

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary
Supervisor Janet Bernberg
Supervisor Brett Nielsen

Supervisor Donnie E. Snow
Supervisor John A. Wisch
David Scholzen, Youth in Governance Representative
Achintya Krishnan, Youth in Governance
Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Tuesday January 10, 2017**

TIME: **5:00 pm**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the December 14, 2016 committee meeting.
5. Transfers:
 - a) Human Services Department – Hope Otto – Transfer of (\$301,999) from Human Services Department 2017 budget to Health Services 2017 Budget and movement of Children’s Community Options Program (CCOP) – 2017 – Resolution – 1st Reading at the January 10, 2017 County Board Meeting.
6. Veterans Service Office – Brad Behling – Authorizing a 5 year agreement with Vetraspec for the Veterans claims management software – 2017 – Resolution – 1st Reading at the January 10, 2017 County Board Meeting.
7. Communication Referrals from County Board Meeting:
 - a) Michael J. Shefky Jr on behalf of himself has filed a notice that he will be filing a claim against Racine County Public Works for personal & property damage.

b) Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Benito & Amalia Anguiano Saucedo Sr; CayRose Deno; David Russell & Ernestine Tina Johnson; Vincent P & Tammy Lee Scacco Jr;
Notice of Chapter 13 Bankruptcy Case	Gwendolyn Riley Tiffany Monique Scaife; Rodney Carl Severson Jr.
Notice & Motion to Dismiss – Confirmed Plan	Kenny & Debra L. Williams;
Notice of Chapter 7 Bankruptcy Case – No Proof of Claim Deadline	Tawana Marie Vaughn;
Order Dismissing Case	James F & Quinette L Sinclair-Eiland; Martha Aysha Mckenzie;
Notice case closed without a discharge	Kyra Marie Griffin;
Notice of motion of Wells Fargo Bank, NA for relief from automatic stay and for abandonment	Daniel Ronald Schmid
Notice & Motion to Dismiss – Unconfirmed Plan	Martin Darryl & Kristin Renee Davis; Pamela Janet Belle;

8. Staff Report – No Action Items.

9. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 1/10/2017

Signature of Committee Chairperson
/Designee: _____

Description: Minutes from December 14, 2016 Finance & Human Resources Committee

Motion: _____

Action: County Board Supervisors Approve
 Deny

Youth In Governance Approve
 Deny

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
December 14, 2016**

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: County Board Supervisors Bernberg, Miller, Nielsen, and Shakoor. Youth Representatives Krishnan and Scholzen, Finance Director Alex Tillmann, HR Director Karen Galbraith, County Board Chairman Rusty Clark, County Board Supervisor Molnar, Assistant Corporation Counsel John Serketich, City of Burlington Fire Chief Alan Babe, Communications Director Jackie Bratz, Captain Lamke, County Executive Jonathan Delagrave, and Chief of Staff MT Boyle.

Excused: Supervisors Pringle, Snow, and Wisch.

STURTEVANT, WISCONSIN 53177

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor read the Youth in Governance statement.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the November 16, 2016 Meeting.

Action: Approve the minutes from the November 16, 2016 meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #5- Transfers.

5a). Emergency Management – David Maack – Authorizing the Acceptance of a 2016 Homeland Security UASI Recovery Action Team (RAT) Development grant for \$10,000 and authorizing a contract with ERI International Inc – 2017 – Resolution – 1st Reading at the December 20, 2016 County Board Meeting.

Action: Motion to authorize and accept a 2016 Homeland Security UASI Recovery Action Team (RAT) Development grant for \$10,000 and authorize a contract with ERI International Inc. with 1st Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

5b). Sheriff's Office – Sheriff Christopher Schmaling – Authorize the acceptance of an \$40,000 Wisconsin Department of Transportation, Bureau of Transportation Safety Alcohol Enforcement Grant for the time frame October 1, 2016 – September 30, 2017 and this requires a 25% Match – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to authorize and accept a \$40,000 Wisconsin Department of Transportation, Bureau of Transportation Safety Alcohol Enforcement Grant for the time frame October 1, 2016 – September 30, 2017 with a 25% required match with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives

Vote: All Ayes No Nays.

