtable	Manufacturer CEO Roundtable	RCEDC Laura Million	36	Not Yet Due
Scantribution	City of Racine	Software system for Nonprofits	\$2,500	Other- UW Extension	Racial/Ethnic Minority; Women Owned	Training and Promotional Video Production	Mayor John Dickert	3.5	Not Yet Due
Spee-Dee Packaging Machinery, Inc.	Yorkville	Material Handling Equipment Manufacturing	\$ 2,500.00	RCEDC	CEO Roundtable; Manufacturer	CEO Roundtable and Consultant for new workflow management	RCEDC Laura Million	69	Not Yet Due
Tina's Dress Boutique	City of Racine	Retail Store	\$ 2,500.00	SBDC	Women Owned	Sales and Marketing consultant to increase online sales	SBDC Jim McPhaul	2	Not Yet Due
Wiscon Products, Inc.	Caledonia	CNC Precision Machining	\$2,500	RCEDC	Manufacturer	Training for Tool Operators	RCEDC	55	Not Yet Due
Yvonne B. Hart, D.D.S., S.C.	Mount Pleasant	Dentist	\$ 2,500.00	Independent Consultant	Women Owned	Consultant to assist with marketing initiatives	Local Company	3	Not Yet Due

Totals

\$57,175.50

614.5

RACINE COUNTY MATCHING GRANT PROGRAM AGREEMENT - ~~2016~~2017

This Agreement made and entered into this _____ day of _____, ~~2016~~ 2017 by and between the County of Racine (hereinafter referred to as "COUNTY") and the Racine County Economic Development Corporation (hereinafter referred to as "RCEDC".)

WHEREAS, in the ~~2016-2017~~ budget, the Racine County Board of Supervisors (hereinafter referred to as "County Board"), has allocated \$50,000.00 for the Racine County Matching Grant Program (hereinafter referred to as the "MGP") which is described as follows:

The MGP creates grants specifically for existing small and medium-sized for profit companies. Existing company is defined as the following:

- One in operation for more than two continuous years; and
- An operation is defined as the date of the first sale; and
- One with less than \$25 million in US gross sales.

Eligible applicants must comply with one or more of the following:

- Ownership of 51% or more by a racial or ethnic minority (defined as section 16.287 Wisconsin Statutes and Chapter Adm 84 Wisconsin Administrative Code);
- Ownership of company of 51% or more by a woman;
- Manufacturing companies (NAICS 31, 32 or 33); or
- Manufacturing companies recruited by RCEDC who begin with a sales office or distribution facility in Racine County with the intent to add manufacturing operations within a defined number of years with applying companies having less than 200 employees and less than \$25 million in US gross sales. This initiative is consistent with county economic development priorities.

Eligible MGP applicants must have no outstanding fines, penalties or delinquent financial obligations with Racine County, Wisconsin, agency, entity or any other local unit of government; and

The goal of the MGP is to provide a means for the existing small and medium sized Racine County companies to obtain professional services necessary for a strong foundation for continued business growth and provide jobs for Racine County residents; and

Eligible use of funds includes the engagement of a consultant for the purpose of training or marketing expenses; and

Eligible grant applicants must be engaged with one or more of the following organizations: RCEDC, Gateway Technical College, Small Business Development Center, Wisconsin Women's Business Initiative, RAMAC or an acceptable independent consultant to be eligible to apply for the grant; and

Engagement shall be defined as a company approved for or repaying a loan from one of the aforementioned organizations; approved for or engaged in an incentive agreement (via RCEDC assistance); actively applying for training through one of the aforementioned organizations; actively applying for or receiving consultant services from an independent consultant; or actively applying for or engaged in receiving marketing services; and

The MGP is a combination of two prior matching grant programs, the Manufacturing Renewal Grant Program and the Minority Matching Grant Program.

WHEREAS, the County Board, in the past, authorized other allocations and entered into previous contracts with RCEDC to establish, support and administer various programs for Racine County.

NOW, THEREFORE, IT IS MUTUALLY AGREED between the parties as follows:

1. COUNTY shall provide to RCEDC a grant of \$50,000.00 for the purpose of funding the MGP to be used to provide grants to existing Racine County businesses. Said amount may be augmented by carryover of unused funds from previous years.
2. That the RCEDC shall administer the MGP and shall draw down from said \$50,000.00 grant (and/or any carryover) appropriate funds pursuant to the policies and procedures outlined in this agreement. The RCEDC shall utilize the RCEDC Loan Committee ("COMMITTEE") to review and approve all grant applications. The RCEDC shall administer the MGP. The RCEDC's administration includes but is not limited to: the collection of grant applications; initial eligibility screening; coordinating and documenting the COMMITTEE decision regarding the application; sending notification to the applicant of either grant approval or denial; reviewing of the grant reimbursement request and requesting the RCEDC Accounting Manager to reimburse the grant recipient for eligible expenses.
3. There shall be no compensation from COUNTY to RCEDC for the administration of this program. RCEDC shall not charge any service fees to companies applying for or receiving said grant as part of the administration of this program.
4. If, through any cause, RCEDC shall fail to fulfill in a timely and proper manner its obligations under this contract, or if RCEDC shall violate any of the covenants, agreements or stipulations of this contract, COUNTY shall have the right to terminate this contract by giving written notice to RCEDC of such termination and specifying the effective date, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, reports or other materials related to the services prepared by RCEDC under this contract shall become the property of the COUNTY. Further, in such event, RCEDC shall return to COUNTY, all remaining funds that have not been expended out of the MGP specified in Paragraph 1 above.
5. RCEDC shall retain all of the administrative records which are relevant to this agreement for a period of seven (7) years. Said period shall commence to run from the date final action was taken in denying any requests for a grant under this program in the case of

