

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Q. A. Shakoor, II, Chairman
Supervisor Robert N. Miller, Vice Chairman
Supervisor Thomas H. Pringle, Secretary

Supervisor Janet Bernberg
Supervisor Brett Nielsen
Supervisor Donnie E. Snow
Supervisor John A. Wisch

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **Wednesday September 21, 2016**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the September 7, 2016 committee meeting.
5. Sheriff's Office – Sheriff Christopher Schmaling – Authorizing a 3 year contract with CLEAR Government Investigations Advanced for the Sheriff's Office for September 2016 through August 2019 for extensive background information – 2016 – Resolution – 1st Reading at the September 27, 2016 County Board Meeting.
6. Transfers:
 - a) Sheriff's Office – Sheriff Christopher Schmaling – Transfer of \$50,800 within the Capital Projects 2016 budget, transfer of \$10,200 from Capital Projects 2016 budget to the Emergency Management 2016 budget, transfer of \$10,200 within the Emergency Management 2016 budget and authorizing the purchase of capital equipment for a mobile Incident Command Post for the Sheriff's Office, Communications and Emergency Management – 2016 – Resolution – 1st Reading at the September 27, 2016 County Board Meeting.
 - b) Development Services – Julie Anderson – Creation of Sunset position in Development Services Division 2016 Budget and transfer of \$18,726 from the Finance Dept 2016 budget to the Development Services Division 2016 Budget for a special project updating – 2016 – Resolution – 1st Reading at the September 27, 2016 County Board Meeting.

c) Human Services Department – Hope Otto – Transfer of \$7,042 from HSD Detention 2016 budget to Capital Projects 2016 budget and the authorization to purchase capital equipment – updating the detention library – 2016 – Resolution – 1st Reading at the September 27, 2016 County Board Meeting.

7. Closed Session – 5:20 P.M. (Approximately 15 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(e) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH STAFF THE LEASE OF RACINE COUNTY FARMLAND

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

8. Regular Session – 5:35 p.m. (Approximate)

9. Fiscal Notes for Second Reading:

a. Resolution No. 2016-83 – By Public Works, Parks and Facilities Committee authorizing a project for Traffic Improvement and the Construction of a Permanent Traffic signal light at the Intersection of County Trunk Highway (CTH) K and East Frontage Road in the Village of Caledonia (Resolution and Fiscal note attached)

10. Communication Referrals from County Board Meeting:

- a) United States Bankruptcy Court Eastern District of Wisconsin Notice of Chapter 7 Bankruptcy Case – Order Dismissing Case – confirmed plan re: Andrea M Durian; Lashonda Sims; Juan Lorenzo & Elvia Lozano Rodriguez; Eva Monique Cage; William Lukaszewski;
- b) United States Bankruptcy Court Eastern District of Wisconsin – Notice and Motion to Dismiss – Unconfirmed Plan re: Dion James & Carmen Bieker; Austin Joseph Finley; Juan Saldivar & Gloria Martinez Bueno; Sean Rogers;
- c) United States Bankruptcy Court Eastern District of Wisconsin – Order of Discharge re: Donte Anderson; Brandy Jadcak; Marci Marle Peloquin;
- d) United States Bankruptcy Court Eastern District of Wisconsin – Notice of Chapter 7 Bankruptcy Case – No Proof of Claim Deadline re: Anthony Winston Fischer Sr.; Asteria N. Owens; David Russell & Ernestine Tina Johnson; Katie Jo Manka;
- e) United States Bankruptcy Court Eastern District of Wisconsin – Order approving stipulation by and between the parties allowing withdrawal of trustee’s motion to dismiss re: David E. Berlin;
- f) United States Bankruptcy Court Eastern District of Wisconsin Notice of Chapter 13 Bankruptcy Case re: April Georgetta Davis; David L & Anita Flores; Phillip Britton; Patricia Ann German; Vanessa L Kossack; Rodney Carl Severson Jr;
- g) United States Bankruptcy Court Eastern District of Wisconsin Notice of Motion of Deutsche Bank National Trust Company, as Trustee for the Registered Holders of Morgan Stanley ABS Capital I Inc. Trust 2007-HE7 Mortgage Pass-Through Certificates, Series 2007-HE7 for Relief from the automatic stay and abandonment and, if applicable, relief from co-debtor stay re: Dion James & Carmen Bieker
- h) Attorney Mark J Leuck on behalf of of Geraldine Logan is filing a claim against Racine County for a total of \$150,000 for property damage and physical injuries resulting from an automobile with a Racine County snowplow.

i)