5c). Sheriff's Office – Sheriff Christopher Schmaling – Authorize the transfer of \$6322 from the Sheriff's Office NL Crime Prevention 2016 Budget to the Capital Equipment 2016 Budget and authorizing the purchase of capital equipment – 2011 Ford F150 pickup truck – 2016 – Resolution - 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to authorize the transfer of \$6,322 from the Sheriff's Office NL Crime Prevention 2016 Budget to the Capital Equipment 2016 Budget and authorizing the purchase of capital equipment with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

5d). County Executive – Jonathan Delagrave – Joint Resolution with Government Services authorizing an agreement with Wisconsin Department of Transportation for the construction of Median Modification in anticipation of a new traffic light installation at the intersection of HWY 20 and Sycamore Avenue and a memorandum of understanding between Racine County and the Village of Mt. Pleasant stating terms of the payment of \$100,000 for the state work by the County and a reimbursement by the Village to the County for 50% of the Total Cost of the State work plus administrative fee – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to authorize an agreement with Wisconsin Department of Transportation for the construction of Median Modification in anticipation of a new traffic light installation at the intersection of HWY 20 and Sycamore Avenue and to authorize a memorandum of understanding between Racine County and the Village of Mt. Pleasant stating terms of the payment of \$100,000 for the state work by the County and a reimbursement by the Village to the County for 50% of the Total Cost of the State work plus administrative fee with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

5e). Communications Department – Jacki Bratz – Joint Resolution with Government Services authorizing a memorandum of understanding between Racine County and 10 (ten) Racine County Fire Department to coordinate the purchase of upgraded and standardized radio communication equipment and authorizing lending agreements with the participating fire departments for reimbursement under ten (10) year term of total costs plus administrative fee – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to authorize a memorandum of understanding between Racine County and 10 (ten) Racine County Fire Department to coordinate the purchase of upgraded and standardized radio communication equipment and authorizing lending agreements with the participating fire departments for reimbursement under ten (10) year term of total costs plus administrative fee with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #6- Vacate Judgement- In-Rem Property- 104-042329268000 – 1834 Johnson Avenue – Funds Received for the Delinquent taxes & fees – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to approve vacating the judgement for In-Rem Property - 104-042329268000 – 1834 Johnson Avenue – with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item #7 – County Treasurer – Jane Nikolai – Donation of two In-Rem Properties to the City of Racine – Parcel 276-000009333000 – 1924 Slauson Avenue and 276-000009334000 – 1920 Slauson Avenue – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to the approve the donation of two In-Rem Properties to the City of Racine – Parcel 276-

000009333000 – 1924 Slauson Avenue and 276-000009334000 – 1920 Slauson Avenue –with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 8 - County Treasurer – Jane Nikolai – Donation of an In-Rem Properties to the Village of Mt. Pleasant – 151-03231038000 – 2109 Racine St (lot) – 2016 – Resolution – 1st & 2nd Reading at the December 20, 2016 County Board Meeting.

Action: Motion to the approve the donation of an In-Rem Property to the Village of Mt. Pleasant – 151-03231038000 – 2109 Racine St (lot) – with 1st and 2nd Reading at the December 20, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 9 – Closed Session.

Action: Motion to go into closed session pursuant to s. 19.85(1)(e), WI Stats, to discuss with legal counsel the following claims against Racine County: State Farm and its Insured, Charles Bendix. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays. A Roll Call Vote was taken of the members present: All Ayes, No Nays.

Discussion was held regarding the claims against Racine County: State Farm and its Insured, Charles Bendix.

Agenda Item # 10 – Regular Session

Action: To reconvene into regular session at 5:350 p.m. **Motion passed.** Moved: Supervisor Miller. Seconded: Supervisor Nielsen. Vote: All Ayes, No Nays.

Action: Motion to approve and refer to the County Board the settlement of the claim of State Farm and its Insured, Charles Bendix, against Racine County, with 1st Reading at the December 20, 2016 County Board Meeting. **Motion passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes, No Nays.

Agenda Item # 11 *County Executive – Jonathan Delagrave – Discussion regarding the proceeds of Ridgewood Care Center. *****

No action. Discussion was held regarding the proceeds of Ridgewood Care Center.

Agenda Item # 12 - Communication Referrals from County Board Meeting.

Action: Motion to receive and file items a –b. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Youth Representatives Vote: All Ayes No Nays.

Agenda Item # 13 – Staff Report – No Action Items.

The next Finance & Human Resources Committee meeting will be on January 4th.

Agenda Item # 14 – Adjournment

Action: Adjourn the meeting at 5:41 pm. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Human Services Department - Hope Otto

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/10/2017 Date of County Board Meeting to be Introduced: 1/10/2017

1st Reading: [X] 1st & 2nd Reading: [] *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Transfer of (301,99) from Human Services Department 2017 budget to Health Services 2017 Budget and movement of Children's Community Options Program (CCOP).