grants which were not granted and from the date of final payment was made in the case of grants which were granted. The administrative record shall include at minimum the grant application, eligibility checklist, the COMMITTEE votes, grant approval or denial letter, and the reimbursement accounting. In the event RCEDC shall cease to exist or cease to function as a viable legal entity, RCEDC shall turn its relevant records over to the COUNTY for safekeeping.

6. RCEDC shall provide the COUNTY with reasonable access to any and all of its relevant records, at such time as the COUNTY shall request to inspect such records. The right to inspect records shall include the right to copy records, providing that the COUNTY arranges for and pays the cost and expense of such copying. The term "records" shall include all books, accounts, reports, files, correspondence and papers that are relevant to this agreement. COUNTY may examine such records for any purpose.

The parties recognized that MGP records, and only MGP records, of RCEDC may be public records under Wisconsin law, although not all information in them may be subject to disclosure. The parties recognize that, with respect to any funds granted, the following information, at a minimum, will be treated as subject to disclosure to a person making a request under Wisconsin public records law: amount of the grant, name and address of party to whom the grant was granted, the purpose of the grant, and names of any other parties involved in the grant.

7. Quarterly Reports. RCEDC shall furnish COUNTY with quarterly reports which shall include a financial report as to all funds disbursed under the terms and conditions of this contract and an update of the status of the use of the funds granted under the terms and conditions of this contract. Such reports shall be furnished to COUNTY no later than the 20th day of the month following each calendar quarter.
8. RCEDC shall perform its obligations under this contract in accordance with the letter and the spirit of applicable federal, state and local laws, rules and regulations.
9. The MGP shall be administered as follows:
 - A. The structure for administration of this program will continue the current process of organizational partnerships. RCEDC will act as the lead partner for this project providing appropriate staff support. In carrying out its responsibilities, RCEDC may collaborate with other Partner organizations, such as Gateway Technical College, Racine County Workforce Development Center (WDC), Small Business Development Center (SBDC), Wisconsin Women's Business Initiative Corporation (WWBIC) or Racine Area Manufacturers and Commerce (RAMAC) ("Partners"). RCEDC and/or other Partners will identify current and future clients that could benefit from the MGP and help these clients determine the manner in which a grant could be of assistance, as well as identifying other appropriate sources of financial assistance that could be leveraged by the MGP. The client will then be assisted, if requested, in completing a program application for review by the COMMITTEE.
 - B. Process for Awarding a Grant.

- 1) Each applicant for a grant under the MGP shall submit a completed Application Form (attached as Exhibit A). From time to time during the operation of this agreement, this form may be modified by mutual consent of representatives of the parties to this agreement.
 - 2) Each applicant for a grant under the MGP will be reviewed for eligibility criteria defined in 9.C. below.
- C. Eligibility Determination. Eligible applicants must comply the following:
- 1) Has been in continuous operation for more than two years. An operation is defined as the date of the first sale; and
 - 2) Has less than \$25 million in US gross sales; and
 - 3) Ownership of 51% or more by a racial or ethnic minority (defined as section 16.287 Wisconsin Statutes and Chapter Adm 84 Wisconsin Administrative Code); or
 - 4) Ownership of company of 51% or more by a woman; or
 - 5) Manufacturing companies (NAICS 31, 32 or 33); or
 - 6) Manufacturing companies recruited by RCEDC who begin with a sales office or distribution facility in Racine County with the intent to add manufacturing operations within a defined number of years with applying companies having less than 200 employees and less than \$25 million in US gross sales.
 - 7) Is current with Racine County Real Estate Taxes; and
 - 8) Does not have any derogatory findings on Wisconsin Circuit Court Access or the Wisconsin Department of Financial Institutions; and
 - 9) Applicant certifies that they have no outstanding fines, penalties, taxes, or delinquent financial obligations whatsoever with the County of Racine, Wisconsin, agency, entity or any other local unit of government.
- 10) On an on-going basis, the RCEDC Executive Director or his/her designee will determine the appropriateness of access to the MGP by clients that utilize, or may utilize, technical assistance services of RCEDC or other relevant entities, such as Small Business Development Center, Gateway and other Partner organizations.
 - 11) Following a determination that a business is an appropriate applicant for the MGP, RCEDC may if requested:
 - A. Assist the client in determining the appropriate consultant services that are necessary, as well as any additional funding sources that could be leveraged;
 - B. Assist the client in preparing the MGP application; and
 - C. Present the application to the COMMITTEE for its consideration.
 - 12) The COMMITTEE will consider the application, as well as provide comments as to the manner in which the application could be modified to take appropriate advantage of additional area resources for the proposed services. The COMMITTEE

may request further information from the applicant prior to a final determination if the COMMITTEE needs clarification on the application.

