

RACINE COUNTY PUBLIC WORKS	NUMBER:
PARK STANDARDS AND OPERATING PROCEDURES	INITIAL DATE: 11/30/00 REVISED DATE: 03/13/14
TITLE: POLICIES – BASEBALL TOURNAMENTS	PAGE 1 OF 1

BASEBALL TOURNAMENT POLICY

1. All requests for baseball / softball tournaments must be done either in person or by mail and should state which park, dates, times and other special requests regarding the tournament.
2. A fee is established per diamond for a weekend (Friday evening, Saturday and Sunday) or per diamond per day. This fee is non-refundable.
3. A deposit is required per diamond. The deposit will be refunded when the park manager inspects the area used to make sure it was left in satisfactory condition.
4. Use of the lights is permitted for an additional fee per hour per diamond
5. Tournaments may begin as early as 8:00 a.m. and all games, ceremonies and activities must end before 9:45 p.m. Our staff at 9:45 p.m. without exception will turn off lights.
6. The County will not provide officials.
7. A maximum of six (6) tournaments may be scheduled by one organization per year.
8. Tournaments may be scheduled as of the first business day of the New Year. All fees must be paid at the time of the reservation in order to receive a permit.
9. The permit includes permission to sell beer, soda and food in the park for only the tournament. (not for league or pick-up games) Seller's permits for the actual sale of beer and soda for the tournament must be obtained through the respective township or municipality.
10. For ALL tournaments, including any serving beer, the County requires proof of Liability Insurance from the league naming Racine County as an additional named insured for the purpose of this tournament. A copy of this document is to be provided to the department at least 10 days prior to the tournament.
11. Cancellations are accepted up to 10 days before the tournament start date. The responsible person should complete a cancellation form. The cancellation will be refunded in full less an administrative fee. Cancellation requests received less than 10 days before the tournament start date will not be accepted.
12. Rain dates may be issued as available after the fact.

By Order of the Public Works Committee November 30, 2000