

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary
Supervisor Janet Bernberg
Supervisor Brett Nielsen

Supervisor Donnie E. Snow
Supervisor John A. Wisch
David Scholzen, Youth in Governance Representative
Achintya Krishnan, Youth in Governance
Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Wednesday February 15, 2017**

TIME: **5:00 pm**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the February 1, 2017 committee meeting.
5. RCEDC - Janell Topczewski – Joint Resolution with Economic Development and Land Use Committee approving the semi-annual Racine County Revolving Loan Fund (RLF) Plan certification for the period ending September 30, 2016, and authorizing submission of said plan to the United States Department of Commerce’s Economic Development Administration – 2017 – Resolution – 1st Reading at the February 28, 2017 County Board Meeting.
6. Closed Session – 5:10 P.M. (Approximately 10 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS LEGAL COUNSEL THE FOLLOWING CLAIM AGAINST RACINE COUNTY: 1)
GERALDINE LOGAN

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

7. Regular Session – 5:20 p.m. (Approximate)

8. Transfers:
 - a) Finance Department – Kris Tapp – Resolution to Correct Resolution 2016-127 fiscal note to much revenue transferred — 2017 – Resolution – 1st Reading at the February 28, 2017 County Board Meeting.
 - b) Health Services – Michelle Goggins – Transfer of \$9,025 from the Non Allocated Revenue 2017 Budget to the Health Services 2017 budget for the sale of a meal on wheels pickup truck – 2017 – Resolution – 1st Reading at the February 28, 2017 County Board Meeting.
9. Staff Report – No Action Items.
 - a. February 2017 – January 2018 Calendar Finance & Human Resources Committee Meetings
10. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 2/15/2017

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from February 1, 2017 Finance & Human Resources Committee

Motion: _____

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
February 1, 2017

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: County Board Supervisors Bernberg, Miller, Pringle, Snow, Shakoor, and Wisch. Youth Representatives Krishnan and Scholzen, Finance Director Alex Tillmann, HR Director Karen Galbraith, PWDS Director Julie Anderson, Captain Lamke, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, and County Board Chairman Rusty Clark.

Excused: Supervisors Nielsen.

STURTEVANT, WISCONSIN 53177

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor read the Youth in Governance statement.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the January 10, 2017 Meeting.

Action: Approve the minutes from the January 10, 2017 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #5- Transfers.

5a). Land Information – Grant – Julie Anderson – Acceptance of a 2017 Wisconsin Land Information Program Strategic Initiative Grant of \$50,000 for the grant period January 1, 2017 – March 31, 2018 and transfer of \$50,000 within the Land Information – grants 2017 budget – 2017 – Resolution – 1st Reading at the February 14, 2017 County Board Meeting.

Action: Motion to authorize the acceptance of a 2017 Wisconsin Land Information Program Strategic Initiative Grant of \$50,000 for the grant period January 1, 2017 – March 31, 2018 and to authorize the transfer of \$50,000 within the Land Information – grants 2017 budget with 1st Reading at the February 14, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

5b). Metro Drug – Sheriff Christopher Schmaling – Transfer of \$30,000 from the Contingent account to Metro Drug Unit 2017 Budget and creation of a non-lapsing drug buy account for the metro drug unit – 2017 – Resolution – 1st Reading at the February 14, 2017 County Board Meeting.

Action: Motion to authorize the transfer of \$30,000 from the Contingent account to Metro Drug Unit 2017 Budget and the creation of a non-lapsing drug buy account for the metro drug unit with 1st Reading at the February 14, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

5c). Human Services – Alex Tillmann – Acceptance of the State of Wisconsin Department of Administration Community Development block Grant SOAR Program in the amount of \$50,000 and the transfer of funds within the CDBG Grants 2017 Budget – 2017 – Resolution – 1st Reading at the February 14, 2017 County Board Meeting.

Action: Motion to authorize the acceptance of the State of Wisconsin Department of Administration Community Development block Grant SOAR Program in the amount of \$50,000 and the transfer of funds within the CDBG Grants 2017 Budget with 1st Reading at the February 14, 2017 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #6- Human Resources – Karen Galbraith – Change to casual time/sick time for non-exempt employees and change for vacation for exempt employees – action of the committee only.

Action: Motion to approve the change to casual time/sick time for non-exempt employees and change for vacation for exempt employees. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 7 - Communication Referrals from County Board Meeting.

Action: Motion to receive and file items a –f. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 8 – Staff Report – No Action Items.

None.