- 13) The applicant will be advised of the COMMITTEE decision. If the grant is awarded, appropriate fiscal arrangements will be made for payment under the grant. If the grant is not awarded, the applicant will be informed of the reasons for denial, and, if MGP funds remain available, the applicant will be afforded an opportunity to submit a revised application.
- 14) RCEDC Executive Director will serve as the deciding vote in the event of a COMMITTEE tie and can override the COMMITTEE's decision on an application if deemed necessary for the benefit of the MGP program.
- 15) Parameters for the MGP:
 - A. Grants will be available on a first come basis for the reimbursement of eligible expenses that will support existing Racine County companies. Eligible applicants must comply with the eligibility criteria defined in 9.C above.
 - B. A single grant award to any one company cannot exceed \$2,500.00 during a one-year period.
 - C. The grant must be approved prior to the purchase or services unless otherwise agreed to by the COMMITTEE.
 - D. Grants can only be made for eligible use of funds that will support existing firms.
 - E. A minimum of 50 percent (50%) of the total cost of the proposed eligible use of funds must be provided in cash or a cash equivalent by the grant recipient. In-kind contributions by the grant recipient are not considered matching funds. To ensure that the required minimum of 50 percent (50%) of the total cost of the proposed eligible use of funds is provided in cash or a cash equivalent by the grant recipient, the following procedures shall apply:
 - 1) Funds will be disbursed on a reimbursement basis;
 - 2) Grant recipients' requests for reimbursement shall include copies of all signed contracts and invoices for services for which reimbursement is requested including proof of payment (cancelled check, wire transfer, credit card receipt);
 - 3) RCEDC will review documentation submitted for reimbursement to ensure that the expenditures are properly reimbursable under the terms and conditions of the grant award.
 - F. Unless documentation is inadequate or does not clearly demonstrate that the related expenditures are properly reimbursable, the RCEDC Accounting Manager shall authorize payment within ten working days of receipt of a reimbursement request from the grant recipient.

- G. For the purpose of the MGP the RCEDC CEO Roundtable ("Roundtable") enrollment and the RCEDC/RAMAC Living as a Leader ("LAAL") programs are an eligible form of training and consulting services. Up to 50 percent (50%) of these costs may be reimbursed by this grant. For the Roundtable and LAAL the MGP also available to small to mid-sized non-manufacturing firms based in Racine County. A grant application may combine the Roundtable or LAAL training with other eligible expenses, up to a combined reimbursable total of \$2,500.00.
 - H. Grants are not renewable. However, should additional funding be made available by the County Board in subsequent years, grant recipients may apply for a different project. For the purpose of the MGP CEO Roundtable and LAAL may be applied for in subsequent years and considered a 'different project.'
 - I. One year after the final reimbursement of the grant, the grant recipient will prepare a one-page memorandum, on company letter head and signed by the applicant reflecting the number of full time and part time employees that the company employed at the time of the application and one year after the final reimbursement of the grant. The memorandum will also include a summary of the results of the project that corresponds to the specific outcomes identified in the project grant application.
10. This document represents the full and complete agreement and understanding of the parties in regard to the MGP but does not supersede prior written agreements and understandings concerning other loan and grant amounts.
 11. All notices provided for in this contract shall be sent by first class mail to the address of the party as indicated below:
 - County Clerk
 - Racine County
 - 730 Wisconsin Avenue
 - Racine, WI 53403
 - Jenny Trick
 - Racine County Economic Development Corporation
 - 2320 Renaissance Blvd.
 - Sturtevant, WI 53177
 12. RCEDC agrees to administer the program described within this contract and to maintain program files at its offices located at 2320 Renaissance Blvd., Sturtevant, Wisconsin 53177.
 13. The contract may be amended only by written agreement among the parties.
 14. The authorization in this contract to award grants shall terminate as of December 31, ~~2016~~2017. If any funds have not yet actually been expended in reimbursements to grant recipients by January 31, 2017, said funds shall be made available for return to Racine County. The parties may agree to extend said deadlines by a mutual written agreement.

15. This agreement serves as approval for RCEDC to carryforward the unused funds from ~~2015-2016~~ and make the carryforward funds available to eligible companies in ~~2016~~2017.

COUNTY OF RACINE

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

RACINE COUNTY ECONOMIC DEVELOPMENT CORPORATION

By: _____

Name: Jenny Trick

Title: Executive Director

By: _____

Name: Nicholas Johnson

Title: Accounting Manager

2017 Racine County Matching Grant Program

“Thank you for your investment in Racine County. Your business is important to Racine County and I want to personally thank you for it. Every year, since 2004 the Racine County Board of Supervisors have expressed their commitment to growing Racine County businesses by capitalizing this matching grant program. Thank you for your commitment to grow the economy of Racine County.”