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

Racine County Human Services

Department

1717 Taylor Avenue, Racine, WI 53403

December 21, 2016

TO: Q.A. Shakoor
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Behavioral Health Services Budget
Movement of Children's COP from HSD budget to BHS Budget

The Racine County Human Services Department currently receives a contract from the State of Wisconsin to administer the Children's Community Options Program (CCOP). The CCOP provides assistance to families with a disabled child who is not receiving, or eligible for, other adult long-term care services.

The CCOP was a new program proposed under Governor Walker's proposed 2015-2017 budget. Under the proposal, the CCOP replaced the legacy Family Support Program (FSP) and the children's portion of the Community Options Program (COP) under the Department of Health Services (DHS), which provided services and support to families with children with long-term care needs. The new CCOP is based on the legacy COP. BHS has experience with administering the legacy COP and has taken a lead role in assisting the CCOP subcontractors in developing procedures and policies to remain compliant with CCOP regulations.

BHS currently provides additional funding to the CCOP. The request to move the CCOP into the BHS budget will allow for easier transfer of funding and streamline the budget process.

Hope Otto
Human Services Director

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES						
Contract Services	4201300.404500	229,886	0	(229,886)	0	0
HEALTH SERVICES						
BCA - Revenue	5102990.301500	(6,263,364)	0	(531,885)	(6,795,249)	0
	TOTAL SOURCES			<u>(761,771)</u>		
HEALTH SERVICES						
Contract Services	5102990.404500	0	0	229,886	229,886	0
HUMAN SERVICES						
Children's COP - Revenue	4201300.301500	(531,885)	0	531,885	0	0
	TOTAL USES			<u>761,771</u>		
				<u>0</u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

REQUEST FOR COUNTY BOARD ACTION

YEAR	2017	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Veterans Service Office - Brad Behling

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/10/2017 Date of County Board Meeting to be Introduced: 1/10/2017

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing a 5 year agreement with Vetraspec for the Veterans claims management software

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

The 5 year agreement with VetraSpec for the Veterans claims management software & user licenses will have 2017 portion expenses to account 15500000.427170 - SWM - Vetraspec and the portions for 2018 - 2021 will be going to account 10.151000 - prepaid multi year exp and will be expensed each year.

Year	Amount
2017	798
2018	798
2019	798
2020	798
2021	798
Total	3,990

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR

AGAINST

DataSpec Inc
P.O. Box 244
Sandusky, MI 48471
(877)568-7732
tina@VetraSpec.com
http://www.dataspecinc.com



INVOICE

BILL TO

Racine County, WI
1717 Taylor Ave
Racine, WI 53403 USA

INVOICE # 4222

DATE 07/11/2016

DUE DATE 09/09/2016

USERS

2 Users

ACTIVITY	QTY	RATE	AMOUNT
Program Purchase:Initial Year Setup-County Solution:Yearly fee 1-3 Users Yearly fee 1-3 Users (each) (for dates 09-22-2016 to 09-21-2021) If there is an increase in fees nationwide during that time you will be invoiced for the difference.	10	399.00	3,990.00

ALL CHECKS MUST BE MADE PAYABLE TO DATASPEC INC!!!!

BALANCE DUE

\$3,990.00

Thank you for your continued service to the veterans of our nation!

September 27, 2011

RESOLUTION NO. 2011-54

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING THE TRANSFER OF \$5,000.00 WITHIN THE VETERANS SERVICE 2011 BUDGET AND AUTHORIZING A FIVE YEAR AGREEMENT WITH VETRASPEC

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the transfer of funds, as set forth in Exhibit "A" that is attached hereto and incorporated herein, within the Veterans Service 2011 budget.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that a five year agreement with VetraSpec for the purchase of Veterans claims management software and user licenses is authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that any two of the County Clerk, the County Executive and/or the County Board Chairman are authorized to execute any contracts, agreements or other documents necessary to carry out the intent of this resolution.

Respectfully submitted,

1st Reading _____

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Robert N. Miller, Chairman

Adopted _____

For _____

Against _____

Absent _____

Mark M. Gleason, Vice-Chairman

VOTE REQUIRED: 2/3's M.E.

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Gilbert Bakke

Q. A. Shakoor, II

John A. Wisch

Pamela Zenner-Richards

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