Attorney	Lending Company	Person/Persons	Amt. owed Racine CO
Janine L. Collette	Wells Fargo Bank	David A. Coughlin & April L. Coughlin	\$327.17
Jeffrey J. Davison	Community State Bank	James D Trudeau & Helen Trudeau Rankin	\$827.90
Mark A Clauss	Wells Fargo Bank	Floriciel Ramierz	\$156.36
Patricia C. Lonzo	Wells Fargo Bank	Jessica A. Griffith; Daniel A Rode	\$25.00
Patricia C. Lonzo	Deutsche Bank National Trust Co	Trent Chones	\$63.48

11. Staff Report – No Action Items.

12. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance

Committee/Individual Sponsoring: Finance & Human Resouces Committee

Date of Committee Meeting: 9/21/2016

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from September 7, 2016 Finance & Human Resources Committee

Motion: _____

County Board Supervisors
Action: Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
September 7, 2016

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Nielsen, Pringle, and Wisch, Youth Representatives Krishnan and Scholzen, Finance Director Alex Tillmann, HR Director Karen Galbraith, DANA Investment Advisor Matt Slowinski, PWDS Director Julie Anderson, County Executive Jonathan Delegrave, Chief of Staff MT Boyle, Ridgewood Administrator Liam Doherty, Captain Jim Weidner, Supervisors Grove and Dawson, County Board Vice Chair Zenner-Richards, and County Board Chair Clark.

Absent: County Board Supervisor Snow.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor read the Youth in Governance statement. Chairman Shakoor requested staff be informed that departments will be limited to 3 minute introductions during the 2017 budget meetings.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the August 17, 2016 Meeting.

Action: Approve the minutes from the August 17, 2016 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Finance Department- Alex Tillmann- 2nd Quarter Investment Report – Report – 2016. Representatives from DANA Investment Advisors will be at the meeting.

2nd Quarter 2016 DANA Investment Advisors Portfolio and Market Overview Report and 2nd Quarter 2016 Investment Report taken up for separate consideration:

Action: Motion to receive and file the 2nd Quarter 2016 DANA Investment Advisors Portfolio and Market Overview Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Motion to refer the 2nd Quarter 2016 Investment Report to the County Board. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – Public Works & Development Services- Julie Anderson- Authorizing the Racine County Farmland Lease for 2017 – 2020- Committee Action Only.

Action: Motion to authorize the Racine County Farmland Lease for 2017 – 2020. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – Ridgewood Care Center- Liam Doherty- 2nd Quarter 2016 Overtime Report – 2016- Report

Action: Motion to refer the 2nd Quarter 2016 Ridgewood Care Center Overtime Report to the County Board. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – Sheriff’s Office- Sheriff Christopher Schmaling- 2nd Quarter 2016 Overtime Report – 2016- Report

Action: Motion to refer the 2nd Quarter 2016 Sheriff’s Office Overtime Report to the County Board. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Transfers

9a). Behavioral Health Services- Hope Otto- Within the Behavioral Health Services budget promote a Social Worker/Case Manager to a SW Clinical Supervisor- CCS also transfer the position from the Community Support Program to the Comprehensive Community Services Program effective October 1, 2016 and transfer of \$20,776 within the Behavioral Health Services 2016 Budget – 2016- Resolution- 1st Reading at the September 13, 2016 County Board Meeting.

Action: Motion to authorize the promotion of a Social Worker/Case Manager to a SW Clinical Supervisor- CCS, transfer the position from the Community Support Program to the Comprehensive Community Services Program effective October 1, 2016, and transfer of \$20,776 within the Behavioral Health Services 2016 Budget- 2016- Resolution- 1st Reading at the September 13, 2016 County Board Meeting. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. : Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

9b). Behavioral Health Services- Hope Otto- Transfer of \$4,000 within the Behavioral Health Services 2016 Budget for a new TASC (THC Alternative Solutions Class) Program – 2016 – Report.

Action: Motion to refer the transfer of \$4,000 within the Behavioral Health Services 2016 Budget for a new TASC (THC Alternative Solutions Class) Program – 2016 – Report to the County Board. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

9c). Human Services Department- Hope Otto- Transfer of \$4,500 within the Human Services Department 2016 Budget for Visioning a Greater Racine – 2016.

Action: Motion to refer the transfer of \$4,500 within the Human Services Department 2016 Budget for Visioning a Greater Racine – 2016 to the County Board. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 - Communication Referrals from County Board Meeting:

Action: Motion to receive and file items a –i. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Staff Report – No Action Items

The Finance Department will be presenting a budget overview training session for all County Board Supervisors and Youth in Governance at 5:00pm on September 27, 2016.