Agenda Item # 9 – Adjournment

Action: Adjourn the meeting at 5:51 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: RCEDC - Janell Topczewski

Committee/Individual Sponsoring: Finance & Human Resources & Economic & Development & Land Use Committee

Date Considered by Committee: 1/10/2017 Date of County Board Meeting to be Introduced: 1/10/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Semi Annual Racine County Revolving Loan Fund (RLF) Plan certification for the period ending September 30, 2016
and authorizing submission of said plan to the United States Department of Commerce's Economic Development
Administration

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

2
3 **JOINT RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AND THE**
4 **ECONOMIC DEVELOPMENT AND LAND USE PLANNING COMMITTEE APPROVING THE**
5 **SEMI-ANNUAL RACINE COUNTY REVOLVING LOAN FUND (RLF) PLAN CERTIFICATION FOR**
6 **THE PERIOD ENDING SEPTEMBER 30, 2016, AND AUTHORIZING SUBMISSION OF SAID**
7 **PLAN TO THE UNITED STATES DEPARTMENT OF COMMERCE'S ECONOMIC DEVELOPMENT**
8 **ADMINISTRATION**
9

10 To the Honorable Members of the Racine County Board of Supervisors:

11
12 **BE IT RESOLVED** by the Racine County Board of Supervisors that Racine County hereby
13 adopts and approves the Revolving Loan Fund (RLF) Plan Certification for the period ending
14 September 30, 2016, which has been prepared by the Racine County Economic Development
15 Corporation and is attached hereto and incorporated as Exhibit A.
16

17 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that the Director
18 of the Racine County Public Works and Development Services Department is hereby authorized
19 and directed to submit the Revolving Loan Fund Plan Certification for the period ending September
20 30, 2016, to the Economic Development Administration of the United States Department of
21 Commerce for approval. The County Clerk is directed to transmit two certified copies of this
22 resolution to the Racine County Economic Development Corporation, 2320 Renaissance Boulevard,
23 Sturtevant, WI 53177.
24

25 Respectfully submitted,

26
27 1st Reading _____

**ECONOMIC DEVELOPMENT AND LAND USE
PLANNING COMMITTEE**

28
29 2nd Reading _____

30
31
32 **BOARD ACTION**
33 Adopted _____
34 For _____
35 Against _____
36

David J. Cooke, Chairman

Robert D. Grove, Vice-Chairman

37
38 **VOTE REQUIRED:** Majority

Thomas Roanhouse, Secretary

39
40 Prepared by:
41 Public Works & Development
42 Services Department

Thomas Pringle

Monte G. Osterman

Tom Hincz

Mark M. Gleason

4 Respectfully submitted,
5

6 **FINANCE AND HUMAN RESOURCES**
7 **COMMITTEE**
8

9
10 _____
11 Q. A. Shakoor II, Chairman

12 _____
13 Robert N. Miller, Vice-Chairman

14 _____
15 Thomas Pringle, Secretary

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17 Donnie Snow

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19 John A. Wisch

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21 Janet Bernberg

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23 Brett A. Nielsen
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31 **The foregoing legislation adopted by the County Board of Supervisors of Racine County,**
32 **Wisconsin, is hereby:**

33
34 **Approved:** _____

35 **Vetoed:** _____

36
37 **Date:** _____,
38
39

40 _____
41 **Jonathan Delagrave, County Executive**

42
43 **INFORMATION ONLY**
44

45 **WHEREAS**, on a semi-annual basis, the Racine County Economic Development Corporation
46 is required to certify to the USDOC Economic Development Administration that:
47

- 48 1. The Revolving Loan Fund is consistent with, and supportive of, the area's current economic
49 adjustment strategy; and
50
51 2. The Revolving Loan Fund is being operated in accordance with the policies and procedures
52 contained in the Revolving Loan Fund, and the loan portfolio meets the standards contained
53 therein.

Exhibit A

RACINE COUNTY ECONOMIC DEVELOPMENT CORPORATION



MEMORANDUM

TO: RACINE COUNTY FINANCE & HUMAN RESOURCES COMMITTEE
RACINE COUNTY ECONOMIC DEVELOPMENT & LAND USE PLANNING COMMITTEE
RACINE COUNTY BOARD OF SUPERVISORS
RCEDC EXECUTIVE COMMITTEE

FROM: JANELL TOPCZEWSKI, COMPLIANCE/CLOSING SPECIALIST

DATE: JANUARY 1, 2017

SUBJECT: RACINE COUNTY REVOLVING LOAN FUND (RLF) PLAN CERTIFICATION FOR THE PERIOD
ENDING SEPTEMBER 30, 2016

THE REQUEST

The RCEDC is requesting Racine County approve the September 30, 2016 semi-annual Plan Certification (attached) required by the Economic Development Administration (EDA) to indicate that the County's Revolving Loan Fund (RLF) program is consistent with:

- 1) Racine County's Economic Development Plan (EDP); and
- 2) The policies and procedures within the RLF Manual.

PROGRAM STATISTICS- AS OF DECEMBER 31, 2016

Below are some current statistics on the EDA RLF:

- Fund Capitalization: \$1,100,000;
 - EDA: \$700,000;
 - Racine County: \$400,000;
- Dollars available to lend: approximately \$395,000;
- Outstanding Loan Balances: \$1,367,673;
- Active Loans: 13;
- Total Loans Made: 73 to 62 different companies;
- Total project investments since inception of program: \$56,070,191.84;
- Total RLF dollars lent since inception of program: \$6,607,557.94;
- Total private investment since inception of program: \$49,462,633.90;
- Total Job Creation: 455;
- Total Job Retention: 188; and
- Total Job Impact (Creation and Retention): 643.