Jonathan Delagrave, Racine County Executive



I. Matching Grant Eligibility

A. Basic Eligibility. Please complete the following questions:		
	Yes	No
1. Are you a for-profit Racine County company?		
2. Have you been in business for more than 2 continuous years (from the time of your first sale)?		
3. Do you have less than 200 employees at your Racine County location?		
4. Do you have less than \$25 million in gross annual US sales?		
5. Are you currently working with one of the following Racine County organizations: <ul style="list-style-type: none"> a. RCEDC. Approved for or repaying an RCEDC loan? b. RCEDC. Approved for or engaged in an incentive agreement? c. Gateway Technical College. Actively applying for training? d. RAMAC. Actively applying for training? e. WWBIC. Approved for or repaying a loan? f. WWBIC. Actively enrolled in WWBIC classes/training? g. SBDC. Actively applying for training? h. Independent Consultant. About to engage a consultant to assist you with training or marketing? i. Considering the RCEDC CEO Round Table? j. Considering the RCEDC/RAMAC Living as a Leader Program? Please identify the party that you are currently working with at any of the above organizations: _____		
6. Are you current with your Racine County Real Estate Taxes?		
7. Are you current with all financial obligations with Racine County, Wisconsin, or any other local unit of government, and have no outstanding fines, penalties, taxes or other financial obligations owed to these entities?		

If you have answered affirmatively above, please proceed.

Eligible Applicants. Please complete the following questions:		
	Yes	No
1. Are you a Racine County manufacturer with NAICS code of 31, 32 or 33?		
2. Is your business ownership comprised of 51% or more by a racial or ethnic minority? (defined by section 16.287 Wisconsin Statutes and Chapter Adm 84 Wisconsin Administrative Code- see attached)		
3. Is your business ownership comprised of 51% or more by a woman?		
4. Are you a manufacturing company that was recruited by RCEDC who has begun its Racine County operations with a sales office or distribution facility with the intent to establish a manufacturing operation in Racine County within a defined period of time?		

If you have answered affirmatively above, please proceed.

Eligible Use of Grant Funds. Please complete the following questions:		
	Yes	No
A. Have you identified eligible costs to grow your business, such as consultant costs for training or marketing?		

If you have answered affirmatively above, please complete the balance of the grant application.

II. Company Information

A. Company Name:
B. NAICS Code:
C. Employer Identification Number (also complete attached IRS W-9):
D. Company Address:
E. Name and Title of Contact Person:
F. Contact Person Telephone Number:
G. Contact Person Email:
H. Number of Employees:
I. Annual Gross US Sales:
J. Who referred you to this program?
K. Describe the consultant services for training or marketing below:

L. Provide itemized consultant costs, including a total and amount being requested from the matching grant program below:

M. Describe the expected results for your company after receiving the consultant services below:

Applicant Responsibility

<p>1. <u>Timing</u> – A complete grant application must be submitted and approved prior to the engagement of a consultant where reimbursement from this grant will be sought. RCEDC Loan Committee reviews the grant applications weekly.</p>
<p>2. <u>No Adverse Findings</u> – The applicant and operating company must not have any derogatory findings on Wisconsin Circuit Court Access or the Wisconsin Department of Financial Institutions.</p>
<p>3. <u>Grant Limitations</u> – The applicant understands that no more than 50% of the total eligible consultant costs, for training or marketing, or \$2,500 whichever is less can be reimbursed. Specifically if the total, eligible consultant costs equal \$5,000, no more than \$2,500 will be reimbursed. If the total, eligible consultant costs equal \$4,000, no more than \$2,000 (or 50% of \$4,000) will be reimbursed. This is a non-renewable grant.</p>
<p>4. <u>Annual Grant Application Deadline</u> – Complete applications with all required materials must be submitted by November 30, 2017.</p>
<p>5. <u>Invoices and Payment Record Deadline</u> – Applicants must submit all invoices and payment records within 90 days of approval of the grant application or by January 25, 2017 whichever is sooner, or the remaining grant funds will be forfeited.</p>
<p>6. <u>Grant Reimbursement</u> – The approved applicant must submit detailed invoice copies and proof of payment (i.e., cancelled checks, credit card statements or the like). Additional information may be requested to verify the credentials of the consultant. The applicant is limited to two reimbursement requests for the award. If the full grant is not reimbursed with the two requests the balance of the award will be forfeited.</p>
<p>7. <u>One Year After Reimbursement</u> – The approved grant recipient must agree to submit a memorandum on company letter head that identifies the number employees at your company at the time of the grant approval and the number of employees at your company one year later. Racine County capitalizes this grant program to ensure the retention of employees as well as to encourage the creation of new employment positions. The memorandum will also include a summary of the results of the project that corresponds to the specific outcomes identified in the project grant application.</p> <p>Failure to submit this memorandum will disqualify the applicant from any future MGP Awards. In addition, Racine County reserves the right to demand repayment of the grant award for failure to complete the required memorandum.</p>