Chairman Shakoor requests the Finance Department present responses to auditor recommendations at the September 21, 2016, Finance and Human Resources Committee meeting.

Agenda Item #12 – Adjournment

Action: Adjourn the meeting at 6:08 pm. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2015	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Sheriffs Office - Sheriff Christopher Schmaling

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 9/21/2016 Date of County Board Meeting to be Introduced: 9/27/2016

1st Reading: [X] 1st & 2nd Reading: [] *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorizing a 3 year contract with CLEAR Government Investigations Advanced for the Sheriff's Office for September 2016 through August 2019 for extensive background information

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

September 8, 2016

To: Q.A. Shakoor, II
Chairman, Finance and Human Resources Committee

From: Sheriff Christopher Schmaling

RE: CLEAR Contract

The Racine County Sheriff's Office currently utilizes a wide variety web based platforms daily in order to conduct complex and thorough investigations. One of the most heavily utilized platforms by investigators is the CLEAR database; this database provides extensive background information on potential suspects involved in ongoing investigations. CLEAR allows investigators to gather valuable details regarding residence history, vehicle history, credit history, and other information that helps facilitate investigative efficiency and positive case outcomes. The CLEAR platform has been an invaluable tool to Sheriff's Office investigators over the last several years.

The current contract with CLEAR is scheduled to expire in late September of 2016, and the new three year CLEAR contract contains some price restructuring. Ultimately this restructure involves an increase in fees to the County in order to continue utilizing the platform. The service provider Thomson Reuter's pricing platform will increase the Sheriff's Office cost from \$173.18 a month to \$253.60 a month over the next year with a 5% increase in 2018 and 2019. The overall monthly cost in 2019 will be \$279.59 a month representing a \$106.41 increase. The Sheriff's Office investigative and evidence account will be used to pay for CLEAR (Acct. # 10180.7120.675) and ultimately absorb the increased cost associated with the new contract. For additional information please see the attached Thomson Reuters contract.

If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Finance and Human Resources Committee meeting to answer any questions that you may have.

Sheriff Christopher Schmaling
Sheriff, Racine County

By: Lt. Dan Adams #7255

CLEAR Proposal

July 13, 2016

Thomson Reuters proposes to meet the investigatory research needs of the Racine County Sheriff's Office by providing access to CLEAR for Law Enforcement

current subscription

- CLEAR Government Investigations Advanced (formerly known as CLEAR Investigator w/ Web Analytics)
- 1 user
- \$173.18/month

renewal option

CLEAR for Law Enforcement

- Same as existing subscription less web analytics, and Trans Union and Motor Vehicle gateways
- Enterprise subscription – able to issue passwords up to sworn officer count (130)
 - Okay to issue passwords to civilians (e.g., dispatch)
 - Rate is fixed regardless of # of active users

pricing

- Year 1 - \$253.60/month (\$3,043.20 annualized)
 - 5% increases for years 2 + 3
 - Year 2 - \$266.28/month (\$3,195.36 annualized)
 - Year 3 - \$279.59/month (\$3,355.08 annualized)

miscellaneous

- Pricing valid with a signed renewal agreement on or before September 27, 2016.

WEST ORDER FORM - CLEAR SERVICES
 610 Opperman Drive, P.O. Box 64833
 St. Paul, MN 55164-1803
 Tel: 651/687-8000



THOMSON REUTERS

<u>Check West account status below as applicable:</u>		Rep Name & Number <u>6037635</u>	
New <input type="checkbox"/> (NACI Form attached)		Existing with no changes <input checked="" type="checkbox"/> Existing with changes <input type="checkbox"/> (Permanent name change must attach a Customer Name Change Form)	
Does Subscriber have an existing West account?			
<input type="checkbox"/> Yes If yes, please provide West account number _____			
<input checked="" type="checkbox"/> No			
Acct #	<u>1003938736</u>	Quote #	PO #
			Date <u>7-13-16</u>
Name/Subscriber	<u>Racine County Sheriff</u>		Bill To Acct # _____
Order Confirmation Contact Name	<u>Lt. Daniel Adams</u>		
E-Mail	<u>Daniel.Adams@racinecounty.com</u>		
CLEAR Contact Name (for delivery of Registration Keys. Individual users will also receive their Registration Keys if their e-mail addresses are provided) <u>Same</u>			
E-Mail		Telephone	<u>262-636-3841</u>
CLEAR Primary Account Contact Name (general business contact) <u>Same</u>			
E-Mail		Telephone	<u>262-636-3841</u>
Federal Government Account Type	Non-FEDLINK <input type="checkbox"/>	FEDLINK <input type="checkbox"/>	GSA <input type="checkbox"/>
MSA Jurisdiction	Contract #	Option #	
Permanent Address Change <input type="checkbox"/> One-Time Ship To <input type="checkbox"/> Additional Ship To <input type="checkbox"/> Additional Bill To <input type="checkbox"/>			
Name	Attn:		
Address	Suite/Floor		
City	State	County	Zip
CLEAR Fixed Rate			