REPORT HIGHLIGHTS

Overall, the RLF program is performing within the standards of the RLF Plan or performing better than the goals set for the program. Some of the key metrics include:

	GOAL	CURRENT RESULT
Create Full Time Equivalent (FTE) positions	1 FTE for every \$35,000 lent	1 FTE for every \$10,168
Leverage Private Dollar Investments (financial institution loans or borrowers own dollars)	\$2.00 in private funds for every \$1.00 in RLF funds	\$7.54 in private funds for every \$1.00 in RLF funds
Capital Utilization	More than 75% of RLF dollars should be outstanding in loan balances or committed to projects	78.73% of funds are outstanding as loan balances or committed to projects

During this six month reporting period:

- No new loans were closed; and
- No loans paid in full.



MEMORANDUM

TO: RACINE COUNTY FINANCE & HUMAN RESOURCES COMMITTEE
RACINE COUNTY ECONOMIC DEVELOPMENT & LAND USE PLANNING COMMITTEE
RACINE COUNTY BOARD OF SUPERVISORS
RCEDC EXECUTIVE COMMITTEE

FROM: JANELL TOPCZEWSKI, COMPLIANCE/CLOSING SPECIALIST

DATE: JANUARY 1, 2017

SUBJECT: RACINE COUNTY REVOLVING LOAN FUND (RLF) PLAN CERTIFICATION FOR THE PERIOD
ENDING SEPTMEBR 30, 2016

Introduction

In 1991 the Economic Development Administration (EDA) and Racine County established this low interest loan fund. The fund addresses the goals of business retention and small business development by utilizing RLF funds to create employment opportunities through the retention and expansion of existing, and the development of new, manufacturing and service-related businesses in the County. As these loan dollars are repaid, they are retained in the RLF and are available for relending to another eligible business. RCEDC maintains a service contract with Racine County to administer the County's RLF and has been administering these funds on behalf of the County since the inception in 1991.

Racine County is required to certify to the Economic Development Administration (EDA) on a semi-annual basis that:

1. The Racine County RLF Plan is consistent with and supportive of the area's current economic adjustment strategy; and
2. The RLF is being operated in accordance with the policies and procedures contained in the RLF Plan, and the loan portfolio meets the standards contained therein.

The RLF Plan is Consistent with the Racine County Economic Development Plan

Only those Challenges and Strategies that are applicable to the RLF Program have been included below:

Challenge One – To create an entrepreneurial culture in Racine County

Strategies:

- Existing programs will be maintained and new financial capital programs and resources will be attracted which address fundamental gaps preventing the start and growth of Racine County entrepreneurs.

Challenge Two – To focus on a proactive business recruitment program and a business retention and expansion (BRE) program that will create and retain jobs, create additional tax base and increase personal income in Racine County.

Strategies:

- Continue to implement a targeted and proactive business recruitment program.
- Maintain an active business retention and expansion (BRE) program that meets the needs of existing employers in Racine County
- Continue to provide staff assistance to business and local units of government to support business recruitment and business retention and expansion.

Challenge Four – To take advantage of the development opportunities that exist as a result of the Chicago-Milwaukee Corridor and to properly link land use with future business development county-wide.

Strategies:

- Provide high value real estate development opportunities that link Racine County with the Southeast Wisconsin Region and Northern Illinois, including an update of the Racine County Industrial Lands Absorption Study

Challenge Five – To link education and training in a manner that provides a competitive workforce to meet the present and future needs of local employers and to create opportunities for low-income, disadvantaged, and minority individuals to prepare for and obtain employment.

Strategies:

- Provide the infrastructure for new and expanding business and industry in areas of high unemployment and identify appropriate business targets with the potential to locate in and/or expand in these areas in order to employ the unemployed and underemployed persons that will be educated and trained through the programs identified elsewhere in the plan.

The RLF is Being Operated in Accordance with the Policies and Procedures of the RLF Plan and the Portfolio Meets the Projected Guidelines Contained Therein.

The following provides the original RLF standards, and the current status of the RLF as of September 30, 2016.