Grant Signature Page

In signing this application on behalf of the requesting business, I hereby certify:

1. That all information is complete and correct;
2. That the business is a Racine County for-profit company;
3. That the business has been in operations for more than 2 continuous years (from the time of your first sale);
4. That the business has less than 200 employees at its Racine County location;
5. That the business has less than \$25 million in gross annual US sales;
6. That the business is working with one of the following organizations: RCEDC, Gateway Technical College, RAMAC, WWBIC, SBDC or an independent consultant as described on the first page of this application document which can included the RCEDC CEO Roundtable or RCEDC/RAMAC Living as a Leader program;
7. That the business and owners are current with Racine County Real Estate Taxes and have not derogatory findings on Wisconsin Circuit Court Access or the Wisconsin Department of Financial Institutions;
8. That the business certifies that they have no outstanding fines, penalties, taxes, or delinquent financial obligations whatsoever with the County of Racine, Wisconsin, agency, entity or any other local unit of government;
9. That the business agrees, one year after the grant is provide, to provide a memorandum, on company letter head, the number of jobs at the time of the grant application and the number of jobs one year after the grant was received and outlining the impact of the grant program on the business;
10. That the information provided may be subject to open records under Wisconsin law, although not all information in them may be subject to disclosure. I recognize that, with respect to any funds granted, the following information, at a minimum, will be treated as subject to disclosure to a person making a request under Wisconsin public records law: the amount of the grant, name and address of party to whom the grant was granted, the purpose of the grant, and names of any other parties involved in the grant;
11. That all grants are approved based on the RCEDC Loan Committee discretion; and

DEADLINE: The Application must be received by **November 30, 2017.**

Signature	Name and Title	Date
-----------	----------------	------

Send all application information and IRS W-9 to:

Racine County Economic Development Corporation
ATTN: Carolyn Engel, Business Finance Manager
2320 Renaissance Boulevard, Sturtevant, WI 53177
Email: Carolyn@BLP504.org

WI Administrative Code- Chapter Adm 84.02

American Indian - a person who is enrolled as a member of a federally recognized American Indian tribe or band or who possesses documentation of at least one-fourth American Indian ancestry or documentation of tribal recognition as an American Indian.

Asian-Indian - a person with ancestry originating in India, Pakistan or Bangladesh.

Asian-Pacific origin- a person with ancestry originating in Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust Territories of the Pacific or the Northern Marianas.

Black - a person with ancestry originating in any of the black racial groups of Africa.

Eskimo/Aleut - a person with ancestry in any of the original peoples of Alaska, Northern Canada, Greenland and Eastern Siberia.

Hispanic - a person with ancestry originating in Mexico, Puerto Rico, Cuba, Central America or South America or whose culture or origin is Spanish.

Native Hawaiian - a person with ancestry in the original peoples of Hawaii.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2017</u>		Resolution Request
			Ordinance Request
		X	Report Request

Requestor/Originator: Public Works - Julie Anderson

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the purchase of Capital in the amount of \$14,697 from existing funds within the Public Works 2017
Capital Budget - 3 trailers

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



Public Works & Development Services

14200 Washington Avenue
Sturtevant, WI 53177
262-886-8440
fax: 262-886-8480

April 5, 2017

To: Finance and Human Resources Committee

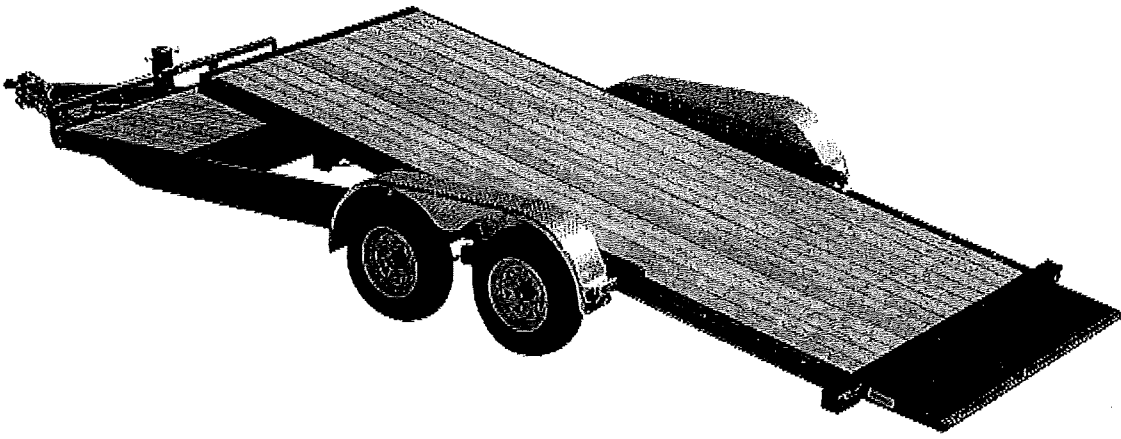
Re: Purchase of Three Mowing Trailers for Parks Division, Public Works and Development Services Department

The Public Works and Development Services Department would like to purchase three (3) new trailers for moving mowing equipment around the county to facilitate mowing in county parks and on bicycle trails. For the last several years, grass mowing in county parks and on bicycle trails was contracted out. The trailers that were used for the parks in the past have been repurposed for other uses in the department.