REQUIRED

IF NEEDED

Full Svc #	CLEAR Products	Quantity *	Monthly Banded/ Base Rate	Per User Rate	Other	Total Monthly Charges
41882303	CLEAR for Law Enforcement	130				\$253.60

* Fill in the maximum number of Users, Alerts, Seats.

Notes:

Total Monthly Charges \$ 253.60

Monthly Charges begin on the date West Publishing Corporation ("West", "we" or "our") processes your order and continue for a Minimum Term of 12 complete calendar months. Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are charges for accessing CLEAR services data that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

If you are a corporation accessing CLEAR Services on your own behalf and on behalf of any government agency or entity, you must sign separate agreements for each use case and be credentialed separately for each use case. If you have an existing Per User CLEAR license and are using this Order Form to add additional users, the Minimum Term in your underlying Order Form will apply.

If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch subscription and the total of your batch inputs exceed your annual fixed rate batch allotment, we may request that the parties enter into good faith negotiations regarding a superseding agreement or terminate your subscription.

Initial below for a longer Minimum Term.

___ 24 month Minimum Term. Monthly Charges for the second 12 months will be ___% over the first 12 months.

X ~~___ 36 month Minimum Term. Monthly Charges for the second 12 months will be 5% over the first 12 months; Monthly Charges for the third 12 months will be 8% over the second 12 months~~

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	Enterprise Law Enforcement Subscribers	
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You certify that you have up to 130 sworn officers in your employ at this location. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

	CLEAR Batch Transactional	
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Full Svc #	CLEAR Batch Products	# of Users	Other
N/A			

Notes:

Access to CLEAR Batch Transactional begins on the date we process your order and continues for 12 complete calendar months. You may select a longer Minimum Term by initialing below. CLEAR Batch Transactional charges are assessed when you access CLEAR Batch. To apply CLEAR Batch charges to a specific month, the batch request must be submitted at least five (5) business days prior to the end of the month. Transactional charges are calculated based upon our then current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

Initial below for a longer Minimum Term.

___ 24 Month Minimum Term.

___ 36 month Minimum Term.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term. Schedule A rates may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal for Non-Government Subscribers Only. If you are a non-government customer, your subscription will automatically renew at the end of its Minimum Term. Schedule A rates may change after at least 30 days written or online notice. Either of us may cancel the renewal in writing at least 30 days before a renewal period starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Office Use Only
OF instruct: Enter a discount of 100% - in the Condition Group 1 field on Additional Data A tab.

	CLEAR Window	
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Full Svc #	CLEAR Window Products	# of Users	List	Other	Monthly Charges	Monthly Window
N/A						

Notes:

Monthly Charges begin on the date we process your order and continue for a Minimum Term of 12 complete calendar months. Monthly Charges are due regardless of the level of your usage. CLEAR transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges, you are responsible for CLEAR transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then current Schedule A rate. You are also responsible for all Excluded Charges. Schedule A rates may change upon at least 30 days written or online notice.

If you are a corporation accessing CLEAR Services on your own behalf and on behalf of any government agency or entity, you must sign separate agreements for each use case and be credentialed separately for each use case.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Initial below for a longer Minimum Term.

N/A 24 month Minimum Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____ 36 month Minimum Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and include a 0% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Subscriber Certification Section
Required for all accounts that interact with, manage or house inmates or detainees.

Subscriber Certifications must be completed for every order, including renewals.

By initialing below, Subscriber certifies its understanding and acceptance of the security limits of CLEAR and responsibility for controlling product, Internet and network access:

X
X
X
X

_____ Subscriber's Initials. Functionality of CLEAR cannot and does not limit access to non-West Internet sites. It is Subscriber's responsibility to control access to the Internet.

_____ Subscriber's Initials. Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the CLEAR URL. Subscriber will design, configure and implement its own security configuration.

_____ Subscriber's Initials. Subscriber will not use any Data nor distribute any Data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

_____ Subscriber's Initials. Subscriber will only access CLEAR for administrative or internal business purposes. All use will fully comply with the following restrictions:

- In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to CLEAR or CLEAR data.
- Terminals with CLEAR access, access credentials, and CLEAR data will be in secured locations that do not provide inmate/detainee access.
- No access shall be outsourced or otherwise provided to third parties.
- Subscriber is solely responsible for ensuring that sensitive information is not made available beyond its stated permissible use.