1. Job Cost Ratio. An average of one full-time equivalent job will be created and/or retained for every \$35,000 of EDA-RLF investment. Currently, the job cost ratio for the total portfolio is \$10,168.36 and for the active portfolio \$10,623.58. **We are currently performing better than the guideline set.**

Historical Trends:

	September 30, 2016	March 31, 2016	September 30, 2015	March 31, 2015	September 30, 2014
Active Portfolio	\$10,623.58 (12 Loans)	\$10,623.58 (12 Loans)	\$11,044.42 (11 Loans)	\$18,088.15 (14 Loans)	\$14,545.28 (11 Loans)
Total Portfolio	\$10,168.36 (72 Loans)	\$10,168.36 (72 Loans)	\$10,024.78 (70 Loans)	\$10,853.13 (70 Loans)	\$10,089.94 (66 Loans)

2. Assisting Long-Term Unemployed. All loan recipients are required to sign an "Employment Memorandum of Agreement" which requires that the business work with a Workforce Development Center (WDC) Business Consultant in making jobs available to low- and moderate- income persons. To date, all recipients have signed this memorandum. The Business Consultant is located at the Racine County Workforce Development Center which is a "one-stop" shop for meeting the needs of the unemployed. The Center serves persons involved in the welfare-to-work transition as a part of other activities. **We are currently meeting this guideline.**
3. Low- and Moderate-Income Benefit. All loan recipients are required to sign an "Employment Memorandum of Agreement" which requires that the business work with a WDC Business Consultant in making at least 51 percent of new and retained jobs available to low- and moderate-income (LMI) persons. To date, all recipients have signed this memorandum. As part of the efforts of making jobs available to LMI persons, the WDC also provides the job posting to community based organizations that could help reach LMI persons. **We are currently meeting this guideline.**
4. Private Sector Leverage Ratio. A minimum of two private sector dollars for each RLF dollar is required of business participants. To date, total RLF bank financing and equity participation in projects is \$49,321,933.90 and total RLF funds disbursed is \$6,538,257.94 for a leveraging ratio of 7.54 to 1.0. **We are currently performing better than the guideline set for this.**

Historical Trends:

	September 30, 2016	March 31, 2016	September 30, 2015	March 31, 2015	September 30, 2014
Active Portfolio	5.19 (12 Loans)	5.19 (12 Loans)	6.17 (11 Loans)	6.81 (14 Loans)	6.65 (11 Loans)
Total Portfolio	7.54 (72 Loans)	7.54 (72 Loans)	7.59 (70 Loans)	7.59 (70 Loans)	7.45 (66 Loans)

5. Types of Activities Eligible for Funding. All loans must be for fixed assets and working capital. All loans have been for these purposes. **We are currently meeting this guideline.**
6. Types of Businesses Eligible for Funding. The RLF strategy is to retain existing, and develop new, manufacturing and service-related businesses. The following is the distribution of the 12 loans in the active portfolio:
 - A. 12 loans were made to existing businesses and 0 to start-up businesses.

- B. 7 active loans have been made to manufacturing companies, 0 made to commercial/retail companies and 5 to service companies.

We are currently meeting this guideline.

A maximum of 10 percent of the loan portfolio can be loaned to commercial/retail firms. Based on our total portfolio 6.94 percent of the RLF loans have been made to commercial/retail businesses. **We are meeting this guideline.**

The RLF Plan prohibits certain types of business financing. No loans or loan guarantees can be made to EDA Title II recipients. In addition, the RLF may not finance any equity, subsidize interest payments on existing loans, refinance loans made by other lenders, or contribute equity required by other loan programs. **We are meeting this guideline.**

There are several restrictions with regard to the types of businesses that can receive RLF loans:

- A. All loan recipients are located in the County of Racine.
- B. No loans have been made to businesses that have relocated jobs from outside the Racine labor market area to the County of Racine.
- C. No loans have been made that are not related to job creation or retention.
- D. No loans have been made that would create a conflict of interest for existing or former RCEDC Board members or staff.
- E. RLF funds have not been used for speculative activities.

All of the above guidelines have been met.

- 7. Standards to Achieve Economic Objectives and Benefits for the County of Racine. The RLF plan requires that all loans include an analysis of why other public sector loan programs were not used prior to using the RLF funds. All loans subject to this EDA regulation have included this in the loan write-up that is provided to the Loan Committee. **We are currently meeting this guideline.**

A minimum of 15 percent of the loan funds should provide financing for minority owned firms. Currently, a total of 1.39 percent of all the funds have been used for this purpose. **We currently are not meeting this guideline with an explanation provided below.**

Historical Trends- Ethnic Minorities:

	September 30, 2016	March 31, 2016	September 30, 2015	March 31, 2015	September 30, 2014
Total Portfolio	1.39	1.39	1.43	1.43	1.54

The RCEDC experience has been that a significant number of minority entrepreneurs have sought funding for small loans for retail and commercial operations that are generally not permitted, nor cost effective, through the RLF program. Often, RCEDC makes referrals to the Women's Business

Initiative Corporation (WWBIC) as their programs are typically better suited (working capital) to meet the needs of these entrepreneurs (see comparison below). RCEDC staff also refers minority entrepreneurs to the appropriate microloan programs, UW- Parkside Small Business Development Center (SBDC), and Gateway Technical College’s Business and Workforce Solutions division (which includes LaunchBox) who has resources to assist these clients to grow their business to be successful. Some of the resources include “Growthwheel” and small business Accelerators.