The purchase price for the three new trailers is \$14,697.00 (See attached Exhibit A.) The trailers will be purchased from Specialty Contractors Equipment in Burlington, WI. After a review of available funds, it was found that the 2017 Capital Equipment account has an available balance of \$371,914.00. There are sufficient funds within this account to purchase the mowing trailers at a cost of \$14,697.00.

Sincerely,

David A. Prott
Superintendent of Highways and Parks



SPECIALTY

CONTRACTORS EQUIPMENT

30341 Durand Ave
Burlington, WI 53105

262-757-0057

- 7,000 lb. G.V.W.R.
- 3,500 lb. x 2 G.A.W.R.
- Adjustable 2 5/16" Ball Bulldog Coupler
- Safety Chains
- 1 - Top Wind Drop-Leg Jack (8,000 lb.)
- 2 Dexter E-Z lube Axles, Idler & Brake (3,500 lb)
- 4 Leaf Double-eye Spring Suspension
- 4 - 15" White Spoke Wheels
- 4 - ST205/75R15 Radial Tires (1,820 lb)
- Stake Pockets & Rubrail
- Electric Breakaway Kit w/ Charger

- 9" x 72" Treadplate Aluminum Fend
- 5" Channel Frame & Tongue
- ers
- 11 Degree Tilt Pitch
- 3" Channel Crossmembers 24" on Center
- 2" Treated Pine Lumber Deck
- 83" Wide Deck
- 75" Wide Tilttable Deck
- Sealed Wire Harness
- Sand Blasted, Acid Washed, Powder Coated
- DOT Approved Flushmount Lifetime LED Lights
- 5 year Dexter Axle Warranty

Other Options, 1/4-inch Steel Diamond Plate Fenders, 16" oc Crossmembers, Spare Tire, 12- stake pocket D rings, pintle hitch, delivery to Racine yard

Price \$4899 Each

Total: \$14697 for 3 trailers

Bruce Biedrzycki
General Manager
Specialty Contractors Equipment LLC
262-757-0057

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2016</u>		Resolution Request Ordinance Request X Report Request
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Requestor/Originator: Human Services Department - Hope Otto

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Report documenting spending approved on Resolution 2016-97

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

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- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

Resolution # 2016-97
SUMMARY

<u>Area</u>	<u>Amount</u>
YOUTH AIDS	\$ 592,842
MENTAL HEALTH - BCA	\$ 32,258
AODA BLOCK GRANT - TREATMENT	\$ 25,796
AODA BLOCK GRANT - PREVENTION	\$ 22,914
INCOME MAINTENANCE - PPACA	\$ 22,805
TOTAL	<u><u>\$ 696,615</u></u>

**Resolution # 2016-97
Youth Aids**

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
	PSG	1944	\$ 4,600.00	1531110.6320.000366	Contract Mod for Independent Living
	PSG	1944	\$ 18,400.00	1531307.6320.000366	Contract Mod for ACE
	PSG	1944	\$ 20,830.00	1531303.6320.000366	Contract Mod for Juvenile Monitoring
	Community Impact Program	86653	\$ 8,074.00	1531203.6320.000366	Contract Mod for Foster Care Recruitment
	PSG	1944	\$ 2,000.00	1555990.6320.000366	Contract Mod for Foster Care Worker
	Racine Creative Center		\$ 123,303.00	1556990.6320.000366	contract
7/19/2016	Merchants	4760	\$ 600.00	1556990.6320.000366	Move excess desk from Taylor to Dekoven
	Emmons Business Interiors	102981	\$ 20,981.56	1556990.7220.000366	Monitor arms, desk chairs, guest chairs
11/21/2016	Pro Phoenix	89029	\$ 51,924.00	1556990.7220.000366	Jail Management Software
11/26/2016	Shop PBS		\$ 198.00	1556990.7010.000366	Training Materials shop PBS
11/24/2016	amazon	45208	\$ 384.40	1556990.7010.000366	JJ/CPS Reference Materials
11/28/2016	Milkie Photography	120607	\$ 1,005.96	1556990.7110.000366	Art work for Youth area of AIC
	Baycom		\$ 7,101.00		Radios
11/23/2016	Office Max	4969	\$ 367.75	1556990.7010.000366	Cube Name Plates
11/27/2016	Milkie Photography	120607	\$ 1,997.50	1556990.7110.000366	Wrap Prints
				1556990.7010.000366/1	
11/22/2016	The Carey Group	112249	\$ 1,025.00	556990.7110.000366	Study Guides
11/22/2016	Shirts and Logos	120523	\$ 1,793.50	1556990.7010.000366	Shirts for ACE
11/22/2016	Trauma Stewardship	122524	\$ 108.75	1556990.7010.000366	Foster Care Training Materials
	The Carey Group		\$ 7,000.00		Training
	Orbis		\$ 3,350.00		YASI Refresher (delinquency training)
	Ricoh		\$ 8,389.42		Printers and Copier
11/18/2016	CDW-G	10904	\$ 81.90	1556990.7010.000366	Headsets
11/19/2016	Wayfair	110381	\$ 440.97	1556990.7110.000366	Office Furniture- 3 north
	Dell		\$ 1,766.51		Marketing Computer
	Dell		\$ 1,766.51		Tim Marketing Computer
	Dell		\$ 2,244.61		Community Outreach Computer
	Adobe		\$ 600.00		Adobe Program
	Adobe		\$ 600.00		Adobe Program
11/16/2016	Office Max	4969	\$ 175.96	1556990.7110.000366	Wood Display
11/16/2016	Fast Signs	122076	\$ 595.00	1556990.7110.000366	Trifold Table Top
11/16/2016	Best Buy	11962	\$ 1,999.94	1556990.7110.000366	Tv's and Wall Mount