IP Address Section Only External IP Address(es) or Range(s) Must Be Provided		REQUIRED
<p>Valid External IP Addresses or IP Ranges belonging to your organization and meeting the following requirements must be provided for all CLEAR orders:</p> <ul style="list-style-type: none"> IP Addresses assigned to jurisdictions outside the United States or West approved U.S. Territories are prohibited. IP Addresses will not be accepted from the following ranges which are reserved by the Internet Assigned Numbers Authority for special use or private networks: 10.0.0.0 - 10.255.255.255, 127.0.0.0- 127.255.255.255, 172.16.0.0 - 172.31.255.255, 192.168.0.0 - 192.168.255.255, 169.254.0.0 - 169.254.255.255. All IP addresses must be IPv4 addresses. <p><i>Permissible IP Address(es) will be those provided below as well as any previously provided IP Address(es) for this Subscriber</i></p>		
<p>Subscriber's Internet Service Provider Name (on file) _____</p> <p>Provide IP Address(es) or IP Address Range(s) below Additional page(s) may be attached if needed</p> <p>Beginning IP Address (on file) _____ Ending IP Address _____</p> <p>Beginning IP Address _____ Ending IP Address _____</p>		
<p>CLEAR Subscribers may receive roaming access to CLEAR by default. Roaming access permits use outside your designated IP Address/Range. We may, at our option, block roaming access.</p> <p>Initial here if you would like us to block roaming access. _____</p> <p>If you do not know your company's external IP address(s), try the following:</p> <ol style="list-style-type: none"> Contact your network administration, firewall or security team Contact your Internet Service Provider, ISP (i.e. Cable, DSL, Satellite, etc.) Go to the following URL in your browser: http://tools.whois.net/yourip/ or http://www.whatismyip.com to identify your external IP address (NOTE: If you have multiple IP addresses, this tool will only detect one IP address) 		
<p>Technical Contact for CLEAR Products (if applicable) (Contact for IP Address Issues)</p> <p>Name (please print) (on file) _____</p> <p>Telephone _____</p> <p>E-Mail _____</p>		IF APPLICABLE

CLEAR Users, My Account Administrator and Authorized QuickView+ User

Last Name	First Name	E-mail Address	CLEAR Products	IN	AD	AN	SV	TC
Adams	Dan						X	

If necessary, use additional pages and include full name, email address, and user type.

User Type Key	IN = Investigator	SV = Supervisor
	AD = Administrator	TC = Technical
	AN = Analyst	

My Account is provided as a service to you for user management:

Last Name _____ First Name _____ E-Mail _____
 (Required)

QuickView+ is provided as a service to you for estimating your charges. Actual charges billed may vary from Quickview+ due to discounts you receive or other charges, such as taxes. <https://www.quickview.com> Identify which password holder you would like to have Quickview+ access.

Last Name _____ First Name _____ E-Mail _____
 (Required)

CLEAR Fixed Rate Renewals		
Subscriber Certification Section must also be completed for all Subscribers that interact with, manage, or house inmates or detainees.		
Sub Mail #	CLEAR Products	Current Monthly Charges*
N/A		
Notes		

* Renewal Term Monthly Charges will be based on the Monthly Charges in effect the month before the Renewal Term starts. This amount may be different from the Current Monthly Charges shown above.

Renewal Term Monthly Charges begin at the end of your Minimum Term or current Renewal Term. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing services that are not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

If the transactional value of your CLEAR usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch subscription and the total of your batch inputs exceed your annual fixed rate batch allotment, we may request that the parties enter into good faith negotiations regarding a superseding agreement or terminate your subscription.

Initial below for Renewal Term.

_____ **12 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term.

_____ **24 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____ **36 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Government Subscribers Post-Renewal Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Renewal Term, and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Renewal Term. Federal government subscribers that chose a 24 or 36 month Renewal Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Renewal Term. Each Automatic Renewal Term will be 12 months in length and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

CLEAR Window Renewals		
Subscriber Certification Section must also be completed for all Subscribers that interact with, manage, or house inmates or detainees.		
Sub Mail #	CLEAR Products	Current Monthly Charges*
N/A		
Notes		

* Renewal Term Monthly Charges will be based on the Monthly Charges in effect the month before this Renewal Term starts. This amount may be different from the Current Monthly Charges shown above.

