

WESTERN RACINE COUNTY SEWERAGE DISTRICT MEETING

Tuesday, August 16, 2016

President Bakke called the meeting to order at 7:00 PM. Present at the time were: Lynn Tamblyn, Frank Czuta, Vincent Klemko and Jeff Bratz and Village of Waterford representative Tom Roanhouse. Chris Bennett was excused.

Minutes of Previous Meeting – Motion made by Klemko, seconded by Czuta to approve the minutes dated July 19, 2016 as presented. Motion carried

Invoices to be Approved – Motion was made by Klemko and seconded by Czuta to approve the July invoices as presented. Motion carried.

Correspondence – Letter from Continental Western thanking the District for our cooperation during their recent plant visit. They pointed out their being happy with the extensive safety measures that we follow.

Letter from the DNR informing the District that the Village of Rochester's request for an extension of an 8" sanitary sewer line has been approved.

Monthly Plant Operations Report – Bratz reported that the flows decreased slightly; no significant changes; all operating numbers are good. Revenue is down from previous month but still on track with the previous year. Visu-Sewer is starting on August 17 on River Road, they are currently two weeks behind. Jeff & Norm will follow their progress while monitoring our flows. On Evergreen several joints are leaking very badly. Bratz recapped in detail the current situation and as soon as he can he will review the video of the leaks and make a decision on how to proceed with the lining of Evergreen. The Commissioners discussed options for repair of the leaky joints. Visu-Sewer will be making a recommendation on the repair. Czuta questioned the cost associated with repair. Bratz will e-mail the Commissioners when that information is available. Bratz also reported that there is hydrogen sulfide coming in from the Town of Waterford and this issue will need to be addressed in the near future.

Discussion and possible action on CMOM – Bratz updated the Commissioners on this report. A template from the EPA was used. The report is a compilation of the inventory of WRCS D collection systems and the procedures that are in place. This needs to be officially adopted. The report is to be kept on site. Bratz will e-mail to the Commissioners.

Motion made by Klemko and seconded by Czuta to adopt this Capacity, Management, Operations and Maintenance Report. (CMOM). Motion carried.

Discussion and possible action on Dental Insurance – Bratz recapped the state level dental program. Motion made by Czuta and seconded by Klemko, to send a resolution to the State that WRCS D may offer dental insurance to the employees effective January 1, 2017. Motion carried.

Discussion on computerized hauler station – Bratz informed the Commissioners of a discussion he had with an individual who writes programs for computerized information systems as it would relate to our hauler station. The cost includes a computer, card reader and a specific program. Each hauler would swipe a card and enter their information. Immediate reporting would be available to the haulers. Estimated cost is \$8,500; it would take two years for payback. The information is being kept manually now. Currently manual tickets must be stored for one year; this would reduce paper usage and be more efficient. Bratz is asking the Commissioners to consider this and will add it to the agenda for September.

Construction Fund CD Expiration – Tamblyn stated that the \$250,000 18 month CD expires next week. When it expires should the cash be put into the general operating account or roll the CD over? A discussion took place covering current accounts and balances and expected expenditures. Tamblyn was instructed to rollover the CD.

North River Road Project Update – Bratz reported the connections are completed. Everything has been televised and he is not aware of any problems.

Motion made by Klemko and seconded by Czuta to adjourn the meeting at 7:50 PM. Motion carried.

The next regular meeting will be September 20, 2016 at 7:00 PM.

Ellie Mack

Recording Secretary