Resolution # 2016-97
Youth Aids

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
11/17/2016	amazon	45208	\$ 1,494.00	1556990.7110.000366	Canon Powershot Bundle (youth incentives)
11/17/2016	Walmart	88827	\$ 109.98	1556990.7058.000366	Infant Carseats
11/17/2016	Walmart	88827	\$ 2,455.97	1556990.7058.000366	Walmart Gift Cards (youth incentives)
11/10/2016	uline	51755	\$ 709.90	1556990.7110.000366	Shelves coffee shop
	Emmons Business Interiors	102981	\$ 9,175.00	1556990.7220.000366	remove cubes
	Emmons Business Interiors	102981	\$ 88,578.92	1556990.7220.000366	new cubes 2 south
11/15/2016	bob barker	1260	\$ 4,108.50	1556990.7220.000366	Book Shelf
	bob barker	1260	\$ 7,335.00	1556990.7220.000366	TV Enclosure
	Sociallearning.com	65117	\$ 6,880.70	1556990.7110.000366	Foster Care Training Materials
	Adobe		\$ 600.00	1556990.7110.000366	Teresa Love Adobe
	Dell		\$ 580.33	1556990.7110.000366	Teresa Love Dell
			\$ 7,042.00		Library Furniture
			\$ 11,799.00		Training Ground build out coverage
11/22/2016	Modern Signs	9611	\$ 1,425.50	1556990.7110.000366	First Floor Sign Rework
11/15/2016	bob barker	1260	\$ 1,653.15	1556990.7110.000366	Mattresses
11/15/2016	ecards	122390	\$ 768.22	1556990.7058.000366	training grounds gift cards
12/9/2016	carpetland	12095	\$ 16,765.00	1556990.7220.000366	2 south flooring
	classic painting		\$ 2,400.00	1556990.7110.000366	painting 2 south 3 north detention lobby
11/11/2016	office max	4969	\$ 99.37	1556990.7010.000366	calendars
12/2/2016	best buy	11962	\$ 839.97	1556990.7110.000366	3 chromebooks
12/2/2016	best buy	11962	\$ 229.00	1556990.7110.000366	1 chrome book
	dell	34939	\$ 73,960.55	1556900.7110.000366	computer equipment desktops, monitors, laptops, surfaces, licenses
	CDW-G	10904	\$ 4,503.53	1556990.7110.000366	21 docking stations and accessories
	Katom	119475	\$ 450.10		Conveyor Toaster
11/29/2016	best buy		\$ 1,934.85		detention tv
11/29/2016	best buy		\$ 374.85		hardware
11/7/2016	directv	121632	\$ 879.80	1556990.7110.000366	installation
	walmart		\$ 168.00	1556990.7110.000366	mini fridge