Renewal Term Monthly Charges are due regardless of the level of your usage. The Monthly Window will remain unchanged. CLEAR transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window. You are responsible for CLEAR transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rate. You are also responsible for all Excluded Charges. Schedule A rates may change upon at least 30 days written or online notice.

To apply CLEAR charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Initial below for Renewal Term.

 12 month Renewal Term. Monthly Charges for the first 12 months will be % over the Monthly Charges in effect at the end of the current Minimum or Renewal Term.

 24 month Renewal Term. Monthly Charges for the first 12 months will be % over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be % over the first 12 months.

 36 month Renewal Term. Monthly Charges for the first 12 months will be % over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be % over the first 12 months; Monthly Charges for the third 12 months will be % over the second 12 months.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Renewal Term. Federal government subscribers that chose a 24 or 36 month Renewal Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length and include a 0% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	CLEAR Products to be Lapsed	
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Full Svc #	CLEAR Products
41011157	CLEAR plus Web Analytics
41859365	CLEAR Government Investigations Advanced

	Miscellaneous	
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1. **Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

2. **Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

3. **Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf>. Excluded Charges may change after at least 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

4. **Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

5. **Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

6. **Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

7. **General Terms and Conditions,** apply to all products ordered, except print and is located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf>. The General Terms and Conditions for Federal Subscribers is located at <http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf>. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber

Printed Name _____

Title _____

Date _____

X Signature X _____

For Credit Card Transactions only:	Visa _____	Master Card _____	Am Ex _____
Card # _____	Expir. Date _____	Total Amt. to Charge for this Order _____	
Subscription charges for this order will be billed to your West account unless automatic credit card or electronic funds transfers have been separately authorized.			

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2016</u>	X	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: Sheriff's Office - Sheriff Christopher Schmaling

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 9/21/2016 Date of County Board Meeting to be Introduced: 9/27/2016

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the transfer of \$50,800 within the Capital Projects 2016 budget, transfer of \$10,200 from Capital Projects
2016 budget to the Emergency Management 2016 budget, transfer of \$10,200 within the Emergency Management
2016 budget and authorizing the purchase of capital equipment for a Mobile Incident Command Post for the
Sheriff's Office, Communications and Emergency Management

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

SEPT-21-16

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year: **2016**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
EMERGENCY MANAGEMENT						
FEDERAL AIDS	10530.3380	(130,376)	(88,295)	(10,200)	(140,576)	(98,495)
CAPITAL PROJECTS						
COMPLETED NON BOND	30999.7220.200	65,971	65,971	(61,000)	4,971	4,971
TOTAL SOURCES				<u>(71,200)</u>		
EMERGENCY MANAGEMENT						
CAPITAL EQUIPMENT CP	NEW ACCOUNT	0	0	20,400	20,400	20,400
CAPITAL PROJECTS						
COMMAND POST	NEW ACCOUNT	0	0	50,800	50,800	50,800
TOTAL USES				<u>71,200</u>		
				<u><u>0</u></u>		

ITEMS TO BE PURCHASED FROM CAPITAL PROJECTS

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
Incident Command Vehicle	1	35,000	35,000
Vehicle Graphics	1	1,500	1,500
Vehicle Paint & Body Work	1	2,000	2,000
TV Monitors	2	1,000	2,000
Laptops	4	1,000	4,000
WIFI Hotspot	1	1,000	1,000
Air Conditioning/Heating Units	2	1,400	2,800
Electrical/Lighting Upgrades	1	1,500	1,500
Incident Management Supplies			1,000
TOTAL TO BE PURCHASED:			<u><u>50,800</u></u>

ITEMS TO BE PURCHASED FROM EMERGENCY MANAGEMENT

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
APX 7500 Mobile multi band radio	2	5,500	11,000
APX Mobile single band radio	2	2,700	5,400
VTAC 36 mobile repeater	1	3,200	3,200
Dispatcher interface equipment	1	800	800
TOTAL TO BE PURCHASED:			<u><u>20,400</u></u>



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

September 1, 2016

To: Monte Osterman
Chairman, Government Services Committee

From: Sheriff Christopher Schmaling

RE: Purchase of a Used Mobile Incident Command Post

The Racine County Communications Center, the Office of Emergency Management, and the Racine County Sheriff's Office respectfully request the transfer of funds to an account to purchase a used Mobile Incident Command Post. Major public safety emergencies depend on effective management and communications. A mobile incident command post provides a base of operations and an enclosed area purpose built for incident management. When combined with a communications module an incident command vehicle is able to maintain its own field communications, freeing the Communications Center to handle day-to-day activities while on-scene personnel manage incident-generated communications. A command vehicle also provides a stable, single point of coordination for public safety responders. This helps reduce confusion, duplication of efforts, and other pitfalls commonly associated with large scale emergencies. Critical incidents are occurring on a more regular basis and require an ever increasing investment in equipment, technology, and training in order to ensure they are managed safely and appropriately.