- Growthwheel is offered through Gateway and SBDC. It is a visual toolkit for dialogue, decision-making and actions planning to assist entrepreneurs build their businesses through a simple action oriented process. The system determines which areas of the business (Concept, Customer Relations, Operations, and Organization) to focus on to strengthen and grow. Each of these four core areas is also broken down into five sub-categories for further evaluation. The Growthwheel program can be utilized by all business in any industry or stage.
- The Accelerator program offered through LaunchBox is designed to provide start-up business with a quick start by providing support and access to high-growth & tech-driven mentorship as well as commercialized assistance through a hands on program.

Gateway, SBDC, and WWBIC create a pool of resources to connect companies with one-on-one counseling and programs like Growthwheel and the accelerator to launch and expand local companies. RCEDC maintains a close partnership with all of these organizations in order to make appropriate referral but also be a resource once the company’s expansion a line with the RLF program requirements.

In addition, Racine County has established the Racine County Matching Grant Program (MGP) to assists minority owned businesses. Businesses which are 51% or more minority owned can apply for this \$2,500 matching grant to assist with: training and/or consulting services, marketing initiatives, or participation in the CEO Roundtable or the Living as a Leader program.

Historical Trends for WWBIC Referrals:

	September 30, 2016	March 31, 2016	September 30, 2015	March 31, 2015	September 30, 2014
WWBIC Referrals for financing	19	13	11	13	14

One significant reason for not reaching this goal is that the entrepreneurs contacting us to discuss their financing options tend to be a better fit for the Wisconsin Women’s Business Initiative Corporation’s (WWBIC’s) micro-loan program. Most businesses in the Racine area that have contacted us and that are owned by racial minorities tend to be commercial/retail businesses, which primarily have financing needs specific to working capital such as the need for a line of credit. RCEDC makes referrals to WWBIC when appropriate for the customer’s needs.

Below is a table that provides a comparison between the WWBIC and EDA RLF loan programs which explains why the EDA RLF program was not designed for certain funding needs and explains why WWBIC’s program is better suited for those purposes.

	EDA – RLF	WWBIC*
Program Fees	Approx. \$3,350 (legal fees and 1.5% processing fee, would be \$2,250 on a \$150,000 example) plus out-of-pocket costs	\$375-\$1,275 based on loan amount
Loan Amount	Up to \$200,000 (average \$150,000)	\$1,000-\$100,000
Loan Terms	Average 15 years	6-year maximum
Typical Use of Funds	Fixed Assets (Real estate and Equipment)	Working Capital (Lines of Credit available)
Bank Participation (Private Dollar Leverage)	Required. A 2:1 private dollar match is required; the EDA RLF can only finance up to 33% of a total funding need.	Not required.
Typical Total Project Amount	\$450,000	\$1,000-\$100,000

*WWBIC is now a participant in the SBA's Community Advantage program. If a borrower opts into this program they can have access to high loan amounts and longer terms.

It is noteworthy that in January 2015, the RCEDC Executive Committee made the decision to retain the goal of targeting minority and women owned business as a priority but removing the goal of 15%. These applications would continue to be considered a priority over other applications when funding availability is limited. This change would be considered by the Economic Development Administration with the next update to each RLF Plan. The County Plan has been with EDA for consideration since October 2014 (with the January 2015 amendment subsequently provided). Once this draft is approved by EDA, the new RLF Plan would then come before the County Board for approval.

8. Assurances for Maximum Private Sector Leverage. The RLF program will maximize private sector leverage and private equity contributions and ensure that RLF funds are not substituted for private financing. To this end, the RLF program requires: 1) financial institutions participating in the project to submit a letter stating that the financial institution is providing the maximum amount available and that the loan is contingent upon the receipt of RLF financing, and 2) equity contributions must be documented with a letter from contributing source that commits to the injection of the equity upon receipt of an RLF loan. **This guideline has been met for each loan and has been included in the loan write-up that is provided to the Loan Committee.**
9. Total Number of Loans in Initial Funding Cycle. A total of 72 loans to 61 companies have been made from the original grant, the recapitalization and loan program income. The number of loans required has been met. **We have met this guideline.**
10. RLF Loan Size. The anticipated average loan size is \$100,000, with a minimum loan size of \$5,000 and a maximum loan size of \$200,000 (unless approved on a case-by-case basis by EDA). Currently, the average active loan size is \$137,221 and the average for the total loan portfolio is \$90,809. The active loan size is larger than originally anticipated. The largest loan amount was \$470,000 (approved by EDA); with the smallest loan size being \$6,600. **Currently we are meeting this guideline.**
11. RLF Loan Proportions. Working capital loans cannot exceed 50 percent of the portfolio. Currently, zero percent of the active RLF loans have been made for working capital purposes and only 13.9% of the total portfolio has been used for working capital loans. **We are meeting this guideline.**

