

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary

Supervisor Janet Bernberg
Supervisor Brett Nielsen
Supervisor Donnie E. Snow
Supervisor John A. Wisch

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Thursday October 13, 2016**

TIME: **6:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Approval of Minutes from the October 12, 2016 meeting
4. The Committee will review the following individual Department Budgets with Department Heads:
 - a) County Executive – Governmental Services Section 3 (2017 Full Budget PDF Starting Page 49)
 - b) Contingency - Administrative Services Section 7 (2017 Full Budget PDF Starting Page 79)
 - c) County Board – Governmental Services Section 1 (2017 Full Budget PDF Starting Page 27)
 - d) County Clerk – Governmental Services Section 2 – Capital Section 45 Page 51 (2017 Full Budget PDF Starting Page 41 – Capital Page 469)
 - e) County Treasurer – Governmental Services Section 4 (2017 Full Budget PDF Page 55)
 - f) Human Services Department including Human Services, Veterans Service Office, Health Services, & Ridgewood Care Center – Human Services Sections 36 - 39 – Capital in Statistical Section 45 pages 50 - 54 (2017 Full Budget PDF Starting Page 291 – Capital - 468)
5. Finance Department – Alexandra Tillmann – Authorizing the amendments to the 2017 Racine County Executive Budget and adopting the budget as amended – 2017 – Resolution – 1st Reading at the October 20, 2016 County Board Meeting (Copy of last year resolution attached for format)
6. Finance Department – Alexandra Tillmann – Setting the Tax Levy for 2016 to be Collected in 2017 – 2016 – Resolution – 1st Reading at the November 1, 2016 County Board Meeting. (Copy of last year resolution attached for format)
7. Correspondence and Miscellaneous

8. Adjournment

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2016</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/13/2016 Date of County Board Meeting to be Introduced: 10/20/2016

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing the amendments to the 2017 Racine County Executive Budget and adopting the budget as amended

Last Year Resolution 2015-74

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

October 22, 2015

RESOLUTION NO. 2015-74

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
AUTHORIZING AMENDMENTS TO THE 2016 RACINE COUNTY EXECUTIVE
BUDGET AND ADOPTING THE BUDGET AS AMENDED**

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the 2016 Racine County Budget as set forth in Exhibit "A" which is attached hereto is authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the 2016 Racine County Budget which is incorporated herein by reference be and is hereby adopted. A copy of the 2016 Racine County Executive Budget shall be on file with the Racine County Clerk and available online at RacineCo.Com.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the capital projects as set forth in "CAPITAL PROJECTS" page 42-2 and pages 46-41 through 46-47 of the Racine County 2016 Budget are hereby authorized and approved provided that, any projects that are to be funded through the proceeds of a bond sale are contingent on the County Board authorizing the appropriate bond sale through the passage of appropriate authorizing resolution. The capital projects that are approved in this budget are non-lapsing capital projects and shall continue from year to year until completed or until unauthorized by the Racine County Board of Supervisors.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the added positions, eliminated positions, and reclassifications as shown in pages 46-3 through 46-6 of the Racine County 2016 Budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the fees set forth on pages 46-24 through 46-40 of the Racine County 2016 Budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the non-lapsing and/or revenue transfer accounts set forth on pages 46-19 through 46-23 of the Racine County 2016 budget are authorized and approved.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the Racine County budget is adopted by the Racine County Board of Supervisors at the level stated on the Authorized Budget page.

1 Resolution No. 2015-74

2 Page Three

3		54	TS	Technical Support
4		55	CF	Children and Families
5		56	YA	Youth Aids
6	Racine County Programs	61	DT	Detention
7		63	CS	Other Community Services
8		64	WF	Welfare Fraud

9

10 Capital Projects – The level of control on the Authorized Budget Page are at the
11 cost center level.

12

13 Transfers between any of the specified budget level of control may be made by
14 the Board of Supervisors pursuant to Sec. 2-86 Racine County Code of Ordinances or
15 by the Finance and Human Resources Committee pursuant to Sec. 2-130 Racine
16 County Code of Ordinances.