The Racine County Sheriff's Office has recently identified and inspected a 1994 Mobile Incident Command Post built by Lynch Display Vehicles (LDV). This unit is currently available for purchase directly from the Waukegan Police Department. Sheriff's Office mechanics in addition to LDV mechanics have inspected the interior and exterior of the vehicle and have deemed it to be mechanically and structurally sound.

Purchasing a used CP and investing funds into upgrading and reconfiguring it is a cost effective way to obtain an asset such as this. The purchase of a new similarly sized and similarly equipped CP of this type would cost approximately \$223,000.

The Sheriff's Office intends to store and maintain the incident command vehicle at the Racine County Sheriff's Office Patrol Station. Storage of this type of asset at a centralized location within the county, allows the Sheriff's Office to make the vehicle available to any first responding agencies within the region in a timely fashion.

The Sheriff's Office will utilize existing vehicle maintenance funds in order to meet regularly scheduled maintenance and repairs that are deemed necessary for the safe and efficient operation of the vehicle.

The overall cost associated with the mobile incident command post is two-fold. The initial purchase cost of the vehicle is \$35,000.00. Additional costs related to structural, communication and technology upgrades requires an investment of \$30,000.00. For an itemized list of expenses related to the vehicle upgrades please see the attachment provided.

Several of the items that are needed for upgrading the command post are communications related. The Racine County office of Emergency Management has access to a 50/50 match grant that can be utilized for the purchase of all the radio related items. This provides us a method to obtain necessary equipment to make the command post operational at a reduced cost.

If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Government Services Committee meeting to answer any questions that you may have.

Sheriff Christopher Schmaling
Sheriff, Racine County

By: Capt. James Weidner #7778

Mobile Command Post Itemized Expenses

Incident Command Vehicle Purchase Price: \$35,000.00

Incident Command Vehicle Upgrades: \$30,000.00

- Vehicle Graphics: \$1,500.00
- Emergency Lighting: No cost (utilize existing equipment)
- Vehicle Paint and body work: \$2,000.00
- T.V. monitors: \$2000.00
- Radios: \$20,400 (after 50/50 match grant: \$10,200)
 - APX 7500 Mobile multi band radio (2 x \$5,500 each): \$11,000
 - APX Mobile single band radio (2 x \$2,700 each): \$5,400
 - VTAC 36 mobile repeater (1): \$3,200
 - Dispatcher interface equipment: \$800
- Laptop computers: \$4,000.00
- WIFI Hotspot: \$1,000.00
- Air Conditioning/Heating Units (2): \$2,800
- Generators and generator storage area repair: \$4000.00
- Electrical/Lighting upgrades: \$ 1,500.00
- Incident management supplies: \$1,000.00

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2016</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Finance Department/Development Service

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 9/21/2016 **Date of County Board Meeting to be Introduced:** 9/27/2016

1st Reading: **1st & 2nd Reading:** *

*** Include a paragraph in the memo regarding why 1st & 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Creation of Sunset position in Development Services Division 2016 Budget and transfer of \$ 18,726 from the
Finance Dept 2016 budget to the Development Services Division 2016 Budget for a special project updating
landa 20 year old land records documentation and identification of Racine County property.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

SEPT-21-16

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year:

2016

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
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SUNSET POSITION EFFECTIVE 10/1/16 - 3/31/17

DEVELOPMENT SERVICES

1.000	LAND ASSETS TECHNICIAN	8	13,675	5,051		18,726
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<u>1.000</u>	Annual Increase for position		<u>13,675</u>	<u>5,051</u>		<u>18,726</u>
			<u>4,558</u>	<u>1,684</u>		<u>6,242</u>

THE PORTION FOR 2017 WILL BE INCLUDED IN THE 2017 BUDGET



Julie Anderson
Public Works & Development Services
14200 Washington Avenue
Sturtevant, WI 53177
262-886-8440
Julie.Anderson@racinecounty.com

September 16, 2016

To: Q.A. Shakoor II
Chairman, Finance and Human Resources Committee

From: Julie Anderson
Racine County Public Works & Development Services Director

Ref: **CREATION OF SUNSET POSITION IN DEVELOPMENT SERVICES**

There is a need to do a special project within the Development Services Division to update 20 year-old land records documentation and identification of Racine County property. I am requesting to create a sunset position in Development Services to complete this project. The timeframe to complete the project will be approximately 6 months, at which point the position will sunset. In addition to the special project, this position will provide additional clerical support for our front desk where normal business and operations have picked up immensely.