12. Standard Terms and Rate of Interest. The terms and interest rates of the loans have not exceeded the standards included in the RLF plan. Interest rates on all active loans are set at a fixed rate. **We are meeting this guideline.**
13. Special Financing Techniques. Special financing techniques the RLF program can offer to applicants include: 1) deferral of principal payments during the first year of an RLF loan, 2) the subordination of the RLF security position to private sector lenders that participate in the RLF program, and 3) the use of balloon payments. The RCEDC has subordinated its collateral to financial institutions, has deferred payments of the principal portion for seven active loans, and balloon payments are typically offered. **We are meeting this guideline.**
14. Equity Requirements. The RLF program requires a 10 percent equity injection for each loan. Consideration will be given for individuals who have made substantial equity commitments to the business. 66 loan recipients have provided a 10 percent or more equity injection. 2 loan recipients have provided a 5 percent equity injection, and 4 loan recipients have provided 0% equity injection, due to other previous cash contributions to the Company. **We are meeting this guideline.**
15. Collateral Requirements. The current goal of the RLF is to provide a 1:1 collateral coverage ratio on each loan. Personal guarantees and mortgages on non-project assets are often used to increase the collateral coverage when project assets are not sufficient. The goal of 1:1 collateral coverage is always sought but given the nature of the program is rarely achieved. In those cases, new project assets are often taken as additional collateral. Therefore, **we have met this guideline.**
16. Restructuring RLF Loans. One RLF loan was restructured. Racine Precision Machining is no longer an operating concern. The principal had agreed to make yearly payments of \$2,400 through June of 2006. In 2000, RCEDC filed a legal judgment against the borrowers to collect the outstanding principal balance of the loan. One half of the judgment was paid off and a judgment in the amount of \$13,429.31 is still active although it is unknown if RCEDC will be able to collect this money in the future. **We are meeting this guideline.**
17. Elements of a Loan Guarantee Program. The RLF may establish a loan guarantee program with recycled or second-generation RLF funds to reduce the risk of private lenders and thereby persuade lenders to provide financing that otherwise would not have been available. **The RLF has not provided any loan guarantees.**
18. Interest Payments on Recycled RLF Funds and Sales of RLF Loans and Loan Origination Fee. The RLF program will utilize a maximum of 100 percent (approved by Racine County as Resolution 2014-161 on 4.21.2015) of any and all program income for expenses associated with the administration of the RLF and will not charge more than 1.5 percent loan origination fees on all EDA-RLF loans. **This guideline has been met.**
19. RLF Program Coordination with SBA 504 and Other Programs. The RLF program will utilize private sector financial institutions and the local SBA 504 Certified Development Company program, as well as other public sector financing programs, in packaging loans. **This guideline has been met** and has been included in the loan write-up that is provided to the Loan Committee.

20. Time Schedule for Loan Closings. All of the original RLF funds have been utilized within the three-year time period for disbursement. **This guideline has been met.**

21. Technical and Management Assistance. The RLF program utilizes the services of the Small Business Development Center (SBDC), as well as other providers of technical assistance. A significant degree of coordination between the RLF and the SBDC is currently being achieved. **We are currently meeting this guideline.**

22. Loan Packaging and Referral Services. The staff for the RLF program is responsible for all aspects of the RLF program, including program and policy development, finance, law, marketing, credit analysis and loan packaging, processing and servicing. The RCEDC staff prepares all loan packages for review by the Loan Committee. **We are currently meeting this guideline.**

23. Capital Utilization Standard. During the revolving phase, at least 75 percent of an RLF's capital should be in use. At any time subsequent to a second consecutive report showing that the applicable standard has not been met, EDA may require the grant recipient to deposit excess funds in an interest bearing account and EDA approval will be required to withdraw the sequestered funds. This goal was not met in previous semi-annual periods, thus \$25,706.09 of the RLF funds are sequestered in an interest bearing account. When those funds are needed for new project disbursements, RCEDC will seek EDA approval to release those funds into the RLF operating account. For the time period ending September 30, 2016, the RLF fund had 78.73% percent of its capital in use. RCEDC has worked diligently over the past few years to improve the RLF by adjusting loan terms to better meet current economic conditions (i.e. longer terms and reduced interest rates). **We are currently meeting this guideline.**

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2017</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Dept - Kris Tapp

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/15/2017 Date of County Board Meeting to be Introduced: 2/28/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Resolution to correct resolution 2016-127 fiscal note to much revenue transferred

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES						
Children's COP - Revenue	4201300.301500	0	0	(301,999)	(301,999)	0
	TOTAL SOURCES			<u>(301,999)</u>		
HEALTH SERVICES						
BCA REVENUE	5102990.301500	(6,795,249)	0	301,999	(6,493,250)	0
	TOTAL USES			<u>301,999</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

January 10, 2017

RESOLUTION NO. 2016-127

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING THE TRANSFER OF \$301,999.00 FROM THE HUMAN SERVICES
DEPARTMENT 2017 BUDGET TO THE HEALTH SERVICES 2017 BUDGET AND
MOVEMENT OF CHILDREN'S COMMUNITY OPTIONS PROGRAM (CCOP)**

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the transfer of funds, as set forth in Exhibit "A" that is attached hereto, from the Human Services Department 2017 Budget to the Health Services 2017 Budget and movement of Children's Community Options Program (CCOP) are hereby authorized and approved.

