

April 19, 2005

RESOLUTION NO. 2005-7

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
APPROVING REQUESTS FOR THE ENCUMBRANCE OF FUNDS IN VARIOUS
DEPARTMENTAL BUDGETS**

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that amounts from various departments as set forth in Exhibit "A" which is attached hereto and incorporated herein are hereby encumbered so that expenditures authorized in 2004 can be completed.

Respectfully submitted,

1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

2nd Reading _____

BOARD ACTION

Peter L. Hansen, Chairman

Adopted _____

For _____

Against _____

Van H. Wanggaard, Vice-Chairman

Absent _____

VOTE REQUIRED: 2/3's M.E.

Pamela Zenner-Richards, Secretary

Prepared by:
Corporation Counsel

David J. Hazen

Thomas Pringle

Q. A. Shakoor, II

Kenneth Lumpkin

INFORMATION ONLY

WHEREAS, there is a need to encumber certain funds in various departments so that expenditures authorized in 2004 can be completed.

2004 Encumbrances

| DEPARTMENT/ ACCOUNT | ACCOUNT NUMBER | CURRENT ACCOUNT BALANCE | ENCUMB REQUEST | ACCOUNT TO ENCUMBER TO | DESCRIPTION |
|----------------------------------|----------------------|-------------------------------|-------------------|------------------------------|--|
| BUILDING & FACILITIES MANAGEMENT | | | | | |
| Publication | 10510.7020 | 475 | 475 | 475 | Need to purchase bi-yearly publications |
| Traininig | 10510.6940 | 1,085 | 1,085 | 1,085 | To allow the continued training of staff started in 2004 |
| CHILD SUPPORT | | | | | |
| Administrative Revenue | 10360.3320 | (293,141) | (29,852) | (29,852) | To carry forward offsetting 66% revenue for expense lines listed below |
| Relocation Expense | 10360.6320.96134 | 38,450 | 38,450 | 38,450 | Per Res 2004-118 balance in account to be encumbered into 2005 |
| Wireless Equipment | 10360.7221.04004 | 3,000 | 3,000 | 3,000 | Per Res 2004-118 balance in account to be encumbered into 2005 |
| Maint PBX System | 10360.6320.72275 | 3,780 | 3,780 | 3,780 | Per Res 2004-118 balance in account to be encumbered into 2005 |
| CORPORATION COUNSEL | | | | | |
| Training | 10410.6940 (BIA) | 1,432 | 1,432 | 1,432 | Attorneys contract & Balance in account |
| Temporary Help | 10412.6490.410 (BIA) | 1,335 | 1,335 | 1,335 | To retain the funds set up for destruction of county wide records |
| County Executive | | | | | |
| Jail Study | 10120.6500.717 | 24,961 | 24,961 | 24,961 | Carried forward funds for study not completed in 2004 |
| County Schools | | | | | |
| Purchase of Instruction | 4043012.6366 | 41,046 | 41,046 | 41,046 | Bills waiting for payment until Hold Harmless agreement signed |

2004 Encumbrances

| DEPARTMENT/ ACCOUNT | ACCOUNT NUMBER | CURRENT ACCOUNT BALANCE | ENCUMB REQUEST | ACCOUNT TO ENCUMBER TO | DESCRIPTION |
|---|----------------|-------------------------------|-------------------|------------------------------|--|
| Purchase of Instruction | 4043013.6366 | 46,100 | 46,100 | 46,100 | Bills waiting for payment until Hold Harmless agreement signed |
| Emergency Management | | | | | |
| Mat - Safety Fair | 10530.7118.25 | 2,604 | 2,604 | 2,604 | Donations for Safety Fair |
| FAMILY COURT COMMISSIONER | | | | | |
| Training | 10170.6940 | 1,247 | 1,247 | 1,247 | Attorneys contract & Balance in account |
| FAMILY COURT COMMISSIONER - CHILD SUPPORT | | | | | |
| Admin Revenue | 10171.3320 | 814 | (486) | (486) | To carry forward offsetting 66% revenue for expense lines listed below |
| Training | 10171.6940 | 736 | 736 | 736 | Per the Attorney Contract |
| FINANCE | | | | | |
| Consultants | 10350.6500 | 11,044 | 11,044 | 11,044 | To carryforward funds to finish a filing project started in 1999 |
| Conferences | 10350.6950 | 4,334 | 4,334 | 4,334 | To carryforward funds for training for new financial/payroll system |
| HUMAN RESOURCES | | | | | |
| Training | 10210.6940 | 1,983 | 1,983 | 1,983 | To carryforward funds for training for new financial/payroll system |
| Central Training | 10210.6940.10 | 1,569 | 1,569 | 1,569 | To carryforward funds to assist depts in training ex: Clerk of Courts |
| LAND CONSERVATION | | | | | |

2004 Encumbrances

| DEPARTMENT/ ACCOUNT | ACCOUNT NUMBER | CURRENT ACCOUNT BALANCE | ENCUMB REQUEST | ACCOUNT TO ENCUMBER TO | DESCRIPTION |
|----------------------------|----------------|-------------------------------|-------------------|------------------------------|---|
| Land Water Res Mgmt | 10440.3333 | (30,358) | (27,854) | (27,854) | To carryforward funds for grant started in 2004 but not completed |
| Cost Share Land Water | 10440.6642.333 | 30,358 | 27,854 | 27,854 | To carryforward funds for grant started in 2004 but not completed |
| UW EXTENSION | | | | | |
| Postage | 10500.7030 | 6,254 | 2,728 | 2,728 | To carryforward postage funds prepaid by UW System |
| Total Encumbrance Requests | | | <u>154,843</u> | <u>154,843</u> | |

Note:

(BIA) - The balance in the account is encumbered.

2004 Encumbrances

| DEPARTMENT/ ACCOUNT | ACCOUNT NUMBER | CURRENT ACCOUNT BALANCE | ENCUMB REQUEST | ACCOUNT TO ENCUMBER TO | DESCRIPTION |
|------------------------|----------------|-------------------------------|-------------------|------------------------------|-------------|
|------------------------|----------------|-------------------------------|-------------------|------------------------------|-------------|

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplies, your Finance Committee recommends FOR--AGAINST adoption.

FOR
