

RESOLUTION NO. 2007-162

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
APPROVING REQUESTS FOR THE ENCUMBRANCE OF FUNDS IN VARIOUS
DEPARTMENTAL BUDGETS**

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that amounts from various departments as set forth in Exhibit "A" which is attached hereto and incorporated herein are hereby encumbered so that expenditures authorized in 2007 can be completed.

Respectfully submitted,

1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

2nd Reading _____

BOARD ACTION

Peter L. Hansen, Chairman

Adopted _____

For _____

Against _____

Absent _____

Karen A. Nelson, Vice-Chairman

VOTE REQUIRED: 2/3's M.E.

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

John A. Wisch

Q. A. Shakoor, II

Van H. Wanggaard

Pamela Zenner-Richards

INFORMATION ONLY

WHEREAS, there is a need to encumber certain funds in various departments so that expenditures authorized in 2007 can be completed.

2007 Encumbrances

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
BUILDING & FACILITIES MANAGEMENT					
Training	10510.6940	6,389	6,389	6,389	To carryforward funds that were budgeted in 2007 for training but due to projects staff was unable to attend.
CORPORATION COUNSEL					
Training	10410.6940	1,353	1,353	1,353	Attorneys contract & Balance in account
COUNTY CLERK - ELECTIONS					
Voting Machine Revenue	10131.3465	(132,260)	(132,260)	(132,260)	
Software Maintenance	10131.6721	19,689	19,689	19,689	
Training Voting Machine	10131.6940.10131	3,756	3,756	3,756	
Off Supp County Voting	10131.7010.10131	300	300	300	
Off Supp Munis Voting	10131.7010.200	688	688	688	
Material Voting Mach	10131.7120.10131	3,322	3,322	3,322	
Capital Purchases	10131.7220	4,500	4,500	4,500	
Voting Machines Munis	10131.7220.200	132,260	132,260	132,260	
COUNTY EXECUTIVE					
Discretionary Account	10120.6955	1,543	1,543	1,543	Carry forward balance in discretionary
COUNTY BOARD					
Codify Ordinances	10110.6320.6869	2,056	2,056	2,056	Ethics Ordinance Changes started in 2007 completed in 2008.
EMERGENCY MANAGEMENT					
Mat - Safety Fair	10530.7118.25	4,372	4,372	4,372	This money was donated by WE Energies for annual safety fair. We have not had our annual Safety Fair for 3 years, due to a transition from Project Impact to Citizen Corps. There is now a Citizens Corps Coordinator and the funds will be used in 2008 to help purchase items

2007 Encumbrances

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
FAMILY COURT COMMISSIONER					
Training	10170.6940	451	451	451	Attorneys contract & Balance in account
Court Courtmissioner	10170.6350	2,481	2,481	2,481	To suppliment the 2008 Budget
FAMILY COURT COMMISSIONER - CHILD SUPPORT					
Admin Revenue	10171.3320	(6,722)	(6,722)	(6,722)	To carry forward offsetting 66% revenue for expense lines listed below
Court Commissioner	10171.6350	9,768	9,768	9,768	To supplement the 2008 budget.
Training	10171.6940	418	418	418	Attorneys contract & Balance in account
FINANCE					
Consultants	10350.6500			17,173	To Carryforward funds for the 2007 Audit which will require additional consulting work for OPEB
Audit	10350.6520	17,173	17,173		
Conferences	10350.6950	9,656	9,656	9,656	To carry forward funds for training for new Payroll system and for staff who could not attend sessions in 2007
HUMAN RESOURCES - SAFETY					
C/S Health & Safety	10350.6320.20463	16,112	7,000	7,000	To Carryforward funds for the projects that could not get done in 2007
JAIL ALTERNATIVES					
Jail Literacy	10520.6320.400	1,176	1,176	1,176	Carryforward funds to keep the jail literacy program going.
C/S Drug Court Pilot	10520.6320.200542	5,000	5,000	5,000	Carry forward of funds set aside for a Drug Court Pilot program that has not started yet
C/S Crminal Justice Coordinator	10520.6320.400	20,275	20,275	20,275	Carryforward funds to keep the funds in the Jail Alternatives programs
LAND CONSERVATION					
Land Water Res Mgmt	10440.3333	(14,144)	(10,850)	(10,850)	to carry forward funds for grant started in 2007 but not completed
Cost Share Land Water	10440.6642.333	14,984	10,850	10,850	To carry forward funds for grant started in 2007 but not completed

2007 Encumbrances

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
MEDICAL EXAMINER					
Physicians	10570.6420	37,272	10,644		
Training	10570.6940	631	631	2,631	To carry forward dollars to be able to keep the on Call Deputies trained properly
MEDICAL EXAMINER - On Call Deputies					
Regular Wages	10571.6120	0	0	8,000	To be able to have On Call Deputies to cover for the Medical Examiner when on vacation
Workers Comp	10571.6210	0	0	32	
Social Security	10571.6220	0	0	612	
REGISTER OF DEEDS					
C/S BOOK REPAIRS	10200.6320.20	5,000	5,000		
C/S BOOK REPAIRS	10200.6320.20	0	0	5,000	To carry forward funds from the book repair account but to move them to the new Back Scanning project that is replacine repairing books
UW EXTENSION					
CONT PROG - FAMILY	10500.3365.5334	(10,382)	(10,382)	(10,382)	To Carryforward unspent funds from program
C/S UW EXT TOUCHPOINT	10500.6320.134	4,935	4,935	4,935	
TRAVEL - TOUCHPOINTS	10500.6930.134	1,500	1,500	1,500	
OFF SUPP - TOUCHPOINTS	10500.7010.134	872	872	872	
PRINTING - TOUCHPOINTS	10500.7015.134	918	918	918	
POSTAGE - TOUCHPOINTS	10500.7030.134	500	500	500	
INST MATL - TOUCHPOINTS	10500.7118.134	1,657	1,657	1,657	
VICTIM WITNESS					
Victim Witness State Rev	10501.3120	(9,743)	(2,109)	(2,109)	Rev to offset expense being carried forward
Training	10151.6940	1,686	1,686	1,686	Staff changes unable to get to training
Printing	10151.7015	2,293	2,293	2,293	Printing of Pamplet not done due to staff changes

2007 Encumbrances

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
PARKS					
DOT PIKE WIN GRANT	525.3447	(10,000)	(10,000)	(10,000)	Carryforward of grant unable to finish in 2007
Matts - Root River	525.7120.782	10,000	10,000	10,000	Carryforward of grant unable to finish in 2007
Total Encumbrance Requests			<u>132,789</u>	<u>132,789</u>	

Grant Programs where Funds have been paid to RCEDC:

Grant Name	Total Grant	Expended	Remaining
2006 Minority Matching	10,618	10,618	(0)
2007 Minority Matching	25,000	18,191	6,809
2006 Manufacturing Renewal	2,915	2,915	0
2007 Manufacturing Renewal	25,000	16,162	8,838

It is requested that these funds be allowed to be carried forward by RCEDC to be used in conjunction with the 2007 Grant amounts.

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplies, your Finance Committee recommends FOR--AGAINST adoption.

FOR