The \$18,726 funding will be transferred from the Finance Department 2016 budget to the Development Services Division 2016 budget. There are funds available to cover these costs in the Finance Department due to a position vacancy.

I am seeking permission to move forward with the creation of this position and transferring these funds with 1st reading at the September 27, 2016 County Board meeting. If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Finance and Human Resources Committee meeting to answer any questions that you may have.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2016	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Human Services Dept - Hope Otto

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 9/21/2016 Date of County Board Meeting to be Introduced: 9/27/2016

1st Reading: 1st & 2nd Reading: *

* Include a paragraph in the memo regarding why 1st & 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the transfer of 7,042 from the Detention 2016 Budget to Capital Projects 2016 budget and the authorization
to purchase capital equipment - updating the detetntion library

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

Any request which requires the expenditure or transfer of funds must be accompanied by the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

The Committee believes that this action furthers the following goals:

- Make Racine County the most accessible county in Wisconsin for business to grow, develop and create family supporting jobs.
- Develop a system that encourages employees, elected officials and citizens to suggest ideas for service enhancement and productivity improvements including a measurement of customer satisfaction.
- Foster an environment where intergovernmental cooperation is encouraged to produce better services and efficiencies.
- Reduce or limit the growth of the tax levy as set forth in Resolution No. 2002-59S.
- To make Racine County a healthy, safe, clean, crime-free community and environment.

2
3 RESOLUTION BY THE PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE
4 AUTHORIZING A PROJECT FOR TRAFFIC IMPROVEMENT AND THE
5 CONSTRUCTION OF A PERMANENT TRAFFIC SIGNAL LIGHT AT THE
6 INTERSECTION OF COUNTY TRUNK HIGHWAY (CTH) K AND EAST FRONTAGE
7 ROAD IN THE VILLAGE OF CALEDONIA

8
9 To the Honorable members of the Racine County Board of Supervisors:

10
11 BE IT RESOLVED that the Racine County Board of Supervisors authorizes a
12 project for traffic improvement at the intersection of County Trunk Highway (CTH) K and
13 the East Frontage Road in the Village of Caledonia.

14
15 BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that
16 there are funds available for this project in existing account number 44.1570.389 PWDS
17 Roads Capital.

18
19 BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that
20 the available funds will be transferred as set forth in Exhibit "A" that is attached hereto to
21 a new account number.

22
23 BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that
24 the County Board Chairman, the County Clerk, and/or the County Executive are
25 authorized to sign any necessary documents or contracts to carry out the intent of this
26 resolution.

27
28 Respectfully submitted,

29
30 PUBLIC WORKS, PARKS AND FACILITIES
31 COMMITTEE

30 1st Reading _____

32 2nd Reading _____

33
34 BOARD ACTION

35 Adopted _____

36 For _____

37 Against _____

38 Absent _____

Ronald Molnar, Chairman

Mark M. Gleason, Vice-Chairman

Tom Hincz, Secretary

39
40 VOTE REQUIRED: 2/3 M.E.

41
42 Prepared by:
43 Public Works & Development
44 Services Department

Robert D. Grove

David J. Cooke

1 Resolution No. 2016-83
2 Page Two

3
4
5 _____
6 Scott Maier

7
8 _____
9 Kiana Harden-Johnson

10
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13
14 **The foregoing legislation adopted by the County Board of Supervisors of**
15 **Racine County, Wisconsin, is hereby:**

16
17 **Approved:** _____

18 **Vetoed:** _____

19
20 **Date:** _____,

21
22 _____
23 **Jonathan Delagrave, County Executive**

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5 **INFORMATION ONLY**
6

7 **WHEREAS**, a permanent traffic signal will be constructed at the intersection on
8 CTH "K" and the East Frontage Road in the Village of Caledonia with WisDOT Project
9 ID 1030-11-71, as discussed at a meeting on July 27, 2016, between local officials,
10 state representatives, and the Wisconsin Department of Transportation (WisDOT); and
11

12 **WHEREAS**, the total estimated cost of the highway improvement project is
13 \$250,000.00; and
14

15 **WHEREAS**, WisDOT will contribute \$100,000.00 toward the project, and the
16 Village of Caledonia and Racine County will contribute a combined total of \$150,000;
17 and
18

19 **WHEREAS**, Racine County will use \$75,000.00 in available funds for its share of
20 the cost of the project, as set forth in Exhibit "A".
21