**Resolution # 2016-97
Youth Aids**

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
12/6/2016	hugs and kisses	28876	\$ 50.00	1556990.7058.000366	santa
12/5/2016	Ruma Sports	17000	\$ 470.00	1556990.7058.000366	Aprons and Shirts Training Grounds
12/6/2016	Staples	122391	\$ 526.32	1556990.7058.000366	Tumbler and Mugs incentives/marketing
12/6/2016	Walgreens	2341	\$ 300.00	1556990.7058.000366	GED Fair Prizes
	Emmons	102981	\$ 478.19	1556990.7110.000366	Monitor arms for Tim
12/9/2016	Amazon		\$ 2,230.85	2214.95	Detention library Books
	Action Satellite/Directv		\$ 879.80	1556990.7110.000366	
	Action Satellite/Directv		\$ 339.00	1556990.7110.000366	
	Training Grounds		\$ 1,000.00	1556990.7058.000366	Training Grounds Gift cards for Ace Incentive
2/6/2017	Ivan Barra	120072	\$ 8,947.50	1556990.6320.000366	Day in the life of CPS/Delinquency worker
2/6/2017	Ivan Barra	120072	\$ 13,392.50	1556990.6320.000366	Building a Family through Foster Care
	The Mad Matter		\$ 2,928.75	1556990.7120.000366	Chevron Mats
11/29/2016	bob barker		\$ 242.64	1556990.7092.000366	ace juvenile hygiene supplies
11/30/2016	bob barker		\$ 246.64	1556990.7100.000366	ace juvenile clothes
12/1/2016	bob barker		\$ 188.43	1556990.7130.000366	cleaning ace
12/1/2016	bob barker		\$ 236.23	1556990.7130.000366	cleaning ace
12/5/2016	charm-tex		\$ 162.70	1556990.7130.000366	cleaning ace
12/1/2016	bob barker		\$ 227.65	1556990.7092.000366	washclothes for ace
12/7/2016	amazon		\$ 16.36	1556990.7130.000366	cleaning ace
12/7/2016	Amazon		\$ 81.80	1556990.7130.000366	cleaning ace
12/6/2016	kranz		\$ 241.23	1556990.7058.000366	supplies for ace
12/8/2016	walgreens		\$ 8.37	1556990.7058.000366	school supplies ace
12/8/2016	office depot		\$ 56.02	1556990.7058.000366	supplies ace
12/8/2016	directv	121632	\$ 339.00	1556990.7110.000366	splinters and switches
12/16/2016	uline	51755	\$ 1,714.85	1556990.7110.000366	tables for Library
			\$ 2,010.95		ACE Supplies in Detention

**Resolution # 2016-97
Youth Aids**

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
			\$ 9,500.00		Delinquency/CPS training for 5 staff in August
			\$ 5,000.00		Cop House/Circles of Support programming for youth
TOTAL			\$ 592,842.21		

Resolution # 2016-97
 Mental Health - BCA

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
	CDW	10904	\$ 13,250.00	5714501.7110.000561	Cisco Phones
	Dell	34939	\$ 13,950.00	5714501.7220.000561	Surfaces
	CDW	10904	\$ 5,058.00	5714501.7220.000561	Surface Supplies
TOTAL			\$ 32,258.00		

Resolution # 2016-97

AODA Block Grant - Prevention

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
10/27/2016	Focus on Community	2830	\$ 7,914.45	5711408.6320.000589	Amounts spent on Human Service Tech Grant
	Focus on Community		\$ 15,000.00	5711408.6320.000570	Amounts spent on Human Service Tech Grant
TOTAL			\$ 22,914.45		

Resolution # 2016-97**Income Maintenance - PPACA**

Date of Purchase/Payment	Vendor	Vendor Inv. Number	\$ Amount	Account Number	Description
	office supply		\$ 272.94		Office Supplies
	CDW		\$ 155.01	1551990.7010.000079	Printer & Cartridge
	Office Depot		\$ 210.99	1551990.7110.000079	coffee maker for breakroom
	Office depot		\$ 18.86	1551990.7010.000079	footrest
	Emmons		\$ 2,226.87		3 North remodel for reception to IM
	CDW	10904	\$ 10,700.00	1551990.7220.000079	Scanner needed for IM documents
	cdw	10904	\$ 134.54	1551990.7010.000079	7 wireless mouse
	office max		\$ 64.00		laptop rolling case, journal
	office depot		\$ 194.65		desktop stapler, pilot pen
	Amazon		\$ 423.01		magnetic glass board
	Amazon		\$ 113.46		magna cart
	Amazon		\$ 123.12		dry erase board
	Amazon		\$ 81.79		storage rack
	EMMONS		\$ 8,085.84	1551990.7220.000079	3RD FLOOR BREAK ROOM
TOTAL			\$ 22,805.08		

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2017</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Human Services Department - Hope Otto

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 4/5/2017 Date of County Board Meeting to be Introduced: 4/11/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing the transfer of \$40,000 from the Human Services Department 2017 budget to the Health Services
2017 budget to provide health services for youth in the ACE Program.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

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The Committee believes that this action furthers the following goals:

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- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES						
Youth Aids - Juvenile Corrections	4205306.404500	226,300		(40,000)	186,300	
	TOTAL SOURCES			(40,000)		
HEALTH SERVICES						
Mental Health Treatment Services	5102507.404500	1,147,482		40,000	1,187,482	
	TOTAL USES			40,000		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST



Racine County Human Services

1717 Taylor Avenue

Racine, WI 53403

262-638-6353

fax: 262-638-6369

racinecounty.com/government/human-services

March 27, 2017

To: Q.A. Shakoor
Chairman, Finance and Human Resources Committee

From: Hope Otto
Human Services Director

RE: Movement of Youth Aids funds to BHS Budget

Behavioral Health Services provides emergency and ongoing evaluation, treatment, medication evaluation and prescribing to all youth placed in the ACE programming overseen by the Youth and Family Division. Treatment staff are also participants in each youth's treatment planning and ongoing evaluation. Not all the service that BHS provides to these youth is covered through insurance.

The Youth and Family Division has no youth in State Corrections. The request to shift \$40,000 of Youth Aids funding from Corrections to BHS allows these services to continue uninterrupted. Additionally, this allows Racine County to continue to provide superior service to youth who would otherwise be placed in State Corrections.