Respectfully submitted,

1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: 2/3 M.E.

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

Brett A. Nielsen

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

3

4

INFORMATION ONLY

5

6 **WHEREAS**, the Racine County Human Services Department currently receives a
7 contract from the State of Wisconsin to administer the Children's Community Options
8 Program ("CCOP"); the CCOP aids families with a disabled child who are not receiving, or
9 eligible for, other adult long-term care services; and

10

11 **WHEREAS**, the CCOP was a new program proposed under Governor Walker's
12 proposed 2015-2017 budget. Under the proposal, the CCOP replaced the legacy Family
13 Support Program (FSP) and the children's portion of the Community Options Program
14 (COP) under the Department of Health Services (DHS) which provided services and
15 support to families with children with long-term care needs; and

16

17 **WHEREAS**, the new CCOP is based on the legacy COP; BHS has experience with
18 administering the legacy COP and has taken a lead role in assisting the CCOP
19 subcontractors with developing procedures and policies to remain compliant with CCOP
20 regulations; and

21

22 **WHEREAS**, BHS currently provides additional funding to the CCOP; the request to
23 move the CCOP into the BHS budget will allow for easier transfer funding and streamline
24 the budget process.

EXHIBIT "A"

Fiscal Year: **2017**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES						
Contract Services	4201300.404500	229,886	0	(229,886)	0	0
HEALTH SERVICES						
BCA - Revenue	5102990.301500	(6,263,364)	0	(531,885)	(6,795,249)	0
TOTAL SOURCES				<u>(761,771)</u>		
HEALTH SERVICES						
Contract Services	5102990.404500	0	0	229,886	229,886	0
HUMAN SERVICES						
Children's COP - Revenue	4201300.301500	(531,885)	0	<u>531,885</u>	0	0
TOTAL USES				<u>761,771</u>		
				<u>0</u>		
		Revenues	Expenses	Net		
Health Services		(531,885)	229,886	(301,999)		
Human Services		531,885	(229,886)	301,999		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2017</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Health Services - Michelle Googins

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/15/2017 Date of County Board Meeting to be Introduced: 2/28/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Transfer of \$9,025 from the Non Allocated Revenue 2017 Budget to the Health Services 2017 Budget for the sale of the meals on wheels pickup truck

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

Racine County Human Services

Department

1717 Taylor Avenue, Racine, WI 53403

February 10, 2017

TO: Q.A. Shakoor
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Sale of Meals on Wheels Truck – Transfer of revenue from the General Fund to a BHS non-lapsing account

Lincoln Lutheran of Racine (LLOR) held the contract for the Senior Nutrition Program in Racine County for over 25 years. In early 2016, LLOR filed for bankruptcy. Due to these circumstances, in March of 2016, the Racine County Senior Nutrition Program began being directly administered by Racine County (not subcontracted). The County Senior Nutrition Program's central kitchen was moved from Lincoln Villas North (an LLOR owned building) into the County's skilled nursing home, Ridgewood Care Center. Racine County received the Meals on Wheels truck at that time, as it had been paid for with program revenue. The truck has several bays that have both heating and cooling capacity allowing food to be transported throughout the county while maintaining appropriate food temperatures. By August of 2016, the Senior Nutrition Program moved to a catering model and no longer had a need for the truck. Since the truck had over 200,000 miles on it and there was no longer a need for the heating elements in the van itself, it was determined that the Senior Nutrition Program could benefit more from the sale of the van than to keep it parked. The van was sold at auction for \$9,025.

The funds received from the sale are currently sitting in the general fund – Sale of County Property (11000000.510000). We are requesting these funds be transferred to a BHS non-lapsing account where they will be designated for use specifically by the Meals on Wheels program.

Hope Otto
Human Services Director

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
GENERAL FUND						
SALE OF COUNTY PROPERTY	11000000.510000	0	9,025	(9,025)	(9,025)	0
TOTAL SOURCES				<u>(9,025)</u>		
HEALTH SERVICES						
MOW - NON LAPSING	NEW ACCOUNT	0	0	9,025	9,025	9,025
TOTAL USES				<u>9,025</u>		
				<u><u>0</u></u>		

This transfer requires an operating transfer between the following accounts:

Out Transfer - Health Services - 16100000.514057
In Transfer - General Fund - 5500000.513010

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

February 2017

February 2017

March 2017

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 29	30	31	Feb 1 5:00pm Finance & Human Resources Committee Meeting - Ives Grove - Auditorium - 5:00 pm	2	3	4
5	6	7	8	9	10	11
12	13	14 6:30pm County Board Meeting	15 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	16	17	18
19	20	21	22	23	24	25
26	27	28 6:30pm County Board Meeting	Mar 1	2	3	4