17

18 For purposes of the annual financial report the General Fund and the Human
19 Services fund budgets are adopted at the function level and all other funds are adopted
20 at the total fund level.

21

22 The Racine County Budget also contains the Budget Detail Supplemental page,
23 which is the detail supporting the Authorized Budget Page and is intended only to be
24 supplemental information and not adopted by the Racine County Board of Supervisors.
25 The Finance Director is authorized to establish the accounts as set forth in the Budget
26 Detail Supplemental page. Transfers are allowed between the accounts established by
27 the Finance Director and the County Executive. A report on all such transfers shall be
28 submitted to the Racine County Finance and Human Resources Committee by the
29 Finance Department on a quarterly basis.

30

31 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that
32 the County Executive is authorized to increase the non-represented employees general
33 salary by up to 1% effective July 1, 2016, and to adjust the non-represented salary
34 ranges by the same percentage.

35

36 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that
37 the Finance Director is authorized to make any technical corrections in the budget that
38 are deemed necessary.

39

40

41

42

43

44

45

46

47

48

49

CHANGE NO.	ITEM DESCRIPTION	PAGE NO.	2011 BUDGET	REVISED AMOUNT	NET CHANGE	TAX LEVY IMPACT	RESERVE IMPACT	BRIDGE AID LEVY IMP
------------	------------------	----------	-------------	----------------	------------	-----------------	----------------	---------------------

Amendment #1

FINANCIAL POLICY - INVESTMENT POLICY

The purpose of this amendment is to adjust the Investment Policy.

(This change will be made on the following pages: Financial Policy Section - Racine County Investment Policy 45-18 and 45-19.

Total Change for the amendment:

0	0	0
---	---	---

This amendment will change Racine County Investment Policy 45-18 and 45-19 as follows:

Adding the following language to item 8:

viii) *Corporate bonds* – Minimum credit AA by at least one nationally recognized rating agency at purchase. Bonds downgraded should immediately be placed on watch list for further review. It is not necessary to immediately sell the security if it disadvantages the overall performance of the portfolio. No more than 5% of the total portfolio to be invested in any one issuer. No more than 70% of the portfolio be invested in corporate bonds.

ix) *Foreign securities*. Investments in securities issued by foreign entities should be denominated in U.S. dollars, and should meet the minimum credit quality. No more than 20% (currently 19.5%) of the total portfolio should be invested in foreign securities.

Removing the following language from item 9:

a) *Foreign securities*. No investments shall be made in securities of foreign issuers or in securities denominated in a currency other than the U.S. dollar.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2016	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Department - Alexandra Tillmann

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 10/13/2016 Date of County Board Meeting to be Introduced: 11/1/2016

1st Reading: [X] 1st & 2nd Reading: [] *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Setting the Tax Levy for 2016 to be Collected in 2017

Last Year Resolution 2015-76

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

November 10, 2015

RESOLUTION NO. 2015-76

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE SETTING A TAX LEVY FOR 2015 TO BE COLLECTED IN 2016

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the following amounts be levied upon the taxable property of Racine County in the year 2015 to be collected in 2016 for the following purposes:

County Tax		
Handicapped Schools ¹		\$ 817,439
Lakeshore Library ²		\$ 2,208,791
County Bridge Aid ³		\$ 28,025
Debt Service	\$ 6,744,043	
Other County Tax	\$41,266,483	
General County Tax		\$ 48,010,526

Respectfully submitted,

1st Reading _____

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

Donnie Snow

John A. Wisch

Brett A. Nielsen

¹ Levied on areas of Racine County served by Handicapped Schools.

² Levied on areas of Racine County served by Lakeshores Library System.

³ Levied on areas in townships in Racine County.