March 2017

March 2017							April 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 26	27	28	Mar 1	2	3	4
			5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		6:30pm County Board Meeting	5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm			
19	20	21	22	23	24	25
26	27	28	29	30	31	Apr 1
		6:30pm County Board Meeting				

April 2017

April 2017							May 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 26	27	28	29	30	31	Apr 1
2	3	4	5 5:30pm Finance & Human Resources Committee - Ives Grove - Auditorium -	6	7	8
9	10	11 6:30pm County Board Meeting	12	13	14	15
16	17	18 6:30pm County Board Meeting	19 5:30pm Possible FHR Meeting	20	21	22
23	24	25	26 5:30pm Possible FHR Meeting	27	28	29
30	May 1	2	3	4	5	6

May 2017

May 2017							June 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	8	9	10
21	15	16	17	18	19	20	18	19	20	21	15	16	17
28	22	23	24	25	26	27	25	26	27	28	22	23	24

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 30	May 1	2 6:30pm County Board Meeting	3 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00pm	4	5	6
				11	12	13
7	8	9	10	11	12	13
				18	19	20
14	15	16	17	18	19	20
				25	26	27
21	22	23 6:30pm County Board Meeting	24	25	26	27
				Jun 1	2	3
28	29	30	31	Jun 1	2	3

June 2017

June 2017

July 2017

Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 28	29	30	31	Jun 1	2	3
4	5	6	7 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00pm	8	9	10
11	12	13 6:30pm County Board Meeting	14	15	16	17
18	19	20	21 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00pm	22	23	24
25	26	27 6:30pm County Board Meeting	28	29	30	Jul 1

July 2017

July 2017							August 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
8	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
2	3	4	5 5:00pm Possible Finance & Human Resources Committee	6	7	8
9	10	11 6:30pm County Board Meeting	12	13	14	15
16	17	18	19 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium -	20	21	22
23	24	25 6:30pm County Board Meeting	26	27	28	29
30	31	Aug 1	2	3	4	5

August 2017

August 2017

September 2017

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1	2 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	3	4	5
6	7	8 6:30pm County Board Meeting	9	10	11	12
13	14	15	16 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	17	18	19
20	21	22 6:30pm County Board Meeting	23	24	25	26
27	28	29	30	31	Sep 1	2

September 2017

September 2017							October 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 27	28	29	30	31	Sep 1	2
			6 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	7	8	9
3	4	5				
10	11	12 6:30pm County Board Meeting	13	14	15	16
			20 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	21	22	23
17	18	19				
24	25	26 6:30pm County Board Meeting	27	28	29	30

October 2017

October 2017

November 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1	2	3	4 5:00pm Finance & Human Resources Committee - Ives Grove - Auditorium - 5:00 pm	5	6	7
8	9	10 6:30pm County Board Meeting - County Executive Presents the 2018 County Executive Budget	11	12	13	14
15	16	17 6:00pm Finance & Human Resources Committee Meeting - Budget Meetings with Departments - 6:00	18 6:00pm Finance & Human Resources Committee - Budget Meeting with Departments - 6:00	19 6:00pm Finance & Human Resources Committee Meeting - Budget Meeting with Departments - 6:00	20	21
22	23	24	25	26 5:00pm Finance & Human Resources Committee Meeting - 6:30pm County Board Meeting - Public	27	28
29	30	31	Nov 1	2	3	4

November 2017

November 2017							December 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 29	30	31	Nov 1	2	3	4
			6:00pm Finance & Human Resources Committee - Budget Amendment Meeting			
5	6	7	8	9	10	11
		6:30pm County Board Meeting - Adopt the 2018 Budget	5:00pm Finance & Human Resources Committee Meeting			
12	13	14	15	16	17	18
	6:30pm County Board Meeting - Adopt Tax Levy for 2018 Budget					
19	20	21	22	23	24	25
				8:00am Thanksgiving Holiday	8:00am Thanksgiving Holiday	
26	27	28	29	30	Dec 1	2
			5:00pm Finance & Human Resources Committee Meeting - Ives Grove - Auditorium - 5:00 pm			

December 2017

December 2017							January 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 26	27	28	29	30	Dec 1	2
3	4	5 6:30pm County Board Meeting	6	7	8	9
10	11	12	13 5:00pm Finance & Human Resources Committee Meeting - Ives Grove	14	15	16
17	18	19 6:30pm County Board Meeting	20	21	22	23
24	25	26	27	28	29	30
31	Jan 1, 18	2	3	4	5	6

January 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 18	2	3	4	5	6
		9 6:30pm County Board Meeting	10 5:00pm Finance & Human Resources Committee Meeting	11	12	13
			17 5:00pm Finance & Human Resources Committee Meeting - Ives Grove - Auditorium - 5:00 pm	18	19	20
		23 6:30pm County Board Meeting	24	25	26	27
28	29	30	31	Feb 1	2	3